



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065

OFFICE: 11499 GEIL STREET

CASTROVILLE, CA 95012

FAX (831) 633-3103

President – Silvestre Montejano
Vice President – Adriana Melgoza
Director – James R. Cochran
Director – Glenn Oania
Director – Ron Stefani

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JUNE 19, 2018 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Draft Minutes of the Regular Board Meeting of May 15, 2018 – **motion item**

CORRESPONDENCE:

1. None

INFORMATIONAL ITEMS:

1. Monterey County Elections, November 6, 2108 – General Election Calendar
2. ACWA – Proposed drinking water tax issue heating up with statewide media coverage
3. *Los Angeles Times* – California moves closer to crafting specific water caps for urban districts
4. *The Monterey Herald* – John Narigi: Environmental report shows desal won't harm groundwater
5. *Water. Desalination & Reuse Magazine* – DeepWater Desal drives to overturn Monterey County ownership rule

AGENDA, Page 2
June 19, 2018
CASTROVILLE COMMUNITY SERVICES DISTRICT

PRESENTATION:

1. None

NEW BUSINESS:

1. Message on May 2018 water bills that Castroville CSD 2017 Annual Water Quality Report is now available and posted on the District's website:
www.Castrovillecsd.org/files/127877495.pdf - Eric Tynan, General Manager
2. Status of Well #3 and consider exploring prospective sites for a new well – Eric Tynan, General Manager
3. Approve "Castroville Community Services District Investment and Deposit Policy" for fiscal year 2018/2019 – **motion item**
4. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6) - **motion item**

UNFINISHED BUSINESS:

1. Resolution No. 18-3 Adopting the District Budget for FY 2018/2019 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) and the 5 year CIP – **motion item**
 - Recommendation of the Budget & Personnel Committee (Directors: James Cochran and Glenn Oania) to consider along with the annual income and operating budget for fiscal year 2018/2019:
 - Extended recreational services with North County Recreation & Park District
 - Includes Zone 1, water rate increases per summary of Ordinance No. 66, adopted January 2016
 - Includes Zone 2, sewer rate increases per summary of Ordinance No. 67, adopted July 2016
 - Three (3%) percent salary increases for all eligible District staff
 - Capital Improvement Projects
2. Update on approving intervention as a party in CPUC proceeding A. 12-04-019 – Eric Tynan, General Manager
3. Update on the Local Groundwater Sustainability Agency (GSA) Formation – Director Ron Stefani
4. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - Eric Tynan, General Manager
5. Update on radio system upgrades for water and sewer systems for \$15,956 and have contractor install – Eric Tynan, General Manager
6. Update on Moss Landing Sewer Allocation Plan – Eric Tynan, General Manager
7. Update on North County Recreation and Park District tax measure – Eric Tynan, General Manager

CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
Pending litigation pursuant to Government Code Section 54956.9: One case.
Kathryn Parish, Trustee of the John & Irene Duran Family Trust, Plaintiff v. Castroville Community Services District; and Does 1 to 100 Inclusive, Defendants,
Monterey County Superior Court Case No. 18CV00213.

CASTROVILLE COMMUNITY SERVICES DISTRICT

- 2. Pursuant to Government Code Section. 54957, Public Employee Performance Evaluation, Title: General Manager

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

NEW BUSINESS CONTINUED:

- 5. Consider approving the General Manager's contract for another three years as it is due to expire as of June 30, 2018 - **motion item**

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

- 1. Update on Monterey One Water board meeting – Directors Ron Stefani, and James Cochran
- 2. Update on other meetings/educational classes attended by the Directors

GENERAL OPERATIONS:

- 1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
- 2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
- 3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
- 4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of May 2018 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 17, 2018 at 4:30 p.m.

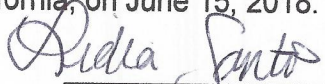
CLOSE:

Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on June 15, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2). Executed at Castroville, California, on June 15, 2018.


