



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

President – Ron Stefani
Vice President – Silvestre Montejano
Director – Adriana Melgoza
Director – Betty MacMillan
Director – James R. Cochran

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, DECEMBER 20, 2016 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Draft Minutes of the Regular Board Meeting of November 15, 2016 – motion item

CORRESPONDENCE:

1. Letter from ACWA JPIA recognizing Castroville CSD for having a Loss Ratio of 20% or less in the Liability program for the period of 10/01/2012 - 09/30/2015 and Property program for the period of 04/01/2012 - 03/31/2015 with a President's Special Recognition Award.

INFORMATIONAL ITEMS:

1. *Monterey Herald* – County supervisor question water agency proposal
2. *Santa Cruz Sentinel* – Stanford takes crack at studying Central Coast aquifer seawater intrusion
3. *San Francisco Daily Journal* – Justices to weigh scope of CPRA
4. *Monterey Herald* - \$10 million state grant for recycled water project
5. *Monterey Herald* – Approval of desal project now not expected until March 2018

AGENDA, Page 2
December 20, 2016
CASTROVILLE COMMUNITY SERVICES DISTRICT

PRESENTATION:

1. None

NEW BUSINESS:

1. Take action on bids received from qualified vendors with demonstrated industry experience to construct and deliver a fully operational vehicle for high pressure cleaning of sewer system infrastructure – **motion item**
2. Resolution No. 16-11, A Resolution of the Board of Directors of the Castroville Community Services District Approving the Rescheduling of Governing Body Member Elections from Odd-Numbered Years to Even-Numbered Years, in Accordance with Elections Code § 1303(b) and Senate Bill 415 (2015-2016 Regular Sessions), and Requesting the Approval of the County of Monterey to Consolidate the Same with the Statewide General Election Pursuant to Elections Code § 10404 – **motion item**
3. Resolution No. 16-12, A Resolution of the Board of Directors of the Castroville Community Services District Joining Approving Joint Powers Agreement for Groundwater Management – **motion item**
4. Resolution No. 16-13, A Resolution of the Board of Directors of the Castroville Community Services District Approving Advance Retirement of Bonds – **motion item**
5. Increase replacement cost to \$60K for radio read meter registers that are failing due to acceleration of expiring batteries – **motion item**
6. Policy on inserts and messaging for District water bill mailings – **motion item**

UNFINISHED BUSINESS:

1. Update on levels for Well #2, #3 and #4 – Eric Tynan, General Manager
2. Update on Castroville CSD's conservation measures put in place for District customers both residential and commercial – Eric Tynan, General Manager
3. Update on the local groundwater sustainability agency (GSA) representation and formation – Eric Tynan, General Manager
4. Update on tax measure for North County Recreation and Park District (NCRPD) – Eric Tynan, General Manager
5. Update on Prop 84: Well 5 (formerly Well 2B) Arsenic Treatment project – Eric Tynan, General Manager
6. Update on the Castroville CSD Medium Household Income study (MHI) to certify status as a "Disadvantaged Community (DAC)" to facilitate grant applications for water and sewer capital improvements for Castroville – Eric Tynan, General Manager
7. Update on Castroville CSD grant funding for Moss Landing (Sewer-Zone 3) for system upgrades and improvements – Eric Tynan, General Manager

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – Ron Stefani, President
2. Update on other meetings/educational classes attended by the Directors

AGENDA, Page 3
December 20, 2016
CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of November 2016 – motion item

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, January 17, 2017 at 4:30 p.m.

CLOSE:

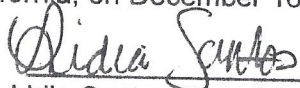
Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on December 16, 2016, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on December 16, 2016.


Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
November 15, 2016

President Ron Stefani called the meeting to order at 4:35 p.m.

ROLL CALL:

Directors Present: President Ron Stefani, Vice President Silvestre Montejano, Director Adriana Melgoza, and Director James Cochran

Absent: Director Betty MacMillan

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present: None

Guest: Grant T. Leonard, Judy Burditt, David Armanasco, Lloyd Lowrey, Brian J. Cousino and Gary Porter

PLEDGE OF ALLEGIANCE

Director Silvestre Montejano led the Pledge of Allegiance.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Silvestre Montejano and seconded by Adriana Melgoza to approve the minutes of the October 18, 2016 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and Cochran
NOES:	0	Directors:	None
ABSENT/NOT			
PARTICIPATING:	1	Directors:	MacMillan

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter from ACWA JPIA to Castroville CSD regarding Defensive Driver Training class held at the District.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. ACWA News - Legislative Update: Six New California Laws Impacting Water
2. The Desert Sun – Editorial Board: California Must Recommit to Water Conservation
3. Monterey County Weekly – Denial of Controversial Oil Refinery Project is Appealed in SLO County
4. Monterey Herald – Pure Water Project Launches with Historic Agreement

Informational items accepted as presented

PRESENTATIONS:

1. Hinricher, Douglas & Porter LLP, Certified Public Accountants to present audit report for fiscal year ended June 30, 2016 – Castroville CSD's annual financial audit was recently completed and presented to the Board of Directors by Certified Public Accountants Gary Porter and Brian J. Cousino with Hinricher, Douglas & Porter, LLP. Per Mr. Cousino, Castroville CSD received a clean audit and opinion, which is issued by an auditor when the financial statements presented are free from material misstatements and are represented fairly in accordance with Generally Accepted Accounting Principles (GASB). In other words, Castroville CSD's financial condition, position, and operations are fairly presented in their financial statements. It is the best type of report opinion an auditee may receive from an external auditor. Mr. Cousino asked if the Board had any questions or concerns regarding the audit report. Since there were no questions, he informed the board that the only major shift on the financial statements reflected this year was the completion of the construction in progress of Well #5 Arsenic Treatment Project, which will now be depreciated. Also as discussed last year the financial statement as of fiscal year end, June 30, 2015

now reflects the net pension liability. The implementation of GASB 68 for fiscal year June 30, 2015 was briefly discussed last year when the fiscal year ended June 30, 2014 audit was presented to the Board at the November 18, 2014 meeting. GASB 68 improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. For the first time employers will recognize their net pension liability, deferred outflow of resources, deferred inflows of resources, and pensions expense on their financial statements. Both Mr. Cousino and Mr. Porter also wanted to thank General Manager Eric Tynan and Office Manager/Secretary to the Board Lidia Santos for always having all the data ready for them when they arrive to the District to conduct the annual audit.

Board President Stefani skipped down to New Business.

UNFINISHED BUSINESS:

1. Update on levels for Well #2, #3 and #4 – General Manager Eric Tynan informed the Board on the current well levels as of November 1, 2016 were as follows: Well #2 is currently at 5.1 feet above sea level and on October 1, 2016 it was -6.1 feet below sea level. Well #3 is at -28.5 feet below sea level and on October 1, 2016 it was -45.1 feet below sea level, and Well #4 is at -43.3 feet below sea level and on October 1, 2016 it was -57.7 feet below sea level. A graph of the well trends for the months March 2015 through November 2016 can be viewed on page 17 of the board packet. General Manager Eric Tynan stated that the well levels are higher than last year's well levels. He is also looking at upgrading the telemetry system.
2. Update on Castroville CSD's conservation measures put in place for District customers both residential and commercial – General Manager Eric Tynan reported to the Board that conservation efforts 2013 vs. 2016 graph can be viewed on page 18 of the board packet. There is a decline in water usage from 2013 versus 2016. For the month of October 2013 water usage was 24.9 million gallons and October 2016 it is 23.3 million gallons. Overall water usage is 11.95% less in 2016 than 2013 thus far. As mentioned many times, Castroville does not have much opportunity for significant conservation measures as there is only one swimming pool property owner in town and mostly small yards and landscapes to maintain.
3. Update on the local groundwater sustainability agency (GSA) and representation – General Manager Eric Tynan reported that both he and President Ron Stefani continue to attend the GSA meetings. The GSA is to be comprised of eleven representative seats. As mentioned at the September 2016 Board meeting, Agriculture entities are requesting to hold five out of the eleven seats. However, other representatives in the working group are advocating that Agriculture entities only have four seats, because five seats would give them a super majority. It appears Agriculture entities will only have four seats.
4. Update on tax measure for North County Recreation and Park District (NCRPD) – General Manager Eric Tynan had Director Grant T. Leonard from NCRPD provide the update since he was present at the board meeting along with NCRPD General Manager Judy Burditt and David Armanasco. Per Mr. Leonard NCRPD had a meeting with David Armanasco with Armanasco Public Relations Inc (AMR), the consultant hired to assist the NCRPD with program funding for the tax measure to see what the next step should be. The NCRPD is not getting a response as quickly as they thought from the capital campaign. Mr. Armanasco stated that more outreach needs to be done to talk to people about the knowledge of the NCRPD and ask if there was a capital campaign would they take a pledge. He mentioned that they did have a successful meeting with a group of people who want to remain anonymous and are willing to make a pledge but an amount was not specified. He is also, trying to see if the NCRPD can find lead gifts of 250K-500K pledge. He too was hoping to be further along with the tax measure and he does not feel the capital campaign is limited to just Castroville and plans to contact community members in Moss Landing. NCRPD is looking for the least expensive way to conduct the passing of a parcel tax.
5. Update on Prop 84: Well 5 (formerly; Well 2B) Arsenic Treatment project – General Manager Eric Tynan reported to Board that the additional documentation required by the Department of Water Resources to finalize the completion of this project has been submitted by MNS Engineers. Once this documentation is approved by the Department of Water Resources, they will release the remaining funds for the Well 5. Arsenic Treatment project.

6. Update on the Castroville CSD Medium Household Income study (MHI) to certify status as a "Disadvantaged Community" (DAC) to facilitate grant applications for water and sewer capital improvements for Castroville – General Manager Eric Tynan reported to the Board that the good news is Rural Community Assistance Corporation (RCAC) will conduct a MHI study for Castroville. However, for Castroville to be considered a DAC the average customer water bill needs to be about \$67 a month. Currently, even with the recent rate increases the average water bill is about \$32 per month. It will be difficult to consider Castroville a DAC. NCRPD General Manager Judy Burdiitt stated that she would be interested in the findings of the Castroville CSD Medium Household Income study. Moss Landing is already considered a severe DAC and is therefore pursuing grant funding for the sewer system.
7. Update on Request for Proposal on purchase of a "Sewer Jetter Cleaner Replacement" for fiscal year 2016/2017 - General Manager Eric Tynan reported to the Board that the request for proposal on a new Sewer Jetter Cleaner was published in the Monterey County Weekly on the 17th of November. The sealed proposals must be received by 1:00 p.m., Wednesday, December 14, 2016 by the District at which time they will be publicly opened and read. The bids received will be presented to the Board at the December 20, 2016 meeting.

NEW BUSINESS:

The Board skipped down from the Presentation to New Business.

1. Resolution No. 16-10, A Resolution of the Board of Directors of the Castroville Community Services District to Accept Audit Report for Fiscal Year Ended June 30, 2016, as Prepared by Hinricher, Douglas & Porter, Certified Public Accountants – Following the presentation of the audit and discussion, a motion is made by Adriana Melgoza and seconded by Silvestre Montejano to approve Resolution No. 16-10, A Resolution of the Board of Directors of the Castroville Community Services District to Accept Audit Report for Fiscal Year Ended June 30, 2016 as prepared by Hinricher, Douglas & Porter, Certified Public Accountants. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and Cochran
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	MacMillan

2. Proposal for Audit Services Agreement 2017-2019 from Hinricher, Douglas & Porter LLP, Certified Public Accountants – The Board reviewed the proposal for Audit Services Agreement 2017-2019 from Hinricher, Douglas & Porter LLP, Certified Public Accountants and a motion was made by Silvestre Montejano and seconded by Adriana Melgoza to approve the Audit Services Agreement 2017-2019 submitted by Hinricher, Douglas & Porter LLP, Certified Public Accountants. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and Cochran
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	MacMillan

3. Change the regular order of business of the Board per the Board Procedure Manual, Section 25 – General Manager Eric Tynan requested the Board changed the "Order of Business" on the agenda by moving New Business after Presentation. A motion was made by Adriana Melgoza and seconded by Silvestre Montejano to approve changing the order of business recommended by the General Manager. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and Cochran
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	MacMillan

The Board returned to the regular order of business, Unfinished Business, item 1.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – President Ron Stefani stated that the MRWPCA General Manager Paul Scuito received a nominal raise as he received a great rating. The Pure Water Monterey project is moving forward and has received national recognition awards.
2. Update on meetings/educational classes attended by the Directors – None to report

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – October 2016. A motion was made by Adriana Melgoza and seconded by Silvestre Montejano to pay all bills presented. The motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and Cochran
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	MacMillan

CLOSE:

There being no further business, a motion was made by Silvestre Montejano and seconded by Adriana Melgoza to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	4	Directors:	Stefani, Montejano, Melgoza and Cochran
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	1	Directors:	MacMillan

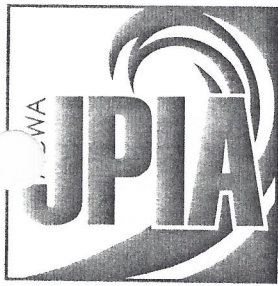
The meeting adjourned at 5:33 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

Ron Stefani
President



YOUR BEST PROTECTION

December 6, 2016

ACWA JPIA

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President

E.G. "Jerry" Gladbach

Vice President

Tom Cuquet

Chief Executive Officer

Walter "Andy" Sells

Executive Committee

Tom Cuquet

David Drake

E.G. "Jerry" Gladbach

Brent Hastey

David T. Hodgins

W.D. "Bill" Knutson

Melody A. McDonald

Charles W. Muse

J. Bruce Rupp

Eric Tynan
Castroville Community Services District
P.O. Box 1065
Castroville, CA 95012-1065

Dear Eric:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Castroville Community Services District with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2017.

Sincerely,

Walter "Andy" Sells
Chief Executive Officer

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Castroville Community Services District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2012 - 09/30/2015
announced at the Board of Directors' Meeting in Anaheim.*

E. G. "Jerry" Glatbach

E. G. "Jerry" Glatbach, President



November 28, 2016

County supervisors question water agency proposal

By [Jim Johnson](#), Monterey Herald

Salinas >> A proposed Joint Powers Authority governing board that would be responsible for Salinas Valley groundwater management under the state's Sustainable Groundwater Management Act drew questions about county representation and influence on the oversight body at Tuesday's Board of Supervisors meeting.

Supervisors Jane Parker and Fernando Armenta both asked why the proposed board make-up did not specifically include a county representative or a member of the Board of Supervisors. Parker also questioned the county board's proposed appointing authority.

"We need to find a way to get adequate representation on the JPA board," Parker said, adding that the proposed Joint Powers Authority rules limited the supervisors' appointment authority and "that doesn't work for me."

Chief Assistant County Counsel Les Girard said the working group charged with creating a state-mandated groundwater sustainability agency by the end of June decided the Board of Supervisors' authority to appoint eight members of the 11-member governing board provided it with representation. The Joint Powers Authority would serve as the agency.

And County Administrative Officer Lew Bauman explained that the JPA board appointment process was modeled after the county Water Resources Agency board, noting that "many stakeholders" will be affected by the board's actions toward the state-mandated goal of a Salinas Valley groundwater basin balanced between usage and recharge, and have a "vested interest in appropriate management of the basin."

But Parker pointed out that the proposed rules essentially make the county board a ratifying rather than an appointing authority because nominees to the board by stakeholder groups could only be rejected for "cause," such as a crime of moral turpitude or fraud conviction. Parker suggested the stakeholder groups be required to offer a number of nominees to allow the supervisors to have options to choose from.

The 11-member board would include a representative of the city of Salinas and one from the south Salinas Valley cities, four members representing Salinas Valley agricultural groups, and members representing other entities eligible to serve as a groundwater sustainability agency, disadvantaged communities or small public water systems, water companies regulated by the state Public Utilities Commission, environmental interests, and a public member.

The Joint Powers Authority and governing board would have broad powers to establish a groundwater sustainability plan, which is due in 2020, and establish regulations and fees to implement the plan, if approved by the state.

A supermajority (8 of 11) vote of the board would be required to approve the Salinas Valley groundwater plan and annual budgets, while a supermajority that includes three of the four ag representatives would be required to approve any groundwater extraction limits and fees or taxes.

In response to criticism from Salinas resident Bill Carruthers that the JPA rules would make it “almost impossible” to regulate groundwater pumping and impose fees, Girard and others pointed out that there’s a “huge” local incentive to comply with the dictates of the SGMA because the alternative is a state takeover and almost certain reductions on groundwater pumping. That, he said, “doesn’t serve anyone.”

Discussions about how to fund the Joint Power Authority’s work are still ongoing, and a final proposal is due to the Board of Supervisors in December.

Stanford takes crack at studying Central Coast aquifer seawater intrusion

A line of electrodes used to acquire data stretches along Zmudowski State Beach. (Stacy Geiken -- Contributed)

SOQUEL – Focusing on a 1,000-foot-deep two-dimensional slice of ground from Aptos down to Monterey, Stanford University researchers are taking a new tact studying saltwater intrusion along the Central Coast.

Groundwater agencies typically rely on wells to determine when saltwater is creeping into their water supply, with little nuance or advance warning on how quickly the contamination is spreading, officials say. In work being submitted to the Journal of Hydrology for publication, new research is supplementing existing data with geophysical imaging, using electrical currents sent into the ground.

“I often compare geophysical imaging to the challenge doctors faced at the start of the 19th century. I say groundwater managers today face a similar problem,” said Stanford geophysics professor Rosemary Knight during a public presentation on Wednesday afternoon. “Doctors needed to see inside an area, but they couldn’t see directly, or directly sample. What happened, along came medical imaging. You no longer hear about exploratory surgery.”

Knight and Ph.D. student Meredith Goebel offered a comprehensive sneak peek of their research to more than a dozen people at the Soquel Creek Water District office. Their studies use data collected along the coast’s beaches in late 2014, estimating the concentration of saltwater based on resistance the currents meet while flowing through the water. Lower resistance means higher saltwater concentration or possibly other factors, such as the presence of clay, Knight said.

The data shows saltwater intrusion as far inland as 10 miles in the Salinas area, while Soquel Creek Water District “is actually looking pretty good,” Knight said.

“When you start looking at things on a regional scale like this, it highlights to me the importance of cooperation between the various groundwater management districts, which are drawn more on county lines and service water lines,” Knight said. “The groundwater totally ignores those jurisdictional boundaries.”

Water district managers may focus on saltwater intrusion coming inland from the ocean, while a potentially equal threat could come from neighboring jurisdictions, were pressure conditions to change, Knight said.

Soquel Creek Water District general manager Ron Duncan said the district has been following the cutting-edge study since his office provided data from its well sampling for the researchers. He said looking at the magnitude of saltwater intrusion from Monterey upward was “shocking.”

“It substantiates and shows in a little greater detail the amount of seawater intrusion that has occurred along the coast already,” Duncan said of the data’s benefit locally. “We have wells, so we have discreet places where we detect seawater intrusion. What this does is it connects the dots.”

The beach-area northern portion of the Soquel Creek district has remained safe from saltwater intrusion so far, Duncan said, and he said officials are trying to keep it that way.

“That’s the battle, that’s what we’re trying to preserve for future generations,” Duncan said. “We can look around the world and about seven out 10 of the populated regions along the coast that pump groundwater have seawater intrusion. And here we’ve got it directly to the south. I don’t think it’s unfair to say that we’re at a precipice, a tipping point. That’s why we’re working very hard.”

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Castroville Community Services District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Property Program for the period 04/01/2012 - 03/31/2015
announced at the Board of Directors' Meeting in Anaheim.*



E. G. Gladbach

E. G. "Jerry" Gladbach, President

November 28, 2016

TUESDAY, DECEMBER 6, 2016

PERSPECTIVE

Justices to weigh scope of CPRA

By Ruthann G. Ziegler and
Nicholaus W. Norvell

On Wednesday, the California Supreme Court will hear oral arguments in a case deciding whether messages on private devices and accounts of public agency officials are public records subject to disclosure under the California Public Records Act. *City of San Jose v. Superior Court*, S218066. Subject to certain exceptions, the CPRA requires a public agency to disclose public records to any person requesting the records. The issue before the court is whether emails, text messages and voicemails contained on private devices and accounts of agency officers, employees and agents are “public records” subject to disclosure.

In 2009, real party in interest Ted Smith requested records related to a downtown San Jose redevelopment project. Among other things, the request sought emails, text messages and voicemails sent or received on the mayor’s and councilmembers’ private electronic devices. The city asserted that it was not required to provide the messages because they were not “public records” under the CPRA. Smith then filed a court action seeking that the messages be declared public records under the act.

In both the trial and appellate courts, the case turned on the CPRA’s definition of “public records,” as defined by statutes enacted in 1968. Public records include “any writing containing information relating to the conduct of the public’s business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics.” For purposes of the CPRA, a “writing” is broadly defined to include hard-copy documents, emails and other means of recording communications or representations. In 2014, the 6th District Court of Appeal held that, because the city of San Jose could not access messages on the private accounts or devices of its officials, the records are not “prepared, owned, used or retained”

by the city and, therefore, the messages do not fall within the statutory definition of public records.

On appeal to the state high court, real party in interest Smith argues that the term “public records” includes messages contained on private devices and accounts, and that any contrary

interpretation would substantially undermine the purpose of the CPRA by allowing individual officers, agents or employees to conceal records relating to the public’s business. Smith’s primary argument is that, because a local agency can only act through its officers, employees or other agents, writings “prepared, owned, used, or retained” by the officers, employees or other agents — including messages on private devices and accounts — are public records subject to disclosure.

If Smith is successful, the city of San Jose and hundreds of other public agencies across the state will be left asking significant questions about how to comply with a new universe of public records obligations, complications, and costs, and will also have to face a novel frontier with regard to employee privacy.

