



**CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT**

P.O. BOX 1065  
OFFICE: 11499 GEIL STREET  
CASTROVILLE, CA 95012  
FAX (831) 633-3103

24-HOUR TELEPHONE: (831) 633-2560

President – Cosme Padilla  
Vice President – Ron Stefani  
Director – Glenn Oania  
Director – James R. Cochran  
Director – Greg MacMillan

General Manager – Eric Tynan  
Board Secretary – Lidia Santos  
Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

**AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, SEPTEMBER 19, 2023 – 4:30 P.M.  
DISTRICT BOARD ROOM – 11499 GEIL STREET**

---

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**MOMENT OF SILENCE FOR LOU CALCAGNO**

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

**CONSENT CALENDAR:**

1. Approve the Draft Minutes of the Regular Board Meeting, August 15, 2023 – motion item

**CORRESPONDENCE:**

1. Letter via email to the Salinas Valley Basin Groundwater Sustainability Agency from Bill Lipe regarding Item 4.a of the SVBGSA Advisory Committee Meeting, August 17, 2023

**AGENDA, Page 2**  
September 19, 2023  
CASTROVILLE COMMUNITY SERVICES DISTRICT

**INFORMATIONAL ITEMS:**

1. *RPEA Newsletter for July/August 2023* – Federal Trade Commission, Identity Theft Awareness
2. Monterey Bay Water Works Association Annual Vendor Show/BBQ, Thursday, September 21, 2023
3. Salinas Valley Basin Groundwater Sustainability Agency News Letter – Help detect trends in groundwater levels by reporting dry wells, etc.

**PRESENTATION:**

1. None

**NEW BUSINESS:**

1. Approve Resolution No. 23.5 to Initiate LAFCO Annexation of Finepro, LLC Property APN: 413-012-014 to the Castroville Community Services District and execution of final Ortega easement documents (Easement Deed/Right of Way Contract) - **motion item**
2. Consider request for qualifications for Financial Investment Advisor- **motion item**
3. Castroville CSD is rolling back from Level II Water Conservation Emergency Regulations to Level I until December 31, 2023 – **motion item**
4. Castroville CSD consider funding Well #6 in order to bring the well on-line one year earlier – **motion item**
5. Consider approving grant writing services, fee proposal from MNS Engineers for Bureau of Reclamation WaterSMART: Drought Resiliency Projects – **motion item**

**UNFINISHED BUSINESS:**

1. Update on Well levels – Eric Tynan, General Manager
2. Update on Asset Management and Maintenance Projects (Castroville Water Valves Project, contractor selected Monterey Peninsula Engineering) – Eric Tynan, General Manager
3. Update on the State of California Department of Transportation (Caltrans) projects: (1) Caltrans Merritt Street Beautification Project, (2) Pedestrian Bridge Enhancement/Improvement Project, (3) Castroville Boulevard Roundabout Project – Eric Tynan, General Manager
4. Update on status of grants/projects for Castroville-Sewer Zone 1 (**Washington Sewer Trunk Line Bypass**), Moss Landing-Sewer Zone 3 (Professional Engineering Services for **Moss Landing Wastewater System Rehabilitation Project**) land acquisition for Lift Station 1, Castroville-Water Zone 1 (**Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6**) for system upgrades and improvements, **Castroville Landmark Sign at Highway 183 and DeSalter at Well No. 3** – Eric Tynan, General Manager

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

**AGENDA, Page 3**  
**September 19, 2023**  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**

- c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
- 4. **Financial Reports** –Quarterly Financial Statements, \* Treasures Report-L.A.I.F., Internal Report and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of August 2023 – **motion item**

**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, October 17, 2023 at 4:30 p.m.**

**CLOSE:**

Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

**Certification of Posting**

I certify that on September 15, 2023, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on September 15, 2023.



\_\_\_\_\_  
Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
August 15, 2023

President Cosme Padilla called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present:** President Cosme Padilla, Vice President Ron Stefani, Director James Cochran, Director Glenn Oania and Director Greg MacMillan

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** Jenny Balmagia, Lower Salinas Valley SGMA Watershed Coordinator

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Director Greg MacMillan at the request of President Cosme Padilla.

**PUBLIC COMMENTS**

1. None

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

General Manager Eric Tynan informed the Board that the final bids were not received until this past Friday night after the agenda had already been posted. Immediate action is required for the purchase of two generators for Via Linda and Castroville Boulevard for the following reasons:

- The age and poor shape of the existing generators
- New generators ordered will be on back order for 20-25 weeks
- The three proposals received are only valid for 30 days

A motion is made by Ron Stefani and seconded by Greg MacMillan to approve adding this matter under new business to the agenda; consider selecting a proposal/vendor for the purchase of two 25KW standby generators for Via Linda and Castroville Boulevard. The motion carried by the following roll call votes:

AYES: 5 Directors: MacMillan, Stefani, Oania, Padilla and Cochran

NOES: 0 Directors:

ABSENT/NOT

PARTICIPATING: 0 Directors:

**CONSENT CALENDAR**

1. A motion was made by James Cochran and seconded by Ron Stefani to approve the minutes of the July 18, 2023 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES: 3 Directors: MacMillan, Stefani, and Cochran

NOES: 0 Directors:

ABSENT/NOT

PARTICIPATING: 2 Directors: Oania and Padilla

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. None

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. For Immediate Release from the City of Monterey – Monterey to Explore housing water supply opportunities with Marina Coast Water District
2. July 2023 Water Quality Report for Castroville CSD
3. *Cronkite Report* – Regulators and advocates grapple with new Water of the United States (WOTUS) Regulations

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. Financial investment transfer of \$6,000,000 from LAIF to CAMP – General Manager Eric Tynan reported to the Board that the wire transfer as the Board directed was completed. Funds were allocated to the proper fund accounts. The CAMP Consolidated Summary Statement that reflects the closing market value as of July 31, 2023 can be viewed on pages 22-23 of this board packet. The current yield is 5.43%. Also, as requested by Vice President Ron Stefani a manual with Castroville CSD's portfolio of investments was created and made available with all this information for the board to review on a regular basis, in particular the interest rates.
2. Consider selecting a proposal/vendor for the purchase of two 25KW standby generators Via Linda and Castroville Boulevard – General Manager Eric Tynan informed the Board that he has reviewed the three proposal submitted (Valley Power Systems \$161,922, Collins Electric \$89,649 and Conte's Generator Service \$73,600 for the purchase of two 25KW standby generators. Conte's Generator Service is the lowest bidder and recommended the Board select this vendor for the purchase of two 25KW standby generators. As mentioned earlier, immediate action is required for the following reasons: The age and poor shape of the existing generators, new generators ordered will be on back order for 20-25 weeks and the three proposals received are only valid for 30 days. After some discussion, a motion was made by James Cochran and seconded by Glenn Oania to select Conte's Generator Service for the purchase of two 25KW standby generator for \$73,600 for Via Linda and Castroville Boulevard. the motion carried by the following roll call votes:

AYES:	5	Directors:	MacMillan, Stefani, Oania, Padilla and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

**UNFINISHED BUSINESS:**

1. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels report can be viewed on page 24 of this board packet. Per the graph, well levels have dropped but still not looking too bad in comparison to well levels in years 2015 and 2022. Director Glenn Oania asked how often are well level measurements taken. Per General Manager Eric Tynan, well level measurements are taken in real time since the District uses bubblers. He can access the well level measurements on his cellular phone at any time to obtain a measurement as it is tied to the SCADA system. He will continue working on considering alternate well sites, the desalter and the pipeline. The District continues to monitor the chloride levels of all the wells. Well #3 is not pumping and the motor is not hooked up. The static level is dropping for Well #3. A desalter is being considered for Well #3.
2. Update on Asset Management and Maintenance Projects (Castroville Water Valves Replacement Project - General Manager Eric Tynan informed the Board that the Castroville Valves Replacement Project has been completed and did not exceed the budget. As a reminder, Monterey Peninsula Engineering (MPE) was awarded the project, not to exceed \$121,000 for the Castroville Water Valves Replacement Project.
3. Update on the State of California Department of Transportation (Caltrans) projects: (1) Caltrans Merritt Street Beautification Project, (2) Pedestrian Bridge Enhancement/Improvement Project, (3) Castroville Boulevard Roundabout Project– General Manager Eric Tynan reported to the Board on the following projects:
  - (1) **Caltrans Merritt Street Beautification Project** - A Maintenance Opinion Table for this project can be viewed on pages 25-26 of this board packet, which he obtained from Caltrans when he met with them. This table shows the items each agency will be responsible to maintain. Castroville CSD will only provide maintenance of lighting and graffiti abatement for this project. At a previous board meeting, a Cooperative Agreement was signed and Caltrans will raise the valves and manholes at their cost for this project. Caltrans will also be upgrading the lighting to a historical look. There might also be some hydrants moved at their cost, which is great for the District. Per his conversation with Alex, NCRPD General Manager he agreed to provide the landscaping for this project. Caltrans should complete this project in 2024 if they are not held up by PG&E.
  - (2) **Pedestrian Bridge Enhancement/Improvement Project** – A Maintenance Opinion Table for this project can be viewed on page 27 of this board packet, which he obtained from Caltrans when he met with them. The table shows the items each agency will be responsible to maintain. The Board approved the Pedestrian Overpass Maintenance “Landscape” Agreement for this project at a previous board meeting. CSD will take care of the solar lighting on the pedestrian bridge, mural maintenance and graffiti abatement. For this project, Caltrans is planning to put a little parklet on either side of the pedestrian overpass. NCRPD will be taking the responsibility for the landscaping and the parklet, which is the agreement they will sign with Caltrans.
  - (3) **Castroville Boulevard Roundabout Project** – As mentioned at last month’s board meeting, the deadline for this project has been extended for one year. Caltrans needs to work with PG&E to move this project forward. Caltrans will cover the work for the Castroville Boulevard Roundabout Project 100% and CCSD 0% because of California S & HC 703. This project will start in 2028. There is no additional update on this project.
4. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board on the following projects:

**The Washington Bypass Sewer Project (Action Plan as of July 27, 2023 and Gantt Chart with additional information can be viewed on pages 28-41 of this board packet)** – MNS Engineers sent a letter along with the encroachment permit application to Caltrans regarding notification to perform construction for a new 24” sewer bypass in the community of Castroville in unincorporated Monterey County, California – Washington Sewer Trunk Line Bypass Project. Castroville CSD will construct approximately 1,350 linear feet of 24” trunk sewer bypass from the intersection of Washington St. and Merrit St., then across the undeveloped areas and beneath Route 1 to the Monterey One Water station pump located at the south end of Watsonville Road. Approximately 450 feet of the proposed sewer line will be in the Caltrans right-of-way. As mentioned prior, the coastal development permitting is on hold pending land acquisition and Caltrans encroachment permitting. A draft application package has been submitted to MNS and the District for review. Right-of-way acquisition consultant has been contracted to initiate land acquisition for the agricultural field and trailer park. Caltrans encroachment permitting is being initiated. MNS is currently preparing legal descriptions and plat maps for temporary and permanent easements. Also, jurisdictional permitting associated with crossing the agricultural ditch is being initiated. Castroville CSD applied for the \$3.5 million grant for this project and the State is saying Castroville CSD is good to go for this grant once the environmental review is completed. Castroville CSD approved the environmental proposal from MNS Engineers for this project, which is complete. The District has applied for a grant for finishing the design and construction, California Housing Community Development, Infill Infrastructure Grant. In addition, State Water Resources Control Board, SRF set aside for small disadvantaged communities, “The Small Community Clean Water Waste Water Funding Program.” The proposal for Professional Engineering and Constructions Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to Castroville CSD. The Board approved at the August 15, 2023 board meeting MNS Engineers proposals for Professional Engineering Services-Washington Sewer Trunk Line Bypass Regulatory Permitting Support (\$19,622) and Washington Sewer Trunk Line Bypass Right-of-Way Acquisition (\$81,610) total \$101,232.

**Moss Landing Wastewater System Rehabilitation Project (Gantt Chart and Notice of Exemption for Annexation of APN: 413-012-014-000 to CCSD service area can be viewed on page 42-43 of this board packet)** – The coastal development permitting is ongoing. The coastal permit is anticipated to be obtained within 2-3 months. As mentioned prior, in order to finalize the purchase of the land, to relocate the lift station, CCSD is in the process of submitting the full application to LAFCO, finalizing the CEQA document, with the mapping done. Originally, LAFCO was only asking for a letter from the Health Department stating why it was a health safety but per LAFCO the letter was not justified. Ortega (FINEPRO, LLC (seller) approved the sale for the easement for \$10,000 in Moss Landing and the District is still working on finalizing the sale of the easement pending LAFCO approval, which is required before acquiring the property. However, the seller is aware it is helpful to the LAFCO process to get a signed Ortega easement deed and Right of Way Agreement which is held in escrow and not recorded until the LAFCO process is completed, and the sewer project is authorized and the seller authorized for sewer hook-up. An escrow agreement would be needed for this process. Also discussed prior, General Manager Eric Tynan reported to the Board that the pipeline under the bridge is still under the mitigated negative declaration and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. For this project, MNS is to prepare a construction application following the 60% completion. In addition, the Coastal Commission is requiring an arborist to analyze the trees. The Board had approved a proposal with MNS Engineers to provide professional engineering services for the Moss Landing Wastewater System Rehabilitation Project \$462,722 in 2021. General Manager Eric Tynan had previously approved Amendment No.1 for this project for an additional \$14,520 for the arborist and at the August 15, 2023 board meeting the Board approved Amendment No. 2 for \$59,104 as costs have increased due to plans specifications changing due to the County not building the bridge noted above.

**Emergency Deep Aquifer Supply and Storage Tank (Action Plan as of July 27, 2023 and Gantt Chart can be viewed on pages 44-46 of this board packet)** – MNS submitted a draft Project Monitoring Plan. Comments were received and the Project Monitoring Plan is currently being revised for resubmittal. As mentioned prior, construction funding is pending to move the project forward. The hydrogeologic approach was discussed with Mike Burke the hydrologist with Pueblo who will advance the well contract documents to nearly bid ready, to be finalized and advertised upon securing project construction funding. In addition, MNS has substantial budget remaining in the budget (\$60k), which MNS will review if these remaining funds can be used for applying for construction funding for the project. The 30% design has been completed as of May 2022. The 60% design has been completed on the application for the construction. The District is still working on getting grant funds for the construction of the deep well and CEQA is complete.

**Desalter at Well Three (Update can be viewed on page 47 of this board packet)** - Per General Manager Eric Tynan, Maggiora Brothers Drilling was not able investigate and video the well as the pump is still on it. Castroville CSD needs a good valuation of Well No. 3. General Manager Eric Tynan is recommending to investigate the condition of well casing and perforations to evaluate use as brackish water supply for RO treatment and consider an appropriate response. There are alternatives to consider to mitigate the seawater intrusion of Well #3 by having the well investigated using a video. In addition the Well No. 3 Desalination Facility would provide the SVBGSA with critical information on water quality, treatment efficiency and performance, and sea water intrusion extraction barrier and brackish treatment project as a potential regional solution. As mentioned prior, MNS acknowledges the initial grant was not completed satisfactorily, and is in the process of preparing an additional grant application at no charge to the District.

**The Overhead Sign at Highway 183:** Per General Manager Eric Tynan it will be about two more months, October 2023 before this project will be finalized. Castroville CSD is currently waiting for Caltrans' structural engineers to approve the plans and Signs by Van is waiting to order the steel until the plans are approved by Caltrans. As mentioned prior, the traffic study and encroachment permit have been submitted to Monterey County Public Works. The project was supposed to be done by June 30, 2023 but Caltrans could not come to an agreement as to where the poles should be located but have finally come to a consensus. The funds have been sequestered for this project by Caltrans and reimbursement can still be expected. Jeremy with Signs by Van informed him it would also take about two months for the fabrication to get done once the plans are approved by Caltrans. The Board approved the Cooperative Agreement and Maintenance Agreement with Caltrans for the Overhead Sign in October 2022. The State has also requested a traffic control plan and a storm water control plan which was prepared by MNS Engineers and sent to the state. MNS will be handling the administration for this project. Resolution No.2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign was approved. MNS to continue working with Signs By Van and draft a Project Management Professional (PMP), contract, encroachment permit. Castroville CSD received a check from Caltrans in the amount of \$127,955.28 February 2, 2023 and \$17,580 May 24, 2023. The original placement of the post, will remain in the same spot as long as Castroville CSD Engineers say it is safe. Previously, Caltrans was telling Signs By Van where to put them and the locations that they want has a lot of underground utilities.

Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.



Minutes of the Castroville Community Services District  
August 15, 2023 Regular Board Meeting  
Page 6

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Vice President Ron Stefani stated that M1W sent out a package to all the M1W rate payers to explain the switch they want to make from bi-monthly bills to putting the charges on the property tax bill instead. In his opinion, M1W has done a great job, getting the word out to the rate payers. Salinas Mayor Kimberly Craig stated that Salinas council members do not understand it and therefore the community will not understand it. More community outreach is being done. President Cosme Padilla stated as a rate payer he has received a lot of information from M1W. As mentioned at last month’s board meeting, MIW is moving forward with the Expansion project and will be awarding a \$16-\$17 million contract award to the bid that is selected for this advance water purification treatment, additional facility to produce the 2,500 acre feet of expansion water for treatment. However, the Expansion project could get held up by PG&E.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting –Vice President Ron Stefani stated that SVBGSA did not have a meeting this month as staff was out of town.
3. Update on meetings or educational classes attended by the Directors – None to report at this time. However, President Cosme Padilla will be meeting with a representative from the NMCUSD . At the next board meeting he may have more information.

**Closed Session: 5.20 p.m.**

1. Conference with Real Property Negotiations (Govt. Code Sec. 54956.8)  
Property: located at intersection of Castroville Blvd., Castroville bike path and Highway 156  
Agency Negotiations: Negotiator Eric Tynan, General Manager CCSD  
Negotiating Parties: CCSD and Property owner Mitchell, Wylie W. et al., agent Greg Findley  
Under Negotiation: Price and Terms

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable): The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

**The Board returned to open session at 5:30 p.m. and action was taken.** A motion was made by Ron Stefani and seconded by Glenn Oania for General Manager Eric Tynan to reject the offer for the purchase of the property located at intersection of Castroville Blvd., Castroville bike path and Highway 156 and inform property owner Mitchell, Wylie W. et al, agent Greg Findley. The motion carried by the following roll call votes:

AYES:	5	Directors:	MacMillan, Stefani, Oania, Padilla and Cochran
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

**GENERAL OPERATIONS**

1. General Manager’s Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation’s Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue

Minutes of the Castroville Community Services District  
August 15, 2023 Regular Board Meeting  
Page 7

- c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
- 4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – July 2023. A motion was made by Glenn Oania and seconded by Ron Stefani to pay all bills presented. The motion carried by the following roll call votes:

AYES:	5	Directors:	MacMillan, Stefani, Oania, Padilla and Cochran
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by Greg MacMillan to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	MacMillan, Stefani, Oania, Padilla and Cochran
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:50 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

---

Lidia Santos  
Secretary to the Board

---

Ron Stefani  
Vice President

Bill Lipe  
248 Wildwood Way  
Salinas, CA 93908  
william.o.lipe@gmail.com

August 16, 2023

VIA EMAIL

Clerk of the Board for the Salinas Valley Basin GSA

CC: SVBGSA Advisory Committee, SVBGSA Board of Directors, Piret Harmon

P.O. Box 1350

Carmel Valley, CA 93924

Subject: Public Comment regarding Item 4.a of the SVBGSA Advisory Committee Meeting, August 17, 2023

Dear Clerk of the Board,

I am writing this letter as a longtime Monterey County resident with years of involvement and experience in water-related matters and whose drinking water comes from the 180/400 subbasin. The insights offered herein directly respond to the discussions held during the 180/400 subcommittee meeting on August 3, 2023.

The paramount concerns emerging from the discourse is the necessity to ensure Salinas Valley Basin 180/400 subbasin urban/agricultural water supply needs are fulfilled in total, and that project sizing caters to the Salinas Valley Basin's communities as an immediate priority. The project should consider modeling with an expansive lens, allowing for potential surplus water to benefit regions outside the basin. This broader approach, while ambitious, should also warrant an in-depth examination of current water rights and relevant water laws. Any endeavor to divert water outside the basin should entail measures to either return or offset the basin for the equivalent water volume.

1. **Agency Involvement:** Determining which agency or agencies will oversee the project's construction and eventual management is a matter of some importance. Answering this question sooner rather than later will be beneficial for the project's planning and execution, while also setting expectations. Given the project's potential scale and significance, it might be prudent to consider a multi-agency collaborative effort, possibly including PVWMA and other relevant bodies. This amalgam of agencies and communities could pool resources, expertise, and perspectives, ensuring that the project realizes its full potential.

2. **Dual Supply Channels:** It's essential to extract and process the captured water into two distinct supply channels: one achieving MCL standards for drinking, and another catering to agricultural needs, potentially through blending or partial purification.

3. **Relocating Groundwater Pumping:** The project should focus on significantly curtailing or relocating groundwater pumping, especially in Castroville, Salinas, Marina, and the Elkhorn Slough/Prunedale areas within the Langley Subbasin, unless the study shows some inland groundwater pumping strategy that meets all the goals and fulfills on defined objectives.

4. **Prioritizing Local Needs:** Water drawn and processed must foremost serve the Salinas Valley Basin's domestic, urban, and agricultural requirements before other allocations. Here, I wish to emphasize that the needs of Castroville, Salinas, Marina, Agriculture in the 180/400, and both urban and agricultural areas in the Langley Subbasin must be treated as the utmost priority. Their water supply objectives must be met, not just as an aspiration, but as a fundamental project mandate.