Lidia Santos, Board Secretary

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
May 15, 2018

Director Ron Stefani called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: Director James Cochran, Director Glenn Oania and Director Ron Stefani

Absent: President Silvestre Montejano and Vice President Adriana Melgoza

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Judy Burditt, Alex Lopez and Grant Leonard

PLEDGE OF ALLEGIANCE

Director Ron Stefani led the Pledge of Allegiance.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by James Cochran and seconded by Glenn Oania to approve the minutes of the April 17, 2018 Scheduled Board Meeting and the May 2, 2018 Budget & Personnel Committee Meeting. The motion carried by the following vote:

AYES:	3	Directors:	Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and Montejano

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Memo from General Manager Eric Tynan to the Castroville CSD Board of Directors reminding the Board's of their obligating to conduct the General Manager's performance review as per the General Manager's employment contract dated July 1, 2015.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *The Monterey Herald* – Salinas Valley wells moratorium gets thumbs up over ag concerns
2. *Monterey County Weekly* – Marina Coast's resistance to Cal Am's desal project is not just smoke – it's a warning shot
3. *Monterey County Weekly* – Squid dips a tentacle into the fierce debate over Monterey County groundwater
4. *Monterey County Weekly* – Recognized by Monterey County Bar Association, Lloyd Lowrey, Jr.
5. *U.S. Bureau of Labor Statistics* – Consumer Price Index rose 2.4 percent for the year ending March 2018

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. North County Recreation and Park District (NCRPD) request for funding, \$142,907 "Extended Recreation Services" for fiscal year 2018/2019 – NCRPD General Manager Judy Burditt expressed to the Board that she was very grateful for the funding NCRPD has received over the years. NCRPD is requesting \$142,907 funding for extended recreation services for fiscal year 2018/2019. She submitted a scope of services with additional information (which can be viewed on pages 21-32 of this board packet) to be provided such as maintenance equipment and supplies- \$13,504, recreation services- \$111,403 and capital projects-\$18,000 to the Castroville CSD Budget & Personnel Committee meeting that was held on the 2nd of May and is also included in this board packet. The budget allocated for extended recreations services as recommended by Castroville CSD General Manager Eric Tynan reflects 100k, pending Board approval. She informed the Board that she needs to be able to provide livable wages to her staff and just recently lost her program manager to a better paying job. It has been hard to keep great staff. She also noticed that Castroville CSD is considering providing their staff with a raise and hopes they understand and consider her request. Again, she is grateful to Castroville CSD, but does need the funding she has requested for extended recreation services for 2018/2019. General Manager Eric Tynan stated that he does support providing extended recreational services to NCRPD. However, for fiscal year 2018/2019 he is recommending the Board provide 100K for extended recreational services and noted that this Board has been very generous with NCRPD all these years and even assisted them with funding for a tax measure as well. Castroville-Zone 1 does not charge for sewer fees and the funds collected for ad valorem property taxes are also needed for district capital projects. Director Ron Stefani stated he supports funding the NCRPD District for extended recreational services and would like to see them receive at least \$118k. Furthermore, Castroville CSD took over CSA-14 from the County to have more local control, which includes extended recreational services. In addition, it appears interest rates continue to rise and interest income for Sewer-Zone1 collected may be double of what is budgeted for fiscal year 2018/2019. If there's insufficient revenue for Sewer-Zone1, then the Board should consider implementing a sewer fee. However, there also appears to be sufficient funds available in the accounts and he does not see that they are specifically earmarked for specific projects. Director Glenn Oania suggested funding for extended recreational services should be 100k. General Manager Eric Tynan requested the Board look at page 61 of this board packet for a list of specific projects he is currently working on for the district. Although the district is applying for grants, there are no guarantees it will qualify for them and will still need to be able to fund these projects. For Castroville- Zone 1 project 3 is the Castroville Washington Bypass Wastewater Improvements project that is estimated to cost \$2.8 million.
2. Preliminary 2018-19 Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) – General Manager Eric Tynan and the Board reviewed and discussed all budget items for the different funds. However, the Budget & Personnel Committee: Directors Cochran and Oania had met on May 2, 2018 and discussed and reviewed the budgets as well. Water (Castroville Zone 1) budget includes the water rate increases per Ordinance No. 66 that was approved January 19, 2016 for fiscal years 2016/2017 through 2020/21 and also the sewer rate increases for Sewer (Moro Cojo, NMCHS, & Monte Del Lago Mobile Park Zone 2) that was also approved July 19, 2016 for fiscal years 2016/2017 through 2020/21. The Board agreed to leave the preliminary 2018/19 Operating Budgets presented with the exception of discussing the budget item for "Extended Recreational Services" for North County Recreation and Park District further, which is currently reflecting a 100K for Castroville Zone 1-Sewer to reflect \$118k transfer out to Governmental - Castroville Zone1 instead. Final adoption of the budget will not be made until the June 19, 2018 regularly scheduled board meeting.
3. Resolution No.18-2 Ordering an Election, Requesting the County Elections Department to Conduct the Election, and Requesting Consolidation of the Election – Office Manager Lidia Santos informed the Board that four seats are open for elections this November 6, 2018. Two seats are for a 4 year term (Melgoza and Montejano) and the other two seats are a for a 2 year term (Cochran and Oania). Resolution No. 18-2 Ordering an Election, Requesting the County Elections Department to Conduct the Elections, and Requesting Consolidation of the Election needs to be approved by the Board and submitted to Monterey County Elections Department. The Board also determined that the Statement of Qualifications would be limited to 200 words and the candidate would also be responsible for paying the cost of publishing the Statement of Qualifications and in the event of a tie, the District would not