Further, although the CPRA provides substantial details regarding numerous aspects of the public records request process — how a request may be made, how long an agency has to respond, how to produce electronic records, etc. — the CPRA provides no guidance about records stored on private devices and accounts. As an initial matter, the CPRA does not address how a local agency would, in reality, obtain such messages for production to a requesting party. For example, is the local agency required to obtain direct access to all devices or accounts, so that other agency staff members can ensure all responsive records are produced? As pointed out by the city and amici, it is inconceivable that the Legislature intended that “public records” include messages on private devices and accounts without providing guidance on this or any of these other substantial questions:

The city of San Jose and various amici curiae, including associations representing California cities, special districts and school boards, contend that messages on private devices and accounts do not fall within the plain meaning of “public records,” and any interpretation that they are public records would have bewildering and costly consequences for public agencies across the state. Key to the dispute between the parties is whether the phrase “prepared, owned, used, or retained” includes records not under the control of the public agency itself, as distinguished from under the control of the agency official (in this case, a mayor and councilmembers) due to the records being on that individual’s personal cellphone or similar personal electronic device.

According to the city’s opening brief, requiring an employee to give his or her personal cellphone or email password to an employer is the equivalent of requiring him or her to hand over a house key so that the employer

can search the employee’s home for work-related records. Such a requirement would involve a vast redefinition of privacy for public employees and, according to the city and supporting amici, any such redefinition should come from the Legislature rather than from the courts.

• Even if an officer or employee may search his or her own private devices or accounts for responsive records, may the agency review an individual’s accounts or device to ensure an adequate search was made? For agencies that employ hundreds or thousands of employees, how would the agency ensure compliance within financial and logistical reason?

• If an officer or employee refuses to provide messages from his or her private account or neglects to perform an adequate search, must the agency initiate a court action against that individual to obtain responsive messages?

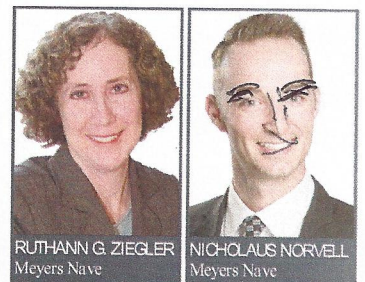
How does the time required for a court action square with the 10-day period in which an agency must initially respond and indicate whether it has responsive records?

• With regard to former officers or employees, what responsibility does the agency have to seek messages on their private devices and accounts? Is there a time period after which a retired officer or employee is no longer subject to the requirement to search his or her private devices or accounts in response to a request made to a former employer?

At the Supreme Court on Dec. 7, the parties are likely to discuss these weighty policy and practicality implications at length. No matter the outcome, there will be substantial work ahead for one side or another. If Smith is successful, the city of San Jose and hundreds of other public agencies across the state will be left asking significant questions about how to comply with a new universe of public records obligations, complications, and costs, and will also have to face a novel frontier with regard to employee privacy. Even if Smith is not successful, it is likely this issue will return in future legislative sessions, as open government advocates take their arguments to the California Legislature with the goal of closing a perceived loophole in the state’s open government laws.

Ruthann G. Ziegler is a principal in Meyers Nave’s Sacramento office. You can reach her at rziegler@meyersnave.com.

Nicholaus W. Norvell is an associate in Meyers Nave’s Sacramento office. You can reach him at nnorvell@meyersnave.com.



RUTHANN G. ZIEGLER
Meyers Nave

NICHOLAUS NORVELL
Meyers Nave

\$10 million state grant for recycled water project

By [Jim Johnson](#), Monterey Herald

Salinas >> A \$10 million state storm water grant has been awarded for the \$25.6 million Salinas-area portion of the Pure Water Monterey groundwater replenishment project aimed at diverting Salinas city industrial wastewater for treatment and use as part of a new recycled water supply for the Monterey Peninsula.

But the funding won't reduce the cost of the \$87 million part of the recycled water project cost to be borne by California American Water's Peninsula customers.

On Monday, the state water board approved the \$10 million matching grant for the joint Monterey Regional Water Pollution Control Agency and city of Salinas project, including improvements to the Salinas pump station, pipe and diversion structures, as well as the Blanco Drain pump station and Reclamation Ditch diversion. The pollution control agency and city will be responsible for paying the remainder of the project cost, according to agency spokesman Steve Thomas.

"This grant enhances the success of the Pure Water Project plus helps meet several of the city's storm water goals and objectives," Salinas Councilwoman and agency board chairwoman Gloria De La Rosa said. "It really shows what can happen when people cooperate."

In a statement, Salinas mayor Joe Gunter said, "We've made great efforts to work collaboratively with a number of parties to ensure that we make the best possible use of our available resources. This grant shows that when people work together, great things can be accomplished."

While the grant funding won't defray the Peninsula's share of the project's cost, Thomas pointed out that the more source water that is available for the project the better it will be for all customers.

The recycled water project is designed to treat a range of wastewater sources for both potable uses on the Peninsula and additional farmland irrigation in the Salinas Valley. The 3,500 acre-feet of potable water is expected to be available by next year and is expected to be part of the Peninsula's replacement water supply, along with the planned Cal Am desalination plant, to offset the Carmel River pumping cutback order.

The grant funding comes from the state's Proposition 1, which was approved by voters in 2014 and included \$200 million in matching grants for stormwater management projects. A total of \$100 million was awarded to 27 projects statewide this week, including \$4.4 million for an \$8.9 million Pacific Grove city storm water diversion project.

Approval of desal project now not expected until March 2018

Posted: 11/22/16, 5:40 PM PST | Updated: 9 hrs ago

By Jim Johnson

jjohnson@montereyherald.com

A new ruling issued by a state Public Utilities Commission member has indicated the full commission likely wouldn't consider approval of California American Water's Monterey Peninsula desalination project until March 2018, four months after company officials had hoped, and suggested that consideration could be delayed even further.

However, a Cal Am spokeswoman said the ruling won't affect the company's ability to keep the \$313 million project on schedule.

According to a ruling issued Monday by Commissioner Catherine Sandoval, the earliest the commission could consider a certificate of public necessity for the desal project would be early March 2018, after expected certification of the project's final environmental impact document in November next year. That would allow about three months for the administrative law judge overseeing the desal project proceeding to create a proposed decision for the commission to consider as soon as the following month.

The ruling also suggested the commission's consideration of project approval could be delayed past March 2018, and extended the statutory deadline for the commission's action to June 30, 2018.

While Cal Am's latest desal project schedule anticipated the commission would consider project approval at the same time as certification of the final environmental document, as occurred with the failed Regional Desalination Project in 2010, company spokeswoman Catherine Stedman said the ruling was merely designed to extend the CPUC's statutory deadline. She said the project remains on track to meet the state's Carmel River pumping cutback order milestones, which require CPUC approval by Sept. 30, 2018.

“(The ruling) allows extra time for decision making but does not preclude the commission from acting earlier,” Stedman said. “Even if the commission takes the additional time, their decision on a permit for the project would still occur well in advance of the third (river cutback order) milestone deadline.”

The ruling also acknowledged that completion of a final environmental impact document could also be delayed past the expected late September release date, though it promised everything possible would be done to meet that goal.

Advertisement

A draft document, which includes both a state-required environmental impact report and a federal-level environmental impact statement, is set to be released Dec. 21, followed by a 45-day public review period through early February.

An initial draft project environmental impact report was released in April 2015. CPUC officials then decided to recirculate it as a combined environmental impact document following the discovery of an apparent conflict of interest involving a former consultant firm, Geoscience Support Services, working for both the CPUC and Cal Am on the project while its president Dennis Williams held patents in the kind of technology being used on the project’s test well program.

After expected certification of the final project environmental impact document, Stedman said Cal Am will begin pursuing a coastal development permit through the city of Marina and the Coastal Commission, with a final permit approval expected by June 30, 2018.

Stedman said Cal Am is still anticipating the start of desal project construction by Sept. 30, 2018, a year before the river cutback order milestone deadline. Completion and operation are still anticipated by March 30, 2020, well ahead of the order milestone deadline of Dec. 31, 2021.

Jim Johnson can be reached at 831-726-4348.

3 T Equipment

VII Bid Work Sheet - Due Wednesday November 14, 2016 at 1:00 pm

Castroville Community Services District

In compliance with the notice inviting sealed proposals, the submitter hereby proposes to furnish all necessary tools and equipment, materials, labor, and supervision (including cost of Worker's Compensation Insurance and all payroll taxes on such labor) to complete this job as per the specifications as herein described in accordance with the special provision thereof, and agrees to enter into a contract thereof, at the quoted prices.

All prices shall be F.O.B. Jobsite, Castroville California, and shall include any and all applicable taxes.

LINE ITEM	COST DELIVERED	DISCOUNTS/INCENTIVES	COST DELIVERED AFTER DISCOUNTS/INCENTIVES
Pressure Cleaner	\$ 194,822. ⁰⁰ + 3,500. ⁰⁰ FREIGHT = 14,855. ¹⁸ - 7.625%	/	\$ 194,822. ⁰⁰ + 3,500. ⁰⁰ FREIGHT = 14,855. ¹⁸ - 7.625%
PER RFP	\$ 213,177. ¹⁸		\$ 213,177. ¹⁸
SPECIFICATIONS*			

* ATTACH SPECIFICATION SHEETS IF YOU ARE SUBMITTING SUBSTITUTIONS

NO EXCEPTIONS

Ovens Equipment

VII Bid Work Sheet - Due Wednesday November 14, 2016 at 1:00 pm

to: Castroville Community Services District

In compliance with the notice inviting sealed proposals, the submitter hereby proposes to furnish all necessary tools and equipment, materials, labor, and supervision (including cost of Worker's Compensation Insurance and all payroll taxes on such labor) to complete this job as per the specifications as herein described in accordance with the special provision thereof, and agrees to enter into a contract thereof, at the quoted prices.

All prices shall be F.O.B. Jobsite, Castroville California, and shall include any and all applicable taxes.

LINE ITEM	COST DELIVERED	DISCOUNTS/INCENTIVES	COST DELIVERED AFTER DISCOUNTS/INCENTIVES
Pressure Cleaner PER RFP SPECIFICATIONS*	\$249,284.00 incl. sales tax @ 7.625%	0	\$249,284.00

* ATTACH SPECIFICATION SHEETS IF YOU ARE SUBMITTING SUBSTITUTIONS

MONTEREY COUNTY ELECTIONS



PO Box 4400
Salinas, CA 93912

1370-B South Main Street
Salinas, CA 93901

831-796-1499 Phone
831-755-5485 Fax

www.MontereyCountyElections.us

elections@co.monterey.ca.us

Claudio Valenzuela
Registrar of Voters

Gina Martinez
Assistant Registrar of Voters

Lidia Santos
Castroville Community Services District
11499 Geil Street
Castroville, CA 95012

December 2, 2016

Subject: Moving Board Member Election Date to November of Even-Numbered Years

The Monterey County Elections Department is providing you with an important update to election laws that will impact your schedule of elections. It is strongly recommended that Districts consult with their respective legal counsel regarding this matter.

Overview of SB 415

Senate Bill ("SB") 415 requires your district to transition from odd-year to even-year governing board elections. This memorandum provides a summary of SB 415, and an overview of the process for transitioning from odd-year to even-year elections.

On September 1, 2015, Governor Jerry Brown signed SB 415 into law. The law requires districts with regularly scheduled odd-year elections which have experienced "significant decrease in voter turnout" in the last regularly scheduled election to adopt a plan to transition to even-numbered year general elections no later than January 1, 2018. Significant decrease in voter turnout is described as voter turnout at least 25% less than the average turnout for the previous four statewide general elections.

Applying SB 415 to Monterey County

The average turnout for the previous four statewide general elections (2014, 2012, 2010, and 2008) is 66.68%; in comparison, the turnout for the regularly scheduled 2015 election is 18.62%, the difference in turnout is 48.06%. Voter turnout for odd year elections in comparison to even year elections consistently yields a difference greater than 25%. As such, it is our understanding that your district will be required to adopt a resolution to initiate the transition to even-numbered year board elections, no later than January 1, 2018. It is our interpretation that if a resolution to initiate the transition to even-numbered year board elections is passed before January 1, 2018 pursuant to SB 415, the district has the option to delay the official transition to even-numbered year elections to the 2022 statewide general election, at the latest.

Districts can move 2017 governing body election to 2018

Elections Code section 1303(b) allows the governing body of a special district the ability to transition to even-numbered year elections regardless of whether they experience decreased voter turnout.

Fiscal impact

Waiting until 2018 to move to even-year elections will increase your district's election cost for the 2017 election. Due to prorated cost sharing of elections, the actual cost of an election depends in large part upon the number of districts sharing the cost. Remaining districts holding odd-year elections in 2017 may experience an increase in costs. The Monterey County Office of Education is pursuing transition to even-numbered years for board member elections for MCOE and all school districts. This move will reduce the number of jurisdictions sharing the cost of the odd-year elections.

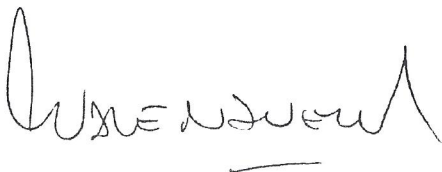
Steps required for district to move

Briefly, here are the steps that Elections Code 10404 specifies:

1. The district submits a resolution at least 240 days (March 12, 2017) prior to the next board election date to the Registrar of Voters;
2. The Board of Supervisors notifies all districts of the resolution and seeks input;
3. The Board of Supervisors must approve the consolidation within 60 days unless it finds cause not to;
4. After Board of Supervisors approval, the elections official sends a notice to all registered voters regarding the change at the district's expense; and
5. The terms of incumbent officeholders are extended accordingly, in this case for one year.

Please note, Monterey County Elections will be going before the Board of Supervisors in late January. If you would like your district included in this board meeting, submit your resolution no later than January 6, 2017. We have included a sample resolution with this letter for your reference; however we recommend that you consult with your own legal counsel as to the proper format of the resolution for your district's purposes.

Please refer questions to Claudio Valenzuela, Registrar of Voters, elections@co.monterey.ca.us or call (831) 796-1499.



Claudio Valenzuela
Registrar of Voters

Enclosures: Sample of Resolution
Statement of Facts –Annual Roster Update of Agency

BEFORE THE GOVERNING BODY OF THE
CASTROVILLE COMMUNITY SERVICES DISTRICT
COUNTY OF MONTEREY, STATE OF CALIFORNIA

A Resolution of the Governing Body of the Castroville Community Services District Approving the Rescheduling of Governing Body Member Elections from Odd-Numbered Years to Even-Numbered Years, in Accordance with Elections Code § 1303(b) and Senate Bill 415 (2015-2016 Regular Session), and Requesting the Approval of the County of Monterey to Consolidate the Same with the Statewide General Election Pursuant to Elections Code § 10404.

RESOLUTION NO: 16-11

WHEREAS, on September 1, 2015, Governor Brown signed Senate Bill 415 (Reg. Sess.), codified at Stats. 2015, ch. 235, enacting Elections Code §§ 14050-14057, which prohibits the holding of an election other than on a statewide election date if holding an election on a nonconcurrent date resulted in a significant decrease in voter turnout, as defined, and further authorizes voters to enforce this prohibition by filing an action in superior court; and

WHEREAS, the Castroville Community Services District currently conducts its elections for members of the District in November of odd-numbered years (e.g., November 2015) pursuant to Elections Code § 1303 subdivision (a); and

WHEREAS, voter participation in Monterey County is greater for statewide general elections than for odd-year local elections, including special district governing body member elections; and

WHEREAS, the District believes that rescheduling to even-numbered year elections may enhance voter participation and further increase the percentage of voters participating in the Special Districts elections; and

WHEREAS, it is considered the view of the District that starting with the [2018] Special Districts elections, the public interest will be better served by election of its governing body members in even-numbered year elections, held in conjunction with the statewide general elections; and

WHEREAS, the District further recognizes that there may also be a cost savings to the District resulting from aligning the District's elections with the statewide general elections; and

WHEREAS, as a result of these facts, the District desires to change the date of future governing body member elections to be consolidated with the California statewide general election in order to increase and enhance voter participation; and

WHEREAS, Elections Code § 1303(b) establishes a procedure whereby the District may change the election date for its governing body members by adopting a resolution seeking approval of the change by the Board of Supervisors of the affected county, *see* Elec. Code § 10404; and

WHEREAS, if the change in election date is approved by the Monterey County Board of Supervisors, it is requested that the new election date be moved from November of odd-numbered years to November of even-numbered years commencing in [2018] with governing body members whose terms would have expired in [2017] being extended to [2018] and governing body members whose terms would have expired in [2019] being extended to [2020], as required by Elections Code § 10404(i) (refer to Exhibit A),

NOW, THEREFORE, BE IT RESOLVED that:

1. The above recitals are true and correct.
2. The undersigned, constituting at least a majority of the members of the Castroville Community Services District Governing Body, do hereby adopt this resolution to consolidate the election date for members of the District with the state general election in November of even-numbered years, beginning in [2018] pursuant to Elections Code § 1303(b).
3. The District shall forward the original copy of this resolution to the Monterey County Elections, who will compile the district resolutions, and will explain the rationale for the resolutions and request formal approval of the change by the Monterey County Board of Supervisors at a public meeting within 60 days after submission and after the resolutions have been posted in accordance with law.
4. The District shall pay the expenses of mailing notice of approval of the change in election date by the Monterey County Board of Supervisors as required by Elections Code § 10404 subdivision (f).
5. If the consolidation of election is approved by the Board of Supervisors, the date of the District's next election will be moved to November [2018], and each subsequent governing body member election will be held two years thereafter in November of even-numbered years.
6. If the consolidation of election is approved, the terms of office of current governing body members expiring in November [2017] will be extended to November [2018] and the terms of members expiring in November [2019] will be extended to November [2020] (see Exhibit A).

7. In the event that the Monterey County Board of Supervisors declines to authorize consolidation in [2018] on the grounds specified in Elections Code § 10404(e), the Castroville Community Services District Governing Body requests that the Monterey County Board of Supervisors authorize such consolidation at the soonest feasible date.
8. The District and/or her designee is authorized to take such actions and execute such agreements and documentation as are necessary to effect the intent of this Resolution.

The foregoing RESOLUTION was adopted this 20th day of December, 2016, at a regular meeting of the Governing Body of the Castroville Community Services District, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Dated: December 20, 2016

President

Castroville Community Services District

CERTIFICATION

I, Lidia Santos, District Secretary of the Castroville Community Services District, do hereby certify that the foregoing Resolution was proposed by Governing Body Member _____, seconded by Governing Body Member _____, and was duly passed and adopted by a majority of the members of said Governing Body, at an official and public meeting thereof held on December 20, 2016.

Dated: _____, Clerk

Consolidation of Elections - California Elections Code Section 10404

10404. (a) This section applies only to special districts electing members of the governing body in odd-numbered years. As used in this section, "special district" means an agency of the state formed pursuant to general law or special act, for the local performance of governmental or proprietary functions within limited boundaries, except a city, county, city and county, school or community college district, or special assessment district.
- (b) Notwithstanding any other law, a governing body of a special district may, by resolution, require that its elections of governing body members be held on the same day as the statewide general election.
- (1) The resolution setting the election shall also include dates that are consistent with the primary or general election with respect to nominations, notices, canvass of votes, certification of election, and all other procedural requirements of this code pertaining to the primary or general election.
- (2) The resolution shall be submitted to the board of supervisors no later than 240 days prior to the date of the currently scheduled district election.
- (c) The board of supervisors shall notify all districts located in the county of the receipt of the resolution to consolidate and shall request input from each district on the effect of consolidation.
- (d) The elections official shall prepare and transmit to the board of supervisors an impact analysis of the proposed consolidation.
- (e) The board of supervisors, within 60 days from the date of submission, shall approve the resolution unless it finds that the ballot style, voting equipment, or computer capacity is such that additional elections or materials cannot be handled. Prior to the adoption of a resolution to either approve or deny a consolidation request, the board or boards of supervisors shall each obtain from the elections official a report on the cost-effectiveness of the proposed action.
- (f) Within 30 days after the approval of the resolution, the elections official shall notify all registered voters of the districts affected by the consolidation of the approval of the resolution by the board of supervisors. The notice shall be delivered by mail and at the expense of the district.
- (g) Public notices of the proceedings in which the resolution is to be considered for adoption shall be made pursuant to Section 25151 of the Government Code.
- (h) If a special district is located in more than one county, the special district may not consolidate an election if any county in which the special district is located denies the request for consolidation.
- (i) If, pursuant to subdivision (b), a special district election is held on the same day as the statewide general election, those governing body members whose terms of office would have, prior to the adoption of the resolution, expired prior to that election shall, instead, continue in their offices until their successors are elected and qualified, but in no event shall the term be extended beyond December 31 of the year following the year in which the request for consolidation is approved by the board of supervisors.
- (j) If a board of supervisors approves the resolution pursuant to subdivision (e), the special district election shall be conducted on the date specified by the board of supervisors, in accordance with subdivision (a), unless the approval is later rescinded by the board of supervisors.
- (k) If the date of a special district election is changed pursuant to this section, at least one election shall be held before the resolution, as approved by the board of supervisors, may be subsequently repealed or amended.

MONTEREY COUNTY ELECTIONS



PO Box 4400
Salinas, CA 93912

1370-B South Main Street
Salinas, CA 93901

831-796-1499 Phone
831-755-5485 Fax

www.MontereyCountyElections.us

elections@co.monterey.ca.us

Claudio Valenzuela
Registrar of Voters

Gina Martinez
Assistant Registrar of Voters

STATEMENT OF FACTS ANNUAL ROSTER UPDATE OF AGENCY

INSTRUCTIONS:

1. Complete and mail to: Monterey County Elections
1370-B South Main Street
Salinas, CA 93901
2. Enter the names of each member, the date (month, day and year) each member took office, and the date (month, day and year) each member is up for election.