FEDERAL TRADE COMMISSION

IdentityTheft.gov

## What information was lost or exposed?

### ▼ Social Security number

- If a company responsible for exposing your information offers you free credit monitoring, take advantage of it.
- Get your free credit reports from [annualcreditreport.com](https://annualcreditreport.com). Check for any accounts or charges you don't recognize.
- Consider placing a credit freeze. [A credit freeze](#) makes it harder for someone to open a new account in your name.
  - If you place a freeze, be ready to take a few extra steps the next time you apply for a new credit card or cell phone - or any service that requires a credit check.
  - If you decide not to place a credit freeze, at least consider [placing a fraud alert](#).
- Try to file your taxes early - before a scammer can. Tax identity theft happens when someone uses your Social Security number to get a tax refund or a job. Respond right away to letters from the IRS.
- Don't believe anyone who calls and says you'll be arrested unless you pay for taxes or debt - even if they have part or all of your Social Security number, or they say they're from the IRS.
- Continue to check your credit reports at [annualcreditreport.com](https://annualcreditreport.com). You can order a free report from each of the three credit reporting companies once a year.

### ▼ Online login or password

- Log into that account and change your password. If possible, also change your username.
  - If you can't log in, contact the company. Ask them how you can recover or shut down the account.
- If you use the same password anywhere else, change that, too.
- Is it a financial site, or is your credit card number stored? Check your account charges that you don't recognize.

### ▼ Debit or credit card number

- Contact your bank or credit card company to cancel your card and request a new one.
- Review your transactions regularly. Make sure no one misused your card.
  - If you find fraudulent charges, call the fraud department and get them removed.
- If you have automatic payments set up, update them with your new card number.
- Check your credit report at [annualcreditreport.com](https://annualcreditreport.com).

### ▼ Bank account information

- Contact your bank to close the account and open a new one.
- Review your transactions regularly to make sure no one misused your account.
- If you find fraudulent charges or withdrawals, call the fraud department and get them removed.
- If you have automatic payments set up, update them with your new bank account information.
- Check your credit report at [annualcreditreport.com](https://annualcreditreport.com).

### ▼ Driver's license information

- Contact your [nearest motor vehicles branch](#) to report a lost or stolen driver's license. The state might flag your license number in case someone else tries to use it, or they might suggest that you apply for a duplicate.
- Check your credit report at [annualcreditreport.com](https://annualcreditreport.com).

### ▼ Children's personal information

- Request a credit freeze for your child - [if this service is available in your state](#). A credit freeze will make it difficult for someone to use your child's information to open accounts. To place a freeze, follow the specific instructions for each credit bureau.



# Annual Vendor Show/BBQ with afternoon training (four contact hours) Thursday, September 21, 2023

## UPDATED -TWO TRAINING SITES

Site #1, Starting at 12:30: Castroville CSD - 11499 Geil St, Castroville, CA

- Fresno State University – Pump Efficiency Demonstration trailer
- Monterey Bay Analytical Services – Water Sampling and Testing
- \_\_\_\_\_ - Ladder Safety

Site #2, Starting at 12:30: Hartnell College - 10241 Tembladera St, Castroville, CA

- Rexel/Buckles-Smith – Intro to Programmable Logic Controllers (Rexel/B-S), Cybersecurity in W/WW (Jego Systems) and other automation topics

Vendor Show (4:00 – 7:00 PM) See product displays and talk to company representatives

- Where: Castroville Community Center, 11261 Crane St. Castroville, CA 95012
- When: BBQ Dinner at 6:00 PM followed by the BIG Raffle.
- Cost: Training is \$40 and includes one dinner ticket.
- Vendor show is free and the BBQ dinner is \$40 (cash bar)

**BYOWB - Bring your own water bottle.**

Sign up by September 18 by mailing, emailing or faxing a completed form to (831) 633-3103  
Contact Eric Tynan with questions at (831) 633-2560 or [eric@castrovillecsd.org](mailto:eric@castrovillecsd.org)



**Registration Form:**

Agency/Company \_\_\_\_\_

Contact name & phone # \_\_\_\_\_

Contact email: \_\_\_\_\_

Amount enclosed: \$ \_\_\_\_\_

\$40 for the class and BBQ or just the BBQ. The vendor show alone is free.

**Please list each person and check the appropriate boxes (use back if necessary)**

**Make checks payable to MBWWA and mail to:**  
*Castroville CSD, ATTN: Eric Tynan*  
*11499 Geil Street*  
*Castroville, CA 93907*  
**Credit card payments accepted at the door**

SITE:  
 Name \_\_\_\_\_ # \_\_\_\_\_ Vendor Show  BBQ/Vendor Show

SITE:  
 Name \_\_\_\_\_ # \_\_\_\_\_ Vendor Show  BBQ/Vendor Show

SITE:  
 Name \_\_\_\_\_ # \_\_\_\_\_ Vendor Show  BBQ/Vendor Show

SITE:  
 Name \_\_\_\_\_ # \_\_\_\_\_ Vendor Show  BBQ/Vendor Show

SITE:  
 Name \_\_\_\_\_ # \_\_\_\_\_ Vendor Show  BBQ/Vendor Show



## Help detect trends in groundwater levels by reporting dry wells

Do you have a dry well on your property? Now you can report it using the [Dry Well Reporting System](#).

The Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) is partnering with the State Department of Water Resources to collect information about domestic wells that have failed during California's prolonged drought.

The Dry Well Reporting System is a free online tool that tracks wells that have gone dry across California. The data will be used to inform state and local agencies about drought impacts on residential water supplies and helps to develop strategies that support long-term sustainability for groundwater sources.

While the agency has a network of monitoring wells to detect trends in groundwater levels, awareness of specific dry wells will provide more detailed data to the agency. All six subbasins have a "Dry Well Notification System" as an implementation action in their Groundwater Sustainability Plans.

By reporting your dry well on the [Dry Well Reporting System](#), impacted residents also can discover helpful resources and information.

The well owner name, contact information and personal address submitted to the Dry Well Reporting System will not be visible to the public.

# Celebrating the importance of groundwater during Groundwater Awareness Week

SVBGSA marked Groundwater Awareness Week (GWAW) earlier this month! GWAW was established in 1999 by the National Ground Water Association (NGWA) and The Groundwater Foundation to encourage responsible development, management and use of groundwater — including policies that support the impact of groundwater quality and supply.

Communities in the Salinas Valley depend on groundwater and focusing on groundwater sustainability will help high- and medium-priority subbasins move towards and maintain sustainable levels within the next two decades.

There are many ways to protect local groundwater resources, below are a few pro-tips to get you started:

- Use native landscaping — native plants require less water since they're adapted to the region's climate.
- Don't leave the faucet on — turn off the faucet while brushing your teeth or shaving. If you're letting your water run because you're waiting for the water to get hot, then place a bucket to collect the cold water and use that water for your plants later.
- Fix any household leaks — check all faucets, toilets and showerheads for leaks. Leaks not only waste water but can significantly raise the water bills of domestic water customers.

For information, visit [National Groundwater Awareness Week 2023](#).

# Will atmospheric storms replenish the Salinas Valley's critically overdraft subbasins?

Recent atmospheric river storms brought record-breaking rain and snow levels across California — but will this solve current drought conditions and replenish overdraft subbasins in the Salinas Valley?

Though recent rains bring hope for groundwater replenishment, it isn't enough. The rate at which groundwater is used relative to the rate at which groundwater is replenished, or recharged, would require years of consistent rain to reach sustainable levels in the overdrafted subbasins. Rain doesn't immediately replenish groundwater levels. It takes years for rainwater to percolate down to an aquifer and the rate at which water travels down depends on the underground layers of sand, soil and rock.

Read more about how drought conditions and recent atmospheric rainfall affect critically overdrafted subbasins in this [CalMatters article](#).

## Join SVBGSA meetings now in-person or virtually

As a reminder, public agencies including Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) have returned to in-person meetings, though the public can still attend virtually. Here is a list of SVBGSA meetings:

- **Board of Directors** - second Thursday of each month at 3 p.m., Salinas City Hall Rotunda, 200 Lincoln Ave., Salinas.



# Become a leak detective during Fix-a-Leak-Week

Catch that drip during Fix-a-Leak-Week!

The Environmental Protection Agency's (EPA) Fix-a-Leak-Week is happening March 20-26. This event was started to help domestic users understand the importance of not only fixing water leaks, but actively taking part in catching them early.

Nearly 1 trillion gallons of water is wasted in the United States annually from water leaks and a single household can waste up to 10,000 gallons of water per year. All of that wasted water not only affects the environment but can be costly.

Checking for leaks is easy! Put your detective skills to the test and start searching for water leaks inside and outside of your home using the helpful resources available on the [EPA's website](#).

## Introducing Andrew Sandoval, Eastside Subbasin Committee Member

Meet Andrew Sandoval, [Eastside Subbasin Committee](#) member, a Salinas resident and a business development manager.

Andrew chose to get involved on the committee a year ago to help ensure water policies get implemented in an equitable manner. His goals closely reflect the Salinas Valley Groundwater Sustainability Agency's mission and his participation as a committee member has a positive impact on water policies in the local community.

In his work on the committee, Andrew supports the community's goals of quality water access and overall water sustainability.

**RESOLUTION NO. 23-5**

**RESOLUTION TO INITIATE LAFCO ANNEXATION OF FINEPRO, LLC  
PROPERTY APN: 413-012-014 TO THE CASTROVILLE COMMUNITY  
SERVICES DISTRICT**

WHEREAS, the State of California would like all water sources put to beneficial use; and

WHEREAS, reducing the number of septic tanks would help improve and protect water quality and

WHEREAS, reducing nitrates in the water supply water by sending sewer flows to the M1W regional treatment plant for recycling would help improve local water supply; and

WHEREAS, the septic system at the Finepro, LLC APN: 413-012-014 property is not utilizing water to it' full benefit and potential; and

WHEREAS, the Castroville Community Services District supports the collaborative effort to use additional flows to augment the CSIP supply

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Castroville Community Services District to support the LAFCO application for the annexation of the Finepro, LLC Properties APN: 413-012-014 into the Castroville Community Services District.

PASSED AND ADOPTED at the meeting of the Board of Directors of the Castroville Community Services District held a September 19, 2023 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

---

Secretary

---

President

KATE McKENNA, AICP

Executive Officer

Request for Sphere of Influence Amendment and Extension of Services Outside an Agency's Jurisdictional Boundaries

Please provide the following information about your request. This information will be used by LAFCO staff to evaluate the proposal and determine its consistency with State law and locally adopted policies.

1. Name and contact information of applicant (City or district's contact person):

J. Eric Tynan Office 831.633.2560, Cell 831.235.0155- [Eric@CASTROVILLECSD.ORG](mailto:Eric@CASTROVILLECSD.ORG), 11499 Geil Street, Castroville, CA. 95012

2. Location of the subject site (street address, APN, or general physical description):

APN 413-012-014,, Location @ bend in Struve RD, just south of existing lift station

3. A map delineating the site to be served (if a smaller area within a larger APN is to be served, show a border around the specific site that will receive services):

see attachment A

4. Why has the proposed action been requested?

To replace existing Septic system with wastewater collection system allowing for increased recycle water supply

5. Is the proposed service area within the Sphere of Influence of the service agency?

No, but immediately contiguous to District boundary

6. Have the affected parties authorized an agreement to provide services? If not, please estimate when an agreement will be reached.

Yes

7. What physical improvements (on-site off-site work, as applicable) are needed in order for the agency to be able to provide service?

Property owner would need to install connection to existing force main

8. Please attach a copy of, or provide a link to, the agency's CEQA determination (exemption, negative declaration, environmental impact report, etc.)

9. see attachment B

10. Please list any other information that is pertinent to the proposed action; attach a separate sheet(s) if needed.

'A'

### Struve Sewer Connection



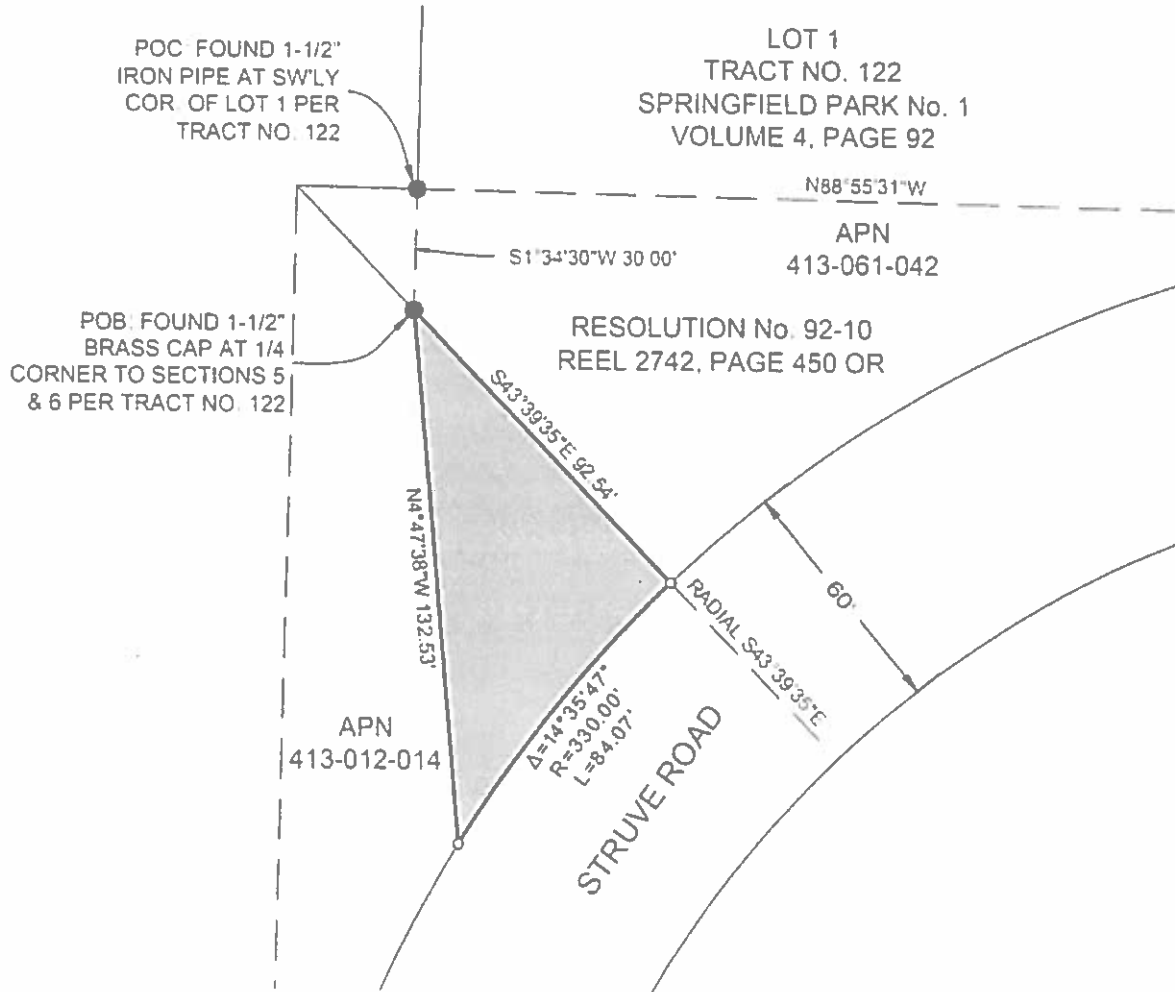
Key:

1: Pump Station Easement

2: Connection Site

**EXHIBIT B**  
 PERMANENT EASEMENT EXHIBIT  
 APN 413-012-014  
 COUNTY OF MONTEREY

EASEMENT AREA = ± 3,698 SQ. FT. 



ABBREVIATIONS  
 POB = POINT OF BEGINNING  
 POC = POINT OF COMMENCEMENT  
 OR = OFFICIAL RECORDS



201 N. Calle Cesar Chavez, Ste 300  
 Santa Barbara, CA 93103  
 805.692.6921 Phone

ENGINEERING  
 PLANNING  
 SURVEYING  
 CONSTRUCTION MANAGEMENT

DIC:\1\_200738\_02\_2022-03-07\_Struve Rd Eas B.dwg \* SS \* E.P.L.E



SCALE: 1" = 40'



# Notice of Completion & Environmental Document Transmittal

Mail to: State Clearinghouse, P.O. Box 3044, Sacramento, CA 95812-3044 (916) 445-0613  
 For Hand Delivery Street Address: 1400 Tenth Street, Sacramento, CA 95814

<b>SCH #</b>
--------------

**Project Title:** Moss Landing Wastewater System Rehabilitation Project

Lead Agency: Castroville Community Services District Contact Person: Eric Tynan, General Manager  
 Mailing Address: 11499 Geil Street Phone: (831) 633-2560  
 City: Castroville Zip: 95012 County: Monterey

**Project Location:** County: Monterey City/Nearest Community: Moss Landing

Cross Streets: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Longitude/Latitude (degrees, minutes and seconds): \_\_\_\_\_° \_\_\_\_\_' \_\_\_\_\_" N / \_\_\_\_\_° \_\_\_\_\_' \_\_\_\_\_" W Total Acres: \_\_\_\_\_

Assessor's Parcel No.: \_\_\_\_\_ Section: \_\_\_\_\_ Twp.: \_\_\_\_\_ Range: \_\_\_\_\_ Base: \_\_\_\_\_

Within 2 Miles: State Hwy #: 1 Waterways: Exton Slough, Bennett Slough, Old Salinas River, Tembladero Slough, McCuskey Slough, Pacific Ocean  
 Airports: N/A Railways: N/A Schools: North Monterey County Middle School

**Document Type:**

- |   |  |                                    |  |
|---|--|------------------------------------|--|
| CEQA: <input type="checkbox"/> NOP              | <input type="checkbox"/> Draft EIR                 | NEPA: <input type="checkbox"/> NOI | Other: <input type="checkbox"/> Joint Document |
| <input type="checkbox"/> Early Cons             | <input type="checkbox"/> Supplement Subsequent EIR | <input type="checkbox"/> EA        | <input type="checkbox"/> Final Document        |
| <input type="checkbox"/> Neg Dec                | (Prior SCH No.) _____                              | <input type="checkbox"/> Draft EIS | <input type="checkbox"/> Other: _____          |
| <input checked="" type="checkbox"/> Mit Neg Dec | Other: _____                                       | <input type="checkbox"/> FONSI     |  |

**Local Action Type:**

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> General Plan Update    | <input type="checkbox"/> Specific Plan            | <input type="checkbox"/> Rezone                            | <input type="checkbox"/> Annexation                                |
| <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Master Plan              | <input type="checkbox"/> Prezone                           | <input type="checkbox"/> Redevelopment                             |
| <input type="checkbox"/> General Plan Element   | <input type="checkbox"/> Planned Unit Development | <input type="checkbox"/> Use Permit                        | <input type="checkbox"/> Coastal Permit                            |
| <input type="checkbox"/> Community Plan         | <input type="checkbox"/> Site Plan                | <input type="checkbox"/> Land Division (Subdivision, etc.) | <input checked="" type="checkbox"/> Other: <u>project approval</u> |

**Development Type:**

- |   |  |
|---|--|
| <input type="checkbox"/> Residential: Units _____ Acres _____                 | <input type="checkbox"/> Transportation: Type _____                                |
| <input type="checkbox"/> Office: Sq.ft. _____ Acres _____ Employees _____     | <input type="checkbox"/> Mining: Mineral _____                                     |
| <input type="checkbox"/> Commercial: Sq.ft. _____ Acres _____ Employees _____ | <input type="checkbox"/> Power: Type _____ MW _____                                |
| <input type="checkbox"/> Industrial: Sq.ft. _____ Acres _____ Employees _____ | <input type="checkbox"/> Waste Treatment: Type _____ MGD _____                     |
| <input type="checkbox"/> Educational: _____                                   | <input type="checkbox"/> Hazardous Waste: Type _____                               |
| <input type="checkbox"/> Recreational: _____                                  | <input checked="" type="checkbox"/> Other: <u>wastewater conveyance facilities</u> |
| <input type="checkbox"/> Water Facilities: Type _____ MGD _____               |  |

**Project Issues Discussed in Document:**

- |  |  |   |  |
|--|--|---|--|
| <input checked="" type="checkbox"/> Aesthetic/Visual         | <input type="checkbox"/> Fiscal                                | <input checked="" type="checkbox"/> Recreation Parks                | <input checked="" type="checkbox"/> Vegetation                     |
| <input checked="" type="checkbox"/> Agricultural Land        | <input checked="" type="checkbox"/> Flood Plain Flooding       | <input checked="" type="checkbox"/> Schools/Universities            | <input checked="" type="checkbox"/> Water Quality                  |
| <input checked="" type="checkbox"/> Air Quality              | <input checked="" type="checkbox"/> Forest Land Fire Hazard    | <input checked="" type="checkbox"/> Septic Systems                  | <input checked="" type="checkbox"/> Water Supply/Groundwater       |
| <input checked="" type="checkbox"/> Archeological/Historical | <input checked="" type="checkbox"/> Geologic/Seismic           | <input checked="" type="checkbox"/> Sewer Capacity                  | <input checked="" type="checkbox"/> Wetland/Riparian               |
| <input checked="" type="checkbox"/> Biological Resources     | <input checked="" type="checkbox"/> Minerals                   | <input checked="" type="checkbox"/> Soil Erosion/Compaction/Grading | <input checked="" type="checkbox"/> Growth Inducement              |
| <input checked="" type="checkbox"/> Coastal Zone             | <input checked="" type="checkbox"/> Noise                      | <input checked="" type="checkbox"/> Solid Waste                     | <input checked="" type="checkbox"/> Land Use                       |
| <input checked="" type="checkbox"/> Drainage/Absorption      | <input checked="" type="checkbox"/> Population/Housing Balance | <input checked="" type="checkbox"/> Toxic/Hazardous                 | <input checked="" type="checkbox"/> Cumulative Effects             |
| <input type="checkbox"/> Economic Jobs                       | <input checked="" type="checkbox"/> Public Services Facilities | <input checked="" type="checkbox"/> Traffic Circulation             | <input checked="" type="checkbox"/> Other: <u>Energy, Wildfire</u> |

**Present Land Use/Zoning/General Plan Designation:**

Open Space Recreation (Coastal Zone), Medium Density Residential (Coastal Zone), and public rights-of-way

**Project Description:** (please use a separate page if necessary)

The proposed project would involve the replacement or rehabilitation of existing facilities that are part of the Moss Landing Wastewater System. The project is intended to optimize the existing system to serve existing demand and would not serve additional growth or new demand. In general, the project includes demolition and replacement of Lift Station Nos. 1 and 4 in new locations, rehabilitation of Lift Station Nos. 2 and 3 in place, replacement and rehabilitation of the Lift Station No. 2 Force Main, replacement of several other pipeline segments, several manhole improvements, and replacement of the existing combination air release and vacuum valves as well as the isolation valve and appurtenance in the existing valve vault of the Lift Station No. 1 Force Main.