Minutes of the Castroville Community Services District
May 15, 2018 Regular Board Meeting
Page 3

conduct a special runoff election for this election. After some discussion, a motion was made by James Cochran and seconded by Glenn Oania to approve Resolution No. 18-2 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election. The motion carried by the following vote:

AYES:	3	Directors:	Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and Montejano

4. Amend "Employee Handbook", Section 15.0 Drug and Alcohol Conditions Related to Safety Sensitive Positions to include and refer to the CCSD Alcohol Misuse & Controlled Substance Use Policy – The Board reviewed the new policy. A motion is made by Glenn Oania and seconded by James Cochran to amend the "Employee Handbook", Section 15.0 Drug and Alcohol Conditions Related to Safety Sensitive Positions to include and refer to the CCSD Alcohol Misuse & Controlled Substance Use Policy. The motion carried by the following vote:

AYES:	3	Directors:	Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and Montejano

UNFINISHED BUSINESS:

1. Update on approving intervention as a party in CPUC proceeding A. 1201-19 – General Manager Eric Tynan reported to the Board that the Castroville CSD submitted a motion for party status in the application of California-American Water Company (U210W) for approval of the Monterey Water Supply Project to Public Utilities Commission. The application was returned with comments and District Legal Counsel Lloyd Lowrey will resubmit the application again by this week. Also, Castroville CSD will be resubmitting the application with other parties that are supporting the District such as the Salinas Valley Water Coalition and Farm Bureau.
2. Update on levels for Well #2, #3 #4 and #5 – General Manager Eric Tynan informed the Board of the well levels. The current well levels as of May 1, 2018 were as follows: Well #2 is currently at -16.4 feet below sea level and April 1, 2018 it was -8.7. Well #3 is currently at -32 feet below sea level and April 1, 2018 it was -25. Well #4 is at -37.4 feet below sea level and April 1, 2018 it was -24.4 feet below sea level. Well #5 is currently at -27.8 feet below sea level and April 1, 2018 it was a -29.4 feet below sea level. Unfortunately, Well #3 is turning salty and unofficially it is at 588 mcl and secondary mcl is at 500. The State Water Resources Control Board prefers the levels to be under 250 mcl for the secondary standard. He met with Monterey One Water to see if the District can reverse osmosis (RO) the well and will be exploring this option further. A graph of the well trends for the months February 2016 through May 2018 can be viewed on page 60 of the board packet.
3. Update on the Local Groundwater Sustainability Agency (GSA) – Director Ron Stefani informed the Board that the GSA has had its first little setback. The board voted to not support paying Monterey County Water Resources Agency \$85k to finish the groundwater extractions (GEMS), which is all the data that is needed to look at the valley. They think that they already paid for it and it should have been done already. The 17th of May is the next meeting from 2- 5 p.m., Schilling Place, Salinas and the advisory committee is invited to attend. General Manager Eric Tynan stated he would attend the meeting. At this meeting the consultant will ask the board what direction they want to go; shut wells off to balance the basin or come up with new sources. They also have obtained consultants for financing to determine how it will all be paid for.
4. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - General Manager Eric Tynan reported to the Board that Castroville CSD submitted a grant application for Prop 1 funding to the State Water Resource Control Board for the Moss Landing Sewer Zone 3 and they are now requiring a new medium household income study (MHI). A new MHI is being done but it has delayed the grant once again. The

