

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
March 17, 2015

President David Lewis called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President David Lewis, Vice President Ron Stefani, Director Adriana Melgoza, Director Silvestre Montejano and Director Betty MacMillan

Absent: None

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present: None

Guest: Lloyd Lowrey, Paul Greenway, Grant Leonard and Patrick Dobbins (amended to reflect Mr. Dobbins was present at this meeting.)

PLEDGE OF ALLEGIANCE

Vice President Ron Stefani led the Pledge of Allegiance.

PUBLIC COMMENTS

1. None.

CONSENT CALENDAR

1. A motion was made by Betty MacMillan and seconded by Ron Stefani to approve the minutes of the February 17, 2015 Regular Board Meeting. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

Consent Calendar accepted as presented

CORRESPONDENCE:

1. 2015 first quarter update from Brent R. Constantz, Managing Member and CEO of DeepWater Desal LLC (DWD) on their progress towards developing the Monterey Bay Regional Water Project, a desalination plant and datacenter complex in Moss Landing, California.

DWD has entered into an MOI with Castroville CSD for water offtake not an MOU as stated in the letter by DWD. Correspondence accepted with this correction.

INFORMATIONAL ITEMS:

1. ACWA News, Volume 43, No. 2 – California braces for fourth year of drought; officials develop plans
2. The Monterey Herald – Study links war in Syria to drought
3. ACWA News, Volume 42, No. 2 – SGMA implementation moving ahead on several fronts in 2015
4. The Monterey Herald – Salinas Valley groundwater management seeks state funding
5. The Monterey Herald- Data could help obtain state funding
6. The Monterey Herald – Pacific Grove Council mulls design-build for its local water project
7. Local Government – San Leandro takes stand against crude oil rail deliveries, but wavers over process

Informational items accepted as presented

PRESENTATIONS:

1. None

UNFINISHED BUSINESS:

1. Update on well levels – General Manager Eric Tynan informed the Board on the current static well levels. Well #2 is currently at 15.6 feet below sea level, which is 10 feet lower from this time last year. Well #3 is at 15.1 below sea level, which is 7 feet lower from this time last year. Well #4 is at 36.9 feet below sea level, which is 21 feet lower from this time last year. There has not been much rain this winter and agriculture companies have started irrigating their fields again. General Manager Eric Tynan will continue to update the Board on the levels of the wells at the next board meeting.
2. Update on mural project for Castroville walkway over Highway 156 – General Manager Eric Tynan informed the Board that there have been no further updates regarding this project. Caltrans' requirements of traffic, air and lead studies have stalled this project. Until, additional information is received that can get this project moving forward, it will be removed from the agenda starting next month. The Board agreed with the General Manager Eric Tynan to remove this item from the agenda for now.
3. Update on Castroville overhead sign - General Manager Eric Tynan reported to the Board that there have been no further updates regarding this project as well. Caltrans is requiring that an engineer certify the structural integrity of the sign and is also requiring that the sign be brought up to Caltrans standards. This project is stalled as well due to Caltrans requirements. Until, additional information is received that can get this project moving forward, it will be removed from the agenda starting next month. The Board agreed with the General Manager Eric Tynan to remove this item from the agenda for now.
4. Update on tax measure for North Country Recreation and Park District (NCRPD) – General Manager Eric Tynan informed the board that Director Adriana Melgoza, NCRPD General Manager Judy Burditt, NCRPD Director Grant Leonard, the facilitator and he met to discuss the tax measure for NCRPD. They are trying to gather a core group to get this tax measure moving forward. Also, discussed was getting more community members involved and effective community outreach. General Manager Eric Tynan stated that he had been misinformed when he mentioned that in 1983 was when NCRPD last had a tax measure; when in fact, they have never had a tax measure.
5. Review and approve sending a copy of the draft letter from Castroville CSD to Monterey County Water Resources Agency (MCWRA) regarding local groundwater sustainability agency (GSA) representation – General Manager Eric Tynan reported to the Board that enclosed with the board packet is a copy of the draft letter for their review and approval(see pages 21-22 of board packet.) District Legal Counsel Lloyd Lowrey assisted with this letter. General Manager Eric Tynan stated that the MCWRA Board of Directors are mostly aligned with the agriculture industry and may not have the best interest of urban water users. Other urban water agencies have voiced the same concern. The City of Salinas, Marina Coast Water District and Castroville CSD will be meeting on March 23, 2015 at 10 a.m. at Salinas City Hall to discuss GSA representation. After some discussion, a motion is made by Ron Stefani and seconded by Adriana Melgoza to send a certified copy of the letter from Castroville CSD to Monterey County Water Resources Agency (MCWRA) addressing the local groundwater sustainability (GSA) representation. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None
6. Update on Prop 84: Well 5 (formerly Well 2B) Arsenic Treatment project – General Manager Eric Tynan informed the Board that Rich Guillen, grant administrator for Castroville CSD regarding Well 5 (formerly Well 2B) has submitted the third progress report to the Department of Water Resources (DWR). He anticipates the District should be receiving payment soon from DWR for the grant monies awarded to the District for this well. In addition, District Legal Counsel Lloyd Lowrey made the amendments to the grant contract pending approval for design-build by the City of Soledad and DWR. The amendment addressing design-build to the contract was just submitted to them for their approval in writing and the District is waiting for their response.