Name of Agency: Castroville CSD Address: 11499 Geil, Castroville, CA 95012
Phone Number: 831-633-2560 Email: cwldidia@redshift.com

Chairman, President or other Presiding Officer (Indicate Title): President
Name: Ronald J. Stefani Address: 11499 Geil Street, Castroville, CA 95012

Secretary or Clerk (Indicate Title): Secretary
Name: Lidia Santos Address: 11499 Geil Street, Castroville, CA 95012

Members:

Name: <u>Silvestre Montejano</u>	Date Took Office: <u>November 2013</u>	Date Up for Election: <u>2018</u>
Did this member replace someone? If so, Who? <u>No</u>	When? _____	
Name: <u>Adriana Melgoza</u>	Date Took Office: <u>November 2013</u>	Date Up for Election: <u>2018</u>
Did this member replace someone? If so, Who? <u>No</u>	When? _____	
Name: <u>Betty MacMillan</u>	Date Took Office: <u>June 2014</u>	Date Up for Election: <u>2020</u>
Did this member replace someone? If so, Who? <u>No</u>	When? _____	
Name: <u>James R. Cochran</u>	Date Took Office: <u>July 2016</u>	Date Up for Election: <u>2018</u>
Did this member replace someone? If so, Who? <u>David Lewis</u>	When? _____	
Name: <u>Ronald J. Stefani</u>	Date Took Office: <u>November 2007</u>	Date Up for Election: <u>2020</u>
Did this member replace someone? If so, Who? <u>No</u>	When? _____	

Date: December 20, 2016


Signature

Lidia Santos, Secretary
Typed Name and Title

RESOLUTION NO. 16-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTROVILLE
COMMUNITY SERVICES DISTRICT APPROVING JOINT POWERS AGREEMENT
FOR GROUNDWATER MANAGEMENT

RESOLVED by the Board of Directors (“Board”) of the Castroville Community Services District (“District”), at a regular meeting called and held on December 20, 2016, at the business office of the District, 111499 Geil Street, Castroville, California as follows:

WHEREAS, the Board makes the following findings of fact:

A. The District’s General Manager and Board President have presented to the Board a form of Joint Powers Agreement Establishing the Salinas Valley Basin Groundwater Sustainability Agency, a copy of which is attached to this Resolution No. 16-12 as **Exhibit A** (the “Joint Powers Agreement”).

B. The purpose of the Joint Powers Agreement, as described in the Recitals, is to establish the Salinas Valley Basin Groundwater Sustainability Agency (“Agency”) to serve as a Groundwater Sustainable Agency (“GSA”) for the Salinas Valley Groundwater Basin (“Basin”) and undertake the management of groundwater resources pursuant to the “Sustainable Groundwater Management Act” (“SGMA”).

C. SGMA authorizes a combination of local agencies to form a GSA by entering into a joint powers agreement as authorized by the Joint Exercise of Powers Act (Chapter 5 of Division 7 of Title 1 of the California Government Code) (“Act”).

D. SGMA requires that the Basin have a designated GSA by no later than June 30, 2017, and an adopted GSP by no later than January 31, 2020, if a high or medium priority basin in critical overdraft, and no later than January 31, 2022, if a high or medium priority basin.

E. The District is a local agency, as defined by SGMA, within that portion of the Basin within Monterey County (which is designated basin number 3-004 in Department of Water Resources Bulletin No. 118, update 2016), and overlying a sub-basin which is designated in Bulletin No. 118 as a high priority basin and is further designated as being in critical overdraft.

F. It is in the interests of the District and the people served by the District to join with other local agencies and interested persons to undertake the management of groundwater resources in the Basin pursuant to SGMA.

G. District Counsel advises that the District Board’s approval of the Joint Powers Agreement does not require prior review under the California Environmental Quality Act, Public Resources Code Sections 21000 and following (“CEQA”), because such approval will not constitute action that significantly furthers as defined in Public Resources Code Section 21065, and such action constitutes a change in organization of local agencies that is categorically exempt under Section 15320 of the CEQA Guidelines (14 CCR § 15320).

H. The District’s General Manager recommends approval of the draft Joint Powers Agreement Establishing the Salinas Valley Basin Groundwater Sustainability Agency.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Castroville Community Services District, as follows:

1. Approval of Joint Powers Agreement. The Board approves and authorizes execution by the Board President of the Joint Powers Agreement Establishing the Salinas Valley Basin Groundwater Sustainability Agency, in substantially the form and substance attached to this Resolution 16-12 as Exhibit "A". Any changes to the Joint Powers Agreement which the General Manager and Board President consider material based on advice of District Counsel shall be brought to the Board for approval. The Board further approves and authorizes the District's participation in the Salinas Valley Basin Groundwater Sustainability Agency pursuant to the terms of the Joint Powers Agreement.

2. Appropriation of Funds. The Board appropriates and authorizes expenditure of funds by the District to participate in the Salinas Valley Basin Groundwater Sustainability Agency, pursuant to Section 10-4 of the Joint Powers Agreement, in order to provide the necessary capital to initially fund the Agency during Fiscal Years 2017 - 2018, and 2018-2019, by paying to the Agency's Treasurer/Auditor \$20,000.00 no later than July 7, 2017, and an additional \$20,000.00 no later than July 7, 2018.

3. Authority to Implement Resolution. The District, acting through the General Manager and the Board President, are authorized to meet and confer with such persons, including representatives of other Parties to the Joint Powers Agreement and the District's financial, engineering and legal advisors to carry out the activities consistent with implementing this Resolution 16-12 in accordance with applicable law.

The foregoing resolution was duly and properly introduced at a regular meeting of the Castroville Community Services District Board of Directors duly held on December 20, 2016, and passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

President of the Board

Attest:

Secretary of the Board

EXHIBIT A

JOINT POWERS AGREEMENT
Establishing the
SALINAS VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY
(Monterey County Counsel Draft dated 12/07/2016)

(Available Upon Request)

RESOLUTION NO. 16-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASTROVILLE COMMUNITY SERVICES DISTRICT APPROVING ADVANCE RETIREMENT OF BONDS

RESOLVED by the Board of Directors ("Board") of the Castroville Community Services District ("District"), at a regular meeting called and held on December 20, 2016, at the business office of the District, 111499 Geil Street, Castroville, California as follows:

WHEREAS, the Board makes the following findings of fact:

A. By Resolution 82-1, the Board of Directors of the Castroville County Water District, predecessor of the District, authorized and provided for the incurrence of indebtedness pursuant to the Improvement Bond Act of 1915, Division 10 of the Streets and Highways Code of the State of California (the "Bond Act"), for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its water supply and distribution system facility to serve an area lawfully within its jurisdiction to serve.

B. By Resolution 82-2, the Board of Directors of the Castroville County Water District determined unpaid assessments and provided for issuance of bonds. Resolution 82-2 provided for issuance of bonds in three blocks, designated Series 1981-1A, 1982-1B and 1982-1C (the "Bonds"). Resolution 8282 provided for establishment of a "Redemption Fund" to pay the principal and interest on any bonds redeemed by the District. Paragraph 17 of Resolution 82-2 provides that each Bond outstanding may be redeemed and paid in advance of maturity upon the second day of January or July in any year by giving at least sixty (60) days notice and by paying the principal amount thereof together with a premium equal to 5% of the principal plus interest to the date of advanced maturity, unless sooner surrendered, in which event said interest will be paid to the date of payment, all in the manner and as provided in the Bond Act. If outstanding bonds are held by the Government, notice of advanced maturity need not be published if expressly waived by the Government.

C. Section 3 of Resolution 82-2 provides that in the event the United States of America, acting through the Farmers Home Administration of the United States Department of Agriculture, is the purchaser of all the bonds, a single bond representing all of the bonds may be issued to the Government in lieu of bonds with coupons, maturing in installments.

D. The bonds issued pursuant to the authority provided by Resolution 82-2 were all purchased by the Government and mature in installments.

E. Exhibit D to Resolution 82-2 provides that the bonds may be redeemed and paid in advance of maturity upon the second day of January or July in any year in the manner provided in the resolution providing for the issuance.

F. Section 8753 of the Bond Act provides that the cost of serving or publishing the notice of advanced maturity shall be paid from the redemption fund. Section 8754

provides that more than one bond may be covered in a single notice of advanced maturity.

G. Section 8752 of the Bond Act provides that on or before the date fixed for maturity in a notice of advance maturity, the owner of the bond will surrender the bond and receive the principal and interest thereon to the date of payment or advanced maturity date together with the redemption premium provided for the bond.

H. Sections 8756 and 8768 of the Bond Act provide that the treasurer shall select bonds for retirement in such a way that the ratio of outstanding bonds to issued bonds shall be approximately the same in each annual series insofar as possible. Within each annual series, bonds shall be selected for retirement by lot.

I. Current District Participants and representatives for the Bonds include the following:

District (Agency) - Eric Tynan, District General Manager;
District Bond Administrator – Daniel Louie, Project Manager, Willdan
Financial Services
Paying Agent – Louis G. Solton, Treasurer-Tax Collector, County of
Monterey
Underwriter – Al Correale, USDA Rural Development

J. The District Bond Administrator, Willdan Financial Services, has recommended, based on their Financial Analysis for Fiscal Year 2016-2017 for the Bonds, that there be an advance retirement of the Bonds in the amount of \$50,000, including the Redemption Premium. The Financial Analysis projected cash above reserve requirements after the advance retirement, if the advance retirement were done on January 2, 2017.

K. Willdan now advises that timing and notice constraints require moving the advance retirement to July 2, 2017. Willdan advises that with the amount of funds at the County, and with the Fiscal Year 2016-17 levy collection, there should be enough funds in the Redemption Fund to retire all of the outstanding Bonds at the July 2, 2017 payment date.

L. USDA (the Bondholder) advises that the Bonds can be pre-paid at any time without a premium.

M. The General Manager and District staff, working with the Bond Consultant and District Counsel, recommend that the Board approve and authorize retirement of all of the Bonds at the July 2, 2017 payment date, if Willdan confirms sufficient funds in the Redemption Fund, or, alternatively, retirement of Bonds in such other amount not less than \$50,000 as may be recommended by Willdan; that the District request that USDA waive publication of notice and waive payment of Redemption Premium; and that the retirement proceed in accordance with the requirements of the Bond Act and Resolution 82-2.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Castroville Community Services District, as follows:

1. Approval and Authorization to Retire Bonds. The Board approves and authorizes retirement on July 2, 2017, of Bonds in such amount not less than \$50,000 as may be recommended by Willdan; that the District request that USDA waive publication of notice and waive payment of Redemption Premium; and that the retirement proceed in accordance with the requirements of the Bond Act and Resolution 82-2.

2. Authority to Implement Resolution. The District, acting through the General Manager is authorized to confer with the District's financial, engineering and legal advisors to carry out the activities consistent with implementing this Resolution 16-13 in accordance with applicable law, including the giving of notice by registered or certified mail or personal service at least 60 days before the date fixed for advanced maturity of any Bonds, selecting Bonds for retirement, making payment for Bonds and retiring Bonds in accordance with the requirements of the Bond Act and Resolution 82-2.

The foregoing resolution was duly and properly introduced at a regular meeting of the Castroville Community Services District Board of Directors held on December 20, 2016, and passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairman, Board of Directors

Attest:

Clerk of the Board

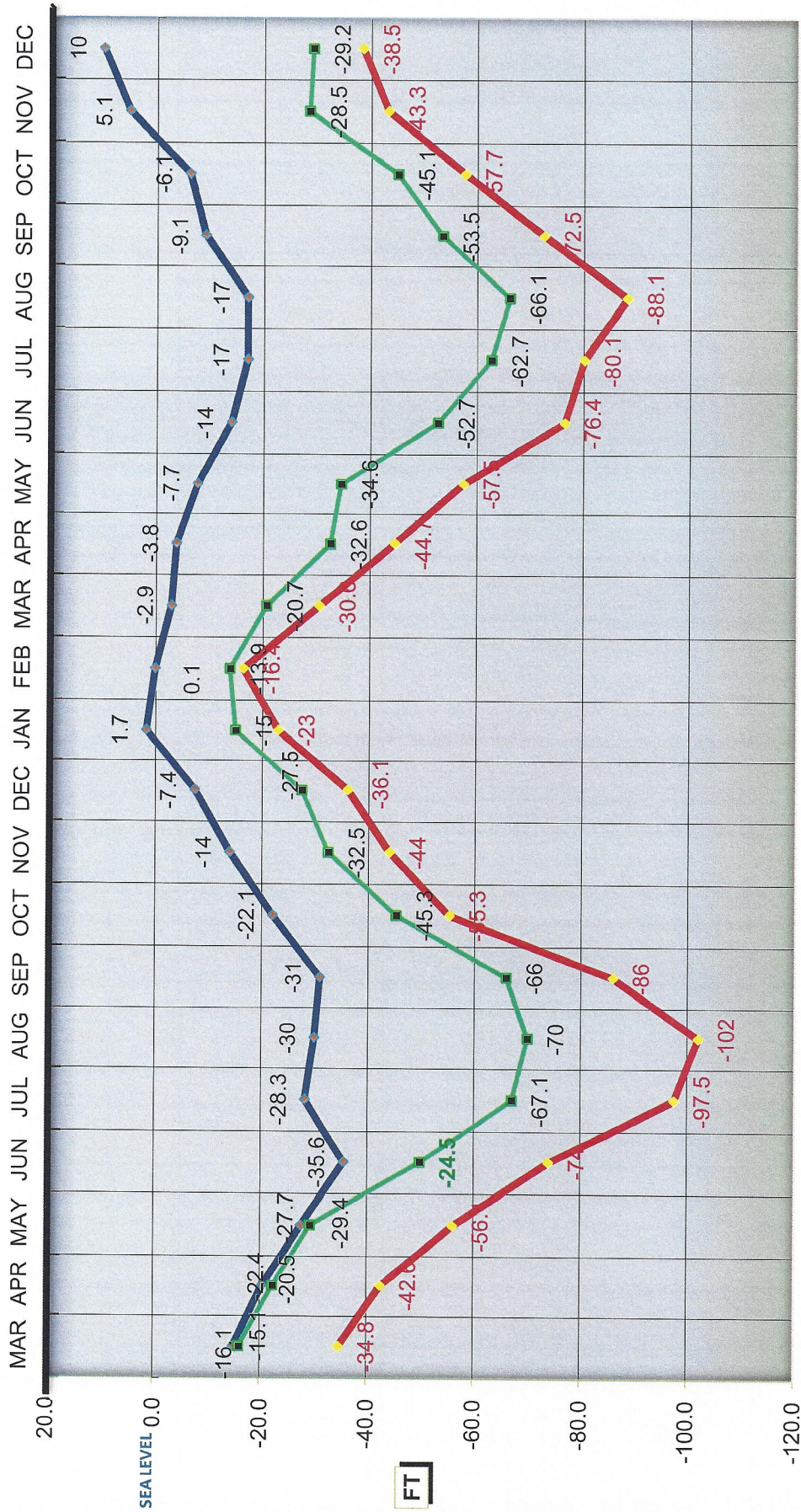
15537\003\663873.4:121416

POLICY ON INSERTS AND MESSAGING ON DISTRICT BILLS

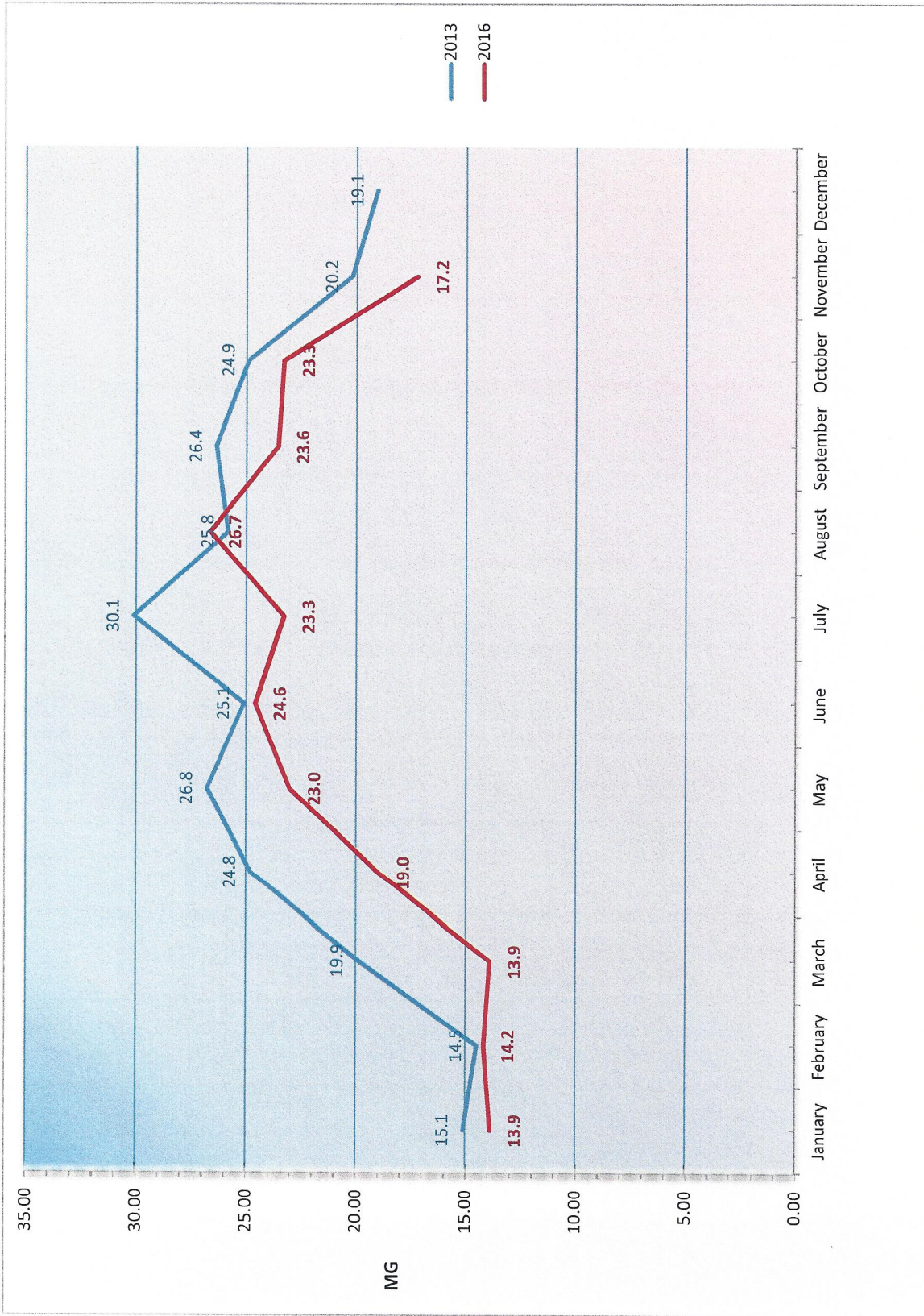
Messages on bills and inserts only for;

- Non-profits and non-religious entities
- Any deviation must be approved by at least two directors

CASTROVILLE WELL LEVELS 2015-2016



CONSERVATION EFFORTS 2013 vs 2016





CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

DECEMBER 20, 2016

❖ Regulatory Compliance

- ❑ No coliform violations (all routine samples negative) for November 2016
- ❑ Completed and submitted annual Water system report to MCWRA
- ❑ Submitted water quality reports to 9 large Water system customers
- ❑ Regulatory documentation for CCSD sewer jetting activities Submitted
- ❑ Moro Cojo and Moss Landing systems had no spills for November 2016
- ❑ SWRCB-DDW agreed to reduce Arsenic testing of treated Well 5 water from weekly to monthly
- ❑ Regulatory documentation for MLCSD sewer jetting activities
- ❑ SWRCB-DDW agreed to reduce VOC', Uranium and Gross Alpha to Tri-annually
- ❑ Regulatory documentation for CCSD sewer jetting activities

❖ Current Projects

- ❑ Convert Well #5 Arsenic treatment from Co2 to Acid for Ph adjustment
- ❑ Certify Disadvantaged Community status (DAC) to facilitate grants and reduced SWRCB-DDW fees
- ❑ Design Washington sewer bypass line
- ❑ Prepare grant proposal for Moss Landing-Zone 3 for 2.7 million dollars
- ❑ Prepare grant proposal for Castroville water for 2.9 million dollars
- ❑ Collaborate on Hydraulic study of Castroville water system with Cal Am to facilitate tie-in with Desal line
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet
- ❑ Update sewer ordinances for CCSD and Moss Landing
- ❑ Sewer cleaning, repair, video and maintenance program for CCSD
- ❑ Assist NCP&RD with proposed tax measure

❖ **Completed Projects**

- ❑ Town swept by Accent Sweeping- next sweep in March 2017
- ❑ Realign sewer force main on Collins Rd for pedestrian bike path over railroad tracks
- ❑ Repaired faulty VFD @Sea Garden Lift Station
- ❑ Tank #2 & tank #4 cleaned and inspected
- ❑ 100% of Backflow devices tested

❖ **Upcoming Projects**

- ❑ 183 Multimodal Caltrans project-\$14,000,000 for Merritt St upgrades
- ❑ RCAC to apply for Prop 1 funding for T/A study for future water systems improvements such as a new 600,000 gallon storage tank, hydraulic study and ability to fill tank 4 from distribution system
- ❑ Meet with NMR&PD Committee re: tax measure for NCR&PD
- ❑ Upgrade Moss Landing Lift station Motor control centers
- ❑ Design Washington sewer bypass line

❖ **Meetings/Seminars (attended)**

- ❑ Meet with RCAC to help with MHI study- Eric & Paul
- ❑ Meet with NMR&PD Committee re: tax measure for NCR&PD
- ❑ Met with Representative from OceanMist re: GSA formation Ron & Eric
- ❑ GSA Stakeholder forum
- ❑ GSA Collaborative Working Group
- ❑ GSA Working Group- Eric & Ron
- ❑ ACWA-JPIA Defensive Driving @ CCSD Office
- ❑ Special District Water Managers meeting
- ❑ Pedestrian Bike Path ceremony
- ❑ MCRWPCA Board meeting- Ron & James