District is also working on project two, the Castroville Water Supply Line Tank and System Improvements project. This project is for the pipeline to go to Cal Am source water. Project three is the Castroville Washington Bypass Wastewater Improvements, which is the pipeline that goes from the intersection of Tembladera and Washington; it's the old sewer main that goes underneath the highway to the sewer pump station, which used to be the Castroville Treatment Plant. For more detailed information on these projects, refer to page 60 of this board packet.

5. Update on radio system upgrades for water and sewer systems for \$15,956 and have contractor install – General Manager Eric Tynan notified the Board that the equipment (radio system upgrades) for water and sewer systems are being programmed by the contractor Mike Brigham with Life Control Systems. The radios will be installed this week with ethernet technology.
6. Update on Moss Landing Sewer Allocation Plan – General Manger Eric Tynan let the Board know that a meeting has been scheduled for May 23, 2018 at 3 p.m. with the Moss Landing Harbor District at their office to further discuss the 2013 Sewer Allocation Plan. District Legal Counsel Lloyd Lowrey and Directors Ron Stefani and James Cochran also plan to attend this meeting.
7. Update on North County Recreation and Park District tax measure (NCRPD) – NCRPD President Grant Leonard reported to the Board that the district is moving forward with a survey for the tax measure and it will be mailed out on the 21st of May. If the survey shows favorable, they are hoping to have the tax measure on the November ballot but it will have to be approved by the Monterey County Board of Supervisors since they are a dependent special district. If the survey results are unfavorable, the measure will not be put on the ballot since it would be too expensive for NCRPD for the reason that they cover a large area of North Monterey County.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that the biggest issue at this time is that the Monterey One Water operators are still negotiating their union contract and have obtained an attorney to represent them. Also, everyone has submitted to extend the cease and dismiss order (CDO) for Cal Am pumping out of the Carmel River. They are also going to the PUC trying to still get the expanded Recycled Water project going.
2. Update on meetings/an educational class attended by the Directors – There are no updates.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – April 2018. A motion was made by Glenn Oania and seconded by James Cochran to pay all bills presented. The motion carried by the following vote:

Minutes of the Castroville Community Services District
May 15, 2018 Regular Board Meeting
Page 5

AYES:	3	Directors:	Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and Montejano

CLOSED SESSION: District Legal Counsel was not present; therefore there was no closed session.

1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
Pending litigation pursuant to Government Code Section 54956.9: One case. Kathryn Parish, Trustee of the John & Irene Duran Family Trust, Plaintiff v. Castroville Community Services District, and Does 1 to 100 Inclusive, Defendants. Monterey County Superior Curt Case No. 18CV00213.

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

There being no further business, a motion was made by Glenn Oania and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	3	Directors:	Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	2	Directors:	Melgoza and Montejano

The meeting adjourned at 5:50 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

Silvestre Montejano
President

Monterey County Elections



- Voter Services
- Upcoming Elections
- Election Results
- Candidate Services
- Work at the Polls
- Kids Page
- About Us
- Links

- Home
- Election Results
- Election Officials Needed!
- Where do I vote?
- Early Voting
- Have you moved?

