

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
September 21, 2021

President James Cochran called the meeting to order at 5:14 p.m. The meeting started late due to technical difficulties.

ROLL CALL:

Directors Present (Virtual GoToMeeting): President James Cochran, Vice President Glenn Oania, Director Cosme Padilla, Adrianna Melgoza and Director Ron Stefani

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest:

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by President James Cochran.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Glenn Oania and seconded by Ron Stefani to approve the minutes of the August 17, 2021 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES:	5	Directors:	Cochran, Stefani, Melgoza, Oania and Padilla
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Communication from Rudy Fisher to Monterey One Water regarding Agenda item regarding the three-way agreement between Cal Am, the Monterey Peninsula Water Management District (MPWMD), and Monterey One Water
2. Letters to the Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) Advisory Committee from: Farm Bureau Monterey, Monterey County Vinters and Growers Association, Grower-Shipper Association of Central California and the Salinas Basin Water Alliance regarding SVBGSA Advisory Committee Meeting 7/15/2021, Agenda Item 4.c Pumping from New Wells in the Deep Aquifers

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *CalEPA* – Monterey One Water fined \$800,000 for releasing wastewater into Monterey Bay
2. *Monterey Herald* – County Supes approve vaccine mandate
3. *www.SHRM.org* – Employers React to Workers Who Refuse Vaccination as COVID-19 Cases Rise

Informational items accepted as presented

PRESENTATIONS:

1. General update on the Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) activities and the five GSP's that are up for approval this January 2022. – Due to the meeting starting late due to technical difficulties, Donna Meyers, General Manager (SVBGSA) was not able to attend as she had another meeting to attend at 5:00 p.m. General Manager Eric Tynan will see if she can reschedule and attend next month's board meeting, October 19, 2021.

NEW BUSINESS:

1. Implement Section D. Level 2 Water Supply Shortage (21%-35% reduction) per Ordinance No. 65 – General Manager Eric Tynan informed the Board that Ordinance No. 65 can be viewed on pages 31-42 of this board packet and due to the ongoing dry conditions in California the District Board of Directors should consider implementing a Level 2 Water Supply Shortage (21%-35% reduction). The Board all concurred that a water supply shortage exists due to the drought and consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions. After some discussion, a motion is made by Glenn Oania and seconded by James Cochran to Implement Section D. Level 2 Water Supply Shortage (21%-35% reduction) per Ordinance No. 65 to take effect immediately. The motion carried by the following roll call votes:

AYES: 5 Directors: Cochran, Stefani, Melgoza, Oania and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

2. Implement COVID-19 Vaccination Policy – General Manager Eric Tynan advised the Board that the COVID-19 Vaccination Policy can be viewed on page 43 of this board packet. Currently, all but 1 District employee is fully vaccinated. Under existing state and federal laws, employers are under an affirmative duty to provide and maintain a hazard-free workplace especially with regard to the COVID-19 virus. Per Director Adriana Melgoza, due to employment laws before any decision is made, District Legal Counsel Christine Kemp needs to be present at the board meeting. Director Glenn Oania also wanted the unvaccinated District employee to be able to voice his/her concerns to the Board. For these reasons, they both recommend to table this item. The Board all concurred to table this item. A motion is made by Cosme Padilla and seconded by Glenn Oania to table implementing the COVID-19 Vaccination Policy until next month's regularly scheduled board meeting. The motion carried by the following roll call votes:

AYES: 5 Directors: Cochran, Stefani, Melgoza, Oania and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

3. Monterey One Water (M1W), Supplemental Environmental Project, Private Later Rehabilitation Project for Castroville CSD \$790,000 (Project is part of an enforcement action by the Central Coast Water Board) - General Manager Eric Tynan let the Board know that this project will benefit Castroville property owners with their private sewer lateral line repair and replacement within the Disadvantage Community (DAC). Castroville CSD will assist with information needed by M1W and M1W will select which lateral lines to inspect and repair for private property owners. The Supplemental Environmental Project can be viewed on pages 45-48 of this board packet. It is fantastic that M1W selected the community of Castroville for use of these funds.