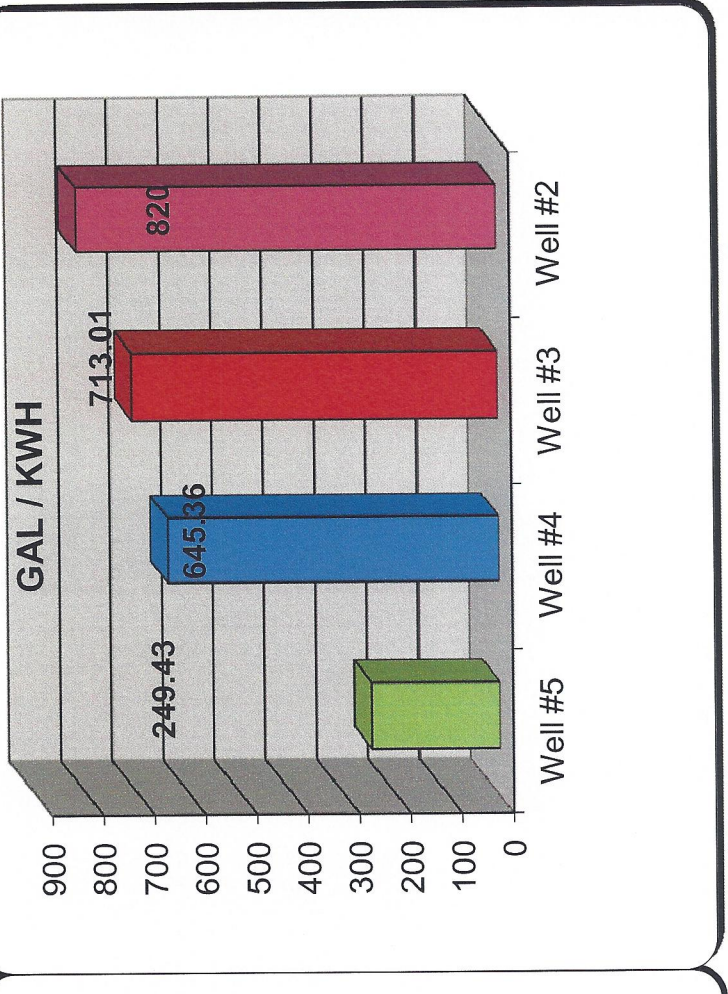
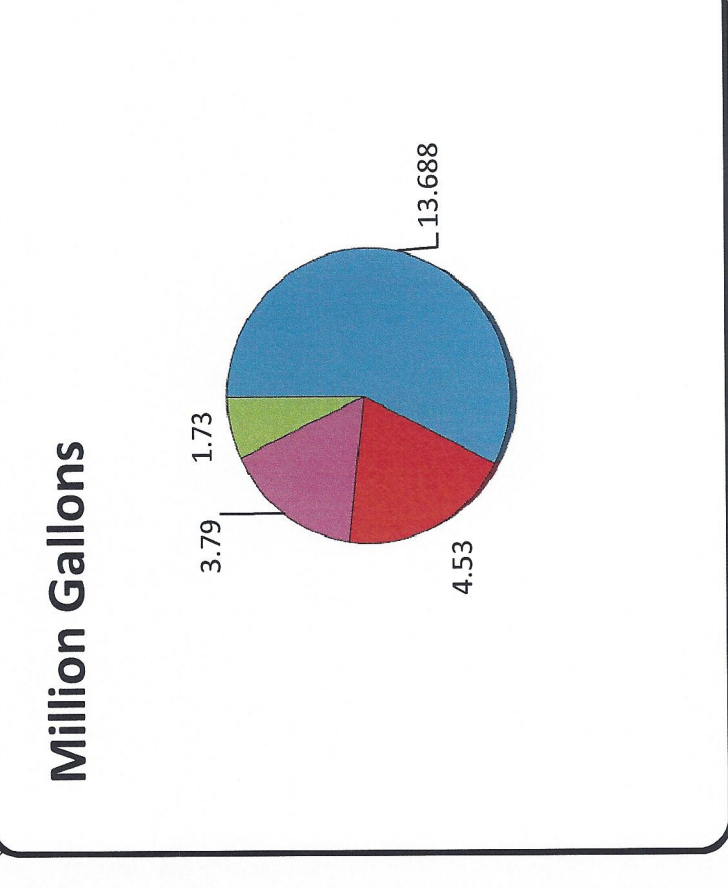
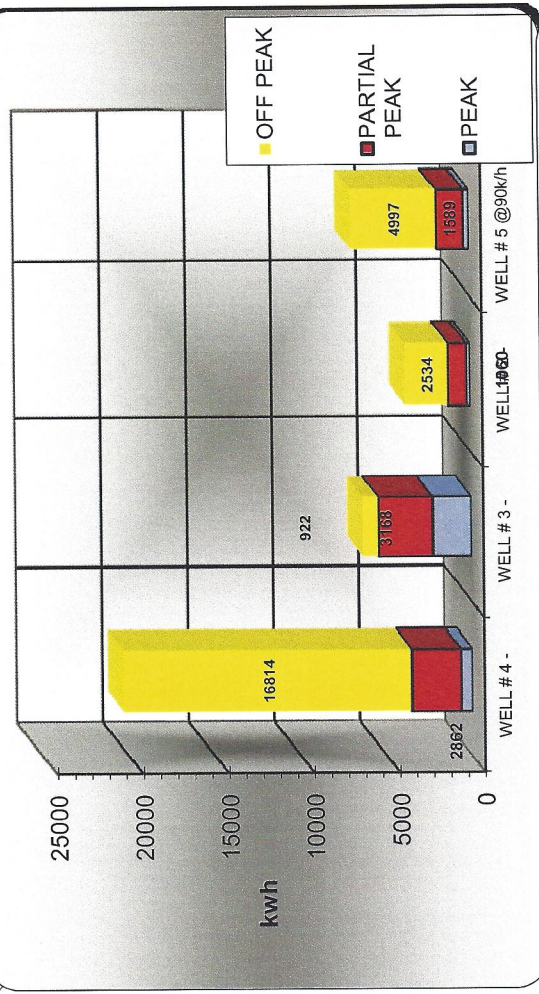
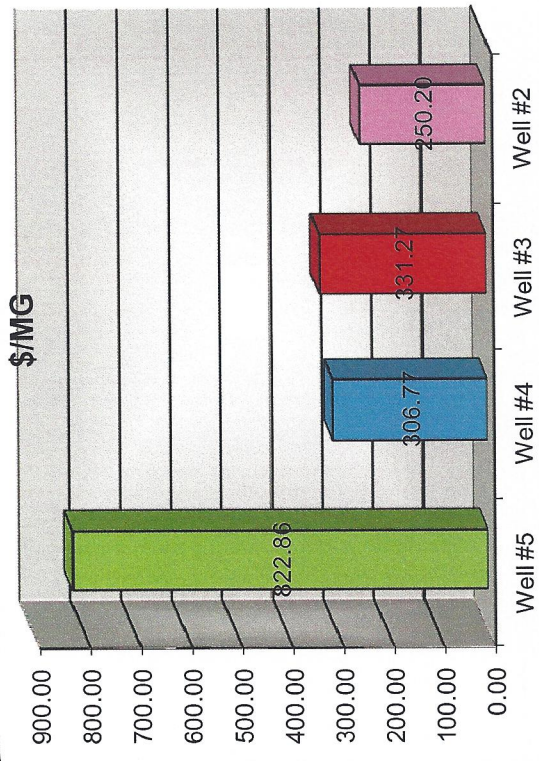
❖ **Meetings/Seminars (upcoming)**

- ❑ Redevelopment Oversight Committee- Ron
- ❑ Moss Landing Community Plan update
- ❑ Spoke with Supervisor Parker and Salinas re: GSA formation- Ron & Eric
- ❑ GSA Stakeholder forum Ron & Eric
- ❑ Met with MC Supervisor John Phillips and MCRMA to discuss Moss Landing Sewer Allocation-MLSAP
- ❑ Neighborhood Watch
- ❑ Meet with MCWRA & MCRMA to discuss joint Prop1 application
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ NMR&PD Ballot Committee re: tax measure for NCR&PD
- ❑ Special District Managers meeting
- ❑ Meeting with Moss Landing Chamber
- ❑ MRWPCA meetings – Ron& James
- ❑ TAMC HWY 156 Citizens Advisory Group (CAG)

❖ **Improvements/Ideas/Suggestions**

- ❑ Consider installing backup generator for Office
- ❑ Consider replacing all of Moss Landing motor control centers
- ❑ Select areas for Saddle and lateral replacement program
- ❑ Select Water Main valves for replacement

November-16



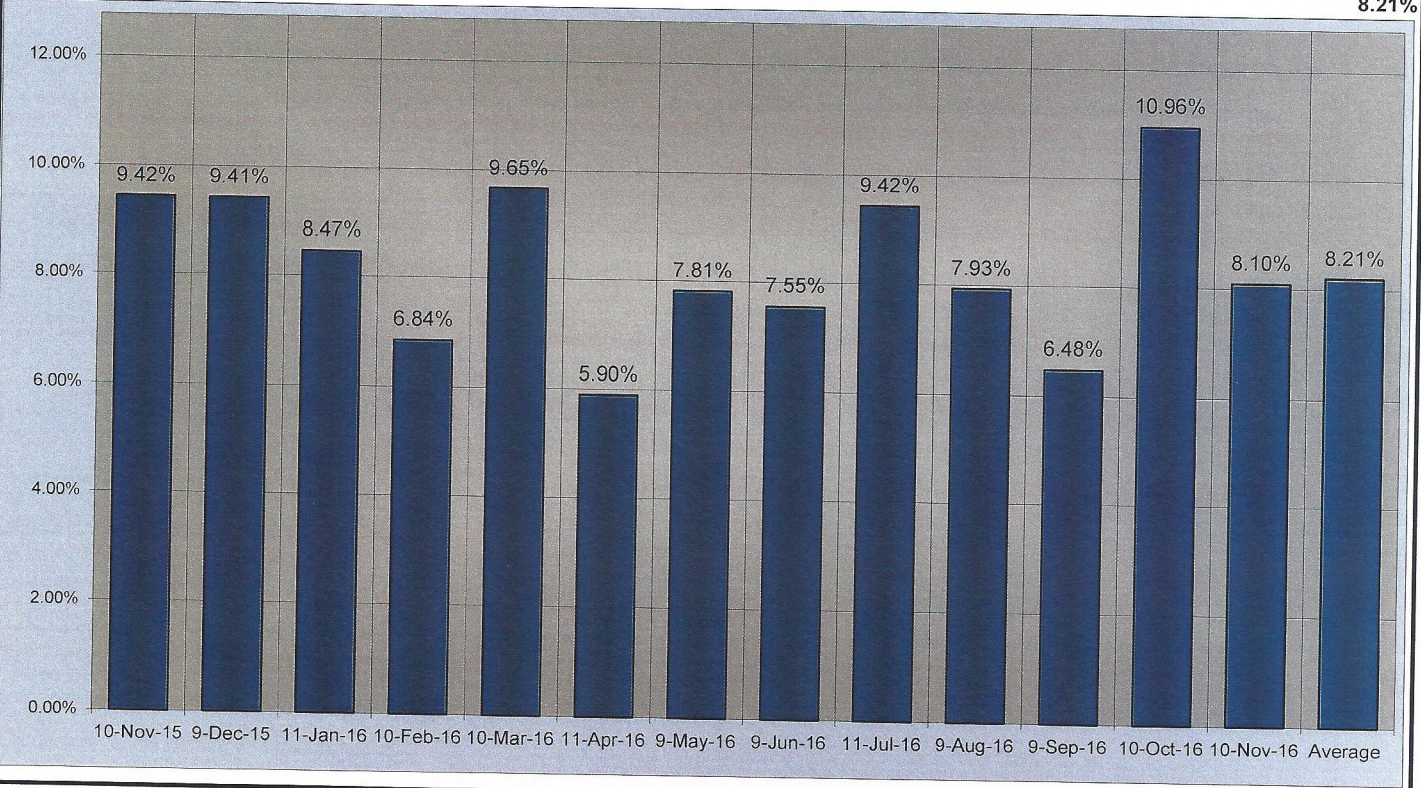


Castroville Community Services District



Percent Water Loss Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-Nov-15		8134000	4632000	10941000	23707000	21378438	Hydrant meters 45179. Jetting & Flushing 12.5k gal. Leaks 20k. FD 4000 95779	9.42%
9-Dec-15		4936000	3774000	7611000	16321000	14582402	Hydrant meters 57885. Jetting & Flushing 15.5k gal. Leaks 0k. FD 4000 202895	9.41%
11-Jan-16		4974000	3684000	7959000	16617000	14763418	Hydrant meters 364849. Jetting & Flushing 14k gal. Leaks 25k. FD 9000 446949	8.47%
10-Feb-16	1253816	7227000	2431000	3271000	14182816	12983739	Hydrant meters 125365. Jetting & Flushing 12k. Leaks 76k. FD 10k. R.O. & Hydrant meters 61070. Jetting & Flushing 228365	6.84%
10-Mar-16	3304659	5402000	2789000	3219000	14714659	13180081	15k. Leaks 10k. FD 10k. R.O. & Softner 4K 114084	9.65%
11-Apr-16	5355214	5028000	4055000	3201000	17639214	16367392	Hydrant meters 210412. Jetting & Flushing 12k. Leaks 0k. FD 5k. R.O. & Softner 4K 231412	5.90%
9-May-16	2282356	2135000	3936000	10477000	18830356	17071769	Hydrant meters 262249. Jetting & Flushing 10k. Leaks 6k. FD 5k. R.O. & Softner 4K 287249	7.81%
9-Jun-16	2960372	3346000	4853000	11744000	22903372	20632937	Hydrant meters 350214. Jetting & Flushing 9k. Leaks 133k. FD 5k. R.O. & Softner 4K 540214	7.55%
11-Jul-16	4709675	6225000	2245000	12122000	25301675	22550315	Hydrant meters 318872. Jetting & Flushing 10k. Leaks 30k. FD 5k. R.O. & Softner 4K 367872	9.42%
9-Aug-16	3090805	3728000	3923000	12614000	23355805	20933378	Hydrant meters 414052. Jetting & Flushing 12k. Leaks 100k. FD 40k. R.O. & Softner 4K 570092	7.93%
9-Sep-16	4078732	3188000	4804000	12845000	24915732	22861880	Hydrant meters 350905. Jetting & Flushing 10k. Leaks 30k. FD 4k. R.O. & Softner 4K 438905	6.48%
10-Oct-16	3337985	3807000	4607000	13139000	24890985	21880735	Hydrant meters 267485. Jetting & Flushing 6k. Leaks 0k. FD 4k. R.O. & Softner 4K 281485	10.96%
10-Nov-16	1825566	3397000	4569000	13043000	22834566	20842683	Hydrant meters 141949. Jetting & Flushing 10k. Leaks 30k. FD 4k. R.O. & Softner 4K 141949	8.10%
Average								8.21%





CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT

Emergency calls for the month of October 2016:

- a) Fire hydrant gets knocked over and loses water for 12 mins

Maintenance:

- a) Replaced back up battery at Castroville Bvd
- b) New motor installed for BP#3 at site #4
- c) Fix leak at 11480 Jackson St.
- d) West Valley does a tap of 2"x1"x1" for 2 new homes on Salinas st.
- e) Exercise and flush fire hydrants.
- f) Test backflows.
- g) Read Meters.
- h) Run the stand-by engines at the sewer lift station weekly.
- i) Cosmetic site/station maintenance.
- j) Cleaned storm drains.
- k) Jetted sewer mains.

Work Orders:

- a) 48 Hour notices - 60
- b) Final bill – read meter - 8
- c) Investigate - 1
- d) Miscellaneous - 1
- e) Install / Change Meter - 35
- f) Turn On Service - 1
- g) Padlock Service - 1
- h) Toilet Rebate inspection - 0
- i) Reconnection - 3
- j) Shut Off - 3
- k) Water Conserve – 0
- l) Replace Meter Box Lid-0
- m) **TOTAL WORK ORDERS - 113**



CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT

Emergency calls for the month of November 2016:

- a) Fire hydrant knocked off on Blevis St

Maintenance:

- a) Fix leak near hydrant at Cypress and Palm
- b) Reset Hydrant back online on Blevins St.
- c) At station 3 a soft start was installed for pump 2
- d) Exercise and flush fire hydrants.
- e) Test backflows.
- f) Read Meters.
- g) Run the stand-by engines at the sewer lift station weekly.
- h) Cosmetic site/station maintenance.
- i) Cleaned storm drains.
- j) Jetted sewer mains.

Work Orders:

- a) 48 Hour notices - 53
- b) Final bill – read meter - 7
- c) Investigate - 3
- d) Miscellaneous - 0
- e) Install / Change Meter - 39
- f) Turn On Service - 1
- g) Padlock Service - 1
- h) Toilet Rebate inspection - 0
- i) Reconnection - 0
- j) Shut Off - 1
- k) Water Conserve – 0
- l) Replace Meter Box Lid-0
- m) **TOTAL WORK ORDERS - 104**

CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE (ZONE 1) MONTHLY O&M REPORT NOVEMBER 2016

❖ LIFT STATION # 5 (Del Monte)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ LIFT STATION #6 (Sea Garden)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ **LIFT STATION #7 (Via Linda)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ **JETTING ACTIVITIES**

- ❑ Various areas in Castroville per attached map
- ❑ Total jetted approx. 1500 feet

❖ **OTHER MATTERS**

- ❑ Responded to 8 Under ground Alert marking requests
- ❑ Working on grant application for \$2.2 Million for upgrades, replacements and repair of sewer system
- ❑ Perform Bi-annual inspection of grease traps @ various facilities in March and November
- ❑ Received new portable generator

❖ **Improvements/CIP/Suggestions**

- ❑ Need to replace Sewer cleanout @ Seymour & Salinas St



Castroville
NOVEMBER 2016 JETTING

12/2/16



CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT NOVEMBER 2016

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ JETTING ACTIVITIES

- ❑ Jetted sewer lines btwn MH #62 to-MH #63
- ❑ Jetted sewer lines btwn MH #62 to-MH #62.1
- ❑ Jetted sewer lines btwn MH #66 to-MH #62
- ❑ Jetted sewer lines btwn MH #64 to-MH #64.2
- ❑ Jetted sewer lines btwn MH #64 to-MH #64.1
- ❑ Jetted sewer lines btwn MH #63 to-MH #64

- ❑ Total jetted approx. 1180 feet

❖ **OTHER MATTERS**

- ❑ Responded to 3 Under ground Alert marking requests
- ❑ Rerouted sewer force main in preparation for new pedestrian overpass
- ❑ Replaced all street lights with LED fixtures
- ❑ Performed inspection of all storm drains in September 2016
- ❑ Coordinated open space maintenance of field area mowing in May 2016

❖ **Improvements/CIP/Suggestions**

- ❑ Need to confirm that stormdrain interceptors are clear and detention ponds are clean & fence secured
- ❑ Need schedule street sweeping before rains begin



MORO COJO

NOVEMBER 2016 JETTING

12/2/2016



ID	Type	Activity	When Ended	Who	Why	Downstream Manhole ID	Upstream Manhole ID	Feet Jetted
Los Ninos5	SDR35 6"	Jetted	11/8/2016	RG/Mg	Routine	MH 62	MH 63	160.00 ft
Los Ninos7	PSM	Jetted	11/8/2016	RG/Mg	Routine	MH 62	CO 62.1	50.00 ft
	SDR35 4"				Maintenance			
8in Ball Feild	8" PVC	Jetted	11/8/2016	RG/Mg	Routine	MH 66	MH 62	250.00 ft
					Maintenance			
ComunidadW	8" PVC	Jetted	11/8/2016	RG/Mg	Routine	MH 64	CO 64.2	430.00 ft
y					Maintenance			
Los Ninos3	SDR35 6"	Jetted	11/8/2016	RG/Mg	Routine	MH 64	CO 64.1	130.00 ft
					Maintenance			
Los Ninos4	SDR35 6"	Jetted	11/8/2016	RG/Mg	Routine	MH 63	MH 64	160.00 ft
					Maintenance			

Total Events

Feet Jetted 1180

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING (ZONE 3) MONTHLY O&M REPORT NOVEMBER 2016

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/3/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/10/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/17/2016
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 11/23/2016

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #21 to-MH #22
- ❑ Jetted sewer lines btwn MH #22 to-MH #23

- ❑ Total jetted approx. 586 feet

❖ **OTHER MATTERS**

- ❑ Responded to 5 Under ground Alert marking requests
- ❑ Working on grant application for \$2.7 Million for upgrades, replacements and repair of sewer system
- ❑ Perform Bi-annual inspection of grease traps @ various facilities in March and November
- ❑ Received new portable generator
- ❑ Installed soft starter on Lift pump #1 @Station 3

❖ **Improvements/CIP/Suggestions**

- ❑ Need to recoat or replace 12-15 manholes that internal walls are failing
- ❑ Plan for replacement of all Motor Control Centers-MCC



Moss Landing NOVEMBER 2016 JETTING

12/2/2016



ID	Type	Activity	When Ended	Who	Why	Downstream Manhole ID	Upstream Manhole ID	Feet Jetted
MH22>MH21	SDR35 8"	Jetted	11/8/2016	RG/MG	Routine	MH21 ML	MH22 ML	320.00 ft
MH23>MH22	PSM	Jetted	11/8/2016	Roberto	Routine	MH22 ML	MH23 ML	266.00 ft
	SDR35 8"				Maintenance			
Total Events							Feet Jetted	586

Accounts Receivable Summary

From 11/01/2016 Through 11/30/2016

PEN BALANCE
37,382.40

ONTHLY-Adjustment
ATER 24.70
ELINE -24.70
Total Adjustment 0.00

ONTHLY-Charge

Minimum	Overage	Usage	Bills	Total
31,655.88	39,003.94	2,785,986.00	1,395	70,659.82
3,523.53	1.39	101.00	68	3,524.92
9,013.80	0.00	0.00	131	9,013.80
0.00	5.15	368.00	2	5.15
44,193.21	39,010.48	2,786,455.00	1,596	83,203.69