Latest Election Results



Can I Do More Than Just Wave The Flag?
click here to find out

NOVEMBER 6, 2018 – GENERAL ELECTION CALENDAR

ACTION ITEM	APPLIES TO	DATES
Amended Candidate Intention Statement GOV §§85200, 85400, 85401, 85600, 85601	Candidates running for statewide office or State Senate or State Assembly	Jun. 19 E-140
State Initiative Measure Qualification ELEC §9040	The last day for an initiative measure to qualify for the ballot.	Jun. 28 E-131
Candidate Statement Period for State Voter Information Guide	U.S. Senate and Statewide Candidates ONLY	Jun. 28 – Jul. 18 E-131 – 111
School or Special District Vacancy – the last day for the governing body of the local jurisdiction to call an election to fill a vacancy GOV §1780; EDC §5091	School or Special Districts	Jun. 29 E-130
Consolidation of School Elections EDU §§5340, 5342 (County Superintendent of Schools shall notify the governing boards of all school districts under his/her jurisdiction that a consolidated election is required to be held)	County Superintendent of Schools	Jun. 29 E-130
Cities to publish election notice, if any city is consolidating an election ELEC §§12101, 12111	Cities	Jul. 2 – Jul. 16 E-127 – 113
County Holiday –Office Closed Independence Day		July 4, 2018
Statement of Election Facts, Notice of Election, and District maps (if applicable) ELEC §§10509, 10522, 10524	All Cities, Schools and Special Districts	Jul. 4 E-125
Adopted school resolutions due to Superintendent EDU §5322	School Districts	Jul. 6 E-123
County Superintendent to deliver resolutions to call an election to county elections	County Superintendent	Jul. 9 E-120
Publication of Notice of Election ELEC §§12109, 12112; GOV §6061; EDU §5363 (include date of election, offices to be filled, where nomination papers are available, and deadline for filing forms)	County Elections Department	Jul. 9 – Aug. 8 E-120 – 90
Last day for the remaining council to call an election to fill a vacancy. City Clerk shall immediately publish Notice of Election. ELEC §§12101-02; GOV §36512	Cities	Jul. 16 E-113
Filing Period of Declaration of Candidacy/Nomination Papers *Candidate Statement of Qualifications due at the time of filing ELEC §§13, 100, 104, 333, 8020, 8024, 8028, 8040, 8041, 8061, 8067, 10220, 10224-10227, 10407, 10510-10516, 10602, 10705, 13107, 13307-13308; CCP §2015.5, GOV §§87200-87201	All Offices	Jul. 16 – Aug. 10 E-113 – 88
Last day for Candidate Statement for State Voter Information Guide	U.S. Senate and Statewide Candidates ONLY	Jul. 18 E-111
Semi-Annual Campaign Statement GOV §§84200(a), 84200.5	All Committees	Jul. 31 E-98
Last day to request a different ballot designation than the one used for the Primary Election CA CCR., Title 2 §20711(e); ELEC §13107(e)	Top-two candidates for voter-nominated offices and local run-off candidates for general election.	Jul. 31 E-98
497 24-hour Contribution Report	Filed by state and local committees making or receiving contributions of \$1,000 or more 90 days before election.	Aug. 8 – Nov. 6 E-90 – 0
Last day for run-off candidates to file and pay for Candidate Statement of Qualifications ELEC §13307(a)(2)	Top-two candidates for voter-nominated offices and local run-off candidates for general election.	Aug. 10 E-88
Last day to file a Local Measure ELEC §10403	Local Jurisdictions	Aug. 10 E-88
Last day to file a Tax Rate Statement for Bond Measures	Local Jurisdictions	Aug. 10 E-88
Candidate Filing Period Closes ELEC §§8020, 10224, 10510, 10603(b)	All Offices	Aug. 10 E-88
Extended Candidate Filing Period ELEC §§8022, 8024, 10516	Offices for which no eligible incumbent qualifies by Aug. 10.	Aug. 11 – Aug. 15 E-87 – 83
10-day public review period of local measure on the ballot ELEC §§9190, 9295, 9380, 9509, 13313	All Jurisdictions	Aug. 11 – Aug. 20 E-87 – 78
Period to file Primary Arguments in favor of or against local ballot measures ELEC §§9162-9164, 9281-9283, 9286, 9315-9316, 9501-9502, 9600-9601	Local Jurisdictions (not to exceed 300 words)	Aug. 11 – Aug. 16 E-87 - 82
Public review period of Candidate Statement of Qualifications ELEC §§9190, 9295, 9380, 9509, 13313	All Candidates	Aug. 11 – Aug. 20 E-87 – 78
Public review period of Candidate Statement of Qualifications ELEC §§9190, 9295, 9380, 9509, 13313	Candidate Statements of Qualifications filed during the extended period.	Aug. 16 – Aug. 25 E-82 – 73
"Write-In Candidacy" Filing Period Against Incumbent Judge Running Unopposed ELEC §§8203(b), 8600-8605	Judicial Candidates	Aug. 11 – Aug. 15 E-87– 83
Last day to withdraw "Candidate Statement of Qualifications" ELEC §13307(a)(3)	All Candidates	Aug. 13 E-85
Last day to withdraw "Candidate Statement of Qualifications" ELEC §13307(a)(3)	Candidates who filed during the extended filing period	Aug. 16 E-82
Last day to file a petition forcing a contest on the general election ballot	Applies only to contests with insufficient candidates	Aug. 15 E-83
Last day for local jurisdiction to amend or withdraw ballot measure. ELEC §§9604-05	Local Jurisdictions	Aug. 15 E-83
Extended Candidate Filing Period Closes ELEC §§8022, 8024	Offices for which no eligible incumbent qualifies by Aug. 10.	Aug. 15 E-83
Last day to file a Write-In Candidacy Against Incumbent Judge Running Unopposed ELEC §§8203, 8600-8605	Judicial Write-In Candidates	Aug. 15 E-83
Randomized alphabet drawing for ballot placement (order of names on the ballot) ELEC §§13111, 13112, 13113	Secretary of State/County Elections Department	Aug. 16 E-82
Elections official will designate letters for local measures ELEC §13116	County Elections Department	Aug. 16 E-82