Note: The State Clearinghouse will assign identification numbers for all new projects. If a SCH number already exists for a project (e.g. Notice of Preparation or previous draft documents) please fill in

**RIGHT OF WAY CONTRACT  
CASTROVILLE COMMUNITY SERVICE DISTRICT**

This contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the **CASTROVILLE COMMUNITY SERVICE DISTRICT** hereinafter called "District", and **FINEPRO, LLC**, a California Limited Liability Company, hereinafter called "Seller". District and Seller are sometimes referred to herein individually as "Party" or collectively as "Parties." The Parties mutually agree as follows:

1. The Parties herein set forth the whole of their agreement. The performance of this agreement constitutes the entire consideration for this transaction, hereinafter called "Contract". The parties recognize the expense, time, effort, and risk to both parties in determining the compensation for the property by eminent domain litigation. The compensation set forth herein for the property is in compromise and settlement, in lieu of filing a condemnation proceeding.

2. Seller agrees to:

(a) Execute and deliver this Contract granting a Permanent Easement (the "Easement") over a portion of the Seller's property located at APN 413-012-014 in Monterey County (the "Property"), more particularly described in "Exhibit A" and shown in "Exhibit B", attached hereto and made a part thereof and referred to herein as the "Easement". Said document will be delivered to Marc Ceccarelli, Right of Way Consultant for the District.

(b) Execute and deliver an Easement Deed and Escrow Instructions, in forms substantially consistent with the Easement Deed and Escrow Instructions attached hereto as "Exhibit C-1" and "Exhibit C-2", respectively, into Escrow (defined below) or as otherwise instructed by the District.

3. The District shall:

(a) Pay the undersigned Seller the sum of **TEN THOUSAND DOLLARS (\$10,000.00)** for the Easement (including all improvements existing thereon) as conveyed by the Contract and the Easement Deed, on an "AS-IS" basis. District shall remit payment within sixty (60) days after execution of this Contract and/or approval from the District Board of Directors if this Contract exceeds the authority of the General Manager of the District.

(b) Pay all escrow and recording fees incurred in this transaction, and if Title Insurance is required by the District, the premium charge therefor. This transaction will be

handled through an escrow with Chicago Title Company ("Escrow") 50 Winham Street, Salinas, CA 93901.

(c) Execute and deliver Escrow Instructions, in a form substantially consistent with the Escrow Instructions attached hereto as "Exhibit C-2", into Escrow.

4. Seller agrees to indemnify, defend, and hold harmless the District from and against any claim, action, suit, proceeding, loss, cost, damage, deficiency, fine, penalty, liability, or expense (including without limitation, attorney's fees), arising out of any of the following matters resulting from the conduct of the Seller's operations in, on, or about the Property occurring during Seller's ownership of the Property, with the exception of the District's operations conducted on or in the Easement, which shall be the District's sole responsibility and conducted at the District's sole cost and expense:

(a) Seller's use, or Seller's members', officers', employees' or agents' use of the Property on or after the date the Easement Deed is recorded;

(b) The release, use generation, discharge, storage, disposal, or transportation of any Hazardous Materials, or

(c) The violation of any statute, ordinance, order, rule, regulation, permit, judgement, or license relating to the release, use generation, discharge, storage, disposal, or transportation of any Hazardous Materials.

The term "Hazardous Materials" shall mean any substance, material, or waste which is regulated by any governmental authority, including, but not limited to, any material or substance which is defined as a "hazardous substance", "hazardous waste", "extremely hazardous waste", or "restricted hazardous waste" in the California Health and Safety Code.

5. Seller expressly represents that Seller never previously occupied or conducted any operations on or in the Easement. It is agreed and confirmed by the Parties hereto that notwithstanding other provisions in this Contract, the right of possession and use of the Easement by the District, including the right to remove and dispose of improvements, shall commence on the date funds are deposited in the escrow controlling this transaction, and that the amount shown in Clause 3(a) herein includes, but is not limited to, full payment for such possession, use, and interest from said date.

6. At no expense to the Seller and at the time of construction, District shall perform the improvements shown on the plans, attached herein as "Exhibit D" for the Moss Landing Wastewater System Rehabilitation Project, which includes the grading of the site, installing new chain link fence with privacy slats and barbed wire and two access gates. A new wastewater lift station will be constructed with a polymer concrete wet well, concrete valve vault, electrical and communication equipment, a new backup generator and other miscellaneous improvements as required to develop a complete municipal site on the Seller's property. All proposed improvements will be owned, operated, and maintained by the District, and will be constructed at the District's sole cost and expense



7. Permission is hereby granted to District or its authorized agent to enter on the Property, where necessary, in order to remove and demolish any existing improvements located on or within the Easement, including, but not limited to, 18 small trees, three medium trees, fencing and bollards as shown on the map(s) and as described in Clause 6 of this Contract.

8. Seller warrants that there are no leases for the Easement exceeding a period of one month, and that the Easement is free and clear of liens, or encumbrances that could affect the easement, other than a loan on the property with Wells Fargo Bank, N.A., subject to a Deed of Trust. Seller will contact its lender to obtain consent to the grant of the Easement, and incorporate any provisions requested by Wells Fargo Bank, N.A., if any, into the Easement Deed. Seller further agrees to hold harmless and reimburse the District for any and all losses or expenses resulting or arising from any lease on the Property exceeding a period of one month or any lien or encumbrance that effects the Easement.

9. On the day title of said Easement vests in the name of the District, the condition of the Easement, including the existence or nonexistence of improvements, will be the same as the condition of the Easement on the inspection date of May 11, 2022.

10. This Contract is subject to the approval of the District and does not bind District until such time as District approval and consent has been received in writing and as required by law.

11. The provisions of this Contract shall inure to the benefit of and bind the respective successors, heirs, and assigns of the Parties hereto.

12. Notice. All notices and correspondence herein provided to be given, or which may be given by either Party to the other, shall be deemed to have been fully given when made in writing and either: 1) deposited in the United States Mail, certified and postage prepaid; or 2) sent via an alternate commercial overnight delivery service (i.e. FedEx or similar) with receiver's signature required; and 3) also sent by email, and addressed as follows:

To Seller:

Edward Ortega  
Carlos Ortega  
PO Box 390  
Watsonville, CA 95077  
[ezortega@sbsglobal.net](mailto:ezortega@sbsglobal.net)  
[carlos@ortegafarms.com](mailto:carlos@ortegafarms.com)  
(831) 234-4323

With a Copy to:

Effie F. Anastassiou, Esq.  
Anastassiou & Associates  
242 Capitol Street

Salinas, CA 93901  
831-754-2501  
effieesq@salinasaglaw.com

To District:

Attn: J. Eric Tynan-General Manager  
Castroville Community Services District  
11499 Geil St  
Castroville, CA 95012

Phone: 831-633-2560  
Email: [eric@castrovillecsd.org](mailto:eric@castrovillecsd.org)

With a Copy to:

Christine G. Kemp, Esq.  
Noland, Hamerly, Etienne & Hoss  
333 Salinas Street  
Salinas, CA 93901  
831-424-1414, ext. 271  
ckemp@nheh.com

13. Severability. In the event any provision(s) of this Contract are found to be void, the remaining provisions of this Contract shall nevertheless be binding with the same effect as though the void parts were deleted, unless it would be unreasonable, in light of the intent of this Contract, taken as a whole, to do so.

14. Changes by Written Amendment. No changes shall be made to this Contract except by written amendment, duly executed by the Parties hereto.

15. Entire Contract. This Contract (including the documents referred to herein) constitutes the entire Contract between the Parties and supersedes any prior understandings, contracts, or representations by or among the Parties, written or oral, to the extent they relate in any way to the subject matter hereof.

16. Attorney's Fees. In the event of a suit relating to, arising out of, or in order to enforce any provision of this Contract, the Parties agree that each Party shall bear their own attorney's fees and costs.

17. Execution in Counterparts. This Contract may be executed in any number of counterparts and all the counterparts taken together shall be deemed to constitute one and the same instrument. This Contract, once executed by a Party, may be delivered to the other Party hereto by electronic transmission of a copy of this Contract bearing the signature of the Party so delivering this Contract.

18. Mutual Drafting. District and Seller mutually represent and warrant that they have each had the opportunity to be represented by counsel of their choice in negotiating this Contract, and therefore this Contract shall be deemed to have been negotiated and prepared at the joint request, direction and construction of the Parties, at arm's length, with the advice and participation of counsel, and shall be interpreted in accordance with its terms without favor to either Party, and no presumption or burden of proof shall arise favoring or disfavoring either Party by virtue of the authorship of any of the provisions of this Contract. Headings are provided in this Contract for the convenience of the Parties only and shall not be used to interpret the provisions of this Contract.

19. Governing Law; Venue. In the event of a dispute between the Parties to this Contract regarding or related to the terms and provisions contained herein, District and Seller mutually agree that the sole venue for any such dispute shall be the Superior Court of the County of Monterey, and that the terms and provisions of this Contract shall be interpreted under the laws of the State of California.

*Signatures on next page*

**In WITNESS WHEREOF:**

**FINEPRO, LLC, a California  
limited liability company**

By: ORTEGA LIVING TRUST dated  
May 09, 2003

Its: Member

By: \_\_\_\_\_  
Carlos Ortega, Trustee

Date \_\_\_\_\_

By: ORTEGA LIVING TRUST dated  
June 19, 2003

Its: Member

By: \_\_\_\_\_  
Edward Ortega, Trustee

Date \_\_\_\_\_

By: \_\_\_\_\_  
Linda Marie Ortega, Trustee

Date \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Effie F. Anastassiou  
Seller's Counsel

Date \_\_\_\_\_

**Castroville Community  
Service District**

Cosme Padilla , Chair,  
Board of Directors

\_\_\_\_\_  
Date \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Christine Kemp,  
District's Counsel  
Date \_\_\_\_\_

Recommended for Approval:

\_\_\_\_\_  
J. Eric Tynan  
General Manager

Date \_\_\_\_\_

EXHIBIT A  
(PERMANENT EASEMENT LEGAL DESCRIPTION)

A portion of land in the County of Monterey, State of California, being a portion of the southwesterly 1/2 of that certain portion of Struve Road right of way abandoned per Resolution No. 92-10, recorded January 13, 1992 per Reel 2742, Page 450 of Official Records in the Office of the County Recorder of said County.

Said portion of land is described as follows:

**Commencing** at a 1-1/2" iron pipe, being the southwesterly corner of Lot 1 per Tract No. 122, Springfield Park No. 1, Volume 4, Page 92 of Monterey County Records; thence, along the section line between Sections 5 and 6, S01°34'30"W 30.00 feet to a 1-1/2" brass cap, being the quarter corner between Sections 5 and 6, said point also being the **Point of Beginning**; thence,

- 1st. Southeasterly along the northeasterly line of said southwesterly 1/2 of Struve Road abandonment, S43°39'35"E 92.54 feet to a point on the northwesterly right of way of Struve Road (60 feet wide), said point also being the beginning of a non-tangent curve; thence,
- 2nd. Along said right of way, along the arc of said curve having a radius of 330.00 feet, being concave southeasterly with a radial bearing of S43°39'35"E and a central angle of 14°35'47", in a southwesterly direction 84.07 feet; thence,
- 3rd. N04°47'38"W 132.53 feet to the **Point of Beginning**.

Containing an area of approximately 3,698 square feet, more or less.

This real property description was prepared by me, or under my direction, in conformance with the Professional Land Surveyor's Act.

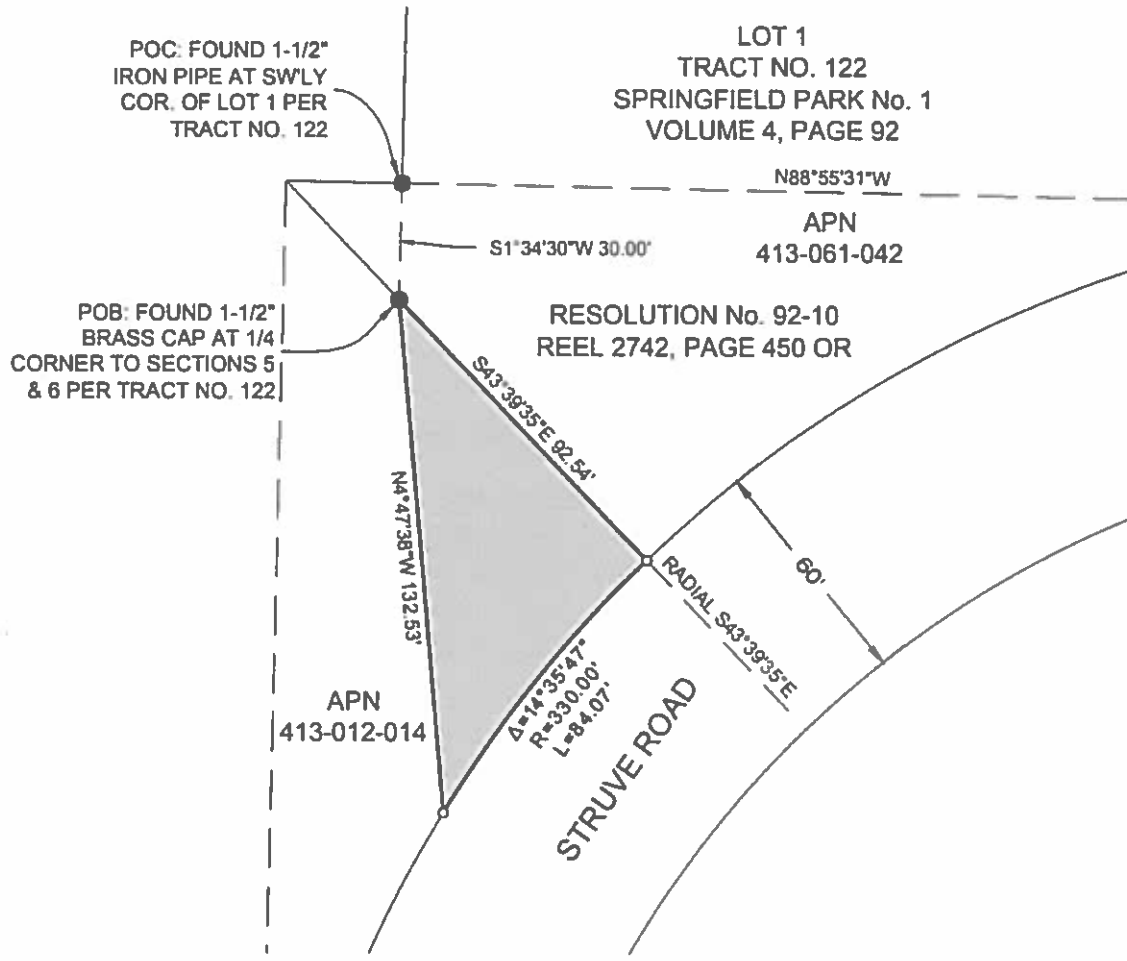
Signature: Shane C. Sobecki  
Shane C. Sobecki, PLS

Date: 3/7/2022



**EXHIBIT B**  
**PERMANENT EASEMENT EXHIBIT**  
 APN 413-012-014  
 COUNTY OF MONTEREY

EASEMENT AREA = ± 3,698 SQ. FT. 



ABBREVIATIONS:  
 POB = POINT OF BEGINNING  
 POC = POINT OF COMMENCEMENT  
 OR = OFFICIAL RECORDS



201 N. Calle Cesar Chavez, Ste 300  
 Santa Barbara, CA 93103  
 805.692.6921 Phone

ENGINEERING  
 PLANNING  
 SURVEYING  
 CONSTRUCTION MANAGEMENT

DICVL\_200738 02 \* 2022-03-07\_Struve Rd Exh B.dwg \* SS \* E-FILE



0 20' 40'



SCALE: 1" = 40'



EXHIBIT C-1  
FORM OF EASEMENT DEED

RECORD WITHOUT FEE UNDER SECTION 6103  
GOVERNMENT CODE OF THE STATE OF CALIFORNIA

RECORDING REQUESTED BY, AND WHEN  
RECORDED, RETURN TO:

Attr: J. ERIC TYNAN GENERAL MANAGER  
CASTROVILLE COMMUNITY SERVICE DISTRICT  
11499 GEIL ST.  
CASTROVILLE, CALIFORNIA 95012

SPACE ABOVE THIS LINE FOR RECORDER'S USE

APN: 413-012-014 (portion of)

## EASEMENT DEED

The undersigned declares as follows:

Exempt from Recording Fees: Govt. Code 27383

Documentary Transfer Tax: \$ NONE None due, R&T Code 11922, conveyance to government entity. Transfer of Easement only

- Unincorporated area of: Monterey County; or  City of \_\_\_\_\_  
 Computed on full value of interest or property conveyed, or  
 Computed on full value less value of liens or encumbrances remaining at the time of sale  
 No consideration given.

FINEPRO, LLC, a California Limited Liability Company, hereinafter "Grantor," do(es) hereby grant, convey and dedicate to the **CASTROVILLE COMMUNITY SERVICE DISTRICT**, a Special District, created by the California Legislature ("District"), a perpetual and assignable easement for sewer and or/water management purposes (the "easement area") in, upon, over, and across that certain real property in the unincorporated area of the County of Monterey, State of California, as described in:

**EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF.**

Grantor shall keep said easement area clear of any type of building, fences, structure, or pavement, other than such items which exist at the time that the District takes possession of the easement area, unless prior written approval is obtained from the District. The District acknowledges that Grantor has no obligation to remove any pre-existing items on or in the easement area or to do any repairs or improvements on or in the easement area, and that the District is taking possession of the easement area on an "AS-IS" basis. Grantor acknowledges that District has the right to remove and demolish, with no additional compensation to Grantor, any existing improvements located on or within the easement area, including, but not limited to, 18 small trees, three medium trees, fencing and bollards.

The easement shall include the right to construct, reconstruct, inspect, maintain, and repair a pipeline, protection works, and appurtenant structures, together with the right to trim or remove such trees or brush within the easement area as may constitute a hazard to persons or property



or may interfere with the use of said area for the purpose granted. It also shall include the right to enter upon said land with vehicles, tools, implements, and other materials, take there from and use earth, rock, sand, and gravel for construction, maintenance, and repair of said pipeline, protection works, and appurtenant structures by said District, its officers, agents, and employees, and by persons under contract with it and their employees whenever and wherever necessary for flood control or storm drainage purposes.

The District agrees that it shall be responsible for all costs and expenses incurred in conducting its operations on or in the easement area, and that District shall indemnify, defend and hold Grantor harmless from such costs and expenses, as well as from any and all liabilities arising from, or relating to, the conduct of the District's operations on or in the easement area, including, without limitation, any claim, action, suit, proceeding, loss, cost, damage, deficiency, fine, penalty, liability, or expense, including any and all environmental liabilities, and including attorneys' fees and costs, caused by the District or the District's operations on or in the easement area. District agrees that it shall at all times maintain in full force and effect general liability insurance in the amount of at least \$2,000,000.00 and shall name Grantor, or its heirs, successors or assigns as additional insureds under such policy of insurance.

Grantor shall indemnify, defend and hold District harmless from such costs and expenses, as well as, from any and all liabilities arising from, or relating to, Grantor's use, or Grantor's members', officers', employees' or agents' (collectively, the "Grantor Affiliates") use of the easement area; the release, use generation, discharge, storage, disposal, or transportation of any Hazardous Materials by Grantor or Grantor Affiliates; or the violation of any statute, ordinance, order, rule, regulation, permit, judgement, or license relating to the release, use generation, discharge, storage, disposal, or transportation of any Hazardous Materials by Grantor or Grantor Affiliates, including, without limitation, any claim, action, suit, proceeding, loss, cost, damage, deficiency, fine, penalty, liability, or expense. The term "Hazardous Materials" shall mean any substance, material, or waste which is regulated by any governmental authority, including, but not limited to, any material or substance which is defined as a "hazardous substance", "hazardous waste", "extremely hazardous waste", or "restricted hazardous waste" in the California Health and Safety Code.

This instrument and the covenants, easements and servitudes granted and established hereunder run with the land and shall bind, and inure to the benefit of, the parties and their respective heirs, successors and assigns.

In the event that any party institutes a legal action to interpret or enforce this easement deed or their respective rights and obligations hereunder, the prevailing party in such action shall be entitled to an award of reasonable attorneys' fees, expert fees, court costs and other costs, including, but not limited to, costs allowed under Code of Civil Procedure §1033.5.

(As used above, the term "grantor" shall include the plural as well as the singular number. The words "himself" and "his" shall include the feminine gender as the case may be.)

*[Signatures on Following Page]*

Dated this day \_\_\_ of \_\_\_\_\_, 2023

**GRANTOR:**

FINEPRO, LLC, a California Limited Liability Company

By: ORTEGA LIVING TRUST dated May 09, 2003  
Its: Member

By: \_\_\_\_\_  
Carlos Ortega, Trustee

By: ORTEGA LIVING TRUST dated June 19, 2003  
Its: Member

By: \_\_\_\_\_  
Edward Ortega, Trustee

By: \_\_\_\_\_  
Linda Marie Ortega, Trustee

*Signature Page to Easement Deed*

*APN: 413-012-014 (portion of)*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }  
COUNTY OF MONTEREY }

On \_\_\_\_\_, 2023 before me, \_\_\_\_\_, Notary Public, personally appeared **CARLOS ORTEGA** who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature (Seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }  
COUNTY OF MONTEREY }

On \_\_\_\_\_, 2023 before me, \_\_\_\_\_, Notary Public, personally appeared **EDWARD ORTEGA & LINDA MARIE ORTEGA** who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature (Seal)

**CERTIFICATE OF CONSENT AND ACCEPTANCE**

This is to certify that the interest in real property conveyed by the attached Deed or Grant to the Castroville Community Service District, also referred to herein as the Grantee, is hereby accepted by the undersigned duly authorized agent on behalf of the Board of Directors of said Castroville Community Service District, pursuant to authority conferred by Resolution No. \_\_\_\_\_ of said Board of Directors adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2023, and the Grantee consents to recordation thereof by its said duly authorized agent.