ONTHLY-Miscellaneous
ATER 648.00
Total Miscellaneous 648.00

ONTHLY-Payment

Amount
-65,630.63
-534.12
-2,459.76
-8,299.46
-76,923.97

ONTHLY-Deposit Applied
ATER -300.00
Total Deposit Applied -300.00

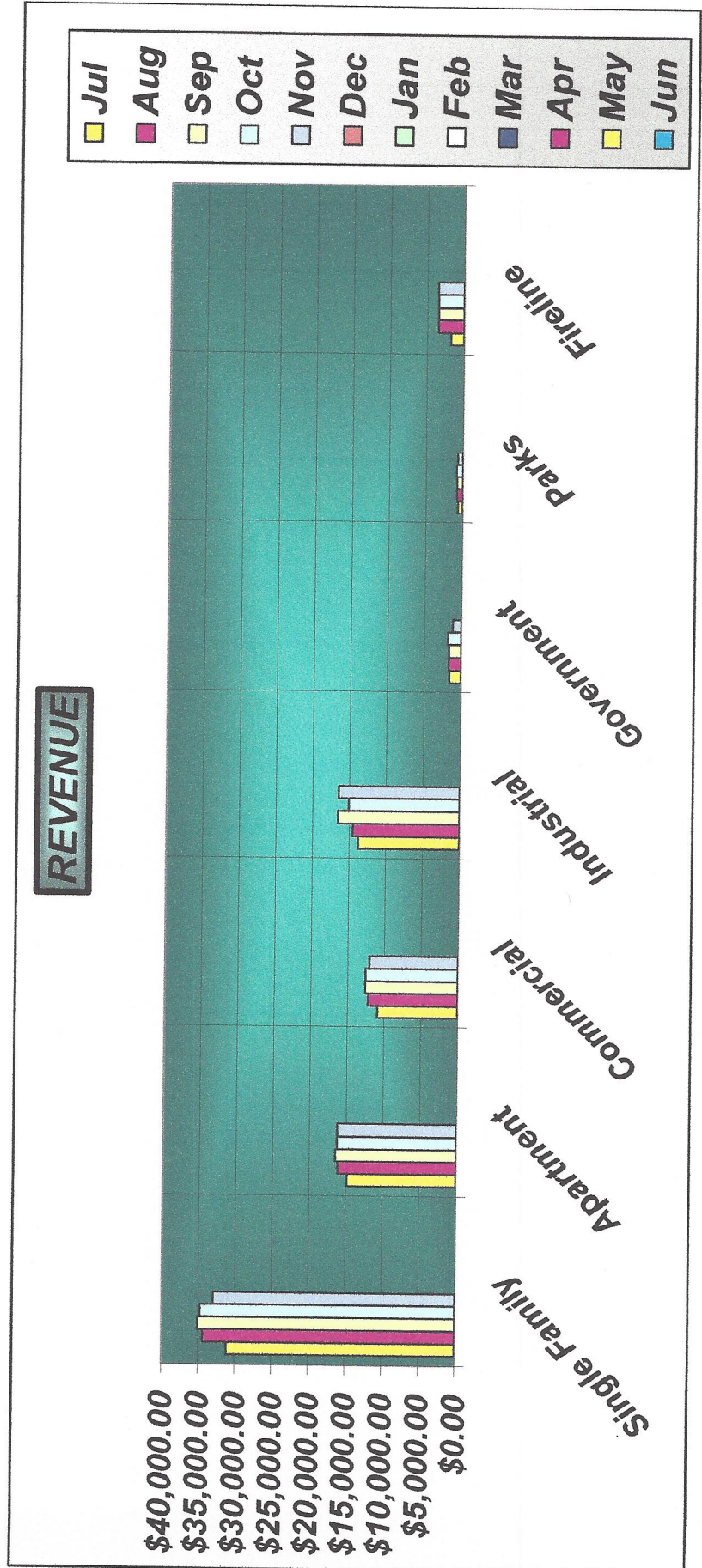
ONTHLY-Refund
ATER 251.50
Total Refund 251.50

Balance
37,382.40

CLOSING BALANCE 44,261.62

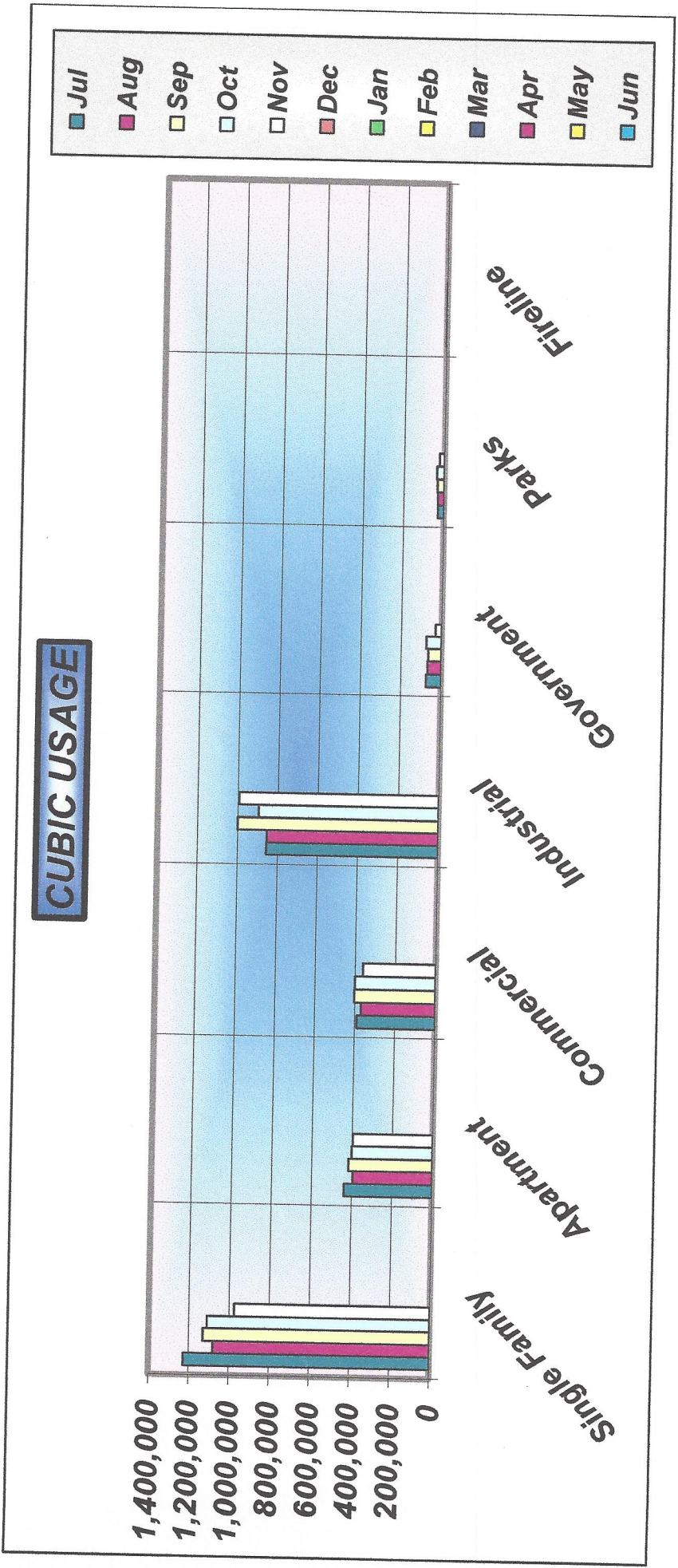
Annual Water Revenue By Classification 2016-2017

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$31,206.95	\$14,887.64	\$10,935.22	\$13,784.54	\$1,557.85	\$635.85	\$1,781.41	\$74,789.46
Aug	\$34,429.58	\$16,169.14	\$12,212.53	\$14,536.72	\$1,689.78	\$772.76	\$3,501.57	\$83,312.08
Sep	\$35,111.96	\$16,508.45	\$12,635.23	\$16,583.70	\$1,652.40	\$800.81	\$3,500.79	\$86,793.34
Oct	\$34,793.51	\$16,287.70	\$12,594.82	\$15,126.21	\$1,808.71	\$862.87	\$3,500.41	\$84,974.23
Nov	\$33,021.91	\$16,216.45	\$12,081.58	\$16,506.98	\$1,177.18	\$674.67	\$3,524.92	\$83,203.69
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	\$168,563.91	\$80,069.38	\$60,459.38	\$76,538.15	\$7,885.92	\$3,746.96	\$15,809.10	\$413,072.80



Annual Water Usage By Classification 2016-2017

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,226,786	438,449	390,561	855,996	74,075	28,822	59	3,014,748
Aug	1,079,928	395,858	370,268	854,142	67,146	31,041	197	2,798,580
Sep	1,130,675	419,032	403,999	1,000,354	64,476	33,044	141	3,051,721
Oct	1,110,188	403,305	402,256	896,249	75,642	37,477	115	2,925,232
Nov	975,303	398,530	363,079	994,875	30,533	24,034	101	2,786,455
Dec								
Jan								
Feb								
Mar								
Apr								
May								
Jun								
Totals	5,522,880	2,055,174	1,930,163	4,601,616	311,872	154,418	613	14,576,736



Castroville Community Services District

Profit & Loss by Class

July 2016 through October 2016

Castroville Community Services District Profit & Loss by Class

July through October 2016
Sewer Fund Sewer ML

Ordinary Income/Expense	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
Income						
Metered Water Sales	0.00	0.00	329,869.11	0.00	0.00	329,869.11
Temporary Hydrant Service	0.00	0.00	3,873.21	0.00	0.00	3,873.21
New Service Installation	0.00	0.00	10,158.86	0.00	0.00	10,158.86
Backflow Revenue	0.00	0.00	5,280.00	0.00	0.00	5,280.00
Misc. Revenue						
Reconnect Charges	0.00	0.00	180.00	0.00	0.00	180.00
NSF Charges	0.00	0.00	60.00	0.00	0.00	60.00
Trip Fee Charges	0.00	0.00	1,760.00	0.00	0.00	1,760.00
Credit Card Fees	0.00	0.00	452.00	0.00	0.00	452.00
Misc. Revenue - Other	0.00	0.00	925.06	0.00	0.00	925.06
Total Misc. Revenue	0.00	0.00	3,377.06	0.00	0.00	3,377.06
Water Interest-Investment Earned	0.00	0.00	3,917.58	0.00	0.00	3,917.58
Assessment Bond Interest Earned	0.00	0.00	520.31	0.00	0.00	520.31
Zone 1 (Castroville) Revenue						
Misc. Revenue	6,336.00	0.00	0.00	0.00	0.00	6,336.00
Interest Earned	12,154.14	0.00	0.00	425.85	0.00	12,579.99
Total Zone 1 (Castroville) Revenue	18,490.14	0.00	0.00	425.85	0.00	18,915.99
Zone 2 (MORO COJO) REVENUE						
Zone 2 Interest Earned	0.00	0.00	0.00	0.00	207.96	207.96
Total Zone 2 (MORO COJO) REVENUE	0.00	0.00	0.00	0.00	207.96	207.96
Sewer (Moss Landing) REVENUE						
MRWPCA Sanitation Fees	0.00	9,244.33	0.00	0.00	0.00	9,244.33
Interest Earned	0.00	602.55	0.00	0.00	0.00	602.55
Total Sewer (Moss Landing) REVENUE	0.00	9,846.88	0.00	0.00	0.00	9,846.88
Total Income	18,490.14	9,846.88	356,996.13	425.85	207.96	385,966.96
Expense						
Water Operation Expense						
General Operations Expense						
Shop Supplies	0.00	0.00	68.88	0.00	0.00	68.88
Small Tools	0.00	0.00	89.34	0.00	0.00	89.34
Operators Uniforms	0.00	0.00	437.55	0.00	0.00	437.55
Cellular Phones	0.00	0.00	251.59	0.00	0.00	251.59
Water Testing Fees	0.00	0.00	1,118.00	0.00	0.00	1,118.00
Total General Operations Expense	0.00	0.00	1,965.36	0.00	0.00	1,965.36
Well Sites Expense						
Utilities - P G & E	0.00	0.00	32,349.77	0.00	0.00	32,349.77
Pump Repair/Maintenance	0.00	0.00	2,593.36	0.00	0.00	2,593.36
Supplies for Pumps & Well Sit	0.00	0.00	3,839.81	0.00	0.00	3,839.81
Chlorine/Softener Repair/Main	0.00	0.00	593.74	0.00	0.00	593.74

Castroville Community Services District Profit & Loss by Class

July through October 2016
Sewer Fund Sewer ML

	Zone 1		Zone 2		TOTAL
	Water Fund	Gov Fund	Water Fund	Gov Fund	
Well Sites - Other Expense	0.00	0.00	956.01	0.00	956.01
Total Well Sites Expense	0.00	0.00	40,332.69	0.00	40,332.69
Meter Expense					
Meter - Supplies	0.00	0.00	83.93	0.00	83.93
Meter - Repair/Maintenance	0.00	0.00	23,416.83	0.00	23,416.83
Total Meter Expense	0.00	0.00	23,500.76	0.00	23,500.76
Water Lines Expense					
Water Lines - Supplies	0.00	0.00	139.89	0.00	139.89
Water Lines - Repair/Main	0.00	0.00	3,560.00	0.00	3,560.00
Total Water Lines Expense	0.00	0.00	3,699.89	0.00	3,699.89
Depreciation Expense	0.00	0.00	72,570.32	0.00	72,570.32
Automobile Expense					
Fuel	0.00	0.00	378.61	0.00	378.61
Auto - Repair/Maintenance	0.00	0.00	460.63	0.00	460.63
Total Automobile Expense	0.00	0.00	839.24	0.00	839.24
Payroll Expense Water Operation					
Operators Sick Wages	0.00	0.00	0.00	0.00	0.00
Operators Vacation Wages	0.00	0.00	0.00	0.00	0.00
Operators Water Wages	0.00	0.00	21,673.00	0.00	21,673.00
Operators-Holiday Wages	0.00	0.00	0.00	0.00	0.00
Total Payroll Expense Water Operation	0.00	0.00	21,673.00	0.00	21,673.00
Total Water Operation Expense	0.00	0.00	164,581.26	0.00	164,581.26
Water Administrative Expense					
Billing Expense					
Postage	0.00	0.00	5,070.09	0.00	5,070.09
Billing Supplies	0.00	0.00	7,428.30	0.00	7,428.30
Other Billing Expense	0.00	0.00	2,187.60	0.00	2,187.60
Total Billing Expense	0.00	0.00	14,685.99	0.00	14,685.99
Utilities Expense					
Utilities - P G & E	0.00	0.00	327.43	0.00	327.43
Utilities - Telephones	0.00	0.00	576.45	0.00	576.45
Utilities - Disposal	0.00	0.00	54.36	0.00	54.36
Utilities - M R W P C A	0.00	0.00	19.36	0.00	19.36
Total Utilities Expense	0.00	0.00	977.60	0.00	977.60
Insurance Expense					
Insurance - Auto & General	0.00	0.00	3,439.32	0.00	3,439.32
Total Insurance Expense	0.00	0.00	3,439.32	0.00	3,439.32
Bond, Loan & Certif Expense					
Willdan Assessment Bond Admin Fee	0.00	0.00	1,237.06	0.00	1,237.06

Castroville Community Services District
Profit & Loss by Class

July through October 2016
Sewer Fund Sewer ML

	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
Total Bond, Loan & Certif Expense	0.00	0.00	1,237.06	0.00	0.00	1,237.06
Office Expense						
Office Supplies	0.00	0.00	876.21	0.00	0.00	876.21
Misc Office Expense	0.00	0.00	49.51	0.00	0.00	49.51
Alarm Monitoring Service	0.00	0.00	173.70	0.00	0.00	173.70
Property Taxes	0.00	0.00	490.06	0.00	0.00	490.06
Computer Programs/Upgrades	0.00	0.00	3,054.67	0.00	0.00	3,054.67
Bank Fees	0.00	0.00	139.95	0.00	0.00	139.95
Credit Card Fees	0.00	0.00	432.61	0.00	0.00	432.61
Seminars/Training/Staff	0.00	0.00	901.62	0.00	0.00	901.62
Seminar/Training/Directors	0.00	0.00	1,357.14	0.00	0.00	1,357.14
Membership Dues	0.00	0.00	1,319.83	0.00	0.00	1,319.83
Office Repairs/Maintenance	0.00	0.00	172.57	0.00	0.00	172.57
Total Office Expense	0.00	0.00	8,967.87	0.00	0.00	8,967.87
Payroll Expenses						
Wages - General Manager	0.00	0.00	21,911.85	0.00	0.00	21,911.85
Wages - Administrative	0.00	0.00	23,749.26	0.00	0.00	23,749.26
Employee Sick Wages	0.00	0.00	0.00	0.00	0.00	0.00
Administration Vacation Wages	0.00	0.00	0.00	0.00	0.00	0.00
Insurance - Workers Comp	0.00	0.00	3,986.87	0.00	0.00	3,986.87
Administration Holiday Wages	0.00	0.00	0.00	0.00	0.00	0.00
Employee Health Benefits	0.00	0.00	22,695.16	0.00	0.00	22,695.16
PERS Retirement Benefits	0.00	0.00	11,940.48	0.00	0.00	11,940.48
Employee Life Insurance	0.00	0.00	161.20	0.00	0.00	161.20
FICA Expense	0.00	0.00	5,136.43	0.00	0.00	5,136.43
Retired Employee Benefits	0.00	0.00	1,116.04	0.00	0.00	1,116.04
Total Payroll Expenses	0.00	0.00	90,697.29	0.00	0.00	90,697.29
Consulting Expense						
Legal Fees	0.00	0.00	1,061.61	0.00	0.00	1,061.61
Engineering Fees	0.00	0.00	6,668.75	0.00	0.00	6,668.75
Director Fees	0.00	0.00	720.00	0.00	0.00	720.00
Accounting Fees	0.00	0.00	20.00	0.00	0.00	20.00
Other Consulting Fees	0.00	0.00	585.00	0.00	0.00	585.00
Total Consulting Expense	0.00	0.00	9,055.36	0.00	0.00	9,055.36
Total Water Administrative Expense	0.00	0.00	129,060.49	0.00	0.00	129,060.49
Zone 1 Operation Expense						
General Operation Expense						
Shop Supplies	46.74	0.00	0.00	0.00	0.00	46.74
Small Tools	20.49	0.00	0.00	0.00	0.00	20.49
Operators Uniforms	340.33	0.00	0.00	0.00	0.00	340.33

Castroville Community Services District
Profit & Loss by Class

July through October 2016
Sewer Fund Sewer ML

	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
Cellular Phones	195.68	0.00	0.00	0.00	0.00	195.68
Total General Operation Expense	603.24	0.00	0.00	0.00	0.00	603.24
Lift Station Expense						
Sewer Utilities PG & E	1,130.08	0.00	0.00	0.00	0.00	1,130.08
Lift Station Repair/Maintenance	1,451.88	0.00	0.00	0.00	0.00	1,451.88
Supplies for Pump Station	100.99	0.00	0.00	0.00	0.00	100.99
Permit Fee for Generators	334.00	0.00	0.00	0.00	0.00	334.00
Total Lift Station Expense	3,016.95	0.00	0.00	0.00	0.00	3,016.95
Sewer Depreciation Expense	20,801.00	0.00	0.00	0.00	0.00	20,801.00
Automobile Expense						
Fuel for Trucks	378.61	0.00	0.00	0.00	0.00	378.61
Auto- Repair/Maintenance	392.70	0.00	0.00	0.00	0.00	392.70
Total Automobile Expense	771.31	0.00	0.00	0.00	0.00	771.31
Payroll Expense-Operation						
Operators Zone 1 Wages	16,353.81	0.00	0.00	0.00	0.00	16,353.81
Total Payroll Expense-Operation	16,353.81	0.00	0.00	0.00	0.00	16,353.81
Storm drain Expense						
Storm drain-Repair/Maintenance	602.50	0.00	0.00	0.00	0.00	602.50
Total Storm drain Expense	602.50	0.00	0.00	0.00	0.00	602.50
Storm drain Automobile Expense						
Storm drain Fuel for Trucks	108.17	0.00	0.00	0.00	0.00	108.17
Total Storm drain Automobile Expense	108.17	0.00	0.00	0.00	0.00	108.17
Total Zone 1 Operation Expense	42,256.98	0.00	0.00	0.00	0.00	42,256.98
Zone 1 Administrative Expense						
Office Expense						
Office Supplies	624.84	0.00	0.00	0.00	0.00	624.84
Misc. Office Expense	10.90	0.00	0.00	0.00	0.00	10.90
Computer Program/Upgrade	306.17	0.00	0.00	0.00	0.00	306.17
Office Repair/Maintenance	134.24	0.00	0.00	0.00	0.00	134.24
Alarm Monitoring Service	135.10	0.00	0.00	0.00	0.00	135.10
Property Taxes	176.66	0.00	0.00	0.00	0.00	176.66
Seminars/Training/Staff	646.82	0.00	0.00	0.00	0.00	646.82
Seminar/Training/Directors	1,055.55	0.00	0.00	0.00	0.00	1,055.55
Membership Dues	898.20	0.00	0.00	0.00	0.00	898.20
Total Office Expense	3,988.48	0.00	0.00	0.00	0.00	3,988.48
Payroll Expense Admin						
Wages Zone 1 GM	17,042.58	0.00	0.00	0.00	0.00	17,042.58
Wages Zone 1 Admin	18,337.68	0.00	0.00	0.00	0.00	18,337.68
Insurance - Workers Comp	3,100.90	0.00	0.00	0.00	0.00	3,100.90
Employee Health Benefits	17,651.83	0.00	0.00	0.00	0.00	17,651.83