Last day to file <u>Primary Arguments</u> in favor of or against local ballot measures ELEC §§9162-9164, 9281-9283, 9286, 9315-9316, 9501-9502, 9600-9601	Local Jurisdictions (not to exceed 300 words)	Aug. 16 E-82
Last day to file <u>Impartial Analysis</u> regarding local ballot measures ELEC §§9160, 9163, 9280, 9313, 9314, 9500	County Counsel and/or City Attorneys (not to exceed 500 words)	Aug. 16 E-82
10-day public review period for arguments ELEC §§9190, 9295, 9380, 9509, 13313	All Jurisdictions	Aug. 17 – Aug. 27 E-81 – 71
Period to file <u>Rebuttal Arguments</u> in favor of or against local ballot measures ELEC §§9163-9164, 9167, 9281-9286, 9316-9317, 9502, 9504, 9600-9601	Local Jurisdictions (not to exceed 250 words)	Aug. 17 – Aug. 23 E-81 - 75
Last day to file <u>Rebuttal Arguments</u> in favor of or against local ballot measures. ELEC §§9163-9164, 9167, 9281-9286, 9316-9317, 9502, 9504, 9600-9601	Local Jurisdictions (not to exceed 250 words)	Aug. 23 E-75
10-day public review period for rebuttals ELEC §§ 9190, 9295, 9380, 9509, 13313	All Jurisdictions	Aug. 24 – Sep. 3 E-74– 64
Certified List of State Candidates	Secretary of State	Aug. 30 E-68
County Holiday –Office Closed Labor Day		September 3, 2018
"Write-In Candidacy" Filing Period ELEC §§8600-8605, 8606	Any qualified person (not applicable to voter-nominated offices and local run-off elections)	Sep. 10 – Oct. 23 E-57– 14
1st Pre-Election Statement (Period: 7/1/18 – 9/22/18) GOV §§84200.5, 84200.8	Each candidate listed on the ballot must file either Form 460 or Form 470	Sep. 27 E-40
Counties may begin to mail county voter information guide ELEC §§9094(c), 13303-13304	County Elections Department *Please contact the elections department for exact date	Sep. 27 – Oct. 27 E-40– 10
Vote by Mail Ballots ELEC §3001	Any registered voter may obtain a vote by mail ballot *Please contact the elections office for exact date	Oct. 8 – Oct. 30 E-29– 7
Late Contribution/Independent Expenditure Report GOV §§84101, 84108, 84203, 84204	All Committees	Oct. 21 – Nov. 5 E-16– 1
Last day to Register to Vote ELEC §§ 2102	Any eligible citizen	Oct. 22 E-15
Last day to file a "Write-In Candidacy" ELEC §§8600-8605, 8606	Write-In candidates (not applicable to Voter-Nominated Offices and local runoff elections)	Oct. 23 E-14
Conditional Voter Registration ELEC §§2170-2173	Any citizen or registrant eligible to register to vote (at Elections Office Only)	Oct. 23 – Nov. 6 E-14 – 0
New Citizens Registration Period ELEC §§331, 3500, 3501	New Citizens (registration at the Elections office only)	Oct. 23 – Nov. 6 E-14– 0
2nd Pre-Election Statement (Period: 9/23/18 – 10/20/18) GOV §§84200.5, 84200.8	All candidates and committees must file this report	Oct. 25 E-12
Certified List of State Write-In Candidates	Secretary of State	Oct. 26 E-11
Last day to receive written request/application for a mail ballot. After this date, any registered voter may pick one up in-person until election day. ELEC §3001	Any registered voter may obtain a vote by mail ballot.	Oct. 30 E-7
ELECTION DAY ELEC §§1000, 1001, 1100, 1200, 14212	Polls are open from 7:00am to 8:00pm	November 6, 2018
Last day for county elections office to receive vote by mail ballots in the mail that are postmarked with the election date. ELEC §§3017, 3020	County Elections Department	Nov. 9 E+3
County Holiday –Office Closed Veterans Day		November 12, 2018
Last day to correct missing signature on vote by mail envelopes ELEC §3019	County Elections Department	Nov. 14 E+8
County Holiday –Office Closed Thanksgiving Day		Nov. 22 – Nov. 23
Deadline to certify the general election ELEC §15372	County Elections Department	Dec. 6 E+30



