

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
**CASTROVILLE COMMUNITY SERVICES DISTRICT**  
February 16, 2016

President Ron Stefani called the meeting to order at 4:31 p.m.

**ROLL CALL:**

**Directors Present:** President Ron Stefani, Vice President Silvestre Montejano, and Director David Lewis

**Absent:** Director Adriana Melgoza and Director Betty MacMillan

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:** None

**Guest:** Willy Nowotny, Grant Leonard and Sally Childs

**PLEDGE OF ALLEGIANCE**

Vice President Silvestre Montejano led the Pledge of Allegiance.

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by Silvestre Montejano and seconded by David Lewis to approve the minutes of the January 19, 2016 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	3	Directors:	Stefani, Montejano and Lewis
NOES:	0	Directors:	None
ABSENT/NOT			
PARTICIPATING:	2	Directors:	Melgoza and MacMillan

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Memorandum from Kate McKenna, AICP, Executive Officer of LAFCO to Special Districts regarding a call for nominations of candidates for two Special District seats on LAFCO (due March 1, 2016).

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Salinas Californian* – Cal Am plan wins key endorsement
2. *Monterey Herald* – Monterey County supervisors to consider Desal return water provision for farmland irrigation
3. *Monterey Herald* – Water levels on the rise, but slowly in Monterey County
4. *Monterey Herald* – As critics decry Cal Am's slant wells, company defends data
5. *Salinas Californian* – Local water suppliers work to meet new chromium-6 standards
6. *Monterey County Weekly* – County officials urge San Luis Obispo to reject oil train
7. Form 700: Statements of Economic Interest deadline is April 1, 2016

*Informational items accepted as presented*

**PRESENTATIONS:**

1. Presentation on Well 5 (formerly Well 2B) Arsenic Treatment Project by Willy Nowotny with MNS Engineers the firm selected by the District to oversee the construction administration of this project – Project Manager Willy Nowotny provided the Board with an overview of the project from start to completion with a PowerPoint presentation ( mostly pictures of the arsenic treatment system as it was built). He expressed to the Board that the Design-Build method was the right choice made to proceed with this project. MNS Engineers was selected by the Board to oversee the preparation of the Design-Build procurement documents and the construction administration of the project and Mr. Nowotny reported to the Board what they set out to do and what they did to set up this project for success. He also thanked the Board for the opportunity to work on this project. General Manager Eric Tynan stated

he was very pleased with MNS Engineers services.

**UNFINISHED BUSINESS:**

1. Update on Prop 84: Well 5 (formerly Well 2B) Arsenic Treatment project – General Manager Eric Tynan informed the Board that per the recommendations of MNS Engineers, the District has granted the Design-Build Contractor, Conco-West, a Notice of Substantial Completion for Well 5/2B Arsenic Treatment Project. The date of the Substantial Completion shall be January 29, 2016 and it is from this date that all warranty obligations shall be calculated. These notices can be viewed on pages 25-26 of the board packet. Work has been done to the SCADA system to include monitoring Well 5. In addition, Rich Guillen with Rich Guillen Associates is handling the administration of the Prop 84 grant for Castroville CSD. Eric reported to the Board that per Mr. Guillen, grant invoices have been submitted and are under review by DWR and once approved by DWR the District should get the grant reimbursement of \$581K. However, the grant reimbursement process has been very slow and it will most likely not be until the first part of May before the monies are disbursed.
2. Update on levels for Well #2, #3 and #4 – General Manager Eric Tynan informed the Board on the current well levels as of February 2016 were as follows: Well #2 is currently at 0.1 feet above sea level and in January 2016 it was 1.7 feet above sea level. Well #3 is at -13.9 feet below sea level and in January 2016 it was -15 feet below sea level, and Well #4 is at -16.4 feet below sea level and in January 2016 it was -23 feet below sea level. A graph of the well trends for the months February 2015 through February 2016 can be viewed on page 27 of the board packet. The well levels continue to improve from the previous months.
3. Update on the local groundwater sustainability agency (GSA) and representation – General Manager Eric Tynan reported to the Board that he had received an email regarding the formation of a GSA executive committee. However, per Gina Bartlett, Facilitator for the GSA they are looking to form an executive committee of key staff members only from those interested parties. Castroville CSD Board President Ron Stefani stated that he may be interested in being part of this committee. General Manager Eric Tynan informed the Board that he would follow-up with the facilitator for the GSA and make her aware Castroville CSD Board of Directors also want to be part of on the committee not just staff. Most importantly, Castroville CSD wants to make sure it acquires GSA representation.
4. Update on tax measure for North County Recreation and Park District (NCRPD) – General Manager Eric Tynan informed the Board that NCRPD Board Member Grant Leonard was present to provide an update on the tax measure. Mr. Leonard stated that he had a meeting with NCRPD's General Manager Judy Burditt and Castroville CSD's General Manager Eric Tynan to discuss the tax measure. At this meeting it was decided to take the steps necessary to move forward with the tax measure. Mr. Leonard reported to the Board that he has a meeting scheduled with Supervisor Phillips to obtain his input on the tax measure this Friday at 10:00 a.m.. Moreover, since the NCRPD Board is an appointed board, the Monterey County Board of Supervisors has to approve the tax measure. General Manager Eric Tynan expressed that Mr. Leonard has been instrumental with getting this tax measure to move forward.
5. Update on Castroville Boulevard Bicycle/Pedestrian and Railroad Crossing Bridge; Project No. 8622 concerning the sewer relocation – General Manager Eric Tynan reported to the Board that MNS Engineers submitted on Castroville CSD's behalf the 100% plans to Monterey County Public Works. We anticipate work to begin in July 2016.
6. Update on the status of the Return Water Planning Term Sheet regarding a partnership between Cal Am and Castroville CSD to reduce the District's draw of fresh water from the 400 foot aquifer in the Salinas Valley Basin – General Manager Eric Tynan notified the Board that the next step would be to develop a water purchase agreement with California American Water Company. District Legal Counsel Lloyd Lowrey would be reviewing the water purchase agreement and will be presented to the Castroville CSD Board for consideration. On page 28 a graph from the Monterey Peninsula Water Supply Project shows the effect of slant wells on the Salinas groundwater basin.

**NEW BUSINESS:**

1. Caltrans approved allocating \$14 million for Highway 183/Merritt Street improvements – General Manager Eric Tynan reported to the Board that Highway 183/Merritt Street was selected for major street

improvements, which is good news for the town. It will somewhat follow the Merritt Street Safety Improvement project that was not completed due to funding being pulled a few years ago. Agencies only had a two week period to submit their plans and Castroville already had the plans available and was the only rural area selected for funding.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – President Ron Stefani reported that the MRWPCA meeting was a short meeting this month. Currently, everyone in the peninsula except for one agency is happy in the peninsula. Many of these projects are now in the PUC's hands awaiting their response.
2. Update on meetings/educational classes attended by the Directors – None to report.

### GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – January 2016. A motion was made by David Lewis and seconded by Silvestre Montejano to pay all bills presented. The motion carried by the following vote:

AYES:	3	Directors:	Stefani, Montejano, and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and MacMillan


### CLOSE:

There being no further business, a motion was made by David Lewis and seconded by Silvestre Montejano to adjourn to the next scheduled Board meeting; the motion carried by the following vote:


AYES:	3	Directors:	Stefani, Montejano, and Lewis
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and MacMillan

The meeting adjourned at 5:38 p.m. until the next scheduled meeting.

Respectfully submitted by,

  
Lidia Santos  
Secretary to the Board

Approved by,

  
Ron Stefani  
President