Castroville Community Services District
Profit & Loss by Class

July through October 2016
Sewer Fund Sewer ML

	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
FICA Expense	3,948.32	0.00	0.00	0.00	0.00	3,948.32
PERS Retirement Benefits	9,287.06	0.00	0.00	0.00	0.00	9,287.06
Employee Life Insurance	125.36	0.00	0.00	0.00	0.00	125.36
Total Payroll Expense Admin	69,493.73	0.00	0.00	0.00	0.00	69,493.73
Utilities Expense						
Utilities - PG&E	278.48	0.00	0.00	0.00	0.00	278.48
Utilities - Telephones	448.36	0.00	0.00	0.00	0.00	448.36
Utilities - Disposal	42.28	0.00	0.00	0.00	0.00	42.28
Utilities - MRWPCA	15.06	0.00	0.00	0.00	0.00	15.06
Total Utilities Expense	784.18	0.00	0.00	0.00	0.00	784.18
Sewer Consulting Expense						
Sewer Legal Fees	481.06	0.00	0.00	0.00	0.00	481.06
Sewer Other Consulting Fees	455.00	0.00	0.00	0.00	0.00	455.00
Director Fees	560.00	0.00	0.00	0.00	0.00	560.00
Total Sewer Consulting Expense	1,496.06	0.00	0.00	0.00	0.00	1,496.06
Insurance Expense						
Insurance- Auto & General	2,675.00	0.00	0.00	0.00	0.00	2,675.00
Total Insurance Expense	2,675.00	0.00	0.00	0.00	0.00	2,675.00
Bond, Loan & Certif. Expense						
Willdan CSA 14 Assessment Admin Fee	348.08	0.00	0.00	0.00	0.00	348.08
Unrealized Gain/Loss Investment	11,493.16	0.00	0.00	0.00	0.00	11,493.16
Total Bond, Loan & Certif. Expense	11,841.24	0.00	0.00	0.00	0.00	11,841.24
Total Zone 1 Administrative Expense	90,278.69	0.00	0.00	0.00	0.00	90,278.69
Zone 1 Other Operation & Maint Expense						
Street Light Utility Cost	0.00	0.00	0.00	12,609.23	0.00	12,609.23
Total Zone 1 Other Operation & Maint Expense	0.00	0.00	0.00	12,609.23	0.00	12,609.23
Zone 1 Recreational Expense						
No. Co. Rec & Park District	0.00	0.00	0.00	76,674.50	0.00	76,674.50
Total Zone 1 Recreational Expense	0.00	0.00	0.00	76,674.50	0.00	76,674.50
Zone 2 Operation Expense						
General Operation Expense						
Shop Supplies	20.46	0.00	0.00	0.00	0.00	20.46
Small Tools	20.49	0.00	0.00	0.00	0.00	20.49
Operators Uniforms	97.28	0.00	0.00	0.00	0.00	97.28
Cellular Phones	55.91	0.00	0.00	0.00	0.00	55.91
Total General Operation Expense	194.14	0.00	0.00	0.00	0.00	194.14
Lift Station Expense						

Castroville Community Services District Profit & Loss by Class

July through October 2016
Sewer Fund Sewer ML

	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
Utilities						
Lift Station Repair/Maintenance	2,654.10	0.00	0.00	0.00	0.00	2,654.10
Supplies for Pump Station	13.59	0.00	0.00	0.00	0.00	13.59
Total Lift Station Expense	2,732.23	0.00	0.00	0.00	0.00	2,732.23
Sewer Depreciation Expense	4,789.68	0.00	0.00	0.00	0.00	4,789.68
Automobile Expense						
Fuel for Trucks	108.17	0.00	0.00	0.00	0.00	108.17
Auto-Repair/Maintenance	144.91	0.00	0.00	0.00	0.00	144.91
Total Automobile Expense	253.08	0.00	0.00	0.00	0.00	253.08
Payroll Expense-Operations						
Operator Zone 2 Wages	4,925.78	0.00	0.00	0.00	0.00	4,925.78
Total Payroll Expense-Operations	4,925.78	0.00	0.00	0.00	0.00	4,925.78
Total Zone 2 Operation Expense	12,894.91	0.00	0.00	0.00	0.00	12,894.91
Zone 2 Administrative Expense						
Office Expense						
Seminar/Training/Directors	301.59	0.00	0.00	0.00	0.00	301.59
Membership Dues	256.63	0.00	0.00	0.00	0.00	256.63
Office Supplies	186.09	0.00	0.00	0.00	0.00	186.09
Misc. Office Expense	723.11	0.00	0.00	0.00	0.00	723.11
Computer Program/Upgrade	87.50	0.00	0.00	0.00	0.00	87.50
Office Repair/Maintenance	38.32	0.00	0.00	0.00	0.00	38.32
Alarm Monitoring Services	38.60	0.00	0.00	0.00	0.00	38.60
Seminars/Training/Staff	185.81	0.00	0.00	0.00	0.00	185.81
Total Office Expense	1,817.65	0.00	0.00	0.00	0.00	1,817.65
Payroll Expense Administration						
Wages- Zone 2 GM	4,869.36	0.00	0.00	0.00	0.00	4,869.36
Wages-Zone 2 Admin	5,009.76	0.00	0.00	0.00	0.00	5,009.76
Insurance Workers Comp	885.97	0.00	0.00	0.00	0.00	885.97
Employee Health Benefits	5,043.36	0.00	0.00	0.00	0.00	5,043.36
PERS Retirement Benefits	2,653.42	0.00	0.00	0.00	0.00	2,653.42
Employee Life Insurance	35.84	0.00	0.00	0.00	0.00	35.84
FICA Expense	1,127.13	0.00	0.00	0.00	0.00	1,127.13
Total Payroll Expense Administration	19,624.84	0.00	0.00	0.00	0.00	19,624.84
Consulting Expense						
Consulting Fees	644.03	0.00	0.00	0.00	0.00	644.03
Sewer Engineer Fees	757.50	0.00	0.00	0.00	0.00	757.50
Sewer Legal Fees	97.80	0.00	0.00	0.00	0.00	97.80
Director Fees	160.00	0.00	0.00	0.00	0.00	160.00
Total Consulting Expense	1,659.33	0.00	0.00	0.00	0.00	1,659.33
Utilities Expense						

Castroville Community Services District
Profit & Loss by Class

July through October 2016
Sewer Fund Sewer ML

	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
Utilities-PG&E	82.52	0.00	0.00	0.00	0.00	82.52
Utilities-Telephone	128.10	0.00	0.00	0.00	0.00	128.10
Utilities-Disposal	12.08	0.00	0.00	0.00	0.00	12.08
Utilities-MRWPCA	4.30	0.00	0.00	0.00	0.00	4.30
Total Utilities Expense	227.00	0.00	0.00	0.00	0.00	227.00
Insurance Expense						
Insurance-Auto & General	764.28	0.00	0.00	0.00	0.00	764.28
Total Insurance Expense	764.28	0.00	0.00	0.00	0.00	764.28
Total Zone 2 Administrative Expense	24,093.10	0.00	0.00	0.00	0.00	24,093.10
Zone 2 Other Oper & Maint Expense	0.00	0.00	0.00	0.00	1,502.35	1,502.35
Street Light Utility Cost	0.00	0.00	0.00	0.00	1,502.35	1,502.35
Total Zone 2 Other Oper & Maint Expense	0.00	0.00	0.00	0.00	1,502.35	1,502.35
Sewer Zone 3 Operation & Maint Expense	0.00	20.43	0.00	0.00	0.00	20.43
General Operation Expense	0.00	20.47	0.00	0.00	0.00	20.47
Shop Supplies	0.00	97.15	0.00	0.00	0.00	97.15
Small Tools	0.00	55.90	0.00	0.00	0.00	55.90
Operators Uniforms	0.00	193.95	0.00	0.00	0.00	193.95
Cellular Phones	0.00	2,917.58	0.00	0.00	0.00	2,917.58
Total General Operation Expense	0.00	2,917.58	0.00	0.00	0.00	2,917.58
Lift Station Expense	0.00	2,917.58	0.00	0.00	0.00	2,917.58
Sewer Utilities PG&E	0.00	7,957.32	0.00	0.00	0.00	7,957.32
Total Lift Station Expense	0.00	7,957.32	0.00	0.00	0.00	7,957.32
Sewer (Moss Landing) Zone 3 Depreciation Expense	0.00	108.16	0.00	0.00	0.00	108.16
Automobile Expense	0.00	143.28	0.00	0.00	0.00	143.28
Fuel for Trucks	0.00	251.44	0.00	0.00	0.00	251.44
Repair/Maintenance	0.00	4,897.88	0.00	0.00	0.00	4,897.88
Total Automobile Expense	0.00	4,897.88	0.00	0.00	0.00	4,897.88
Payroll Expense-Operations	0.00	16,218.17	0.00	0.00	0.00	16,218.17
Operators-Moss Landing Wages Zone 3	0.00	4,897.88	0.00	0.00	0.00	4,897.88
Total Payroll Expense-Operations	0.00	4,897.88	0.00	0.00	0.00	4,897.88
Total Sewer Zone 3 Operation & Maint Expense	0.00	16,218.17	0.00	0.00	0.00	16,218.17
Zone 3 Administrative Expense	0.00	182.58	0.00	0.00	0.00	182.58
Office Expense	0.00	3.11	0.00	0.00	0.00	3.11
Office Supplies	0.00	87.46	0.00	0.00	0.00	87.46
Misc. Office Expense	0.00	38.30	0.00	0.00	0.00	38.30
computer Programs/Upgrade	0.00		0.00	0.00	0.00	
Office Repair/Maintenance	0.00		0.00	0.00	0.00	

Castroville Community Services District Profit & Loss by Class

July through October 2016
Sewer Fund Sewer ML

	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
alarm Monitoring Service	0.00	38.60	0.00	0.00	0.00	38.60
Property Taxes	0.00	20.00	0.00	0.00	0.00	20.00
Seminars/Training/Staff	0.00	183.80	0.00	0.00	0.00	183.80
Seminars/Training/Directors	0.00	301.58	0.00	0.00	0.00	301.58
Membership Dues	0.00	256.62	0.00	0.00	0.00	256.62
Total Office Expense	0.00	1,112.05	0.00	0.00	0.00	1,112.05
Payroll Expense Administration						
Wages Zone 3 GM	0.00	4,869.36	0.00	0.00	0.00	4,869.36
Wages Zone 3 Admin	0.00	5,009.76	0.00	0.00	0.00	5,009.76
Insurance-Workers Comp	0.00	885.99	0.00	0.00	0.00	885.99
Employee Health Benefits	0.00	5,043.34	0.00	0.00	0.00	5,043.34
FICA Expense	0.00	1,127.13	0.00	0.00	0.00	1,127.13
PERS Retirement Benefits	0.00	2,653.42	0.00	0.00	0.00	2,653.42
Employee Life Insurance	0.00	35.80	0.00	0.00	0.00	35.80
Total Payroll Expense Administration	0.00	19,624.80	0.00	0.00	0.00	19,624.80
Utilities Expense						
Utilities-PG&E	0.00	82.52	0.00	0.00	0.00	82.52
Utilities-Telephone	0.00	128.07	0.00	0.00	0.00	128.07
Utilities-Disposal	0.00	12.12	0.00	0.00	0.00	12.12
Utilities-MRWPCA	0.00	4.28	0.00	0.00	0.00	4.28
Total Utilities Expense	0.00	226.99	0.00	0.00	0.00	226.99
Sewer Consulting Expense						
Sewer Legal Fees	0.00	1,086.53	0.00	0.00	0.00	1,086.53
Sewer Other Consulting Fees	0.00	130.00	0.00	0.00	0.00	130.00
Director Fees	0.00	160.00	0.00	0.00	0.00	160.00
Total Sewer Consulting Expense	0.00	1,376.53	0.00	0.00	0.00	1,376.53
Insurance Expense						
Insurance-Auto & General	0.00	764.28	0.00	0.00	0.00	764.28
Total Insurance Expense	0.00	764.28	0.00	0.00	0.00	764.28
Total Zone 3 Administrative Expense	0.00	23,104.65	0.00	0.00	0.00	23,104.65
Total Expense	169,523.68	39,322.82	293,641.75	89,283.73	1,502.35	593,274.33
Net Ordinary Income	-151,033.54	-29,475.94	63,354.38	-88,857.88	-1,294.39	-207,307.37
Net Income	-151,033.54	-29,475.94	63,354.38	-88,857.88	-1,294.39	-207,307.37

Castroville Community Services District

Balance Sheet by Class

As of October 31, 2016

Castroville Community Services District Balance Sheet by Class

As of October 31, 2016

	Sewer Fund Zone 1 & 2	Sewer ML Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
General Fund - Checking	-91,737.23	13,946.40	238,983.41	-80,776.74	27,439.81	107,855.65
Customer Deposit-Sewer Fund Checking	1,900.80	0.00	0.00	0.00	0.00	1,900.80
Customer Deposit Fund Water	0.00	0.00	58,086.71	0.00	0.00	58,086.71
LAIF - Water Reserve Fund	0.00	0.00	1,896,422.85	0.00	0.00	1,896,422.85
LAIF - Water Capital Imprv Fund	0.00	0.00	617,411.62	0.00	0.00	617,411.62
CAMP-Sewer-1 Capital Imprv Fund	113,310.06	0.00	0.00	0.00	0.00	113,310.06
CAMP-Sewer- 1 Reserve Fund	224,166.01	0.00	0.00	0.00	0.00	224,166.01
LAIF-Sewer- 1 Reserve Fund	112,848.00	0.00	0.00	0.00	0.00	112,848.00
LAIF-Sewer Capital Imprv Fund	3,679,269.69	0.00	0.00	0.00	0.00	3,679,269.69
LAIF-Zone 1 Gov Fund	0.00	0.00	0.00	372,532.93	0.00	372,532.93
LAIF-Zone 2 Gov Fund	0.00	0.00	0.00	0.00	138,854.33	138,854.33
LAIF-Zone 3 MI Sewer	0.00	402,304.75	0.00	0.00	0.00	402,304.75
Total Checking/Savings	4,039,757.33	416,251.15	2,810,904.59	291,756.19	166,294.14	7,724,963.40
Accounts Receivable	0.00	0.00	1,572.23	0.00	0.00	1,572.23
1160 - A/R - Other	0.00	0.00	1,572.23	0.00	0.00	1,572.23
Total Accounts Receivable	0.00	0.00	1,572.23	0.00	0.00	1,572.23
Other Current Assets	0.00	0.00	800.00	0.00	0.00	800.00
Petty Cash	0.00	0.00	800.00	0.00	0.00	800.00
Assessment Bond	0.00	0.00	79,622.73	0.00	0.00	79,622.73
Sewer Fund Investments	2,319,744.00	0.00	0.00	0.00	0.00	2,319,744.00
A/R - Metered Sales	0.00	0.00	37,652.20	0.00	0.00	37,652.20
Well 5/2B Grant Receivable	0.00	0.00	71,521.67	0.00	0.00	71,521.67
Zone 1 Fund Receivable-USDA	191,000.00	0.00	0.00	0.00	0.00	191,000.00
Zone 3 Fund Rcvble-MRWPCA Fees for May/June	0.00	49.52	0.00	0.00	0.00	49.52
Water-Allowance for Doubtful Account	0.00	0.00	-1,165.46	0.00	0.00	-1,165.46
Prepaying-Sewer Zone 2	1,746.28	0.00	0.00	0.00	0.00	1,746.28
Prepaid Ins-Sewer Zone 1	6,471.51	0.00	0.00	0.00	0.00	6,471.51
Prepaid Insurance-Sewer Zone 3	0.00	1,825.73	0.00	0.00	0.00	1,825.73
Prepaid Ins-Water	0.00	0.00	8,216.72	0.00	0.00	8,216.72
Inventory	2,992.72	0.00	24,694.37	0.00	0.00	27,687.09
Total Other Current Assets	2,521,954.51	1,875.25	221,342.23	0.00	0.00	2,745,171.99
Total Current Assets	6,561,711.84	418,126.40	3,033,819.05	291,756.19	166,294.14	10,471,707.62
Fixed Assets	0.00	0.00	7,202.00	0.00	0.00	7,202.00
SCADA System	0.00	0.00	7,202.00	0.00	0.00	7,202.00
Building & Improvements	0.00	0.00	394,727.00	0.00	0.00	394,727.00
Land-Sewer	47,158.00	0.00	0.00	0.00	0.00	47,158.00
Land	0.00	0.00	158,452.40	0.00	0.00	158,452.40

Castroville Community Services District Balance Sheet by Class

As of October 31, 2016
Sewer Fund Sewer ML

	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
Projects, Wells & Pipes	0.00	0.00	8,959,026.04	0.00	0.00	8,959,026.04
Meters	0.00	0.00	358,466.47	0.00	0.00	358,466.47
Hydrants	0.00	0.00	37,291.63	0.00	0.00	37,291.63
Trucks/Autos	0.00	0.00	86,550.78	0.00	0.00	86,550.78
Vac-trailer	0.00	0.00	31,853.25	0.00	0.00	31,853.25
Shop Equipment	0.00	0.00	31,234.87	0.00	0.00	31,234.87
Office Equipment	0.00	0.00	182,483.70	0.00	0.00	182,483.70
Pumping Equipment	0.00	0.00	122,032.90	0.00	0.00	122,032.90
Telemetry System	0.00	0.00	181,825.27	0.00	0.00	181,825.27
Accumulated Depreciation Water	0.00	0.00	-5,799,586.32	0.00	0.00	-5,799,586.32
Sewer 2001 Pickup Trck w/ Cra	27,378.82	0.00	0.00	0.00	0.00	27,378.82
1982 Sewer Vac Trailer	7,515.05	0.00	0.00	0.00	0.00	7,515.05
Sewer Cleaner Trucks	209,622.04	0.00	0.00	0.00	0.00	209,622.04
Sewer Equipment	84,807.68	0.00	0.00	0.00	0.00	84,807.68
Generator Via Linda Place	9,600.00	0.00	0.00	0.00	0.00	9,600.00
Generator Castroville Blvd	31,902.08	0.00	0.00	0.00	0.00	31,902.08
Lift Station Sea Garden-Davis	177,455.00	0.00	0.00	0.00	0.00	177,455.00
Generator Moro Cojo	21,000.00	0.00	0.00	0.00	0.00	21,000.00
Sewer Building & Improvements	268,861.50	0.00	0.00	0.00	0.00	268,861.50
Castroville Sewer Lines	510,544.19	0.00	0.00	0.00	0.00	510,544.19
Castroville Blvd Sewer Lines	73,193.37	0.00	0.00	0.00	0.00	73,193.37
Moro Cojo Sewer Lines	68,931.60	0.00	0.00	0.00	0.00	68,931.60
Lift Station Via Linda	46,344.05	0.00	0.00	0.00	0.00	46,344.05
Lift Station Del Monte Ave	56,274.28	0.00	0.00	0.00	0.00	56,274.28
Lift Station Castroville Blvd	74,676.69	0.00	0.00	0.00	0.00	74,676.69
Lift Station Campo & Los Arbo	73,266.17	0.00	332.42	0.00	0.00	73,598.59
Accumulated Depreciation Zone 1 Sewer	-468,089.00	0.00	0.00	0.00	0.00	-468,089.00
Accumulated Depr. Zone 2-Sewer	-135,516.68	0.00	0.00	0.00	0.00	-135,516.68
Zone 1 Storm Drain Improv Projects	149,328.35	0.00	0.00	0.00	0.00	149,328.35
Sewer Equipment-Zone 3	0.00	31,623.45	0.00	0.00	0.00	31,623.45
Sewer Lines Moss Landing Zone 3	0.00	306,642.00	0.00	0.00	0.00	306,642.00
Lift Station #1 Sruve Road	0.00	6,519.23	0.00	0.00	0.00	6,519.23
Lift Station #2 Hyw 1	0.00	6,748.93	0.00	0.00	0.00	6,748.93
Lift Station #3 by Phil's	0.00	1,106.00	0.00	0.00	0.00	1,106.00
Lift Station #4 Portrero Road	0.00	3,456.71	0.00	0.00	0.00	3,456.71
SCADA Zone 3 Moss Landing	0.00	52,290.00	0.00	0.00	0.00	52,290.00
Accumulated Depreciation Zone 3 Moss Landing	0.00	-50,974.32	0.00	0.00	0.00	-50,974.32
Total Fixed Assets	1,334,253.19	357,412.00	4,751,892.41	0.00	0.00	6,443,557.60
Other Assets						
Deferred Outflows-Sewer 2	4,819.20	0.00	0.00	0.00	0.00	4,819.20
Deferred Outflows-Water	0.00	0.00	21,687.15	0.00	0.00	21,687.15

Castroville Community Services District Balance Sheet by Class

As of October 31, 2016
Sewer ML

	Zone 1 & 2		Zone 3	Water Fund	Zone 1		Zone 2		TOTAL
	Zone 1 & 2	Zone 3	Water Fund	Gov Fund	Gov Fund	Gov Fund	Gov Fund		
Deferred Outflows-ML Sewer	0.00	4,818.70	0.00	0.00	0.00	0.00	0.00	0.00	4,818.70
Deferred Outflows-Sewer 1	16,866.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,866.95
1982 Bond Costs	0.00	0.00	0.00	14,775.96	0.00	0.00	0.00	0.00	14,775.96
1982 Bond Costs Amortized	0.00	0.00	0.00	-14,775.96	0.00	0.00	0.00	0.00	-14,775.96
Bond Refinance Legal Fees-Muni	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00
Amortization-Bond Ref Legal Fe	0.00	0.00	0.00	-15,000.00	0.00	0.00	0.00	0.00	-15,000.00
Well 2B Finance Legal Fees	0.00	0.00	0.00	14,524.38	0.00	0.00	0.00	0.00	14,524.38
Amortization-Well 2B Legal Fee	0.00	0.00	0.00	-14,524.38	0.00	0.00	0.00	0.00	-14,524.38
CSA 14/CCSD Organization Cost	107,669.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107,669.19
CSA 14/CCSD Amortization	-35,791.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-35,791.00
Moro Cojo Annexation Project	16,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00
Moro Cojo Annex Amortization	-4,797.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-4,797.00
Total Other Assets	104,767.34	4,818.70	21,687.15	0.00	0.00	0.00	0.00	0.00	131,273.19
TOTAL ASSETS	8,000,732.37	780,357.10	7,807,398.61	291,756.19	166,294.14	17,046,538.41			