Dated: \_\_\_\_\_, 2023

Castroville Community Services District

By: \_\_\_\_\_  
General Manager Clerk of the Board of Directors

EXHIBIT A  
(PERMANENT EASEMENT LEGAL DESCRIPTION)

A portion of land in the County of Monterey, State of California, being a portion of the southwesterly 1/2 of that certain portion of Struve Road right of way abandoned per Resolution No. 92-10, recorded January 13, 1992 per Reel 2742, Page 450 of Official Records in the Office of the County Recorder of said County.

Said portion of land is described as follows:

**Commencing** at a 1-1/2" iron pipe, being the southwesterly corner of Lot 1 per Tract No. 122, Springfield Park No. 1, Volume 4, Page 92 of Monterey County Records; thence, along the section line between Sections 5 and 6, S01°34'30"W 30.00 feet to a 1-1/2" brass cap, being the quarter corner between Sections 5 and 6, said point also being the **Point of Beginning**; thence,

- 1st. Southeasterly along the northeasterly line of said southwesterly 1/2 of Struve Road abandonment, S43°39'35"E 92.54 feet to a point on the northwesterly right of way of Struve Road (60 feet wide), said point also being the beginning of a non-tangent curve; thence,
- 2nd. Along said right of way, along the arc of said curve having a radius of 330.00 feet, being concave southeasterly with a radial bearing of S43°39'35"E and a central angle of 14°35'47", in a southwesterly direction 84.07 feet; thence,
- 3rd. N04°47'38"W 132.53 feet to the **Point of Beginning**.

Containing an area of approximately 3,698 square feet, more or less.

This real property description was prepared by me, or under my direction, in conformance with the Professional Land Surveyor's Act.

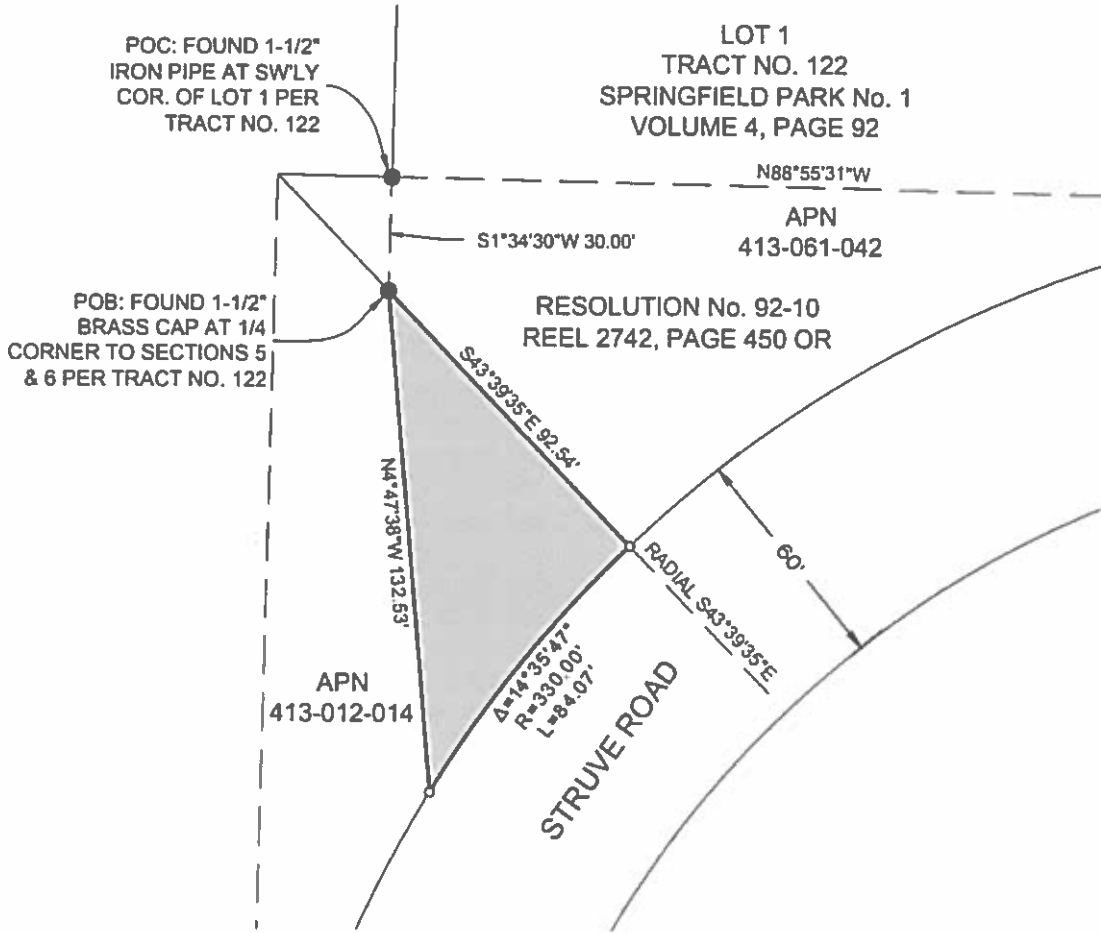
Signature: Shane C Sobecki  
Shane C. Sobecki, PLS

Date: 3/7/2022



**EXHIBIT B**  
**PERMANENT EASEMENT EXHIBIT**  
 APN 413-012-014  
 COUNTY OF MONTEREY

EASEMENT AREA = ± 3,698 SQ. FT.



**ABBREVIATIONS:**  
 POB = POINT OF BEGINNING  
 POC = POINT OF COMMENCEMENT  
 OR = OFFICIAL RECORDS



**MNS**  
 ENGINEERS INC  
 201 N. Cole Cesar Chavez, Ste 300  
 Santa Barbara, CA 93103  
 805.692.6921 Phone

ENGINEERING  
 PLANNING  
 SURVEYING  
 CONSTRUCTION MANAGEMENT

DICVL\_200738.02 \* 2022-03-07\_Struve Rd Exh B.dwg \* SS \* E-FILE



SCALE: 1" = 40'



**EXHIBIT C-2**

**FORM OF ESCROW INSTRUCTIONS**

September 12, 2023

Stephen W. Pearson

Anne K. Secker

Randy Meyenberg

Christine G. Kemp

Timothy J. Baldwin

\* Charles Des Roches

\* Robert D. Simpson

Ana C. Toledo

\* Leslie E. Finnegan

Lindsey Berg-James

Heidi A. Quinn

Daniel J. Little

Anne Frassetto Olsen

\* Yvonne A. Ascher

Sharilyn R. Payne

William H. Falor

William H. Shearer

Geraldine A. Villa

Michael Masuda  
(Of Counsel)

Harry L. Noland  
(1904-1991)

Paul M. Hamerly  
(1920-2000)

Myron E. Etienne, Jr.  
(1924-2016)

Peter T. Hoss  
(1934-2018)

\* CERTIFIED SPECIALIST IN  
PROBATE, ESTATE PLANNING  
AND TRUST LAW BY  
THE CALIFORNIA BOARD OF  
LEGAL SPECIALIZATION  
STATE BAR OF CALIFORNIA

**VIA E-MAIL**

Chicago Title Company ("Escrow Company")  
50 Winham Street  
Salinas, CA 93901

Re: Escrow and Closing Instructions for File No. [ ]  
Monterey County APN 413-012-014 (portion) ("Property")

Dear Escrow Officer:

Our office represents Castroville Community Service District ("District"), who has agreed to terms with Finepro, LLC ("Grantor") to purchase an easement from Grantor pursuant to the Right of Way Contract, dated \_\_\_\_\_, 2023, attached. This letter constitutes District's and Grantor's ("the parties") escrow instructions for recording the Easement Deed, issuing the owner's title insurance policy as determined by buyer, and releasing the funds deposited into escrow to Grantor ("Instructions"). The parties' Instructions are as follows:

1. Upon the occurrence of all of the following, please take the steps set forth in No. 2, below:
  - a. Both parties execute and deliver into escrow the Right of Way Contract and these Instructions;
  - b. The District deposits the easement purchase funds (\$10,000) and all escrow and recording fees;
  - c. Grantor delivers an original copy of the duly executed and notarized Easement Deed into escrow;
  - d. The District provides written confirmation that the Property has been annexed into the District's Service Area, a Can and Will Serve Letter from the District has been issued to Grantor for the Property, and Grantor's Application for Service for Sewer Connection was approved by the District.
2. Upon the occurrence of the events set forth in No. 1, above, please take the following actions, in the order below:
  - (a) Date all undated documents as of \_\_\_\_\_ (the "Close Date");
  - (b) Record the Easement Deed;
  - (c) Pay all escrow and recording fees;
  - (d) Release the easement purchase funds to Grantor;
  - (e) Issue the title policy to District as determined by District; and



(f) Notify the parties of completion of the above and provide copies of the conformed easement deed, closing statements, via counsel.

The parties desire that this transaction close in accordance with the foregoing Instructions on the Close Date. These Instructions supersede and take precedence over any other instructions that the parties or any other party or person has previously given you regarding the easement which is the subject of these Instructions. These Instructions may be further supplemented, amended, or revoked in writing only, by the undersigned, at any time before the closing. Please call if you have any questions or need any additional information. Thank you for your assistance in this matter.

Sincerely,

NOLAND, HAMERLY, ETIENNE & HOSS  
A Professional Corporation

*Christine Kemp*

Christine Kemp  
On behalf of the District

Attachments

**Agreed and accepted:**

**GRANTOR**  
FINEPRO, LLC

**ESCROW COMPANY**  
Chicago Title Company

By: ORTEGA LIVING TRUST dated  
May 09, 2003  
Its: Member

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_  
Carlos Ortega, Trustee

By: ORTEGA LIVING TRUST dated  
June 19, 2003  
Its: Member

By: \_\_\_\_\_  
Edward Ortega, Trustee

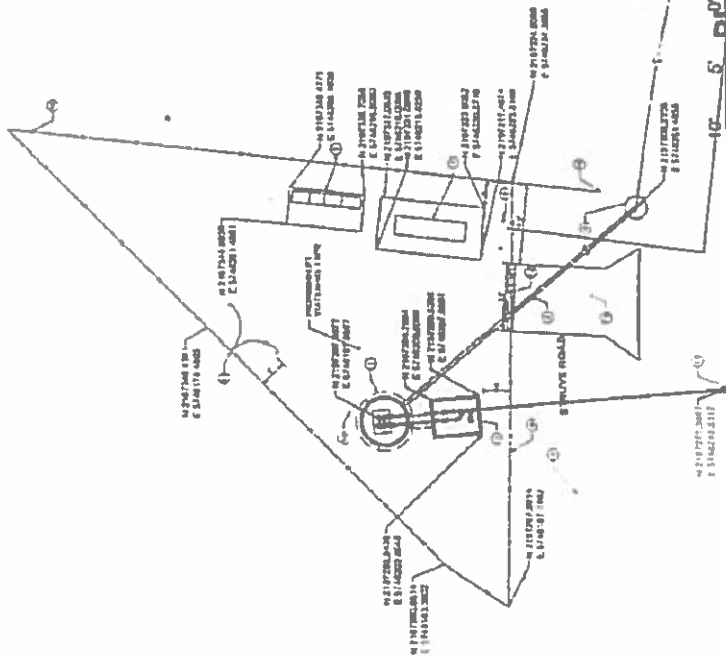
By: \_\_\_\_\_  
Linda Marie Ortega, Trustee

**Approved as to content and form:**

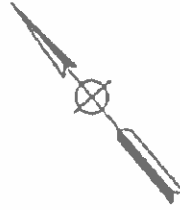
\_\_\_\_\_  
Effie F. Anastassiou, Counsel to Grantor

# EXHIBIT D

EXISTING GATE



SEE SHEET CONTINUING



SCALE: 1" = 10'



811 El Capitan Way, Ste 130  
 San Luis Obispo, CA 93401  
 Phone: 805-777-0326  
[www.castrovillecs.org](http://www.castrovillecs.org)



EVANS  
 1000 N. G Street, Suite 101  
 San Luis Obispo, CA 93401  
 Phone: 805-777-0326

DEV. 200738.97	C-1.2	5	54
LIFT STATION 1 SITE IMPROVEMENT PLAN			

15537040\1875626-3-91223

POC: FOUND 1-1/2"  
IRON PIPE AT SWLY  
COR. OF LOT 1 PER  
TRACT NO. 122

LOT 1  
TRACT NO. 122  
SPRINGFIELD PARK No. 1  
VOLUME 4, PAGE 92

N88°55'31"W

APN  
413-061-042

S1°34'30"W 30.00'

POB: FOUND 1-1/2"  
BRASS CAP AT 1/4  
CORNER TO SECTIONS 5  
& 6 PER TRACT NO. 122

RESOLUTION No. 92-10  
REEL 2742, PAGE 450 OR

S43°39'35"E 92.54'

N4°47'38"W 132.53'

APN  
413-012-014

$\Delta = 14^\circ 35' 47''$   
 $R = 330.00'$   
 $L = 64.07'$

60'  
RADIAL S43°39'35"E

STRUVE ROAD

ABBREVIATIONS:

POB = POINT OF BEGINNING  
POC = POINT OF COMMENCEMENT  
OR = OFFICIAL RECORDS



**MINS**  
ENGINEERS INC.  
201 N. Cole Cesar Chavez, Ste 300  
Santa Barbara, CA 93103  
805 692.6921 Phone

ENGINEERING  
PLANNING  
SURVEYING  
CONSTRUCTION MANAGEMENT

0 20' 40'



SCALE: 1" = 40'

CC ★ PROE



CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT

P.O. Box 1065  
Office: 11499 Geil Street  
Castroville, CA 95012  
Telephone: (831) 633-2560  
FAX: (831) 633-3103  
Website: CastrovilleCSD.org

September 19, 2023

## **CASTROVILLE CSD Announces Reduced Conservation Emergency Regulations to a Level I until December 31, 2023**

### **Requirements for all Castroville CSD Water Users:**

**Limits on Watering Days.** Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to three days per week. District customers are required to comply with the following irrigation schedule:

All Houses and businesses irrigate on **Tuesday, Thursday and Saturday**. All irrigation must occur **before 9 a.m. and after 5pm**.

The restrictions **do not** apply to edible gardens and to hand-held watering devices such as watering cans and hoses with a shut-off nozzle when used for potted plants in containers.

**Obligations to Fix Leaks, Breaks or Malfunctions.** All leaks, breaks, or other malfunctions in the water user's plumbing or distributions system must be repaired within seventy-two (72) hours of notification by the District unless other arrangements are made with the District.

**Limits on Washing Vehicles.** Using water to wash or clean a vehicle, including but not limited to, any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not, is **prohibited** except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing nozzle or device. This subsection does not apply to any commercial car washing facility.

**Limits on Filling Residential Swimming Pools & Spas.** Re-filling existing private pools is prohibited, except to maintain water levels.

### **Emergency Regulations Extended for all Castroville CSD Water Users:**

All California water users continue to be prohibited from:

- washing down sidewalks and driveways;
- operating a fountain or decorative water feature, unless the water is part of a recirculating system
- the application of water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, no irrigated areas, private and public walkways, driveways, street, alley, gutter, ditch, parking lots, or structures is prohibited.

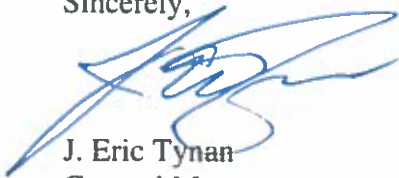
**Commercial businesses:**

- Restaurants and other food service establishments can serve water to customers only on request; and
- Operators of hotels and motels must provide guest with the option of choosing not have towels and linens laundered daily, notice of this option must be prominently displayed.

Failure to comply with these regulations is punishable by a fine up to five hundred dollars (\$500) for each day in which the violation occurs.

Should you have any further questions or concerns, please contact the District office at (831) 633-2560.

Sincerely,



J. Eric Tynan  
General Manager  
Castroville CSD



CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT

P.O. Box 1065  
Oficina: 11499 Geil Street  
Castroville, CA 95012  
Telefono: (831) 633-2560  
FAX: (831) 633-3103  
Website: CastrovilleCSD.org

19 de Septiembre de 2023

## CASTROVILLE CSD Anuncia Regulaciones de Emergenica de Conservación Reducido a un Nivel 1 hasta el 31 de Diciembre de 2023

### Requisitos para todos los usuarios de agua de Castroville CSD:

**Limites de Días de Riego.** Limitar el riego exterior de césped y paisajes ornamentales a tres días por semana. Los clients del distrito están obligados a cumplir con el siguiente calendario de riego:

Todos los hogares y negocios pueden regar los **Martes, Jueves** y los **Sábados**. Todo riego debe llevarse a cabo **antes de las 9:00 a.m. y después de las 5:00 p.m.**

Estas restricciones se aplican al riego por aspersión y goteo (y otro riego de volumen bajo) cuando proporciona agua potable para paisajes ornamentales.

Las restricciones **no** se aplican a jardines comestibles y dispositivos portátiles de riego como regaderas y mangueras con una boquilla de cierre cuando se usa para plantas en macetas en contenedores.

**Obligaciones para Arreglar Fugas, Roturas o Fallos de Funcionamiento:** Todas las fugas, roturas u otros fallos en la plomería o el sistema de distribuciones de los usuarios de agua deben ser reparados dentro de las setenta y dos (72) horas de notificación por el Distrito a menos que se hagan otros arreglos con el Distrito.

**Limites de Lavado de Vehículos.** Usar agua para lavar o limpiar un vehículo, incluyendo pero sin limitarse a, cualquier automóvil, camioneta, van, autobús, motocicleta, barco o acoplado, ya sea motorizado o no, está **prohibido** except por el uso de un cubo de mano o recipiente similar o una manguera de mano equipada con

boquilla de cierre de agua positiva de cierre automatico o dispositivo. Esta subsección no se aplica a cualquier instalación de lavado de coches comerciales.

**Limites en Llenado de Piscinas Residenciales y Spas.** Volver a llenar piscinas residenciales o spas al aire libre con agua potable está prohibido, excepto para mantener los niveles de agua.

**Regulaciones de Emergencia Extendidas para Todos los Usuarios de Agua de Castroville CSD:**

Todos los usuarios de agua de California todavía tienen prohibido:

- lavar aceras y entradas de autos;
- opera una fuente a menos que el agua sea parte de un sistema de recirculación
- aplicar agua a los paisajes al aire libre de una manera que causa el escurrimiento tal que el agua fluye hacia la propiedad adyacente, zonas no irrigadas, paseos públicos y privados, calzada, calle, callejón, alcantarilla, zanja, estacionamientos o estructuras.

**Empresas comerciales**

- los restaurantes y otros establecimientos de servicio de alimentos pueden servir agua a los clientes solamente a petición; y
- los operadores de hoteles y motels deben ofrecerles a los huéspedes la opción de elegir que no se laven las toallas y sábanas diariamente; el aviso de esta opción debe mostrarse de manera prominente.

Incumplimiento de estas normas es castigable por una multa hasta quinientos dólares (\$500) por cada día que se produce la infracción.

Si usted tiene más preguntas o inquietudes, por favor póngase en contacto con la oficina del Distrito llamando al (831) 633-2560.

Atentamente,



J. Eric Tynan  
Gerente General  
Castroville CSD



CASTROVILLE  
COMMUNITY  
SERVICES DISTRICT

P.O. Box 1065  
Office: 11499 Geil Street  
Castroville, CA 95012  
Telephone: (831) 633-2560  
FAX: (831) 633-3103  
Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

October 8, 2021

## **Castroville CSD Announces Conservation Emergency Regulations to a Level II Effective Immediately Until Further Notice**

**Castroville CSD Board approves Emergency Regulations for Water Conservations until further notice.**

### **Requirements for all Castroville CSD Water Users:**

**Limits on Watering Days.** The Castroville CSD Board has mandated that water customers must limit outdoor irrigation of turf and ornamental landscapes to two days per week from April through October. During the months of November through March, water irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week. District customers are required to comply with the following irrigation schedule:

All houses and businesses irrigate on **Tuesday and Saturday from April through October. During the months of November through March only irrigate on Mondays.** All irrigation must occur **before 9 a.m. and after 5pm.**

These restrictions apply to spray and drip (and other low volume) irrigation when it delivers potable water for ornamental landscapes.

The restrictions **do not** apply to edible gardens and to hand-held watering devices such as watering cans and hoses with a shut-off nozzle when used for potted plants in containers.



**Obligations to Fix Leaks, Breaks or Malfunctions.** All leaks, breaks, or other malfunctions in the water user's plumbing or distributions system must be repaired within forty-eight (48) hours of notification by the District unless other arrangements are made with the District.

**Limits on Washing Vehicles.** Using water to wash or clean a vehicle, including but not limited to, any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not, is **prohibited** except at a commercial car washing facility that utilizes a re-circulating water system to capture or reuse water.

**Limits on Filling Residential Swimming Pools & Spas.** Re-filling of more than one foot and initial filling of residential swimming pools or outdoor spas with potable water is prohibited.

**Emergency Regulations for all Castroville CSD Water Users:**

All Castroville CSD water users are prohibited from:

- washing down sidewalks and driveways;
- operating a fountain or decorative water feature, unless the water is part of a recirculating system
- the application of water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, no irrigated areas, private and public walkways, driveways, street, alley, gutter, ditch, parking lots, or structures is prohibited.

**Commercial businesses:**

- Restaurants and other food service establishments can serve water to customers only on request; and
- Operators of hotels and motels must provide guest with the option of choosing not have towels and linens laundered daily, notice of this option must be prominently displayed.

Failure to comply with these regulations is punishable by a fine up to five hundred dollars (\$500) for each day in which the violation occurs.

Should you have any further questions or concerns, please contact the District office at (831) 633-2560.