NEW BUSINESS:

1. Consider approval of MNS Engineers proposal for engineering services for procurement, contracting and construction administration of a Design-Build Entity of the Well 5 Arsenic Removal Treatment System - General Manager Eric Tynan informed the Board that on page 22 of the board packet is the proposal submitted by MNS Engineers. If the project was to commence now, it would not be completed until November 2015. The District is waiting for the Department of Water Resources (DWR) to approve the amendment to the contract, which permits design-build. District Legal Counsel Lloyd Lowrey stated that the Board should wait for DWR to approve the amendment to the contract before executing the proposal from MNS Engineers as design-build for \$150K. General Manager Eric Tynan requested for the Board to approve only the procurement and contracting portion of the proposal for an additional \$40K since he has already previously authorized \$10K for engineer services with MNS Engineers and if needed the procurement and contracting portion can be modified to design-bid-build if necessary. Well levels are dropping and it is important to move forward with this project for the reason that California is in its fourth year of a drought. Engineer services with MNS Engineers for procurement and contracting for the Castroville CSD Well 5 arsenic removal treatment system will total \$50K. After some discussion, a motion is made by Betty MacMillan and seconded by Silvestre Montejano to approve an additional \$40K since General Manager Eric Tynan has already previously authorized \$10K with MNS Engineers for the scope of work of procurement and contracting engineer services of Well 5 (formerly Well 2B) arsenic removal treatment system. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

2. Approve attendance of General Manager Eric Tynan to the California Water Environment Association (CWEA) Annual Conference, April 29-May 1, 2015, San Diego, CA – General Manager Eric Tynan requested the Board approve sending him to the CWEA Annual Conference. After some discussion, a motion is made by Betty MacMillan and seconded by Ron Stefani to approve sending General Manager Eric Tynan to the CWEA Annual Conference, April 29-May 1, 2015, San Diego, CA. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – Director Ron Stefani reported that MRWPCA has three candidates for the MRWPCA general manager position and should select a candidate soon. The first round negotiations with Cal Am regarding the water purchase agreement portion of the contract for the Ground Water Replenishment project did not go well. This is the most important part of the agreement because you have to have a buyer that agrees to pay for the water and once you have a buyer that does agree to pay for the water, then financing opens up.
2. Update on Oversight board meeting – Director Ron Stefani reiterated that all the Redevelopment Oversight boards in Monterey County will be combined into one board by January 2017. Supervisor Philips is now a new member of the Redevelopment Oversight board.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions

2. Operation's Report
 - a) Water - Pumpage & Usage Update, Water Testing Update, New Service Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update
 - b) Sewer & Storm Drain – Jetting, Connections, Maintenance/Repair Update
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – February 2015. A motion was made by Adriana Melgoza and seconded by Silvestre Montejano to pay all bills presented. The motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

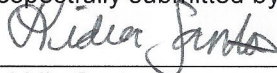
CLOSE:

There being no further business, a motion was made by Adriana Melgoza and seconded by Betty MacMillan to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	5	Directors:	Stefani, Melgoza, Montejano, MacMillan and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

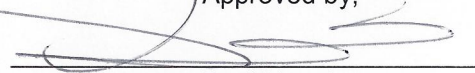
The meeting adjourned at 5:58 p.m. until the next scheduled meeting.

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



David Lewis
President