4. Consider approving MNS Engineers Fee Proposal to provide grant writing services in conjunction with the Building Resilient Infrastructure and Communities Program (Emergency Deep Aquifer Well No. 6 Project) not to exceed \$7,420 – General Manager Eric Tynan recommended the Board consider approving this project proposal for grant writing services. MNS Engineers seeks to assist the Castroville CSD with preparation of a Notice of Interest (NOI) to the California Governor’s Office of Emergency Services (CalOES) to fund the design and construction of the Emergency Deep Aquifer Well No. 6 Project. Proposal can be viewed on pages 49-51 of this board packet. A motion is made by Ron Stefani and seconded by Glenn Oania to approve MNS Engineers Fee Proposal to provide grant writing services in conjunction with the Building Resilient Infrastructure and Communities Program (Emergency Deep Aquifer Well No. 6 Project) not to exceed \$7,420. The motion carried by the following roll call votes:

AYES: 5 Directors: Cochran, Stefani, Melgoza, Oania and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

5. Consider approving MNS Engineers Fee Proposal to provide grant writing services for the Small Community Drought Relief Grant Program (Emergency Deep Aquifer Well No. 6 and Storage Tank) not to exceed \$18,525 – General Manager Eric Tynan recommended the Board consider approving this project proposal for grant writing services. MNS Engineers seeks to assist the District with preparing a grant application to submit to the Department of Water Resources to secure a SCDR Grant. Proposal is on pages 52-56 of this board packet. A motion is made by Ron Stefani and seconded by Glenn Oania to approve MNS Engineers Fee Proposal to provide grant writing services for the Small Community Drought Relief Grant Program (Emergency Deep Aquifer Well No. 6 and Storage Tank) not to exceed \$18,525. The motion carried by the following roll call votes:

AYES: 5 Directors: Cochran, Stefani, Melgoza, Oania and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 0 Directors:

UNFINISHED BUSINESS:

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board that a summary of the action plans/description for the Washington Bypass, Moss Landing Sewer, Emergency Deep Aquifer Supply and Storage Tank, and Overhead Sign at Highway 183 grant projects can be viewed on pages 57-70 of this board packet. The action plan was put together by Paul Greenway, G7ei Inc. Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. Pending, the DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers and they are working on the 60% design phase. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
2. Update on lot line adjustment for acquisition of Well #6 land – General Manager Eric Tynan informed the Board that he provided a brief presentation on September 7, 2021 at 5:30 p.m. at the Castroville LUAC meeting to discuss why the Castroville CSD is trying to get a lot line adjustment and what the end goal is. He is pleased to announce that Castroville LUAC approved the lot line adjustment. He has contacted Assistant Planner Craig Patton with Monterey County Housing and Community Development to see what the next step is and when the purchase of this land will be finalized.

3. Update on Overhead Sign at Highway 183 – General Manager Eric Tynan notified the Board that he has discussed with CalTrans to consider including the renovation of the Overhead Sign at Highway 183 as part of the Castroville Beautification Project. He is currently working with CalTrans with the assistance of MNS to get this project funded as the poles need to be replaced. Action Plan for the Overhead Sign at Highway 183 can be viewed on pages 67-70.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Director Ron Stefani reported to the Board that M1W was very happy that the enforcement action funds of \$790,000 charged to MIW by the Central Coast Water Board will be used locally in Castroville for the Supplemental Environmental Project, Private Later Rehabilitation Project. The other alternative would have been for the funds to be paid directly to the Central Coast Water Board to allocate as they see fit. The big news was that MIW had to table the Expansion of the Water Purchase Agreement due to Section 20 E being illegal, which was discovered through negotiation meetings looking at alternative language. Once the agreement is finalized MIW may be willing to approve it but not sure where the Monterey Peninsula Water Management stands as they were going to deal with it in closed session.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Director Ron Stefani was hoping Donna Meyers, General Manager (SVBGSA) was going to give her presentation and the Castroville CSD Board would have been all up to speed on the SVBGSA but since the meeting started late, she had another meeting to attend at 5:00 p.m. All the GSPs are going to be completed by next month. Currently, all of the GSPs will be on a 45 day window of review, including the ones that have not been submitted yet. They will all be submitted by the deadline, end of January 2022 and then the implementation starts. Both he and General Manager Eric Tynan applied for the 180/400 GSA committee and per Director Ron Stefani they were both selected to this committee. On this committee he is interested to see how they will deal with seawater intrusion and how it will affect Castroville CSD and will there be any water available from the Seawater Intrusion Project. Per General Manager Eric Tynan, information on a disposition regarding the Salinas Valley GSA and Water District GSA can be viewed on page 71 of this board packet.
3. Update on meetings or educational classes attended by the Directors –Director Cosme Padilla announced that he was appointed by Supervisor Philips to be on the redistricting committee and attended a meeting to represent District 2 yesterday. There was a great turnout and these meetings will continue until December. In December they put their final recommendations to the Board of Supervisors. If anyone has any input, especially for communities of interest input can be submitted online. This does encompass all of North County and it will be interesting to see how the final lines will be drawn.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

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CHECK LIST – August 2021. A motion was made by Glenn Oania and seconded by Adriana Melgoza to pay all bills presented. The motion carried by the following roll call votes:

AYES:	5	Directors:	Cochran, Stefani, Melgoza, Oania and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	5	Directors:	Cochran, Stefani, Melgoza, Oania and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	


The meeting adjourned at 6:00 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Glenn Oania
Vice President