Sincerely,

J. Eric Tynan  
General Manager  
Castroville CSD



SENT VIA EMAIL

September 6, 2023

Castroville Community Services District  
**Attention: Eric Tynan, General Manager**  
11499 Geil Street  
Castroville, CA 95012

**SUBJECT: Fee Proposal. Bureau of Reclamation WaterSMART: Drought Resiliency Projects — Grant Writing Services**

Dear Mr. Tynan,

Thank you for the opportunity to provide grant writing services in conjunction with the Bureau of Reclamation WaterSMART: Drought Resiliency Projects Grant. MNS Engineers seeks to assist the Castroville Community Services District (CCSD) with preparation of a grant application to secure funding for the final design and construction of Emergency Deep Well No. 6 and appurtenances.

Enclosed is our proposal to provide these services for a total fee of \$29,415. We look forward to working with CCSD and helping deliver a successful grant application.

Sincerely,  
MNS Engineers, Inc.

**Greg Jaquez, PE**  
**Principal Project Manager/Grant Writing Manager**  
*Government Services Division*  
323.484.5737 DIRECT  
gjaquez@mnsengineers.com

Enclosed: Grant Writing Fee Proposal  
GAJ



## GRANT WRITING SERVICES PROPOSAL

### Bureau of Reclamation WaterSMART: Drought Resiliency Projects Grant

#### A. Purpose and Understanding

MNS understands CCSD is pursuing the final design and construction Emergency Deep Well No. 6. In order to fund this project, CCSD is seeking funding from the Bureau of Reclamation (Reclamation) WaterSMART Drought Contingency Projects Grant. A Notice of Funding Opportunity (NOFO) for this grant was issued by Reclamation on August 7, 2022.

#### B. Scope of Work

Tasks to be carried out by MNS for completion and submittal of the grant application are as follows:

##### Task 1.0 – Project Management

1.1 Kickoff and Coordination Meetings with CCSD – MNS will hold a kick-off meeting with CCSD staff to review the scope and schedule for completing the grant writing project. MNS will collaborate with CCSD staff to further project understanding, objectives, and scoping. Communication with CCSD staff will be ongoing as needed to exchange information and provide CCSD opportunities to review draft work products. MNS will act as the coordinating point for the development of the grant application products under the direction of CCSD staff. MNS understands additional meetings and/or conference calls with CCSD may be needed.

1.2 Internal (MNS) Coordination Meetings – The MNS grant writing team will meet internally and periodically for coordination, collaboration, and project management purposes. The MNS Project Manager will maintain a project file in which all project documents, including draft and final product materials and attachments, will be kept in a cloud-based storage platform. The MNS Project Manager will be responsible for budget control and overall guidance and supervision of project delivery.

1.3 Information Request and Collection – MNS will collect and review information requested at the kickoff meeting as well as information independently researched. Some information will be collected after the kickoff meeting through an email request to CCSD. Information collected and reviewed will be tabulated for use in the grant application.

##### Task 2.0 – Application Preparation

The application will be prepared according to the format provided in NOFO No. R23AS00076 (copy enclosed) including the mandatory Federal forms. MNS will follow the precise content structure and format that pertain to each part of the application. Information will be drawn from collected documents, project scoping and cost estimation, and through collaboration with CCSD staff. MNS will prepare each of the following subcomponents of the application:

#### 2.1 – Mandatory Federal Forms

- 2.101 - SF-424: Application for Federal Assistance
- 2.102 - SF-424C: Budget Information - Construction Programs

2.013 - SF-424D: Assurances – Construction Programs

2.104 - SF-LLL: Disclosure of Lobbying Activities

#### 2.2 – Technical Proposal and Evaluation Criteria

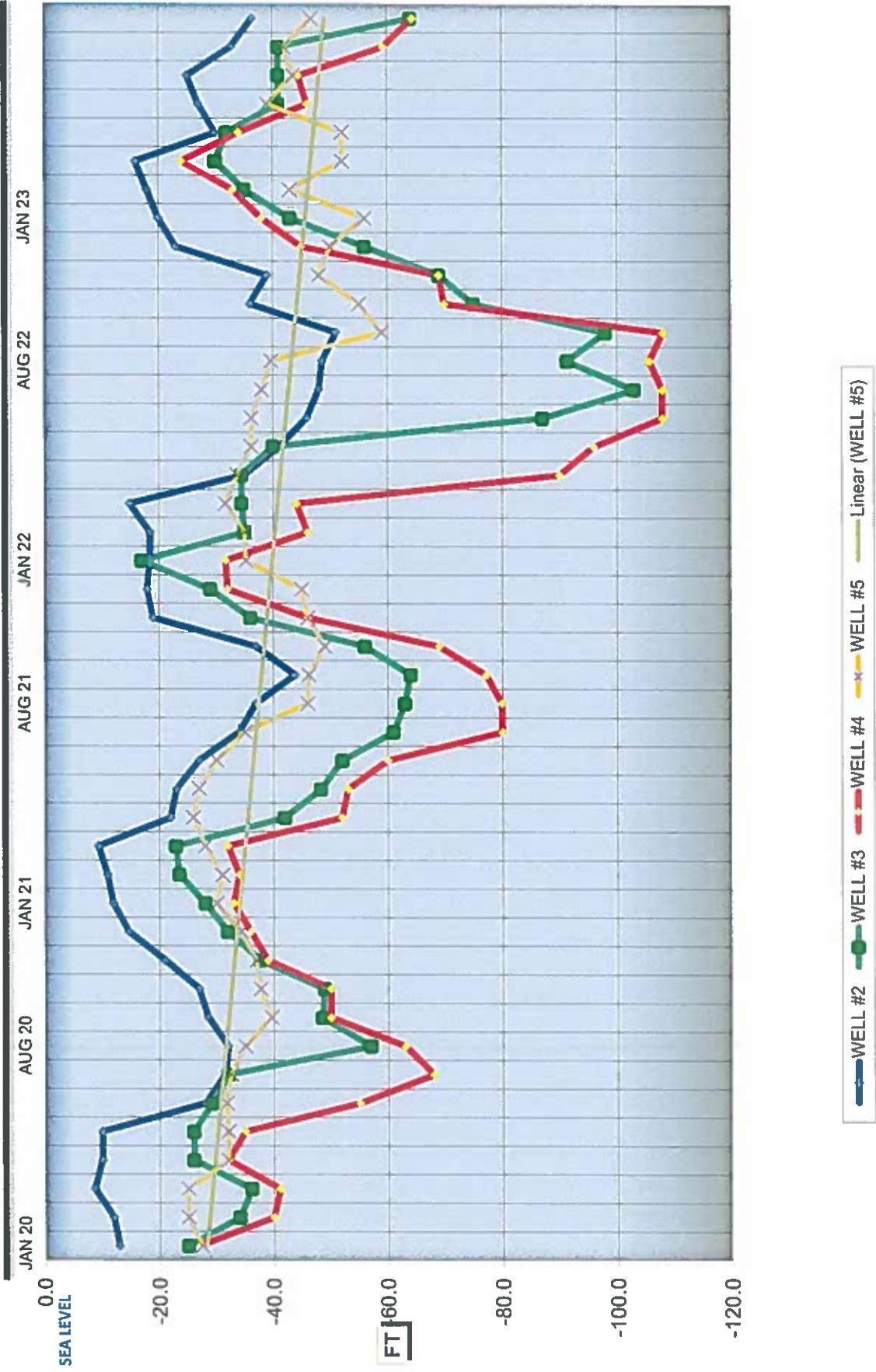


**Grant Writing Services Fee Proposal for  
Castroville Community Services District  
WaterSMART: Drought Resiliency Project**

MNS

	Hourly Rate	MNS				Total MNS Hours	Total MNS Costs
		Project Manager	Principal Engineer	Senior Grant Writer	Grant Associate		
<b>Task 1.0 – Project Management</b>							
1.1 - Kickoff and Coordination Meetings with CCSD		3.0	2.0			5.0	\$1,360
1.2 - Internal (MNS) Coordination Meetings		3.0		3.0	3.0	9.0	\$1,770
1.3 - Information Request and Collection		0.5		2.0	4.0	6.5	\$1,090
						6.5	\$4,220
<b>Task 2.0 – Application Preparation</b>							
<b>2.1 – Mandatory Federal Forms</b>							
2.101 - SF-424: Application for Federal Assistance					1.0	1.0	\$150
2.102 - SF-424C: Budget Information - Construction Programs		0.5			2.0	2.5	\$430
2.103 - SF-424D: Assurances - Construction Programs					0.5	0.5	\$75
2.104 - SF-LLL Disclosure of Lobbying Activities					0.5	0.5	\$75
<b>2.2 – Technical Proposal and Evaluation Criteria</b>							
<b>2.21 - Technical Proposal</b>							
2.2101 - Title Page					2.0	2.0	\$300
2.2102 - Table of Contents					2.0	2.0	\$300
2.2103 - Executive Summary		0.5		4.0		4.5	\$850
2.2104 - Project Location (with map)					6.0	6.0	\$900
2.2105 - Project Description		1.0	1.0	4.0		6.0	\$1,270
2.2106 - Performance Measures		1.0		4.0		5.0	\$980
<b>2.22 – Responses to Evaluation Criteria</b>							
2.2201 - Evaluation Criterion A – Project Benefits		2.0		12.0	12.0	26.0	\$4,480
2.2202 - Evaluation Criterion B – Planning and Preparedness		10.0				10.0	\$2,600
2.2203 - Evaluation Criterion C –Severity of Actual or Potential Drought Impacts to be Addressed by the Project		2.0		6.0	6.0	14.0	\$2,500
2.2204 - Evaluation Criterion D – Presidential and DOI Priorities				6.0		6.0	\$1,080
2.2205 - Evaluation Criterion E – Readiness to Proceed and Project Implementation		6.0				6.0	\$1,560
2.2206 - Evaluation Criterion F – Nexus to Reclamation					3.0	3.0	\$450
2.2207 - Evaluation Criterion G – Stakeholder Support for Proposed Project				6.0		6.0	\$1,080
<b>2.3 – Project Budget</b>							
2.301 - Summary of Funding Sources (Table 1)		1.0				1.0	\$260
2.302 - Budget Detail and Narrative		3.0	1.0			4.0	\$1,070
<b>2.4 – Additional Recommended Content</b>							
2.401 - Environmental and cultural resources compliance				4.0		4.0	\$720
2.402 - Required permits or approvals					2.0	2.0	\$300
2.403 - Overlap or duplication of effort statement					3.0	3.0	\$450
2.404 - Conflict of interest disclosure statement					1.5	1.5	\$225
2.405 - Uniform audit reporting statement					2.0	2.0	\$300
2.406 - Letters of support		0.5		4.0		4.5	\$850
2.407 - A1				1.0		1.0	\$180
2.408 - Letter of Funding Commitment				1.0		1.0	\$180
						67.0	\$23,615
<b>Task 3.0 – QA/QC Review and Submittal</b>							
3.101 - QA/QC Review and Submittal		3.0		1.0		4.0	\$960
						4.0	\$960
<b>Task 4.0 – Post Submittal Communications with Bureau of Reclamation</b>							
4.101 - Post Submittal Communications with Bureau of Reclamation		1.0		2.0		3.0	\$620
						3.0	\$620
<b>TOTAL PROPOSED FEE</b>	Hours	38.0	4.0	60.0	50.5	80.5	
	Cost	\$9,880	\$1,160	\$10,800	\$7,575		\$29,415

# CASTROVILLE WELL LEVELS 2020-2023





811 El Capitan Way #130, San Luis Obispo, CA 93401  
 Ph. (805) 787-0326

# Action Plan

## Castroville Community Services District

### Washington Bypass

#### Meeting: September 11, 2023

**Meeting Attendees:**

Eric Tynan, General Manager, CCSD  
 Nick Panofsky, MNS Engineers, Inc.

Prepared By: Nick Panofsky

Topic	Action Item	Responsible	Status/Date
State Water Resources Control Board, SRF set aside for small, disadvantaged communities. Small Community Clean Water, Waste Water Funding Program	<p>State requested full application for \$3.5M projects.</p> <p>Once environmental and land acquisition is completed, MNS will complete the application for the next phase.</p> <p>MNS to update the engineering report submitted with the grant application.</p> <p>Information is needed from the District on District financials to support the grant funding application. District noted this information is available on-line.</p>	MNS - GJ	<p>Completed July 2022</p> <p>Target January 2024 for final grant information submittal</p>
Land Acquisition	District Authorized work to support easement acquisition work	District	Authorized 6/29/23
Land Acquisition	Prepare Legal Descriptions and Plat Maps	MNS	Plats/Legals Submitted 7/31/23
Land Acquisition	Negotiate Easement Acquisition	MNS/ARWS	Target Completion by End of January, 2024 or sooner
Caltrans Encroachment Permit	Apply/Obtain Caltrans Encroachment Permit.	MNS/ET	Submitted to Caltrans 8/7/23

	<p>Draft Traffic Control Plans Complete and provided to District. Eric reviewed and approved for submittal to Caltrans.</p> <p>MNS will submit Caltrans encroachment permit application.</p> <p>Caltrans is doing an improvement project on Merritt Street. District to provide draft plans to MNS for project coordination.</p>		
<p>MNS provided a proposal for final design, permitting, construction environmental mitigation, and CM, etc.</p>	<p>Revise to remove land acquisition and Caltrans encroachment, as they are already contracted.</p>	NP	<p>MNS to revise and resubmit in 2024 after land acquisition is complete and CDP application submitted.</p>
<p>Native American Monitoring</p>	<p>Interested tribe has been unresponsive. Need contact for local monitor. Eric provided contact for local tribe contact. Marion Carbonne (831)917-6225. MNS will contact in 2024 as part of final design and construction proposal.</p>	District/MNS	
<p>CEQA Compliance</p>	<p>Complete</p>	N/A	N/A
<p>Coastal Development Permit</p>	<p>Draft Permit with District and MNS for review. Prior to submittal, easements and Caltrans encroachment permit required.</p>	MNS/District for review	<p>Draft Application provided for review on 3/10. To be submitted following easement acquisitions and Caltrans permitting</p>
<p>Permits are required due to jurisdictional wetlands in agricultural ditch. Two permits are required from Federal Agencies.</p>	<p>MNS is coordinating with Rincon to obtain these permits.</p>	MNS/Rincon	<p>In process. Anticipated to be complete by February 2024.</p>
<p>Next Meeting: TBD</p>			

### Moss Landing Wastewater Project

- CWSRF Grant application package wrapping up. We plan to submit this month.
- Land acquisition of Lift Station 1 is pending LAFCO annexation. LAFCO application in progress by the District. MNS/Rincon prepared a CEQA exemption in support of the annexation.
- Please confirm if this was approved by the Board. Please let me know if you need any additional support to move the LAFCO application forward.
- What is the status of the Land Acquisition for Well No. 7 I haven't heard any updates since Christine Kemp's 7/28/23 e-mail. I assume it is stalled pending LAFCO Application.
- California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration (LSA) notification for work on the Elkhorn Slough Bridge. MNS/Rincon preparing an amendment to add this work to the Project Scope.

### Emergency Well #6

- A decision was made to complete work in sequential order of drill well first then build the treatment phase as Design-Build.
- District to consider advancing well drilling project using District reserves, partially supplemented with grant funds (\$200k). Will accelerate implementation by ~1 year.
- District to consider an application for a Bureau of Reclamation grant to fund construction. Opportunity sent to Eric on 9/6/23 per attached.

### Washington Bypass

- Easement acquisition work is advancing. Please provide an update on contact with Ocean Mist.
- A company called Valbridge Property Advisors is completing appraisals.
- MNS submitted Caltrans encroachment permit application 8-7-23.

### Well #3 Grant Application

- Greg Jaquez to provide documentation of cost offset for no-cost grant application to compensate for failed prior grant application.

**Nick Panofsky, PE**

Vice President - Water Resources





811 El Capitan Way #130, San Luis Obispo, CA 93401  
Ph. (805) 787-0326

# Action Plan

## Castroville Community Services District

### Moss Landing Sewer

### Meeting: September 11, 2023

**Meeting Attendees:**

Eric Tynan, General Manager, CCSD  
Nick Panofsky, MNS Engineers, Inc.

Prepared By: Nick Panofsky

Description	Action Item	Responsible	Status/Date
Grant Project Elements Discussion, project admin, per, 30%, 60% ROW, environ, \$500k	Information	NA	NA
CEQA	District Approved	ET	Completed January 2023
Construction Grant Application for CWSRF is part of the grant.	Grant application in process. MNS to research if current costs over the planning grant amount can be reimbursed by the CWSRF grant.	MNS - GJ	Target September 2023 for submittal
Coastal Commission requiring Arborist to analyze the trees.	Initial site visit completed. Coordination between the arborist and County determined an arborists report is not needed for the project. Excess funds for the arborists report are available for reallocation.	NP	Completed March 2023
CDP Permit	Requires posting a notice at the project site.	ET	Completed
District LAFCO amendment to add adjacent parcel into the District. This process is required prior to District acquiring the property.	ET to prepare application with LAFCO and Health Department Letter.  CEQA needed for annexation. Rincon prepared CEQA exemption with unused funds from arborists report.	ET	June 2023
MNS/Rincon are working to prepare the Coastal Development Permit Application.	California Coastal Commission is requiring a jurisdictional delineation and Lake and	MNS/Rincon	September 2023

	Streambed Alteration (LSA) notification for work on the Elkhorn Slough Bridge. MNS/Rincon preparing an amendment to add this work to the Project Scope. Some or all of this cost will be offset by the previously authorized remaining arborist report budget.		
Start date of ROW acquisition, Lift Station One, easement. Pump Station Four, no easement needed, in public ROW.	Pending LAFCO approval and agreement with landowner to provide wastewater service.  District and Landowner attorneys discussing agreement for service.  Note, when easement is filed at the County, it will be a no-cost filing as CCSD is a public agency.	ET	Ongoing
LAFCO Application	District to make motion for approval of CEQA document when received from Rincon, and motion to submit LAFCO application.	ET	August, 2023
Next Meeting: TBD			

# CWSRF Planning Project Status Report

<b>Project Title:</b>	Moss Landing Rehabilitation Project
<b>Project Recipient:</b>	Castroville Community Service District
<b>Project Number:</b>	C-06-8370-110
<b>Report Submitted By:</b>	J. Eric Tynan
<b>Email:</b>	eric@castrovillecsd.org
<b>Phone:</b>	(831) 633-2560
<b>Report Date:</b>	August 18, 2023

**Reporting Period**

- |   |   |
|---|---|
| <input type="checkbox"/> 1 <sup>st</sup> Quarter (Due April 30th)   | <input checked="" type="checkbox"/> 2 <sup>nd</sup> Quarter (Due July 31st) |
| <input type="checkbox"/> 3 <sup>rd</sup> Quarter (Due October 31st) | <input type="checkbox"/> 4 <sup>th</sup> Quarter (Due January 31st)         |
| <input type="checkbox"/> Other (Explain: )                          |   |

Progress to Date Overview

District engineering consultant submitted major work activities with the exception of finishing the Environmental work.

Major Activities Worked on This Reporting Period

- Task 4: Environmental Draft submitted
- Task 5: Draft Negotiated ROW agreements submitted.

New Obstacles/Delays Encountered, Impact on Schedule, and Proposed Resolutions

Status of Previous Obstacles/Delays

The County of Monterey indicated an arborist report is required for the tree removal proposed at Lift Station No. 1 as part of the project's Coastal Development Permit application. Preparation of an arborist report was not in the original scope of work; therefore, an amendment covers the completion of an arborist report, which will include the following tasks:

▪ Completion of an arborist survey of the Lift Station No. 1 site by an International Society of Arboriculture Certified Arborist pursuant to Monterey County Code Section 20.144.050.B,1 which will consist of:

☑ Location and identification of oak or madrone trees with a 6-inch or greater diameter at standard height (DSH; 54 inches above natural grade) and all other native trees 12-inch or greater in DSH at the Lift Station No. 1 site and immediately adjacent to the site that could be affected by the proposed project;

☑ Identification of all surveyed trees to species with measurement of the trunk diameter at DSH

☑ Assignment of a condition rating and notation of any areas of structural weakness such as decay, cracks, or poor crown development for each surveyed tree;

☑ Visual assessment of the surface area around the root zone of each tree to identify obvious defects, such as soil cracks/bulging or surface roots; and

☑ Documentation of the location of all accessible trees using a GPS unit capable of sub-meter accuracy (note: Tree canopies can interfere with precision; therefore, data points may be rectified during post-processing, and not all locations may be within sub-meter accuracy).

The above work will be added to the scope of work pending Castroville approval.

Update for Quarter 2 2023:

Following completion of a site visit by the Project arborist and subsequent coordination with the County of Monterey, it was determined that the trees to be removed are not of special status and do not require a permit to be obtained.

**Table 1. Summary of Work Completion to Date**

Task	Deliverable	Deliverables Submitted	Deliverable Due Date	Percent Complete	Amount Budgeted	Amount Invoiced <sup>1</sup>
1	Financial Assistance Application for Planning	Yes	Complete	100%	\$48,500	\$43,511
	Financial Assistance Application for Construction	Yes	8/31/23	50%		
2	Sewer System Risk Assessment	Yes	Complete	100%	\$90,654	\$90,654
	Draft Preliminary Engineering Report	Yes	Complete	100%		
	Final Preliminary Engineering Report	Yes	Complete	100%		
3 <sup>2</sup>	30% Plans and Specifications	Yes	Complete	100%	\$185,846	\$161,758
	Geotechnical Engineering Report	Yes	Complete	100%		
	Project Base Map	Yes	Complete	100%		
	60% Plans and Specifications	Yes	Complete	100%		
	Draft Erosion Control Plan	Yes	Complete	100%		
4 <sup>2</sup>	Draft CEQA Documents	Yes	Complete	100%	\$155,000	\$70,298
	Draft Environmental Federal Cross-Cutter Documents	Yes	Complete	100%		
	Final CEQA Documents	Yes	8/31/23	100%		
	Final Environmental Federal Cross-Cutter Documents	Yes	8/31/23	100%		
	Required Environmental Permits	No	8/31/23	70%		
5 <sup>2</sup>	Temporary Access Easement Legal Descriptions and Maps	Yes	9/30/22	75%	\$20,000	\$15,323
	Permanent Easement or Right-of-Way Acquisition Legal Descriptions and Maps	Yes	9/30/22	75%		
	Draft Negotiated Right-of-Way Acquisition Agreements	No	9/30/22	60%		
<b>Project Total<sup>3</sup></b>		N/A	6/30/24 <sup>3</sup>		\$500,000	\$381,544

<sup>1</sup>70% disbursement of total funds requires submission of all draft deliverables. 90% disbursement of total funds requires submission of final drafts of all deliverables. Project funds may be shifted between line items if approved in writing by the Project Manager.