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Accounts Payable

Total Accounts Payable

Other Current Liabilities

Deferred Inflows-Sewer 2

Deferred Inflows-ML Sewer

Deferred Inflows-Water

Accrued Vacation

Accrued Payroll

Customer Security Deposits

Hydrant Service Deposits

Sewer-Installation Deposits

Deferred Inflows-Sewer 1

Total Other Current Liabilities

Total Current Liabilities

Long Term Liabilities

Pension Liability -Sewer 2

Pension Liability-Sewer Zone 1

Pension Liability-Water

Pension Liability-ML Sewer

1982 Assessment Bond Payable

Bonds Payable - Current Porti

Unfunded OPEB Liability-Water

Unfunded OPEB Liability-Sewer

Accounts Payable	4,238.09	941.79	4,337.26	0.00	0.00	0.00	0.00	0.00	9,517.14
Total Accounts Payable	4,238.09	941.79	4,337.26	0.00	0.00	0.00	0.00	0.00	9,517.14
Other Current Liabilities									
Deferred Inflows-Sewer 2	17,603.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,603.00
Deferred Inflows-ML Sewer	0.00	17,603.20	0.00	0.00	0.00	0.00	0.00	0.00	17,603.20
Deferred Inflows-Water	0.00	0.00	79,213.35	0.00	0.00	0.00	0.00	0.00	79,213.35
Accrued Vacation	34,242.60	7,207.45	35,147.11	0.00	0.00	0.00	0.00	0.00	76,597.16
Accrued Payroll	4,252.15	874.90	4,409.71	0.00	0.00	0.00	0.00	0.00	9,536.76
Customer Security Deposits	0.00	0.00	55,120.00	0.00	0.00	0.00	0.00	0.00	55,120.00
Hydrant Service Deposits	0.00	0.00	2,100.00	0.00	0.00	0.00	0.00	0.00	2,100.00
Sewer-Installation Deposits	1,900.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,900.80
Deferred Inflows-Sewer 1	61,610.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,610.45
Total Other Current Liabilities	119,609.00	25,685.55	175,990.17	0.00	0.00	0.00	0.00	0.00	321,284.72
Total Current Liabilities	123,847.09	26,627.34	180,327.43	0.00	0.00	0.00	0.00	0.00	330,801.86
Long Term Liabilities									
Pension Liability -Sewer 2	32,540.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,540.50
Pension Liability-Sewer Zone 1	113,900.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	113,900.20
Pension Liability-Water	0.00	0.00	146,441.80	0.00	0.00	0.00	0.00	0.00	146,441.80
Pension Liability-ML Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,540.50
1982 Assessment Bond Payable	0.00	0.00	85,000.02	0.00	0.00	0.00	0.00	0.00	85,000.02
Bonds Payable - Current Porti	0.00	0.00	21,000.00	0.00	0.00	0.00	0.00	0.00	21,000.00
Unfunded OPEB Liability-Water	0.00	0.00	32,503.00	0.00	0.00	0.00	0.00	0.00	32,503.00
Unfunded OPEB Liability-Sewer	16,492.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,492.00

Castroville Community Services District
Balance Sheet by Class

As of October 31, 2016
Sewer Fund Sewer ML

	Zone 1 & 2	Zone 3	Water Fund	Zone 1 Gov Fund	Zone 2 Gov Fund	TOTAL
USDA Bond-Loan Payable	0.00	168,000.00	0.00	0.00	0.00	168,000.00
USDA Bond-Current Portion Due	0.00	23,000.00	0.00	0.00	0.00	23,000.00
Total Long Term Liabilities	162,932.70	223,540.50	284,944.82	0.00	0.00	671,418.02
Total Liabilities	286,779.79	250,167.84	465,272.25	0.00	0.00	1,002,219.88
Equity						
Water Fund Balance	0.00	0.00	2,570,086.77	0.00	0.00	2,570,086.77
Zone 2 Gov-Moro Cojo Fund Balance	0.00	0.00	0.00	0.00	98,712.31	98,712.31
Zone 1 Gov-Castroville Fund Balance	0.00	0.00	0.00	595,121.44	0.00	595,121.44
Sewer Zone 1 & 2 Fund Balance	5,426,081.75	0.00	0.00	0.00	0.00	5,426,081.75
Capital Additions Zone 3 Sewer Moss Landing	0.00	77,238.02	0.00	0.00	0.00	77,238.02
Sewer Moss Landing Zone 3 Fund Balance	0.00	182,280.47	0.00	0.00	0.00	182,280.47
Invested in Capital Assets-Water	0.00	0.00	3,534,772.00	0.00	0.00	3,534,772.00
Invested in Capital Assets-Sewer	767,562.00	0.00	0.00	0.00	0.00	767,562.00
3900 - Retained Earnings	1,671,342.37	300,146.71	1,173,913.21	-214,507.37	68,876.22	2,999,771.14
Net Income	-151,033.54	-29,475.94	63,354.38	-88,857.88	-1,294.39	-207,307.37
Total Equity	7,713,952.58	530,189.26	7,342,126.36	291,756.19	166,294.14	16,044,318.53
TOTAL LIABILITIES & EQUITY	8,000,732.37	780,357.10	7,807,398.61	291,756.19	166,294.14	17,046,538.41

Castroville Community Services District

Profit & Loss Budget vs. Actual

July 2016 through October 2016

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Metered Water Sales	329,869.11	288,000.00	41,869.11	114.54%
Temporary Hydrant Service	3,873.21	2,666.68	1,206.53	145.25%
New Service Installation	10,158.86	9,000.00	1,158.86	112.88%
Backflow Revenue	5,280.00	4,000.00	1,280.00	132.0%
Misc. Revenue				
Reconnect Charges	180.00	250.00	-70.00	72.0%
NSF Charges	60.00	100.00	-40.00	60.0%
Trip Fee Charges	1,760.00	1,800.00	-40.00	97.78%
Credit Card Fees	452.00	366.68	85.32	123.27%
Misc. Revenue - Other	925.06	1,000.00	-74.94	92.51%
Total Misc. Revenue	3,377.06	3,516.68	-139.62	96.03%
Water Interest-Investment Earned	3,917.58	3,333.32	584.26	117.53%
Well 2B-Grant Pop 84	0.00	193,200.00	-193,200.00	0.0%
Assessment Bond Interest Earned	520.31	200.00	320.31	260.16%
Property Tax Assessment Bond	0.00	9,980.00	-9,980.00	0.0%
Zone 1 (Castroville) Revenue	0.00	21,666.68	-21,666.68	0.0%
User fees Storm Drain #75301	0.00	10,833.32	-10,833.32	0.0%
User fees Street Lights #75301	0.00	36,666.68	-36,666.68	0.0%
Ad Valorem Property Tax	0.00	40,000.00	-40,000.00	0.0%
ROPS Pass-Through	0.00	6,969.32	-6,969.32	0.0%
Sewer Connection Fees	6,336.00	166.68	6,169.32	3,801.3%
Misc. Revenue	12,579.99	8,266.68	4,313.31	152.18%
Interest Earned	18,915.99	124,569.36	-105,653.37	15.19%
Total Zone 1 (Castroville) Revenue	0.00	21,666.68	-21,666.68	0.0%
ZONE 2 (MORO COJO) REVENUE				
User fees Storm Drain & Sewer #73701	0.00	19,484.00	-19,484.00	0.0%
Open Space-Street-Street Lights #73701	0.00	11,233.32	-11,233.32	0.0%
Zone 2 Interest Earned	207.96	333.36	-125.40	62.38%
Total ZONE 2 (MORO COJO) REVENUE	207.96	31,050.68	-30,842.72	0.67%
User fees NIMCHS & Mobil Park 74701	0.00	25,286.00	-25,286.00	0.0%
Sewer (Moss Landing) REVENUE				
Property Taxes	0.00	27,333.32	-27,333.32	0.0%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
MRWPCA Sanitation Fees	9,244.33	58,000.00	-48,755.67	15.94%
Interest Earned	602.55	333.32	269.23	180.77%
Total Sewer (Moss Landing) REVENUE	9,846.88	85,666.64	-75,819.76	11.49%

Total Income 385,966.96 780,469.36 **-394,502.40** 49.45%

Expense	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Water Operation Expense				
General Operations Expense				
Shop Supplies	68.88	333.32	-264.44	20.67%
Small Tools	89.34	1,000.00	-910.66	8.93%
Operators Uniforms	437.55	550.00	-112.45	79.56%
Cellular Phones	251.59	300.00	-48.41	83.86%
Operators Certifications	0.00	200.00	-200.00	0.0%
Water Testing Fees	1,118.00	1,666.68	-548.68	67.08%
Backflow Testing	0.00	333.32	-333.32	0.0%
Water System Fees	0.00	2,333.32	-2,333.32	0.0%
Total General Operations Expense	1,965.36	6,716.64	-4,751.28	29.26%

Well Sites Expense				
Utilities - P G & E	32,349.77	31,666.68	683.09	102.16%
Pump Repair/Maintenance	2,593.36	1,166.68	1,426.68	222.29%
Supplies for Pumps & Well Site	3,839.81	2,333.32	1,506.49	164.56%
Generators Repairs/Maintenance	0.00	666.68	-666.68	0.0%
Tank Repair/Maintance	0.00	333.32	-333.32	0.0%
Building Repair/Maintenance	0.00	333.32	-333.32	0.0%
Chlorine/Softener Repair/Main	593.74	1,000.00	-406.26	59.37%
Well Sites - Other Expense	956.01	1,000.00	-43.99	95.6%
Total Well Sites Expense	40,332.69	38,500.00	1,832.69	104.76%

Valve Expense				
Valve - Supplies	0.00	166.68	-166.68	0.0%
Valve - Repair/Maintenance	0.00	333.32	-333.32	0.0%
Total Valve Expense	0.00	500.00	-500.00	0.0%

Meter Expense				
Meter - Supplies	83.93	1,066.68	-982.75	7.87%
Meter - Repair/Maintenance	23,416.83	6,000.00	17,416.83	390.28%
Total Meter Expense	23,500.76	7,066.68	16,434.08	332.56%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Hydrant Expense				
Hydrant - Supplies	0.00	333.32	-333.32	0.0%
Hydrant - Repair Maintenance	0.00	333.32	-333.32	0.0%
Total Hydrant Expense	0.00	666.64	-666.64	0.0%
Water Lines Expense				
Water Lines - Supplies	139.89	866.68	-726.79	16.14%
Water Lines - Repair/Main	3,560.00	2,000.00	1,560.00	178.0%
Total Water Lines Expense	3,699.89	2,866.68	833.21	129.07%
Depreciation Expense	72,570.32	97,333.32	-24,763.00	74.56%
Automobile Expense				
Fuel	378.61	800.00	-421.39	47.33%
Auto - Repair/Maintenance	460.63	833.32	-372.69	55.28%
Total Automobile Expense	839.24	1,633.32	-794.08	51.38%
Payroll Expense Water Operation				
Operators Water Wages	21,673.00	23,153.00	-1,480.00	93.61%
Total Payroll Expense Water Operation	21,673.00	23,153.00	-1,480.00	93.61%
Total Water Operation Expense	164,581.26	178,436.28	-13,855.02	92.24%
Water Administrative Expense				
Billing Expense				
Postage	5,070.09	3,166.68	1,903.41	160.11%
Billing Supplies	7,428.30	3,000.00	4,428.30	247.61%
Toilet Rebate	0.00	950.00	-950.00	0.0%
Bad Debt Write Off's	0.00	466.68	-466.68	0.0%
Other Billing Expense	2,187.60	1,166.68	1,020.92	187.51%
Total Billing Expense	14,685.99	8,750.04	5,935.95	167.84%
Utilities Expense				
Utilities - P G & E	327.43	550.00	-222.57	59.53%
Utilities - Telephones	576.45	650.00	-73.55	88.69%
Utilities - Disposal	54.36	58.32	-3.96	93.21%
Utilities - M R W P C A	19.36	21.68	-2.32	89.3%
Total Utilities Expense	977.60	1,280.00	-302.40	76.38%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Insurance Expense				
Insurance - Auto & General	3,439.32	3,866.68	-427.36	88.95%
Total Insurance Expense	3,439.32	3,866.68	-427.36	88.95%
Bond, Loan & Certif Expense				
Assessment Bond Cost Amort Exp	0.00	164.32	-164.32	0.0%
Assessment Bond Interest Expense	0.00	2,133.32	-2,133.32	0.0%
Wildlan Assessment Bond Admin Fee	1,237.06	966.68	270.38	127.97%
Total Bond, Loan & Certif Expense	1,237.06	3,264.32	-2,027.26	37.9%
Office Expense				
Office Supplies	876.21	833.32	42.89	105.15%
Office Equipment	0.00	666.68	-666.68	0.0%
Misc Office Expense	49.51	833.32	-783.81	5.94%
Alarm Monitoring Service	173.70	266.68	-92.98	65.13%
Property Taxes	490.06	200.00	290.06	245.03%
Computer Programs/Upgrades	3,054.67	1,666.68	1,387.99	183.28%
Bank Fees	139.95	166.68	-26.73	83.96%
Credit Card Fees	432.61	500.00	-67.39	86.52%
Seminars/Training/Staff	901.62	1,000.00	-98.38	90.16%
Seminar/Training/Directors	1,357.14	1,000.00	357.14	135.71%
Journals/Subscriptions	0.00	50.00	-50.00	0.0%
Membership Dues	1,319.83	3,500.00	-2,180.17	37.71%
Office Repairs/Maintenance	172.57	1,000.00	-827.43	17.26%
Building Maintenance	0.00	1,000.00	-1,000.00	0.0%
Total Office Expense	8,967.87	12,683.36	-3,715.49	70.71%
Payroll Expenses				
Wages - General Manager	21,911.85	21,522.32	389.53	101.81%
Wages - Administrative	23,749.26	25,694.68	-1,945.42	92.43%
Insurance - Workers Comp	3,986.87	1,716.68	2,270.19	232.24%
Employee Health Benefits	22,695.16	19,744.68	2,950.48	114.94%
PERS Retirement Benefits	11,940.48	7,000.00	4,940.48	170.58%
Employee Life Insurance	161.20	178.32	-17.12	90.4%
FICA Expense	5,136.43	5,216.68	-80.25	98.46%
Retired Employee Benefits	1,116.04	1,016.68	99.36	109.77%
OPEB-Water Post Employment Medical Expense	0.00	2,550.00	-2,550.00	0.0%
Total Payroll Expenses	90,697.29	84,640.04	6,057.25	107.16%
Consulting Expense				
Legal Fees	1,061.61	4,333.32	-3,271.71	24.5%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Engineering Fees	6,668.75	10,000.00	-3,331.25	66.69%
Director Fees	720.00	900.00	-180.00	80.0%
Accounting Fees	20.00	2,333.32	-2,313.32	0.86%
Other Consulting Fees	585.00	4,166.68	-3,581.68	14.04%
Total Consulting Expense	9,055.36	21,733.32	-12,677.96	41.67%
Total Water Administrative Expense	129,060.49	136,217.76	-7,157.27	94.75%
Zone 1 Operation Expense				
General Operation Expense	46.74	333.32	-286.58	14.02%
Shop Supplies	20.49	500.00	-479.51	4.1%
Small Tools	340.33	400.00	-59.67	85.08%
Operators Uniforms	0.00	166.68	-166.68	0.0%
Operators Certifications	195.68	233.32	-37.64	83.87%
Cellular Phones	603.24	1,633.32	-1,030.08	36.93%
Total General Operation Expense				
Lift Station Expense				
Sewer Utilities PG & E	1,130.08	1,216.68	-86.60	92.88%
Lift Station Repair/Maintenance	1,451.88	1,166.68	285.20	124.45%
Supplies for Pump Station	100.99	333.32	-232.33	30.3%
Permit Fee for Generators	334.00	133.32	200.68	250.53%
Building Repair/Maintenance	0.00	333.32	-333.32	0.0%
Total Lift Station Expense	3,016.95	3,183.32	-166.37	94.77%
Sewer Depreciation Expense	20,801.00	20,818.68	-17.68	99.92%
Automobile Expense				
Fuel for Trucks	378.61	733.32	-354.71	51.63%
Auto- Repair/Maintenance	392.70	1,333.32	-940.62	29.45%
Other Auto Expense	0.00	166.68	-166.68	0.0%
Total Automobile Expense	771.31	2,233.32	-1,462.01	34.54%
Payroll Expense-Operation				
Operators Zone 1 Wages	16,353.81	18,008.00	-1,654.19	90.81%
Total Payroll Expense-Operation	16,353.81	18,008.00	-1,654.19	90.81%
Sewer Line Expense				
Sewer Line-Repair/Maintenance	0.00	3,333.32	-3,333.32	0.0%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Total Sewer Line Expense	0.00	3,333.32	-3,333.32	0.0%
Storm drain Expense				
Storm drain-Supplies	0.00	333.32	-333.32	0.0%
Storm drain-Repair/Maintenance	602.50	1,000.00	-397.50	60.25%
Total Storm drain Expense	602.50	1,333.32	-730.82	45.19%
Storm drain Automobile Expense				
Storm drain Fuel for Trucks	108.17	300.00	-191.83	36.06%
Total Storm drain Automobile Expense	108.17	300.00	-191.83	36.06%
Total Zone 1 Operation Expense	42,256.98	50,843.28	-8,586.30	83.11%
Zone 1 Administrative Expense				
Office Expense				
Office Supplies	624.84	733.32	-108.48	85.21%
Office Equipment	0.00	333.32	-333.32	0.0%
Misc. Office Expense	10.90	533.32	-522.42	2.04%
Computer Program/Upgrade	306.17	666.68	-360.51	45.93%
Office Repair/Maintenance	134.24	433.32	-299.08	30.98%
Alarm Monitoring Service	135.10	166.68	-31.58	81.05%
Property Taxes	176.66	116.68	59.98	151.41%
Seminars/Training/Staff	646.82	833.32	-186.50	77.62%
Seminar/Training/Directors	1,055.55	833.32	222.23	126.67%
Journals/Subscriptions	0.00	16.68	-16.68	0.0%
Membership Dues	898.20	1,600.00	-701.80	56.14%
Building Maintenance	0.00	666.68	-666.68	0.0%
Bad Debt Write Offs-Sewer Fund	0.00	166.68	-166.68	0.0%
Total Office Expense	3,988.48	7,100.00	-3,111.52	56.18%
Payroll Expense Admin				
Wages Zone 1 GM	17,042.58	16,739.68	302.90	101.81%
Wages Zone 1 Admin	18,337.68	18,801.00	-463.32	97.54%
Insurance - Workers Comp	3,100.90	1,166.68	1,934.22	265.79%
Employee Health Benefits	17,651.83	15,357.00	2,294.83	114.94%
FICA Expense	3,948.32	4,083.32	-135.00	96.69%
PERS Retirement Benefits	9,287.06	5,577.32	3,709.74	166.52%
OPEB-Sewer Post Employment Cost	0.00	1,983.32	-1,983.32	0.0%
Employee Life Insurance	125.36	138.32	-12.96	90.63%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Total Payroll Expense Admin	69,493.73	63,846.64	5,647.09	108.85%
Utilities Expense				
Utilities - PG&E	278.48	490.00	-211.52	56.83%
Utilities - Telephones	448.36	510.68	-62.32	87.8%
Utilities - Disposal	42.28	45.00	-2.72	93.96%
Utilities - MRWPCA	15.06	17.32	-2.26	86.95%
Total Utilities Expense	784.18	1,063.00	-278.82	73.77%
Sewer Consulting Expense				
Sewer Legal Fees	481.06	666.68	-185.62	72.16%
Sewer Engineer Fees	0.00	1,000.00	-1,000.00	0.0%
Sewer Accounting Fees	0.00	2,266.68	-2,266.68	0.0%
Sewer Other Consulting Fees	455.00	666.68	-211.68	68.25%
Director Fees	560.00	700.00	-140.00	80.0%
Total Sewer Consulting Expense	1,496.06	5,300.04	-3,803.98	28.23%
Insurance Expense				
Insurance- Auto & General	2,675.00	3,050.00	-375.00	87.71%
Total Insurance Expense	2,675.00	3,050.00	-375.00	87.71%
Bond, Loan & Certif. Expense				
Investment Expense/Services	0.00	16.68	-16.68	0.0%
CSA 14-CCSD Amortization Expense	0.00	1,374.00	-1,374.00	0.0%
Willdan CSA 14 Assessment Admin Fee	348.08	533.32	-185.24	65.27%
Unrealized Gain/Loss Investment	11,493.16	833.32	10,659.84	1,379.2%
Total Bond, Loan & Certif. Expense	11,841.24	2,757.32	9,083.92	429.45%
Storm drain Consulting Expense				
Storm drain Legal Fees	0.00	266.68	-266.68	0.0%
Stormdrain Engineer Fees	0.00	666.68	-666.68	0.0%
Storm drain Other Consulting Fees	0.00	166.68	-166.68	0.0%
Total Storm drain Consulting Expense	0.00	1,100.04	-1,100.04	0.0%
Total Zone 1 Administrative Expense	90,278.69	84,217.04	6,061.65	107.2%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Zone 1 Other Operation & Maint Expense				
Street Light Utility Cost	12,609.23	13,500.00	-890.77	93.4%
Castroville Sign Maintenance	0.00	466.68	-466.68	0.0%
Pedestrian Over Cross Maintenance	0.00	333.32	-333.32	0.0%
Total Zone 1 Other Operation & Maint Expense	12,609.23	14,300.00	-1,690.77	88.18%
Zone 1 Recreational Expense				
No. Co. Rec & Park District	76,674.50	50,283.00	26,391.50	152.49%
Total Zone 1 Recreational Expense	76,674.50	50,283.00	26,391.50	152.49%
Zone 2 Operation Expense				
General Operation Expense				
Shop Supplies	20.46	166.68	-146.22	12.28%
Small Tools	20.49	166.68	-146.19	12.29%
Operators Uniforms	97.28	166.68	-69.40	58.36%
Cellular Phones	55.91	66.68	-10.77	83.85%
Total General Operation Expense	194.14	566.72	-372.58	34.26%
Lift Station Expense				
Utilities	2,654.10	2,900.00	-245.90	91.52%
Lift Station Repair/Maintenance	13.59	1,000.00	-986.41	1.36%
Supplies for Pump Station	64.54	333.32	-268.78	19.36%
Building Repair/Maintenance	0.00	166.68	-166.68	0.0%
Total Lift Station Expense	2,732.23	4,400.00	-1,667.77	62.1%
Sewer Depreciation Expense	4,789.68	4,683.32	106.36	102.27%
Automobile Expense				
Fuel for Trucks	108.17	333.32	-225.15	32.45%
Auto-Repair/Maintenance	144.91	833.32	-688.41	17.39%
Other Auto Expense	0.00	166.68	-166.68	0.0%
Total Automobile Expense	253.08	1,333.32	-1,080.24	18.98%
Payroll Expense-Operations				
Operator Zone 2 Wages	4,925.78	5,145.00	-219.22	95.74%
Total Payroll Expense-Operations	4,925.78	5,145.00	-219.22	95.74%
Sewer Line Expense				
Sewer Line-Repair/Maintenance	0.00	666.68	-666.68	0.0%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Total Sewer Line Expense	0.00	666.68	-666.68	0.0%
Storm Drain Expense				
Storm drain-Supplies	0.00	166.68	-166.68	0.0%
Storm drain-Repair/Maintenance	0.00	666.68	-666.68	0.0%
Total Storm Drain Expense	0.00	833.36	-833.36	0.0%
Total Zone 2 Operation Expense	12,894.91	17,628.40	-4,733.49	73.15%
Zone 2 Administrative Expense				
Office Expense	301.59	100.00	201.59	301.59%
Seminar/Training/Directors	256.63	366.68	-110.05	69.99%
Membership Dues	186.09	166.68	19.41	111.65%
Office Supplies	0.00	100.00	-100.00	0.0%
Office Equipment	723.11	166.68	556.43	433.83%
Misc. Office Expense	0.00	100.00	-100.00	0.0%
Building Maintenance	87.50	166.68	-79.18	52.5%
Computer Program/Upgrade	38.32	100.00	-61.68	38.32%
Office Repair/Maintenance	38.60	66.68	-28.08	57.89%
Alarm Monitoring Services	0.00	16.68	-16.68	0.0%
Property Taxes	185.81	100.00	85.81	185.81%
Seminars/Training/Staff	1,817.65	1,450.08	367.57	125.35%
Total Office Expense	4,869.36	4,782.68	86.68	101.81%
Payroll Expense Administration	5,009.76	3,342.32	1,667.44	149.89%
Wages- Zone 2 GM	885.97	400.00	485.97	221.49%
Wages-Zone 2 Admin	5,043.36	4,387.68	655.68	114.94%
Insurance Workers Comp	2,653.42	1,532.32	1,121.10	173.16%
Employee Health Benefits	35.84	39.32	-3.48	91.15%
PERS Retirement Benefits	0.00	566.68	-566.68	0.0%
Employee Life Insurance	1,127.13	1,133.32	-6.19	99.45%
Other Post Retirement Benefits	19,624.84	16,184.32	3,440.52	121.26%
Total Payroll Expense Administration	644.03	400.00	244.03	161.01%
Consulting Expense	757.50	333.32	424.18	227.26%
Consulting Fees	0.00	500.00	-500.00	0.0%
Sewer Engineer Fees	97.80	333.32	-235.52	29.34%
Sewer Accounting Fees				
Sewer Legal Fees				

