



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012

President – Cosme Padilla
Vice President – Ron Stefani
Director – Glenn Oania
Director – James R. Cochran
Director – Greg MacMillan

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, DECEMBER 17, 2024 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET MISSION AND VISION

Mission Statement

To provide quality services to the community at the highest standard and in the most cost-effective manner.

Vision Statement

Dedicated to inclusive community involvement and providing excellent customer service while being recognized as a leading resource for enhancing the community of Castroville.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Secretary to the Board during regular business hours at (831) 633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting to enable the District to arrange reasonable accommodation.

CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO AGENDA

The Board may add items of business not appearing on the posted Agenda if: (1) the Board, by a majority vote, determines that emergency situation exists as defined in Government Code Section 54956.5; or (2) the Board, by a two-thirds vote of the members present at the meeting or, if less than two-thirds of the members present, a unanimous vote of those members present, determines that there is a need to take immediate action on the item and that the need for action came to the attention of the agency subsequent to the posting of the Agenda.

PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please limit your comments to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.

CONSENT CALENDAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

1. Consider and approve the draft minutes of the Regular Board Meeting, November 19, 2024 – motion item

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CORRESPONDENCE

For informational purposes only. No action is to be taken.

1. Letter from ACWA JPIA and President's Special Recognition Award to Castroville CSD for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums" in the Liability Program for the period 10/01/2020 - 09/30/2023

INFORMATIONAL ITEMS

For informational purposes only. No action is to be taken.

1. AWCWA Advisory – Lead service line replacement articles
2. ACWA News – The California Water Plan is led by the Department of Water Resources
3. Journal AWWA – Factors Influencing Local Water Investment
4. ACWA JPIA Splash Alert – Trespass Arrest Authorization Form

PRESENTATIONS

For informational purposes only. No action is to be taken.

1. Akel Engineering Group, Inc. to present on Washington Street Sewer Trunk, Capacity Evaluation for Castroville Zone 1 and Moro Cojo, Monte De Lago & NMCHS Zone 2- Tony Akel, P.E., D.WRE, President

NEW BUSINESS

If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.

1. Monterey County Elections, Certificate of the Registrar of Voters in connections with the November 5, 2024, General Elections. Appointment in Lieu of Election for the Castroville Community Services District Board of Directors: Glenn Oania, Director, 4-year term; James R Cochran, Director, 4-year term; Ronald J. Stefani, Director, 4-year term; and Gregory K MacMillan, Director, 2-year term. Administer Oath of Office – Lidia Santos, Office Manager/Board Secretary
2. Direction to General Manager on how to address sewer capacity for Castroville Zone 1 and Moro Cojo Zone 2 with the information provided by the Sewer Capacity Report by Akel Engineering Group, Inc. – **motion item**
3. Street light report on inspection of lights in Castroville Zone 1 and Moro Cojo Zone 2 and consideration of street lighting needs/assessment and direction to General Manager – **motion item**
4. Consider and approve Maggiora Bros. Drilling; Quote No. 105420 for \$28,210 or Quote No. 105421 for \$56,270 to sparge and re-sleeve Well #3 – **motion item**
5. Consider and approve Landscape Maintenance Agreement (graffiti removal only, Route 183) with Caltrans for project 1H650, Castroville Improvements – **motion item**
6. Consider requesting bids from contractors to raise manholes and valve cans up to grade on streets recently overlaid by the County – **motion item**
7. Consider and approve Memorandum of Understanding (MOU) with CHISPA regarding CCSD's provision of services to the Castroville Oaks affordable housing development – **motion item**
8. Consider a staff salary study, hiring a licensed operator and operator in training – **motion item**
9. Approve Castroville CSD Destruction Certificate #2024-2 as retention periods for the listed records on certificate have expired – **motion item**
10. Per Board policy, President and Vice President shall be elected every two years by the Board and acquire the chair as of January – **motion item**

UNFINISHED BUSINESS

If item is listed as a motion item, action is to be taken. If item is not listed as a motion item, it is for informational purposes only. No action is to be taken.

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1. Update on Water Line Replacement Project awarded to contractor Teichert Constructions – Eric Tynan, General Manager
2. Update on Well levels – Eric Tynan, General Manager
3. Update on status of grant/projects for Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements – Eric Tynan, General Manager
4. Update on status of grant/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project – Eric Tynan, General Manager
5. Update on status of grant/projects for Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass) – Eric Tynan, General Manager
6. Update on status of grant/project for the Castroville Landmark Sign Project at Highway 183 – Eric Tynan, General Manager
7. Update on the Pedestrian Bridge Enhancement/Improvement Project – Eric Tynan, General Manager

Public Comments on Closed Session Item

Comments from the public will not receive Board action. Comments must deal with matters on the Closed Session agenda and will be limited to three minutes.

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez
Property Owner: Salvador Alvarez and Hermilinda Alvarez
Under Negotiation: Price and Terms of Payment

Property Location: APN: 133-143-016-000, Highway 1 at Watsonville Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC
Property Owner: Vegetable Ranches, LLC
Under Negotiation: Price and Terms of Payment

RECONVENE TO OPEN SESSION

Report on action taken by the board during Closed Session, if any pursuant to California Government Code Section 54956.8

BOARD OF DIRECTORS COMMUNICATION

For informational purposes only on subjects not covered by the agenda. No action is to be taken. When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

STAFF REPORTS

For informational purposes only on subjects not covered by the agenda. No action is to be taken. When needed, this time is reserved for the General Manager and Staff to communicate activity, educational classes, and/or Committee reports.

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation

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- b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
- 4. **Financial Reports** –Quarterly Financial Statements, * Treasures Report-L.A.I.F., Internal Report and Administration Update

CHECK REGISTER – Receive and approve the Check Register for the month of November 2024 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA, Tuesday, January 21, 2025, at 4:30 p.m.

ADJOURNMENT – motion item

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Director or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 11499 Geil Street, Castroville, CA 95012, during normal business hours. All documents supporting this agenda are available on the District website www.castrovillecsd.org, subject to the staff's availability to post the documents before the meeting.


Reasonable Accommodation: Any person with a disability who requires accommodations to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lidia Santos, Secretary to the Board, at (831)-633-2560. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

Certification of Posting

I certify that on December 13, 2024, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on December 13, 2024.



Lidia Santos, Board Secretary