<sup>2</sup>Work cannot begin on plans and specifications, environmental documents, or land acquisition tasks until written approval has been granted by the Project Manager. Approval will be determined after review of the draft preliminary engineering report.

<sup>3</sup> The Work Completion Date is June 30, 2024. The Final Reimbursement Request Date is December 31, 2024.

**Are any deliverables behind schedule and/or past due?**

Yes       No      If yes, explain and propose new due dates, if necessary: Yes, due to the change in alignment of the pipeline at the Elkhorn Slough, the revised Final PER was delayed but has been submitted. The environmental permits are behind due to land acquisition not yet complete. The property to be acquired is not within district limits and the District needs to prepare an application to LAFCO for an annex. CEQA documentation was needed for the LAFCO application and that document was just completed. There is ongoing communication and progress is being made between the legal teams for the seller and the district. Once land acquisition is complete, it will take approximately 4 months to submit the application to the California Coastal Commission (CCC). The forecasted completion of environmental permits are:

- Tribal Group Consultation- Complete
- Draft Application Package Submitted to Prime and Client (4 weeks) – November 18, 2023
- Client Reviews/Comments/Signs (2 weeks) – November 24 – December 4, 2023
- Rincon Finalizes and Submits (1 week) – December 7 – 11, 2023
- County/CCC Reviews (30 days) – December 14, 2023 – January 16, 2024 (couple extra days included for the holidays)
- Rincon/Prime Respond to County Comments (3 weeks) – January 16, 2024 – February 3, 2024
- County requested Tree Arborist Report – No longer needed
- Re-submittal to County/CCC – TBD
- 2<sup>nd</sup> County/CCC Review (30 days) – TBD
- CDP Hearing – TBD, depending on County/CCC schedules

**Are any tasks projected to exceed their line item budget?**

Yes       No      If yes, explain:

Yes, the District proposes previously received approval to Increase Budget Task 2 line item by \$16,154 and Decrease Budget Task 3 Budget by \$16,154

**Is the project on track to meet the Work Completion Date and the Final Reimbursement Request Date?**

Yes       No      If no, explain:

### Moss Landing Wastewater Project

- CWSRF Grant application package wrapping up. We plan to submit this month.
- Land acquisition of Lift Station 1 is pending LAFCO annexation. LAFCO application in progress by the District. MNS/Rincon prepared a CEQA exemption in support of the annexation.
- Please confirm if this was approved by the Board. Please let me know if you need any additional support to move the LAFCO application forward.
- What is the status of the Land Acquisition for Well No. 7 I haven't heard any updates since Christine Kemp's 7/28/23 e-mail. I assume it is stalled pending LAFCO Application.
- California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration (LSA) notification for work on the Elkhorn Slough Bridge. MNS/Rincon preparing an amendment to add this work to the Project Scope.

### Emergency Well #6

- A decision was made to complete work in sequential order of drill well first then build the treatment phase as Design-Build.
- District to consider advancing well drilling project using District reserves, partially supplemented with grant funds (\$200k). Will accelerate implementation by ~1 year.
- District to consider an application for a Bureau of Reclamation grant to fund construction. Opportunity sent to Eric on 9/6/23 per attached.

### Washington Bypass

- Easement acquisition work is advancing. Please provide an update on contact with Ocean Mist.
- A company called Valbridge Property Advisors is completing appraisals.
- MNS submitted Caltrans encroachment permit application 8-7-23.

### Well #3 Grant Application

- Greg Jaquez to provide documentation of cost offset for no-cost grant application to compensate for failed prior grant application.

**Nick Panofsky, PE**

Vice President - Water Resources



811 El Capitan Way #130, San Luis Obispo, CA 93401  
Ph (805) 787-0326

# Action Plan

Emergency Deep Aquifer Supply and Storage Tank Project  
Meeting: September 11, 2023

**Meeting Attendees:**

Eric Tynan, General Manager, CCSO  
Nick Panofsky, MNS Engineers, Inc.

Prepared By: Nick Panofsky

Topic	Action Item	Responsible	Status/Date
Project Elements Discussion, IRWM Grant, \$270k for Design/Env/ \$125K Const phase. Water Resources Agency, Alex Henson is lead for Grant. CCSO is a sub-recipient	Information	NA	NA
Planning / Design / Engineering / Environmental Documentation, 30% design document and Design Build document.	Information	NA	NA
ROW Acquisition		ET	Completed March 2023
Quarter Monitoring Report preparation	Report Submitted	Ongoing	Ongoing
CEQA Compliance	Complete	ET	Completed March 2023
Project Implementation:	<p>A decision was made to complete work in sequential order of drill well first then build the treatment phase as Design Build.</p> <p>District to consider advancing well drilling project using District reserves, partially supplemented with grant funds.</p>	MNS / ET	April 2023
Grant funding	<p>It was determined outstanding grant funds cannot be reallocated to funding a construction grant application. An alternative funding strategy needs to be developed.</p> <p>District to consider a Bureau of Reclamation grant. Greg Jaquez</p>		



	sent information on the grant opportunity on 9/6/23.		
Schedule	Due to funding timelines, and project implementation timelines, the project could be accelerated by one year or more if the District advances well construction ahead of receiving external funding.	ET	
Procurement Documents for the Well #6 project.	District to review. Plan to construct the well as design-bid-build, and remaining project as design-build.	ET	April 2023
Project Monitoring Plan	MNS submitted a draft PMP. Comments were received. The PMP is currently being revised for resubmittal.	MNS - NP	Due August 2023
Next Meeting: TBD			

### Moss Landing Wastewater Project

- CWSRF Grant application package wrapping up. We plan to submit this month.
- Land acquisition of Lift Station 1 is pending LAFCO annexation. LAFCO application in progress by the District. MNS/Rincon prepared a CEQA exemption in support of the annexation.
- Please confirm if this was approved by the Board. Please let me know if you need any additional support to move the LAFCO application forward.
- What is the status of the Land Acquisition for Well No. 7 I haven't heard any updates since Christine Kemp's 7/28/23 e-mail. I assume it is stalled pending LAFCO Application.
- California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration (LSA) notification for work on the Elkhorn Slough Bridge. MNS/Rincon preparing an amendment to add this work to the Project Scope.

### Emergency Well #6

- A decision was made to complete work in sequential order of drill well first then build the treatment phase as Design-Build.
- District to consider advancing well drilling project using District reserves, partially supplemented with grant funds (\$200k). Will accelerate implementation by ~1 year.
- District to consider an application for a Bureau of Reclamation grant to fund construction. Opportunity sent to Eric on 9/6/23 per attached.

### Washington Bypass

- Easement acquisition work is advancing. Please provide an update on contact with Ocean Mist.
- A company called Valbridge Property Advisors is completing appraisals.
- MNS submitted Caltrans encroachment permit application 8-7-23.

### Well #3 Grant Application

- Greg Jaquez to provide documentation of cost offset for no-cost grant application to compensate for failed prior grant application.

**Nick Panofsky, PE**

Vice President - Water Resources

### Moss Landing Wastewater Project

- CWSRF Grant application package wrapping up. We plan to submit this month.
- Land acquisition of Lift Station 1 is pending LAFCO annexation. LAFCO application in progress by the District. MNS/Rincon prepared a CEQA exemption in support of the annexation.
- Please confirm if this was approved by the Board. Please let me know if you need any additional support to move the LAFCO application forward.
- What is the status of the Land Acquisition for Well No. 7 I haven't heard any updates since Christine Kemp's 7/28/23 e-mail. I assume it is stalled pending LAFCO Application.
- California Coastal Commission is requiring a jurisdictional delineation and Lake and Streambed Alteration (LSA) notification for work on the Elkhorn Slough Bridge. MNS/Rincon preparing an amendment to add this work to the Project Scope.

### Emergency Well #6

- A decision was made to complete work in sequential order of drill well first then build the treatment phase as Design-Build.
- District to consider advancing well drilling project using District reserves, partially supplemented with grant funds (\$200k). Will accelerate implementation by ~1 year.
- District to consider an application for a Bureau of Reclamation grant to fund construction. Opportunity sent to Eric on 9/6/23 per attached.

### Washington Bypass

- Easement acquisition work is advancing. Please provide an update on contact with Ocean Mist.
- A company called Valbridge Property Advisors is completing appraisals.
- MNS submitted Caltrans encroachment permit application 8-7-23.

### Well #3 Grant Application

- Greg Jaquez to provide documentation of cost offset for no-cost grant application to compensate for failed prior grant application.

**Nick Panofsky, PE**

Vice President - Water Resources



# CASTROVILLE COMMUNITY SERVICES DISTRICT

**GENERAL MANAGER'S REPORT**

**SEPTEMBER 19TH, 2023**

## ❖ Regulatory Compliance

- ❑ Last SWRCB-DDW inspection of water system April 2021
- ❑ **NEW** Initiated State mandated Drought Resiliency Program
- ❑ **NEW** Initiate EPA Lead pipe inventory& Replacement
- ❑ **NEW** Certify the Continuation of Existing Regulatory Coverage – Statewide Sanitary Sewer Systems General Order 2022-0103-DWQ
- ❑ All routine samples coliform samples negative for August 2023
- ❑ Well #3 future desalter use under investigation
- ❑ Approved Bacteriological sampling plan for 2023
- ❑ Submitted water reports to 7 large Water system customers 8/6/2023
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities
- ❑ Regulatory documentation for MLCSD – Zone 1 ,2 & 3 sewer jetting activities

## ❖ Current Projects

- ❑ Institute Community outreach with School District and other organizations
- ❑ Researching De-Salter feasibility for Well #3 as brackish water supply well
- ❑ Working with LAFCO to annex small lot at Struve Rd
- ❑ Secure \$3.5million in funding for construction of Washington sewer by-pass line
- ❑ Review conflict with District assets and CalTrans improvements on Merritt St
- ❑ Collaborate with the SVGWBGSA on developing a long-term water supply
- ❑ Oversee grant funding, permits and design of new Overhead sign from CalTrans
- ❑ Grant proposal to SWRCB for new Castroville water supply for \$6.8 million
- ❑ Obtain CalTrans encroachment permits for annual/routine repair & Maintenance
- ❑ Review MNS Grant writing proposals for Washing BP, Moss Landing sewer system and Well#6,
- ❑ Zone 1-Castroville Serwer Operations, see report in Board packet
- ❑ Zone 2-Moro Cojo Sewer Operations, see report in Board packet
- ❑ Zone 3- Moss Landing Sewer Operations, see report in Board packet

## ❖ **Completed Projects**

- ❑ Ordered new Zone 2 generator @ Castroville Blvd lift station
- ❑ Ordered new Zone 1 generator @ Sea Garden lift station
- ❑ 60% draft design completed for Washington BP
- ❑ 60% Design for Moss Landing Sewer Rehab
- ❑ 60% Planning for Well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank
- ❑ Resolved CalTrans request to re-locate force main on Castroville Blvd
- ❑ Located old water connections for replacement before CalTrans Merritt St work
- ❑ NOE completed for Struve Rd annexation
- ❑ Completed negotiations for easement purchase for Lift Station #1
- ❑ Review/assist CalTrans, Monterey County PW, NMCR&PD and Castroville CSD With Merritt St Beautification and Pedestrian walkway maintenance agreements
- ❑ Located old water connections for replacement before County proceeds with street rehab on south side of town

## **Upcoming Projects**

- ❑ Coordinate with MCPW lateral & saddle replacement@ south side of town
- ❑ Water lateral Replacement/ Abandonment with CalTrans on Merritt/HWY 183
- ❑ Tie-in to MPWSP Desal water line(research)
- ❑ Meet with M1W Source control to resolve I & I issues on Struve Rd
- ❑ Initiate community outreach with NMCUSD
- ❑ Review proposals for projects in 2023/2024 budget
- ❑ Design new sewer mains to replace Cypress Alley sewer main
- ❑ Design, secure, Bid funding for New Deep Well#6
- ❑ Initiate grant proposals & permitting for Deep Well 6
- ❑ Locate, budget & replace waterlines prior to CalTrans Merritt St improvements
- ❑ Inspect depressions in street for sewer repair

## ❖ **Meetings/Seminars (attended)**

- ❑ CSDA Conference
- ❑ Tony Akel re: District sewer pump efficiencies
- ❑ Enforce Water-Waste Ord. for any water leaving property
- ❑ Met with Caltrans re: permits, agreements and conflict resolution
- ❑ Met MNS & Sarah Hargrave (SVGWBGSA) re: DAC engagement with SVGWB-GSA, Letter of support for Desalter and Grant opportunities
- ❑ Cal Trans-Multiple meetings/ conversations re:
  1. Replace Castroville Overhead Sign,
  2. Improve/enhance Pedestrian Over-pass
  3. Merritt Street Improvement & overlay

- 4. Castroville Blvd roundabout
- 5. Castroville Beautification Project
- SVGWBGSA- 180'400' Committee
- Met with Brenda Granillo, G.M. CAL WATER re: collaboration opportunities
- IRWM Committee meeting

❖ **Meetings/Seminars (upcoming)**

- Monterey Bay Water Works Association training in Castroville- Training , BBQ & Vendor fair
- Water Solutions Group
- NMCUSD & Community engagement
- Met with CHISPA REP re: Water Credits in Moro Cojo
- Moss Landing Community Plan Update
- Monterey 1 Water- various Board meetings-
- 180'-400 Aquifer- Advisory Committee
- Quarterly Water Managers meeting
- MPWMD Board meeting
- SVGWB GSA Deep Aquifer study meeting
- Quarterly Special District Managers meeting

❖ **Improvements/Ideas/Suggestions**

- Install "For fire use only- all others will be fined" on all fire hydrants



# CASTROVILLE COMMUNITY SERVICES DISTRICT

## OPERATIONS REPORT August 2023

### Emergencies:

**Fire Hydrant Knocked Down by Semi Truck at 11020 Commercial Pkwy.  
Sea Garden Pump # 2 Pulled – Roberto on Call.**

### Maintenance:

- FH Installation on Commercial Pkwy.
- 10421 & 10423 Pomber St. – Lateral Repair.
- 10800 Seymor – Angle Stop was Replaced.
- 10860 & 10870 Axtell St. – Meter Box Raised.
- Station 3 – Check Valve was Stuck on Open Position.
- Backflow Testing Program - 90% Completed.
- Washington 11280 A & B – Lateral Repair.
- Well 4 – Chlorine Cells were Cleaned using Muriatic Acid.
- Well 4 – MPE Finished Water Valves Installation.
- Middle School Backflow Installation Inspection.
- Moro Cojo – Pump # 1 was Replaced.
- Castroville Blvd. Lift Station – Generator's Spark Plugs Replaced.
- 11040 Pajaro – Meeting with Public Works Road Superintendent.
- 2007 Vac Truck – Took to Mechanic Shop (Hydraulic Leak).
- Scan AS - Builts for Sewer.
- Moro Cojo Generator – Complete Maintenance.
- Moro Cojo Generator – Block Heater was Replaced.
- Water Valve Boxes – Inspect and Clean Using Vac. Trailer.
- Mark water and sewer lines (USA's) as necessary. (66 Tickets)

## Weekly

- Rounds – Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Exercise Valves.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Inspect and Update Water Meter Boxes Records. (91)
- Take Garbage and recycle out.

## Monthly

- Run Generators.
- Water Loss Report.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs on tablet for Lift Stations.
- Reset logs on hand-held for Well sites.
- Fire Hydrants readings.
- Troubleshoot computers, printer, Internet.

## Work Orders:

- a) 7 Day Disconnect Notice – 22
- b) Final Bill Read Meter – 4
- c) Investigate - 1
- d) Miscellaneous - 3
- e) Padlock Svc, No Tenant - 3

**TOTAL WORK ORDERS – 33**





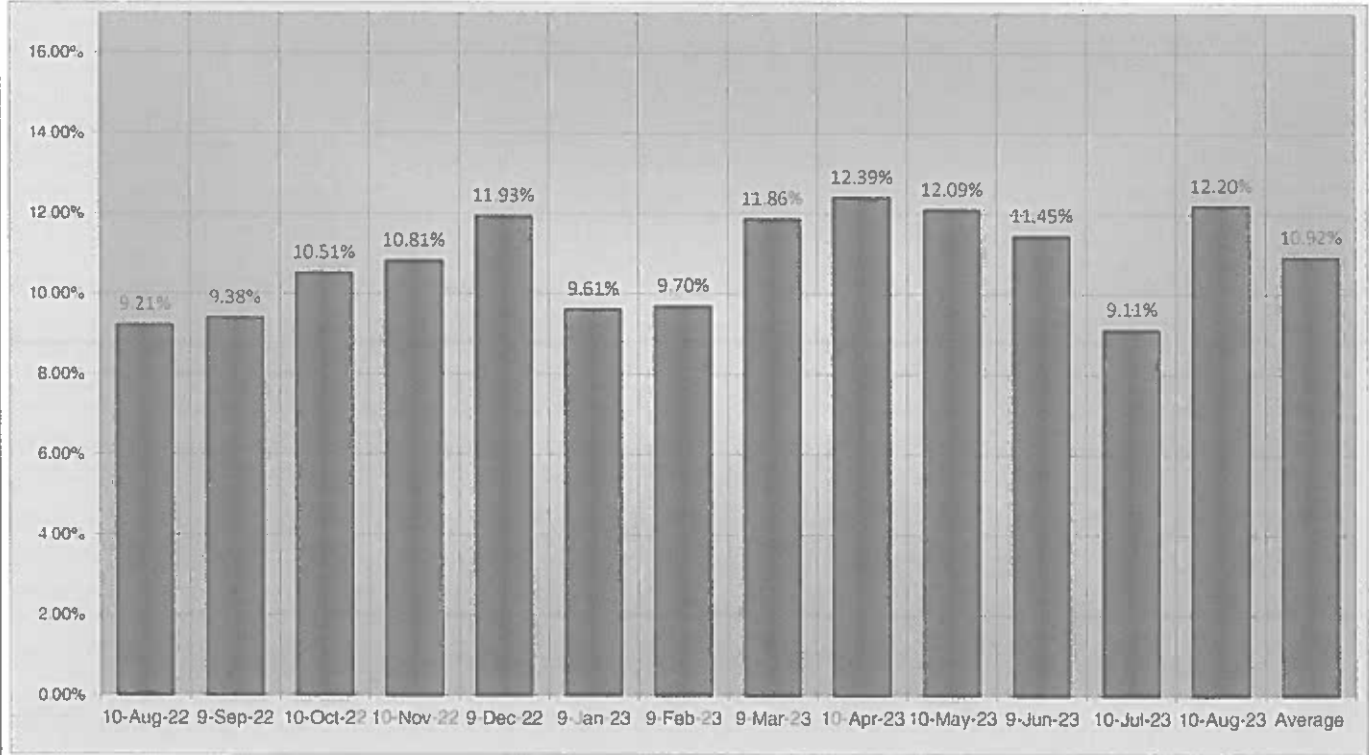
# Castroville Community Services District