Castroville Commu. Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Director Fees	160.00	200.00	-40.00	80.0%
Total Consulting Expense	1,659.33	1,766.64	-107.31	93.93%
Utilities Expense				
Utilities-PG&E	82.52	140.00	-57.48	58.94%
Utilities-Telephone	128.10	150.00	-21.90	85.4%
Utilities-Disposal	12.08	16.68	-4.60	72.42%
Utilities-MRWPCA	4.30	5.68	-1.38	75.7%
Total Utilities Expense	227.00	312.36	-85.36	72.67%
Insurance Expense				
Insurance-Auto & General	764.28	854.68	-90.40	89.42%
Total Insurance Expense	764.28	854.68	-90.40	89.42%
Total Zone 2 Administrative Expense	24,093.10	20,568.08	3,525.02	117.14%
Zone 2 Other Oper & Main Expense				
Open Space Main-Outside Services	0.00	800.00	-800.00	0.0%
Street Light Utility Cost	1,502.35	1,483.32	19.03	101.28%
Road Repair	0.00	333.32	-333.32	0.0%
Street Signage	0.00	333.32	-333.32	0.0%
Total Zone 2 Other Oper & Main Expense	1,502.35	2,949.96	-1,447.61	50.93%
Sewer Zone 3 Operation & Maint Expense				
General Operation Expense	20.43	166.68	-146.25	12.26%
Shop Supplies	20.47	83.32	-62.85	24.57%
Small Tools	97.15	150.00	-52.85	64.77%
Operators Uniforms	0.00	116.68	-116.68	0.0%
Operators Certifications	55.90	66.68	-10.78	83.83%
Cellular Phones	193.95	583.36	-389.41	33.25%
Total General Operation Expense	2,917.58	3,150.00	-232.42	92.62%
Lift Station Expense				
Sewer Utilities PG&E	0.00	1,333.32	-1,333.32	0.0%
Lift Station Repair/Maintenance	0.00	166.68	-166.68	0.0%
Supplies for Pump Station	2,917.58	4,650.00	-1,732.42	62.74%
Total Lift Station Expense	7,957.32	6,342.68	1,614.64	125.46%
Sewer (Moss Landing) Zone 3 Depreciation Expense				

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Automobile Expense				
Fuel for Trucks	108.16	400.00	-291.84	27.04%
Repair/Maintenance	143.28	666.68	-523.40	21.49%
Other Auto Expense	0.00	166.68	-166.68	0.0%
Total Automobile Expense	251.44	1,233.36	-981.92	20.39%
Payroll Expense-Operations				
Operators-Moss Landing Wages Zone 3	4,897.88	5,145.00	-247.12	95.2%
Total Payroll Expense-Operations	4,897.88	5,145.00	-247.12	95.2%
Sewer Line Expense				
Sewer Line-Repair Maintenance	0.00	2,333.32	-2,333.32	0.0%
Total Sewer Line Expense	0.00	2,333.32	-2,333.32	0.0%
Total Sewer Zone 3 Operation & Maint Expense	16,218.17	20,287.72	-4,069.55	79.94%
Zone 3 Administrative Expense				
Office Expense				
Office Supplies	182.58	166.68	15.90	109.54%
Office Equipment	0.00	100.00	-100.00	0.0%
Misc. Office Expense	3.11	166.68	-163.57	1.87%
computer Programs/Upgrade	87.46	200.00	-112.54	43.73%
Office Repair/Maintenance	38.30	100.00	-61.70	38.3%
alarm Monitoring Service	38.60	66.68	-28.08	57.89%
Property Taxes	20.00	4.17	15.83	479.62%
Seminars/Training/Staff	183.80	100.00	83.80	183.8%
Seminars/Training/Directors	301.58	66.68	234.90	452.28%
Membership Dues	256.62	433.32	-176.70	59.22%
Building Maintenance	0.00	100.00	-100.00	0.0%
Total Office Expense	1,112.05	1,504.21	-392.16	73.93%
Payroll Expense Administration				
Wages Zone 3 GM	4,869.36	4,782.68	86.68	101.81%
Wages Zone 3 Admin	5,009.76	3,342.32	1,667.44	149.89%
Insurance-Workers Comp	885.99	400.00	485.99	221.5%
Employee Health Benefits	5,043.34	4,387.68	655.66	114.94%
FICA Expense	1,127.13	1,133.32	-6.19	99.45%
PERS Retirement Benefits	2,653.42	1,532.32	1,121.10	173.16%

Castroville Community Services District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
Other Post Employment Benefits	0.00	566.68	-566.68	0.0%
Employee Life Insurance	35.80	39.32	-3.52	91.05%
Total Payroll Expense Administration	19,624.80	16,184.32	3,440.48	121.26%
Utilities Expense				
Utilities-PG&E	82.52	140.00	-57.48	58.94%
Utilities-Telephone	128.07	150.00	-21.93	85.38%
Utilities-Disposal	12.12	16.68	-4.56	72.66%
Utilities-MRWPCA	4.28	5.68	-1.40	75.35%
Total Utilities Expense	226.99	312.36	-85.37	72.67%
Sewer Consulting Expense				
Sewer Legal Fees	1,086.53	2,000.00	-913.47	54.33%
Sewer Engineer Fees	0.00	2,333.32	-2,333.32	0.0%
Sewer Accounting Fees	0.00	500.00	-500.00	0.0%
Sewer Other Consulting Fees	130.00	266.68	-136.68	48.75%
Director Fees	160.00	200.00	-40.00	80.0%
Total Sewer Consulting Expense	1,376.53	5,300.00	-3,923.47	25.97%
Insurance Expense				
Insurance-Auto & General	764.28	854.68	-90.40	89.42%
Total Insurance Expense	764.28	854.68	-90.40	89.42%
Total Zone 3 Administrative Expense	23,104.65	24,155.57	-1,050.92	95.65%
Total Expense	593,274.33	599,887.09	-6,612.76	98.9%
Net Income	-207,307.37	180,582.27	-387,889.64	-114.8%



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
11/14/16	0.68	0.66	176
11/15/16	0.68	0.66	177
11/16/16	0.68	0.66	181
11/17/16	0.68	0.66	179
11/18/16	0.68	0.66	177
11/19/16	0.68	0.66	177
11/20/16	0.68	0.66	177
11/21/16	0.68	0.66	173
11/22/16	0.68	0.66	172
11/23/16	0.68	0.66	169
11/24/16	0.68	0.66	169
11/25/16	0.68	0.67	169
11/26/16	0.68	0.67	169
11/27/16	0.68	0.67	169
11/28/16	0.68	0.67	169
11/29/16	0.68	0.67	167
11/30/16	0.69	0.67	167
12/01/16	0.70	0.67	176
12/02/16	0.70	0.67	177
12/03/16	0.70	0.67	177
12/04/16	0.70	0.67	177
12/05/16	0.70	0.67	177
12/06/16	0.70	0.67	177
12/07/16	0.70	0.67	180
12/08/16	0.71	0.67	182
12/09/16	0.71	0.67	184
12/10/16	0.71	0.67	184
12/11/16	0.71	0.67	184
12/12/16	0.71	0.67	181
12/13/16	0.71	0.67	182
12/14/16	0.72	0.67	181

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

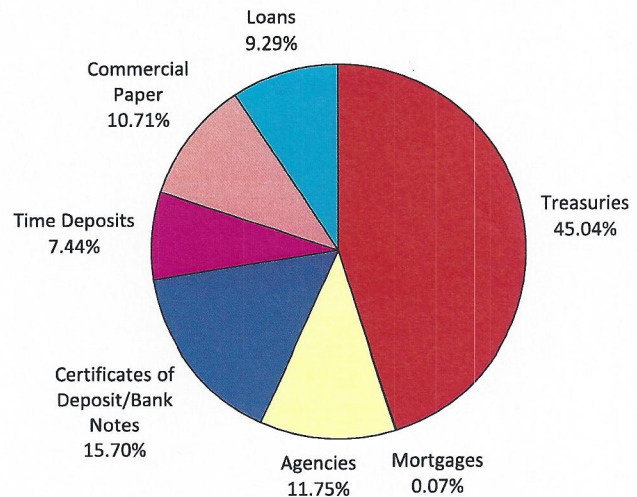
Quarter Ending 09/30/16

Apportionment Rate: 0.60%
 Earnings Ratio: .0001651908048883
 Fair Value Factor: 1.000306032
 Daily: 0.65%
 Quarter to Date: 0.61%
 Average Life: 165

PMIA Average Monthly Effective Yields

Nov 2016 0.678%
 Oct 2016 0.654%
 Sep 2016 0.634%

**Pooled Money Investment Account
Portfolio Composition
11/30/16
\$70.4 billion**



Based on data available as of 12/14/2016

**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of November 30, 2016

Ending balance as of October 31, 2016 \$10,044,707.40

RABOBANK, GENERAL FUND - Revenue and Expenses

Beginning Balance	107,855.65
Water Receipts	77,193.77
Water-Miscellaneous Receipts	2,235.94
Interest Earned	1.73
Expenses (Checks Written)	(108,808.35)
Misc Revenue Over or Short	0.34
Voided Check #23570	100.00
Credit Card Fees	(130.33)
Ending Balance for General Fund	<u>78,448.75</u>

RABOBANK, CUSTOMER DEPOSIT FUND

Beginning Balance	59,987.51
New Deposits (opened accounts)	240.00
Interest Earned	1.00
Deposits Returned or Applied to Accounts	(300.00)
Ending Balance for Customer Deposit Fund	<u>59,928.51</u>

LAIF FUND

Beginning Balance	<u>7,219,644.17</u>
Ending Balance for LAIF	<u>7,219,644.17</u>

CAMP FUND

Beginning Balance Sewer (Zone 1) Capital Improv Account	113,310.06
Monthly Interest Earned	60.85
Ending Balance Camp Federal Security Account	<u>113,370.91</u>
Beginning Balance Sewer (Zone 1) Reserves Account	224,166.01
Monthly Interest Earned	120.39
Ending Balance CAMP Federal Security Account	<u>224,286.40</u>

Cal TRUST-INVESTMENT

Beginning Balance Sewer (Zone 1) Medium-Term Account	2,319,744.00
Income Distribution	2,021.12
Unrealized GAIN (Loss)	(9,213.36)
Ending Balance Cal TRUST	<u>2,312,551.76</u>

New Balance as of November 30, 2016	10,008,230.50
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Castroville Community Services District

List of Checks for November 2016

Date	Number	Name	Memo	Amount
General Fund Checking				
11/1/2016	23810	CalPERS - Health Benefits	Employee Medical Benefits	\$ 9,542.96 ✓
11/10/2016	23811	ACWA JPIA	Employee Dental/Vision/EAP	\$ 958.49
11/10/2016	23812	Aramark Uniform Service	Operator Uniforms & Mats	\$ 236.87
11/10/2016	23813	AT&T	Telephone Service	\$ 238.57
11/10/2016	23814	CA Water Service Company	Water Meters a Lift Stations Zone 2	\$ 72.74
11/10/2016	23815	Campos Auto Collision	Repair Dent on Yaris	\$ 1,226.62 ✓
11/10/2016	23816	Carmel Marian Corporation	Garbage Disposal Fees	\$ 30.21
11/10/2016	23817	Castroville Hardware	Parts & Supplies	\$ 32.23
11/10/2016	23818	Exxon Mobile	Fuel for Trucks	\$ 297.73
11/10/2016	23819	Gonzalez Auto Service & Smog	Smog Truck	\$ 73.50
11/10/2016	23820	HD Supply Waterworks	Meter-Registers	\$ 1,032.11
11/10/2016	23821	Hinricher, Douglas & Porter LLP	Annual Audit Report	\$ 13,350.00 ✓
11/10/2016	23822	Miguel A. Garcia	Cellular Phone Reimbursement	\$ 25.00
11/10/2016	23823	MNS Engineers, Inc	Engineer Fees for Well 5 & Misc.	\$ 4,595.00 ✓
11/10/2016	23824	Monterey Bay Analytical Services	Water Testing Fees	\$ 1,440.00
11/10/2016	23825	Monterey Bay Analytical Services	Training Operator Class-Miguel	\$ 35.00
11/10/2016	23826	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 578.50
11/10/2016	23827	Pacific Gas & Electric	Moss Landing Lift Stations	\$ 881.94
		continued	Steel Garage	\$ 13.83
11/10/2016	23828	PERS-Employer Contributions	Bi-Weekly Retirement Benefits	\$ 1,292.82
11/10/2016	23829	Praxair Distribution Inc.	Well Site Supplies	\$ 272.62
11/10/2016	23830	Principal Life Group	Employees Life Insurance	\$ 89.55
11/10/2016	23831	Redshift Internet Services	DSL Services	\$ 69.99
11/10/2016	23832	Sierra Chemical	Well Site Supplies	\$ 585.56
11/10/2016	23833	Sorrelle Investments, LLC	Over Payment on Closed Account	\$ 18.97
11/10/2016	23834	Visa-Eric	CSDA Conference Travel Exp-Eric	\$ 636.13
		continued	Misc. Lunch Meetings, Board Snack	\$ 71.17
11/10/2016	23835	Visa-Lidia	Monthly Web Page Service	\$ 124.95
		continued	Operators Cellular Phones	\$ 73.39
		continued	CSDA Conference Travel Exp-Lidia	\$ 605.19
11/10/2016	23836	Visa-Roberto	Back Up Battery for Pump Station	\$ 60.01
		continued	VFD for Pump #2-Sewer Zone 3	\$ 497.79
	23837-			
11/10/2016	13841	District Employees'	Bi-Weekly Net Payroll	\$ 9,989.44 ✓
11/10/2016	23842	EDD	Bi-Weekly Payroll Taxes	\$ 772.06
11/10/2016	23843	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,088.58
11/10/2016	23844	VALIC	Bi-Weekly Deferred Comp	\$ 1,265.00
11/11/2016	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 3,947.92
11/21/2016	23845	A & B Fire Protection & Safety	Maintenance of Fire Extinguishers	\$ 220.55
11/21/2016	23846	Adriana Melgoza	11-15-2016 Board Meeting	\$ 100.00
11/21/2016	23847	Castroville Auto Parts	Parts & Supplies	\$ 152.40
11/21/2016	23848	Computer Guy-Tom Fish	Maintenance on Computer-GM	\$ 180.00
11/21/2016	23849	CWEA	Collection System Maint-Roberto	\$ 83.00
11/21/2016	23850	Hach Company	Water Testing Supplies	\$ 65.75
11/21/2016	23851	James R. Cochran	11-15-2016 Board Meeting	\$ 100.00
11/21/2016	23852	Martin Morales	Over Payment on Closed Account	\$ 21.46
11/21/2016	23853	Monterey County-Tax Collector	Property Taxes	\$ 20.00
11/21/2016	23854	Monterey County Weekly	Classified for Bids- New Jetter	\$ 759.45

List of Checks for November 2016

Date	Number	Name	Memo	Amount
General Fund Checking				
11/21/2016	23855	Pacific Gas & Electric	Lift Stations Zone 1 & 2	\$ 1,082.84
		continued	Street Lights Zone 1 & 2	\$ 4,015.94
		continued	Well Sites	\$ 8,071.81
		continued	Office	\$ 191.91
11/21/2016	23856	Peninsula Fence Co.	Chain Line Fence Repair	\$ 2,390.00
11/21/2016	23857	PERS-Employer Contributions	Bi-Weekly Retirement Benefits	\$ 1,292.82
11/21/2016	23858	Ronald J. Stefani	11-15-2016 Board Meeting	\$ 100.00
11/21/2016	23859	Silvestre Montejano	11-15-2016 Board Meeting	\$ 100.00
11/21/2016	23860	Sprint	Long Distance Telephone Service	\$ 21.42
11/21/2016	23861	Valley Valves & Pumps	Motor 25HP for Booster #3 Site 4	\$ 3,314.63
11/21/2016	23862	West Valley Construction	Repair 5 Water Leaks	\$ 13,350.00
	23863-			
11/23/2016	23867	District Employees'	Bi-Weekly Net Payroll	\$ 9,983.63
11/23/2016	23868	EDD	Bi-Weekly Payroll Taxes	\$ 770.42
11/23/2016	23869	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,088.58
11/23/2016	23870	VALIC	Bi-Weekly Deferred Comp	\$ 1,265.00
11/25/2016	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 3,944.30
Total General Fund-Checking				\$ 108,808.35
Customer Deposit Fund				
11/30/2016	3713	Gaukel Enterprises	Deposit Refund	\$ 22.67
11/30/2016	3714	Cornelio Torres	Deposit Refund	\$ 49.70
11/30/2016	3715	Andrew Amaral	Deposit Refund	\$ 60.00
11/30/2016	3716	Erika Esquivel	Deposit Refund	\$ 30.06
11/30/2016	3717	Brett Fredericks	Deposit Refund	\$ 48.64
11/30/2016	3718	Castroville CSD	Deposit Refund	\$ 88.93
Total Customer Deposit Fund				\$ 300.00

Calendar for Year 2017 (United States)

<p>January</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p> <p>5:● 12:○ 19:● 27:●</p>	<p>February</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28</p> <p>3:● 10:○ 18:● 26:●</p>	<p>March</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p> <p>5:● 12:○ 20:● 27:●</p>
<p>April</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p> <p>3:● 11:○ 19:● 26:●</p>	<p>May</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p> <p>2:● 10:○ 18:● 25:●</p>	<p>June</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p> <p>1:● 9:○ 17:● 23:● 30:○</p>
<p>July</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p> <p>9:○ 16:● 23:● 30:○</p>	<p>August</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p> <p>7:○ 14:● 21:● 29:○</p>	<p>September</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>6:○ 13:● 20:● 27:○</p>
<p>October</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p> <p>5:○ 12:● 19:● 27:○</p>	<p>November</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30</p> <p>4:○ 10:● 18:● 26:○</p>	<p>December</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p> <p>3:○ 10:● 18:● 26:○</p>

Holidays:			
Jan 1	New Year's Day	Nov 11	Veterans Day
Jan 2	'New Year's Day' observed	May 29	Memorial Day
Jan 16	Martin Luther King Day	Jul 4	Independence Day
Feb 20	Presidents' Day	Sep 4	Labor Day
		Oct 9	Columbus Day (Most regions)
		Nov 23	Thanksgiving Day
		Dec 25	Christmas Day

Calendar generated on www.timeanddate.com/calendar