PROPOSED DRINKING WATER TAX ISSUE HEATING UP WITH STATEWIDE MEDIA COVERAGE

The vast majority of Californians have safe drinking water. But some communities do not. This is unacceptable, and it is an urgent social issue for the state. Beginning last Friday online and published during this past weekend, The Sacramento Bee and four other affiliated newspapers throughout the state published stories that focused on the plight of 360,000 Californians without access to safe drinking water. The stories presented this issue with the depth and seriousness it deserves as an urgent priority for our state.

Unfortunately, the stories misrepresented the diversity of ACWA's membership and our position on funding solutions. ACWA has 448 agricultural and urban public member agencies that deliver about 90% of the water used by households, farms, and businesses in California. They are local governments; most with Boards of Directors elected by the public. ACWA members have a direct relationship with their rate-paying customers. The vast majority of our members are small and medium-sized agencies; it is simply not accurate to describe ACWA as representing "the big urban suppliers" referred to in the stories. At present, 189 public water agencies and business associations, including many agricultural agencies throughout the state, have taken action to oppose the proposed water tax in the Brown Administration's budget trailer bill, which is based on SB 623 (Monning). They are not trying to "kill" the legislation as alleged in these articles. Instead, they are trying to replace the proposed water tax with a reasonable funding mechanism so that legislation can be passed and the underlying drinking water problem in disadvantaged communities can be solved as soon as possible without an unnecessary tax on drinking water.

So, the controversy is not over whether or not there is a drinking water problem in certain communities. Everyone involved in the legislation agrees that there is a problem that needs to be solved. Everyone agrees that a Safe and Affordable Drinking Water Fund should be created. The issue is what are the appropriate

sources of funding, a topic largely ignored by the Bee articles. The budget trailer bill would raise revenues through a new state tax on drinking water, something that is essential to life; a new state tax on a service that local agencies struggle to keep affordable; a new state tax to be paid by local household and business ratepayers that have no nexus whatever to the problem; a new state tax when the state has an \$8.8 billion budget surplus – nearly 50% more than earlier projections.

Such a tax would set a precedent for additional new taxes on drinking water. Two state agencies are already publicly discussing additional taxes on drinking water for various purposes. If those taxes are approved, we would not be talking about 95 cents per household per month, but rather nearly \$20 per month (and likely more) in state taxes added to local water bills. If the Brown Administration succeeds in adding state taxes to local water bills to solve state social issues, they would crowd out the ability of local water agencies to do their job of raising funds to provide safe and reliable water supplies for their customers. That outcome can be avoided because there are credible alternatives to a tax on water.