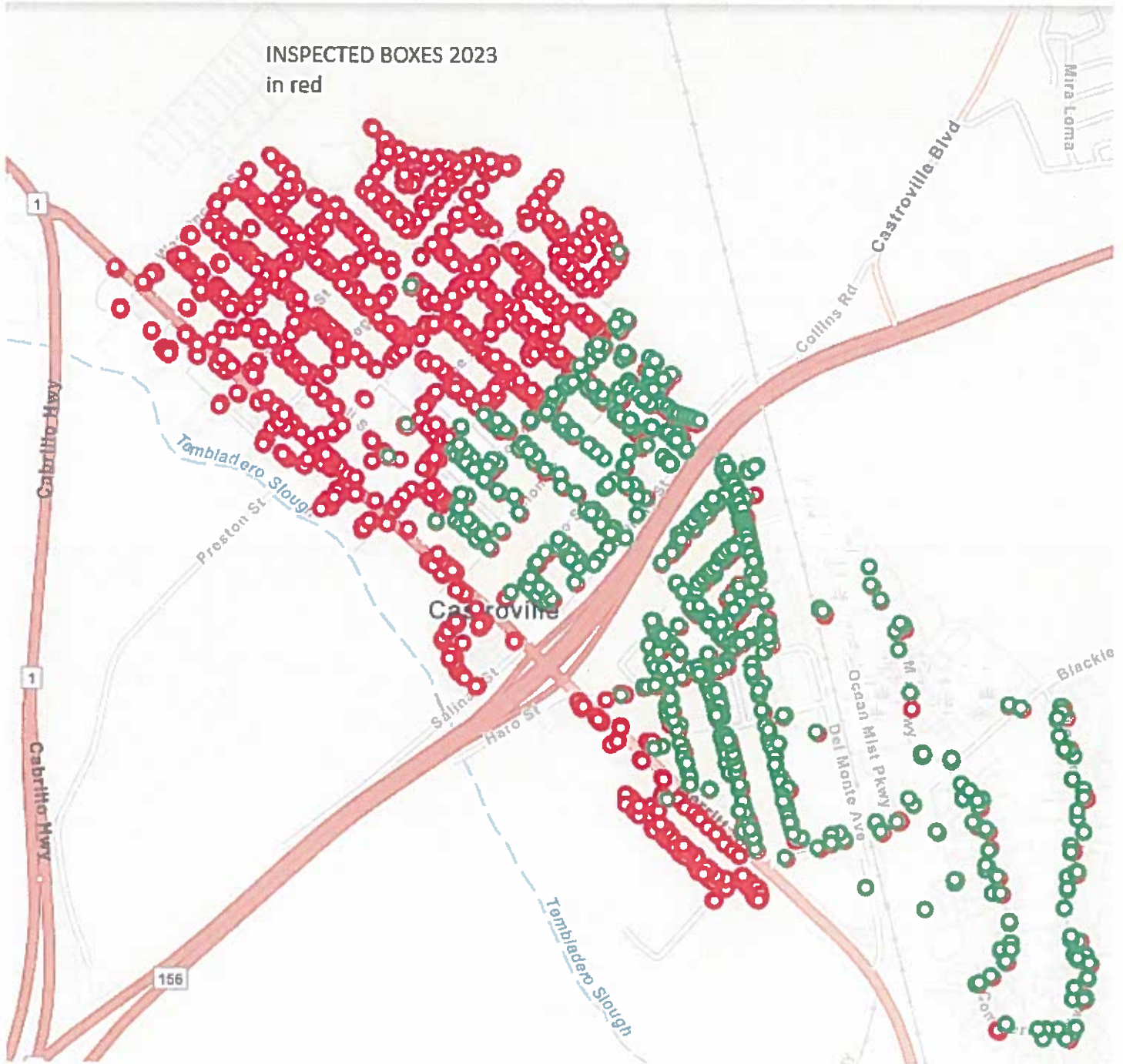
## Percent Water Loss

Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals		miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-Aug-22	3715135	3969000	0	16156000	23840135	21365496	279038 <small>Hydrant meters 20K Jetting &amp; Flushing 16K Leaks Hydrant 40K FD 2K Solner 2K</small>	9.21%
9-Sep-22	3632381	4007000	0	16513000	24152381	21569320	316658 <small>Hydrant meters 27K Jetting &amp; Flushing 10K Leaks Hydrant 20K FD 2K Solner 2K</small>	9.38%
10-Oct-22	4602233	5304000	0	13647000	23553233	20864031	214000 <small>Hydrant meters 20K Jetting &amp; Flushing 1000K Leaks Hydrant 5K FD 2K Solner 2K</small>	10.51%
10-Nov-22	4782509	5320000	0	12343000	22445509	19769580	248672 <small>2K Leaks Hydrant 200K FD 2K Solner 2K</small>	10.81%
9-Dec-22	3444215	3821000	0	11048000	18313215	16077983	49972 <small>Hydrant meters 19K Jetting &amp; Flushing 35K Leaks Hydrant 0K FD 2K Solner 2K</small>	11.93%
9-Jan-23	3581953	3879000	0	8824000	16284953	14146946	573224 <small>Hydrant meters 10K Jetting &amp; Flushing 7K Leaks Hydrant 500K FD 2K Solner 2K</small>	9.61%
9-Feb-23	5797895	6782000	0	4146000	16725895	14522831	580796 <small>Hydrant meters 20K Jetting &amp; Flushing 32K Leaks Hydrant 570K FD 2K Solner 2K</small>	9.70%
9-Mar-23	4266573	4372000	0	6663000	15301573	13392386	95000 <small>Hydrant meters 20K Jetting &amp; Flushing 16K Leaks Hydrant 40K FD 2K Solner 2K</small>	11.86%
10-Apr-23	4628641	4716000	0	8025000	17369641	15068094	149245 <small>Hydrant meters 10K Jetting &amp; Flushing 20K Leaks Hydrant 54K FD 2K Solner 2K</small>	12.39%
10-May-23	4965248	4931000	0	9502000	19398248	16871088	181234 <small>Hydrant meters 146K Jetting &amp; Flushing K Leaks Hydrant 54K FD 2K Solner 2K</small>	12.09%
9-Jun-23	4406928	4343000	0	13558000	22307928	19418671	335664 <small>Hydrant meters 228K Jetting &amp; Flushing K Leaks Hydrant 102K FD 2K Solner 2K</small>	11.45%
10-Jul-23	4820471	4531000	0	13970000	23321471	20524468	672380 <small>Hydrant meters 10K Jetting &amp; Flushing 14K Leaks Hydrant 430K FD 2K Solner 2K</small>	9.11%
10-Aug-23	4819912	5168000	0	15081000	25068912	21745961	265213 <small>Hydrant meters 10K Jetting &amp; Flushing 10K Leaks Hydrant 40K FD 2K Solner 2K</small>	12.20%
<b>Average</b>								<b>10.92%</b>



INSPECTED BOXES 2023  
in red



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## CASTROVILLE - ZONE 1 MONTHLY O&M REPORT AUGUST 2023

### ❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

### ❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

❖ **LIFT STATION #7 @ Via Linda**

- Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

❖ **JETTING ACTIVITIES**

- Total jetted approx. 8,327 feet

❖ **OTHER MATTERS**

- Responded to 20 Underground Alert marking requests
- Submitted "no-spill" report to SWRCB on 9-5-2023
- Cleaning and inspecting storm drains in October-January

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain drainage ditches are clear & free of debris
- Confirm that storm drain interceptors are clear & free of debris



# Castroville

## AUGUST 2023 JETTING

9/5/2023



ID	Material	Length	Street	Downstream MH	Upstream MH
10200	Geil	18" Clay	375 Geil St.	MH 9	MH 10
10200	Roberta	SDR35 6"	149 Roberta Place	MH 12.9	CO 12.9
10300	Geil	18" Clay	311 Geil St.	MH 10	MH 11.4
10300	Seymour	6" Clay	194 Seymour St.	MH 11.1	CO 11.7
10400	Geil	18" PVC	296 Geil St.	MH 11.5	MH 12
10400	Seymour	6" Clay	345 Seymour St.	MH 11.1	MH 11.2
10500	Geil	18" Clay	378 Geil St.	MH 12	MH 13
10500	Pomber	6" Clay	376 Pomber St.	MH 8.3	MH 8.4
10500	Seymour	6" Clay	256 Seymour St.	MH 11.2	CO 11.2
10600	Geil	18" Clay	378 Geil St.	MH 13	MH 14
10600	Pomber	6" Clay	282 Pomber St.	MH 8.4	CO 8.4
10750	BlevinsCir.	SDR35 6"	288 Blevins Way	MH 12.7	CO 12.7
10900	Oak	6" Clay	123 OAK St.	MH 29	MH 30
11000	Axtell	6" Clay	203 Axtell St.	MH 108	CO 108.1
11300	Washington St.	18" Clay	172 Washington St.	MH 9	MH 9.1
11300	Mead	6" Clay	80 Mead St.	MH 10	CO 10.1
11300	Sanchez	6" Clay	100 Sanchez St.	MH 12	CO 12.1
11300	Speegle	6" Clay	153 Speegle St.	MH 13	CO 13.1
11400	Blevins	SDR35 6"	236 Blevins Way	MH 11.6	MH 11.8
11400	Cooper	8" Clay	310 Cooper St.	MH 11.1	MH 11.6
11450	Blevins	SDR35 6"	230 Blevins Way	MH 11.8	MH 11.9
11500	Blevins	SDR35 6"	394 Blevins Way	MH 11.9	MH 22.3
11500	Cooper	SDR35 6"	219 Cooper St.	MH 12.10	CO 12.10
11600	Blevins	SDR35 6"	109 Blevins Way	MH 12.6	CO 12.6
11700	Blevins	SDR35 6"	122 Blevins Way	MH 12.6	MH 12.7
11700	MerrittWay	6" Clay	390 Cypress St.	MH 31	MH 32
11750	MerrittWay	6" Clay	390 Cypress St.	MH 30	MH 31
12700	ViaLinda	8" PVC	244 Via Linda	MH 12.10	CO 12.11
12800	ViaLinda	PSM SDR35 8"	206 Via Linda	MH 12.9	MH 12.10
12850	ViaLinda	8" PVC	235 Via Linda	MH 12.5	MH 12.9
12875	ViaLinda	PSM SDR35 8"	91 Via Linda	MH 12.5	MH 12.6
Geil/Cooper		6" Clay	40 Geil St.	MH 11.4	MH 11
Hwy156/Benson		6" Clay	316 Benson St.	MH 105	MH 106
Siphon Geil		12" Clay	103 Geil St.	MH 11.4	MH 11.5
Washington/Alley		4" Clay	233 Washington St.	MH 9.1	CO 9.2

**TOTAL 8327**

# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MORO COJO - ZONE 2 MONTHLY O&M REPORT AUGUST 2023

### ❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

### ❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn Los Arboles L.S. to MH #61
- Jetted sewer lines btwn MH #61 to MH #61.2
- Jetted sewer lines btwn Los Arboles L.S.to MH # 69
- Jetted sewer lines btwn MH #69 to MH # 70

- Total jetted approx. 740 feet

❖ **OTHER MATTERS**

- Responded to 0 Underground Alert marking requests
- Cleaned lift station and weed-whacked site
- Submitted SWRCB- "no-spill" 9/5/2023
- Located old water meters with CHISPA
- Performed inspection of all storm drains in November 2023
- Open space mowing completed April-May 2023

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear
- Detention ponds are clean & fence secured



**Moro Cojo**  
AUGUST 2023 JETTING

9/6/2023



ID	Material	Length	Street	Downstream MH	Upstream MH
Liftstation/Los Arboles	8" PVC	50	Los Arboles Cir.	STATION	MH 61
Los Arboles Cir	8" PVC	530	Los Arboles Cir.	MH 61	CO 61.2
Moro Cojo/field	8" PVC	52	Los Arboles Cir.	STATION	MH 69
Viva Ln/5	8" PVC	108	Viva Ln	MH 69	MH 70
	<b>TOTAL</b>	<b>740</b>			



# CASTROVILLE COMMUNITY SERVICES DISTRICT



## MOSS LANDING-ZONE 3 MONTHLY O&M REPORT

**AUGUST 2023**

### ❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

### ❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/3/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/10/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/17/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/23/2023
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 8/31/2023

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #21 to-MH# 22
- ❑ Jetted sewer lines btwn MH #23 to-MH#23.1
- ❑ Jetted sewer lines btwn MH #22 to-MH #23
- ❑ Jetted sewer lines btwn MH #23 to-MH #40
  
- ❑ Total jetted approx. 1310 feet

❖ **OTHER MATTERS**

- ❑ Responded to 2 Underground Alert marking requests
- ❑ Received approval for \$500,000 grant from DWR to initiate Moss Landing sewer system improvements and upgrades
- ❑ Finalizing construction grant application for \$7.5 Million for upgrades and repair of sewer system
- ❑ Performed Bi-annual inspection of grease traps at various facilities in and March 2022 and November 2022
- ❑ Submitted "no spill" to CIWQS 9-5-2023
- ❑ Need to replace manholes on Sandholdt and Jetty Road
- ❑ Manhole at Jetty Rd scheduled to be sealed-leaking approx. 3,480 gal/day

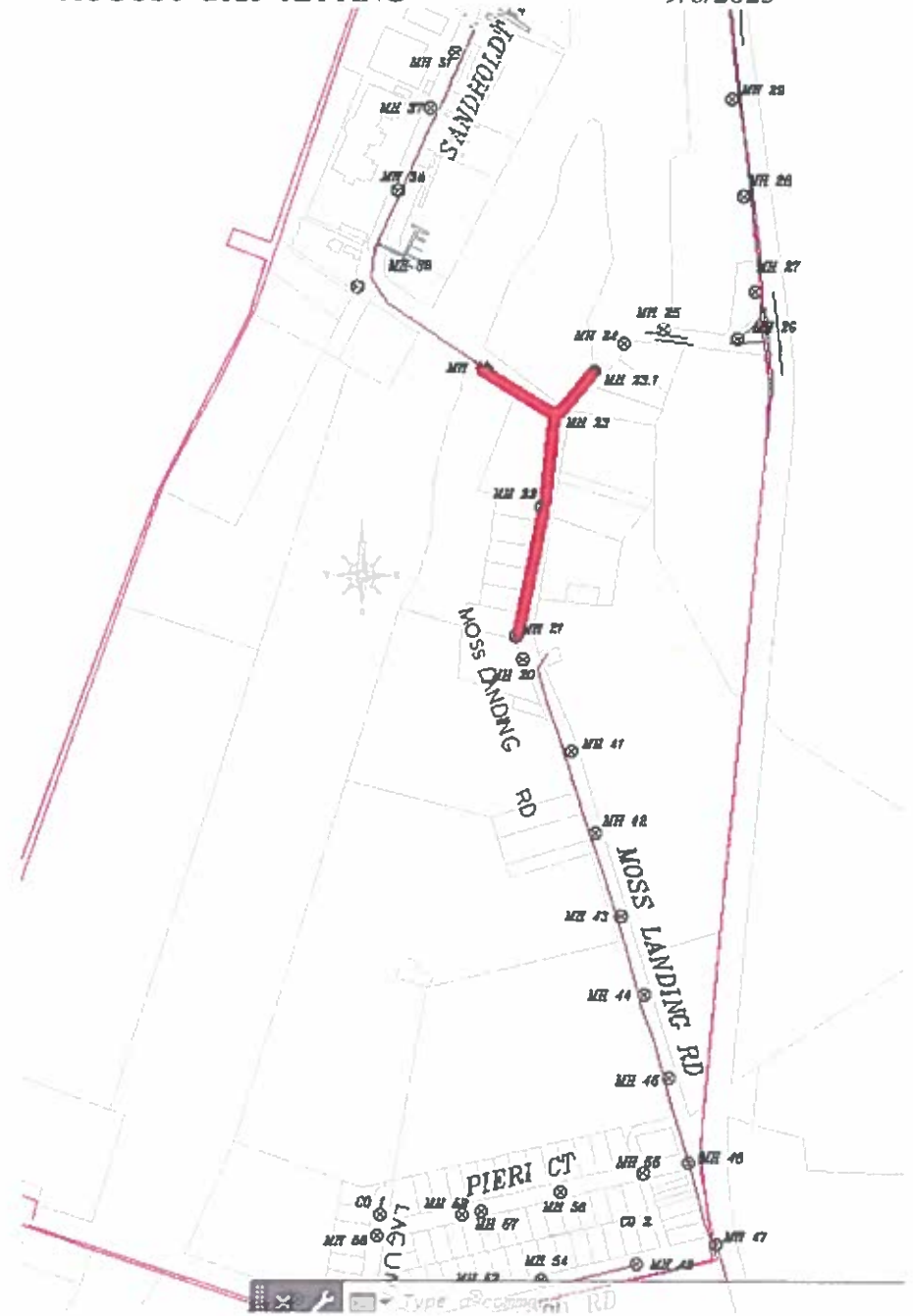
❖ **Improvements/CIP/Suggestions**

- Video sewer line on causeway next to Whole Enchilada
- Consider options for Elkhorn Bridge Force Main replacement
- Schedule pigging of Station #1 & Station #2 force mains



# Moss Landing AUGUST 2023 JETTING

9/6/2023



ID	Material	Length	Street	Downstream MH	Upstream MH
MH22>MH21	8" Clay PSM SDR35	400	Soundholt Rd.	MH21 ML	MH22 ML
MH23.1>MH23	8" PSM SDR35	212	Soundholt Rd.	MH23 ML	MH23.1 ML
MH23>MH22	8" PSM SDR35	432	Soundholt Rd.	MH22 ML	MH23 ML
MH40>MH23	8" PSM SDR35	266	Soundholt Rd.	MH23 ML	MH40 ML
	<b>TOTAL</b>	<b>1310</b>			

# CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 8/1/2023 Through: 8/31/2023

Limited to : Balance  
\$56,413.62

Charge	Minimum	Overage	Consumption	Bills	Total
FIRELINE Charge	\$6,175.74	\$19.60	900.00 Cubic Ft	72	\$6,195.34
SURCHARGE Charge	\$11,487.12	\$0.00	0.00	134	\$11,487.12
WATER Charge	\$42,328.30	\$63,116.26	2,895,242.00 Cubic Ft	1,426	\$105,444.56
WATER CMPND Charge	\$0.00	\$241.37	11,072.00 Cubic Ft	1	\$241.37
<b>Total Charge</b>	<b>\$59,991.16</b>	<b>\$63,377.23</b>			<b>\$123,368.39</b>

Delinquency	Amount
FIRELINE Penalty	\$0.00
WATER Penalty	\$0.00
<b>Total Delinquency</b>	<b>\$0.00</b>

Deposit Applied	Amount
WATER Charge	(\$35.70)
WATER Open Credit	(\$24.30)
<b>Total Deposit Applied</b>	<b>(\$60.00)</b>

Open Applied	Amount
WATER Deposit Applied Open Credit	\$4.08
WATER Payment Open Credit	\$4,385.07
<b>Total Open Applied</b>	<b>\$4,389.15</b>

Open Payment	Amount
FIRELINE Charge(Payment Open Credit)	(\$11.65)
SURCHARGE Charge(Payment Open Credit)	(\$62.43)
WATER Charge(Deposit Applied Open Credit)	(\$4.08)
WATER Charge(Payment Open Credit)	(\$4,260.99)
WATER Service Order Fee(Payment Open Credit)	(\$50.00)
<b>Total Open Payment</b>	<b>(\$4,389.15)</b>

Payment	Amount
FIRELINE Charge	(\$5,818.07)

FIRELINE Open Credit	(\$98.29)	\$173,805.65
SURCHARGE Charge	(\$7,033.54)	\$166,772.11
WATER Charge	(\$90,519.58)	\$76,252.53
WATER CMPND Charge	(\$64.66)	\$76,187.87
WATER NSF Fee	(\$12.00)	\$76,175.87
WATER Open Credit	(\$4,411.33)	\$71,764.54
WATER Service Order Fee	(\$219.70)	\$71,544.84
<b>Total Payment</b>	<b>(\$108,177.17)</b>	

**Refund**

	<b>Amount</b>	\$71,569.14
WATER Open Credit	\$24.30	
<b>Total Refund</b>	<b>\$24.30</b>	

**Service Order Fee**

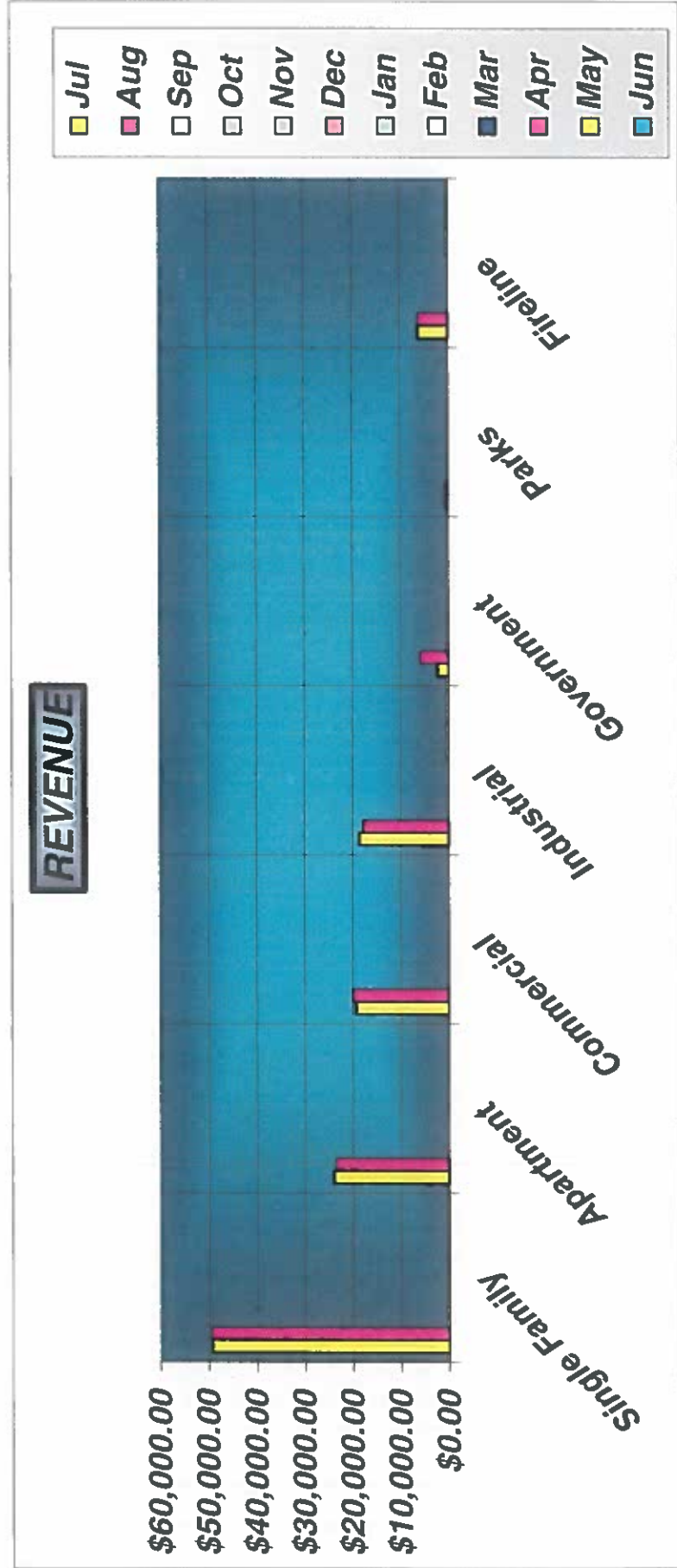
	<b>Amount</b>	\$71,789.14
WATER Service Order Fee	\$220.00	
<b>Total Service Order Fee</b>	<b>\$220.00</b>	

**Closing Balance: \$71,789.14**

786

Annual Water Revenue By Classification 2023-2024

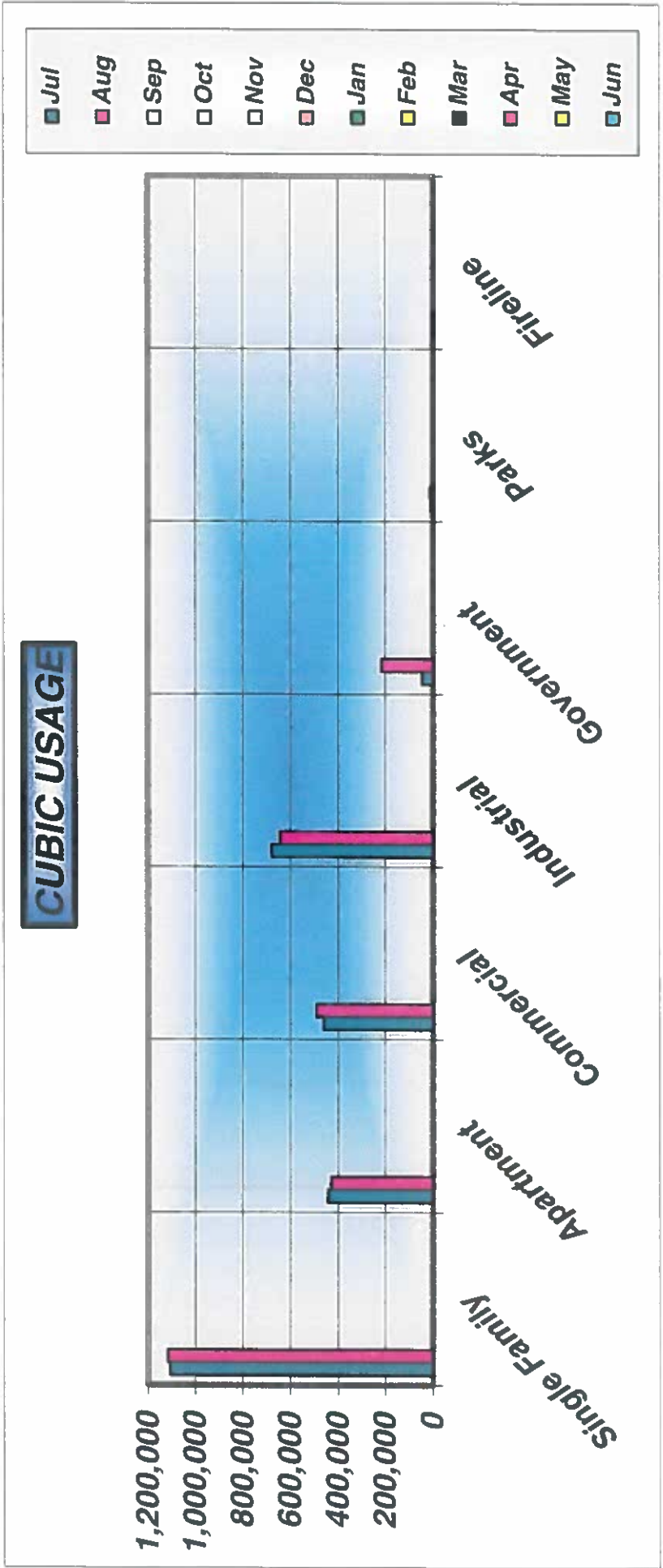
	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$49,270.55	\$23,806.00	\$19,259.56	\$18,529.58	\$2,178.79	\$638.03	\$6,194.66	\$119,877.17
Aug	\$49,415.81	\$23,518.98	\$19,898.15	\$17,761.75	\$5,869.68	\$708.68	\$6,195.34	\$123,368.39
Sep								
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
<b>Totals</b>	<b>\$98,686.36</b>	<b>\$47,324.98</b>	<b>\$39,157.71</b>	<b>\$36,291.33</b>	<b>\$8,048.47</b>	<b>\$1,346.71</b>	<b>\$12,390.00</b>	<b>\$243,245.56</b>



Annual Water Usage By Classification 2023-2024

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,108,450	442,777	462,132	677,207	45,601	6,878	868	2,743,913
Aug	1,117,411	430,466	491,425	641,986	214,908	10,118	900	2,907,214
Sep								
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
<b>Totals</b>	<b>2,225,861</b>	<b>873,243</b>	<b>953,557</b>	<b>1,319,193</b>	<b>260,509</b>	<b>16,996</b>	<b>1,768</b>	<b>5,651,127</b>

**CUBIC USAGE**





**CASTROVILLE COMMUNITY SERVICES DISTRICT  
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of August 31, 2023

Ending balance as of July 31, 2023                      \$15,825,105.75

**CHASE BANK, GENERAL FUND - Revenue and Expenses**

Beginning Balance	668,970.97
Water Receipts	108,361.05
Water-Sewer Miscellaneous Receipts	7,480.32
MCWRA-Emergency Deep Well Aquifer Grant	4,387.50
Monterey One Water Fees	39,600.38
Incoming Wire from LAIF-Sewer 1 8/18/23	100,000.00
Outgoing Wire to CAMP Water 8/21/23	(100,000.00)
Returned Check	0.00
Bank Fees	(123.25)
Expenses (Checks Written)	(135,322.54)
Ending Balance for General Fund	<u>693,354.43</u>

**CHASE BANK, CUSTOMER DEPOSIT FUND**

Beginning Balance	66,669.57
New Deposits (opened accounts)	1,060.00
Deposits Returned or Applied to Accounts	(60.00)
Ending Balance for Customer Deposit Fund	<u>67,669.57</u>

**LAIF FUND**

Beginning Balance Water Reserve	1,854,509.42
Beginning Balance Water Capital Improvement	1,088,500.82
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer (Zone1) Reserve	112,848.00
Beginning Balance Sewer (Zone1) Capital Improvement	2,931,546.37
Quarterly Interest Earned: January, April, July, & October	0.00
Outgoing Wire to Chase General Fund Sewer 1 8/18/23	(100,000.00)
Beginning Balance Governmetal (Zone 1)	<u>25,587.47</u>
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Governmetal (Zone 2)	52,429.49
Quarterly Interest Earned: January, April, July, & October	0.00
Beginning Balance Sewer Moss Landing (zaone 3) Capital Imp	157,870.34
Quarterly Interest Earned: January, April, July, & October	0.00
Ending Balance LAIF	<u>6,123,291.91</u>

**CAMP FUND**

Beginning Balance Sewer (Zone 1) Capital Improve Account	2,549,742.80
Monthly Interest Earned-Yield 5.52%	11,951.27
Ending Balance Camp Federal Security Account	<u>2,561,694.07</u>
Beginning Balance Sewer (Zone 1) Reserves Account	249,933.87
Monthly Interest Earned-Yield 5.52%	1,171.50
Ending Balance CAMP Federal Security Account	<u>251,105.37</u>

Beginning Balance Sewer Moss Landing (Zone 3) Capital Improv	850,166.84
Monthly Interest Earned-Yield 5.52%	3,984.94
Ending Balance Camp Federal Security Account	<u>854,151.78</u>
Beginning Balance Governmental (Zone 1)	49,643.50
Monthly Interest Earned-Yield 5.52%	232.69
Ending Balance Camp Federal Security Account	<u>49,876.19</u>
Beginning Balance Governmental (Zone 2)	258,700.15
Monthly Interest Earned-Yield 5.52%	1,212.59
Ending Balance Camp Federal Security Account	<u>259,912.74</u>
Beginning Balance Water Capital Improvements	2,423,407.78
Incoming Wire from Chase General Fund 8/21/23	100,000.00
Monthly Interest Earned-Yield 5.31%	11,526.01
Ending Balance Camp Federal Security Account	<u>2,534,933.79</u>

**CalTRUST-INVESTMENT**

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,484,578.36
Income Distribution	7,651.32
Unrealized Gain (Loss)	0.00
Ending Balance CalTRUST	<u>2,492,229.68</u>

New Balance as of August 31, 2023

	<b>15,888,219.53</b>
--	----------------------



# PMIA/LAIF Performance Report as of 09/06/23



### Quarterly Performance Quarter Ended 06/30/23

LAIF Apportionment Rate <sup>(2)</sup> :	3.15
LAIF Earnings Ratio <sup>(2)</sup> :	0.00008636172883763
LAIF Administrative Cost <sup>(1)*</sup> :	0.06
LAIF Fair Value Factor <sup>(1)</sup> :	0.984828499
PMIA Daily <sup>(1)</sup> :	3.26
PMIA Quarter to Date <sup>(1)</sup> :	3.01
PMIA Average Life <sup>(1)</sup> :	260

### PMIA Average Monthly Effective Yields<sup>(1)</sup>

August	3.434
July	3.305**
June	3.167
May	2.993
April	2.870
March	2.831

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 07/31/23 \$173.5 billion

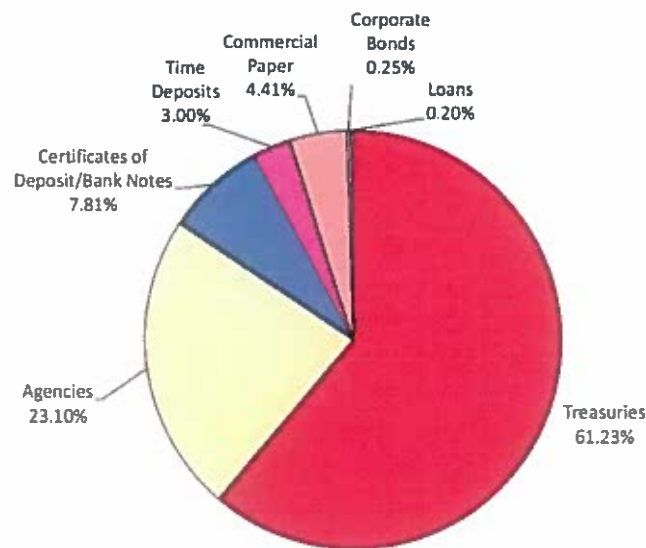


Chart does not include \$2,786,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

\*\* Revised

Source:

- <sup>(1)</sup> State of California, Office of the Treasurer
- <sup>(2)</sup> State of California, Office of the Controller

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

September 08, 2023

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

CASTROVILLE COMMUNITY SERVICES DISTRICT

OFFICE MANAGER/SECRETARY TO THE BOARD  
 P.O. BOX 1065  
 11499 GEIL STREET  
 CASTROVILLE, CA 95012

[Tran Type Definitions](#)

Account Number: ██████████5

August 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
8/18/2023	8/17/2023	RW	1737675	N/A	LIDIA SANTOS	-100,000.00

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	6,223,291.91
Total Withdrawal:	-100,000.00	Ending Balance:	6,123,291.91



## Current Rate

Name	Date	Current Seven-Day Yield
California Asset Management Program	9/8/2023	5.54%

A summary of the CAMP Pool holdings as of the most recent month end is available upon request by calling CAMP at (800) 729-7665 or under the [Investor/Participant Resources](#) Section on this website.

### Current Annualized Yield

Past performance is not indicative of future results and yields may vary. The "current annualized yield" of the Pool may, from time to time, be quoted in reports, literature and advertisements published by the Trust. Current annualized yield represents the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical account with a balance of one share (normally \$1.00 per share) over a seven-day base period expressed as a percentage of the value of one share at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7.

*CAMP® is a registered trademark and the CAMP logos and designs are trademarks owned by the California Asset Management Trust (Trust).*

*This information is for institutional investor use only, not for further distribution to retail investors, and does not represent an offer to sell or a solicitation of an offer to buy or sell any fund or other security. Investors should consider the Trust's investment objectives, risks, charges and expenses before investing in the Trust. This and other information about the Trust is available in the Trust's current Information Statement, which should be read carefully before investing. A copy of the Trust's Information Statement may be obtained by calling 1-800-729-7665 or is available on the Trust's website at [www.camponline.com](http://www.camponline.com). While the Cash Reserve Portfolio seeks to maintain a stable net asset value of \$1.00 per share and the CAMP Term Portfolio seeks to achieve a net asset value of \$1.00 per share at the stated maturity, it is possible to lose money investing in the Trust. An investment in the Trust is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Shares of the Trust are distributed by PFM Fund Distributors, Inc., member Financial Industry Regulatory Authority (FINRA) ([www.finra.org](http://www.finra.org)) and Securities Investor Protection Corporation (SIPC) ([www.sipc.org](http://www.sipc.org)). PFM Fund Distributors, Inc. is an affiliate of PFM Asset Management LLC.*

Copyright 2020, All Rights Reserved.



**Account Statement**  
For the Month Ending August 31, 2023

**Consolidated Summary Statement**

**CASTROVILLE COMMUNITY SERVICES DISTRICT**

**Portfolio Summary**

Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield
CAMP Pool	30,079.00	6,511,673.94	5.54 %
<b>Total</b>	<b>\$30,079.00</b>	<b>\$6,511,673.94</b>	

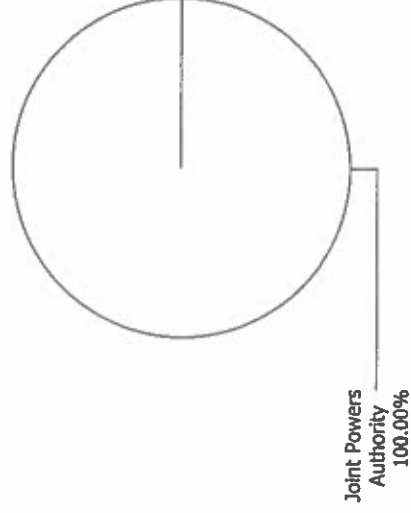
**Investment Allocation**

Investment Type	Closing Market Value	Percent
Joint Powers Authority	6,511,673.94	100.00
<b>Total</b>	<b>\$6,511,673.94</b>	<b>100.00%</b>

**Maturity Distribution (Fixed Income Holdings)**

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	6,511,673.94	100.00
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	0.00	0.00
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
<b>Total</b>	<b>\$6,511,673.94</b>	<b>100.00%</b>

**Weighted Average Days to Maturity 1**



**Sector Allocation**



**Consolidated Summary Statement**

**Account Statement**  
For the Month Ending August 31, 2023

**CASTROVILLE COMMUNITY SERVICES DISTRICT**

Account Number	Account Name	Opening Market Value	Purchases / Deposits	Redemptions / Maturities	Unsettled Trades	Change in Value	Closing Market Value	Cash Dividends and Income
	SEWER CAPITAL IMPROVEMENTS	2,549,742.80	11,951.27	0.00	0.00	0.00	2,561,694.07	11,951.27
	SEWER RESERVES	249,933.87	1,171.50	0.00	0.00	0.00	251,105.37	1,171.50
	Sewer Moss Landing Capital Improvements	850,166.84	3,984.94	0.00	0.00	0.00	854,151.78	3,984.94
	Zone 1 Governmental	49,643.50	232.69	0.00	0.00	0.00	49,876.19	232.69
	Zone 2 Governmental	258,700.15	1,212.59	0.00	0.00	0.00	259,912.74	1,212.59
	Water Capital Improvements	2,423,407.78	111,526.01	0.00	0.00	0.00	2,534,933.79	11,526.01
<b>Total</b>		<b>\$6,381,594.94</b>	<b>\$130,079.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,511,673.94</b>	<b>\$30,079.00</b>



CalTRUST  
 PO Box 2709  
 Granite Bay, CA 95746  
 www.caltrust.org  
 Email: admin@caltrust.org  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

# Investment Account Summary

08/01/2023 through 08/31/2023

## SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Aug 31 (\$)	Value on Aug 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
<b>CASTROVILLE COMMUNITY SERVICES DISTRICT</b>						
CalTRUST Medium Term Fund	[REDACTED]	257,196.045	9.69	2,492,229.68	2,593,534.74	(101,305.06)
<b>Portfolios Total value as of 08/31/2023</b>				<b>2,492,229.68</b>		

## DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
<b>CalTRUST Medium Term Fund</b>		<b>CASTROVILLE COMMUNITY SERVICES DISTRICT</b>			<b>Account Number: 20100016010</b>			
Beginning Balance	08/01/2023			256,406.436	9.69	2,484,578.36		
Accrual Income Div Reinvestment	08/31/2023	7,651.31	789.609	257,196.045	9.69	2,492,229.68	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Aug 31			257,196.045	9.69	2,492,229.68		

96

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



# Castroville COMMUNITY SERVICES DISTRICT

## List of Checks for August 2023

Date	Number	Name	Memo	Amount
<b>General Fund Checking</b>				
8/10/2023	1965	ACWA JPIA	Employees Dental/Vision/EAP	\$ 961.62
8/10/2023	1966	AT&T	Monthly Telephone Service	\$ 245.38
8/10/2023	1967	Borges & Mahoney Inc	Chlorine System Screen-Site #4	\$ 826.90
8/10/2023	1968	California Water Service Company	Water Meters-Zone 2 Lift Stations	\$ 36.83
8/10/2023	1969	Eudoxio Orozco Jr	Monthly Cell Phone Expense	\$ 40.00
8/10/2023	1970	HydroPro Solutions West Inc	Meters, Registers & Hydrant Meter	\$ 9,844.30
8/10/2023	1971	Jonathan Varela	Monthly Cell Phone Expense	\$ 40.00
8/10/2023	1972	Lidia Santos	Monthly Cell Phone Expense	\$ 40.00
8/10/2023	1973	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 130.86
8/10/2023	1974	Monterey One Water	Bi-Monthly Treatment Fees	\$ 55.50
8/10/2023	1975	Pacific Gas & Electric	Street Lights Zone 1 & 2	\$ 2,592.82
		continued	Street Lights Zone 2	\$ 319.74
8/10/2023	1976	Postmaster	Annual Box Service Fees	\$ 430.00
8/10/2023	1977	Principal Life Group	Employees Monthly Life Insurance	\$ 107.35
8/10/2023	1978	Shape Inc	Pump for Moro Cojo Lift Station	\$ 12,857.81
8/10/2023	1979	Valley Pacific Petroleum Services	Fuel for Vehicles	\$ 181.33
8/10/2023	1980	Elan Financial Services	Tynan- Dinner GM Summit	\$ 34.99
8/10/2023	1981	Elan Financial Services	Galvez- Collections Membership	\$ 221.00
		continued	Blue Tooth Device Charger	\$ 30.70
		continued	Floats	\$ 152.93
8/10/2023	1982	WM Corporate Services, Inc.	Monthly Waste Disposal Fees	\$ 70.51
8/10/2023	1983-1989	District Employees'	Bi-Weekly Net Payroll	\$ 13,861.19
8/10/2023	1990	VALIC	Bi-Weekly Deferred Comp	\$ 2,265.00
8/10/2023	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,297.70
8/10/2023	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,072.64
8/10/2023	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,661.92
8/10/2023	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,461.70
8/10/2023	5	CalPERS	Employees Monthly Health Benefits	\$ 17,337.02
8/10/2023	6	CalPERS Financial Reporting	GASB 68 Reporting	\$ 700.00
8/10/2023	1991	NCRPD	Site Maintenance & Open Space	\$ 3,344.67
8/10/2023	1992	Pacific Gas & Electric	Lift Stations Zone 1 & 2	\$ 1,214.43
8/24/2023	1993	Appraisal Resource Group	Property Castroville Blvd/Hwy 156	\$ 2,150.00
8/24/2023	1994	Aramark	Operators Uniforms Restroom & Mats	\$ 650.40
8/24/2023	1995	Castroville Hardware	Parts & Supplies	\$ 149.41
			Annual Tech-Maint & Upgrades for	
	8/24/2023	Continental Utility Solutions Inc	UMS Software-Water Bills	\$ 2,125.00
8/24/2023	1997	Eric Tynan	GM Desktop Computer Repairs	\$ 395.04
8/24/2023	1998	GreatAmerica Financial Svcs	Monthly Lease of Billing Equipment	\$ 484.76
8/24/2023	1999	Jonathan Varela	Backflow Re-certifications Exam	\$ 285.00
8/24/2023	2000	Linde Gas & Equipment Inc	Supplies for Well Sites	\$ 653.24
8/24/2023	2001	Noland Hamerly Etienne Hoss	Legal Fees for Moss Landing Sewer 3	\$ 717.50
8/24/2023	2002	Pacific Gas & Electric	Lift Stations Moss Landing Zone 3	\$ 1,019.70
8/24/2023		continued	Well Sites	\$ 14,475.81
8/24/2023		continued	Office	\$ 241.52
8/24/2023	2003	Valley Pacific Petroleum Services	Fuel for Vehicles	\$ 509.85
8/24/2023	2004-2009	District Employees'	Bi-Weekly Net Payroll	\$ 14,389.02
8/24/2023	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 6,574.94
8/24/2023	2	EDD	Bi-Weekly Payroll Taxes	\$ 1,141.39
8/24/2023	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,661.92

*AS* - 97

**List of Checks for August 2023**

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
8/24/2023	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 2,461.70
8/24/2023	2010	Cosme Padilla	8-15-2023 Board Meeting	\$ 91.45
8/24/2023	2011	Glenn Oania	8-15-2023 Board Meeting	\$ 91.45
8/24/2023	2012	Gregory K MacMillan	8-15-2023 Board Meeting	\$ 91.45
8/24/2023	2013	James Cochran	8-15-2023 Board Meeting	\$ 91.45
8/24/2023	2014	Ronald J. Stefani	8-15-2023 Board Meeting	\$ 91.45
8/24/2023	2015	VALIC	Bi-Weekly Deferred Comp	\$ 2,265.00
8/24/2023	2016	Charter Communications	Monthly Internet Service	\$ 99.99
8/30/2023	2017	Pacific Gas & Electric	Street Lights Zone1 & 2	\$ 2,977.26
<b>Total General Fund - Checking</b>				<b>\$ 135,322.54</b>
Customer Deposit Fund				
8/31/2023	120	Patricia Zaragoza	Deposit Refund	\$ 24.30
8/31/2023	121	Castroville CSD	August Closure's	\$ 35.70
<b>Total Customer Deposit Fund</b>				<b>\$ 60.00</b>

*AP* 98

# Calendar for Year 2023 (United States)

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
6: 14:☉ 21:☿ 28:♁						

February						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
5:☉ 13:☿ 20:☿ 27:♁						

March						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
7:☉ 14:☿ 21:☿ 28:♁						

April						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
6:☉ 13:☿ 20:☿ 27:♁						

May						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
5:☉ 12:☿ 19:☿ 27:♁						

June						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
3:☉ 10:☿ 18:☿ 26:♁						

July						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
3:☉ 9:☿ 17:☿ 25:♁						

August						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
1:☉ 8:☿ 16:☿ 24:♁ 30:☉						

September						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
6:☉ 14:☿ 22:☿ 29:☉						

October						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
6:☉ 14:☿ 21:♁ 28:☉						

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
5:☉ 13:☿ 20:♁ 27:☉						

December						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
5:☉ 12:☿ 19:♁ 26:☉						

Holidays:			
Jan 1	New Year's Day	Nov 11	Veterans Day
Jan 2	'New Year's Day' day off	Jun 19	Juneteenth
Jan 16	Martin Luther King Jr. Day	Jul 4	Independence Day
Feb 20	Presidents' Day	Sep 4	Labor Day
May 29	Memorial Day	Oct 9	Columbus Day
		Nov 10	'Veterans Day' day off
		Nov 23	Thanksgiving Day
		Dec 25	Christmas Day