ACWA is not just asking that the state “explore” alternatives as reported in the recent articles. We are offering concrete proposals that rely on a variety of funding sources, including federal State Revolving Funds designed for this purpose, funds from general obligation bonds passed by the voters, nitrate-related fees on fertilizer sales, dairies and confined animal operations that are proposed in the budget trailer bill and SB 623, and a very modest use of the general fund to cover operation and maintenance costs. The main objection to this alternative has been that the general fund is vulnerable to economic downturns. We question which future Legislatures will not be able to commit \$35 million in the annual budget for operation and maintenance costs if the issue is truly a priority for the state.

As another way to fund safe drinking water without a water tax, we are suggesting taking a small fraction of that \$8.8 billion state budget surplus to create an irrevocable safe and affordable drinking water trust that could fund all or a portion of operation and maintenance costs into the future, including during down economic times. Other alternatives are the use of lease revenue bonds and Cap-and-Trade funds. (See WaterTaxFacts.org for more information.) None of these practical, realistic and doable alternatives are mentioned in the story. Neither is it mentioned that ACWA would like nothing more than to reach an agreement on a funding alternative that ensures safe drinking water for all Californians. The time is now for honest negotiation to develop viable funding alternatives to provide safe water for all Californians.

To learn more, visit ACWA's No Water Tax [page](#).

California moves closer to crafting specific water caps for urban districts

California cities and towns may find themselves on a water budget in the next decade under a pair of bills approved Thursday by the legislature. The measures follow Gov. Jerry Brown's call to make water conservation a permanent way of life in a state long accustomed to jewel-green lawns and suburban tracts studded with swimming pools.

More than a year of legislative negotiations reflected the enduring conflicts over state and local control.

Though the bills establish a framework to end excessive urban water use, the proposals were substantially weakened by a series of amendments sought by water districts.

"I would say it was amended with so many exceptions and so many carve-outs ... that I have serious doubts that it's going to reduce water use or lead to more efficient use," said Matt O'Malley, executive director of San Diego Coastkeeper, an environmental group.

Sen. Bob Hertzberg (D-Van Nuys), co-sponsor of one of the bills, said that despite necessary compromises, the measures represented a "gigantic move forward" in the state's approach to urban water use.

"Instead of having a governor that [issues] emergency orders when we have a drought, it sets standards in terms of indoor, outdoor water use and enforcement. So we're not just engaged in crisis management all the time."

Under the bills, which Brown is expected to sign, the state will set standards that will be used to create individual water budgets for the more than 400 water agencies that distribute supplies to cities and towns. The budgets will in essence set a target for how much water a district should use in a year, taking into account such factors as the local climate, amount of irrigated landscape and population.

How the local districts meet the targets will be up to them. The budgets will be developed over the next several years, based on standards for indoor and outdoor use as well as leakage from water distribution systems.

If an agency doesn't meet its target, the State Water Resources Control Board can start issuing conservation orders after July 1, 2026.

A clause that would have allowed the board to issue cease-and-desist orders was dropped. But starting in late 2027, the board can impose fines of \$1,000 a day on agencies that violate orders.

"This is the first legislation with a threat of a fiscal penalty," said Tracy Quinn, California water conservation director for the Natural Resources Defense Council, an environmental group.

"While it may not be the giant leap we were hoping for when we started this process, it's definitely a step in the right direction," she added.

The approach departs from the one taken during California's five-year drought, when Brown issued an unprecedented order to cut the state's overall urban water use by 25%.

Water districts complained that the order treated all districts the same, whether they were water hogs or models of conservation.

The mandate ended when Brown declared the drought over last year, but the governor directed state agencies to develop permanent urban conservation measures. The legislation is a step in that process.

Water districts and environmental groups were split on the bills, according to a legislative listing of supporters and opponents.

Supporters included the Metropolitan Water District of Southern California and Los Angeles, the Pacific Institute and the NRDC.

Opponents included numerous water districts across the state, which considered the measures overreach, as well as environmental groups such as the Sierra Club of California and the California Coastkeeper Alliance, which argued they didn't go far enough.

"It's really death by a thousand cuts," said Sara Aminzadeh, executive director of the Coastkeeper Alliance.

She complained that the indoor use standard was too high.

The measure sets an initial indoor standard of 55 gallons per person per day — which Aminzadeh said the vast majority of water suppliers already meet. The number drops to 52.5 gallons in 2025, and to 50 gallons in 2030.

The Sierra Club and the Coastkeeper alliance also objected to an amendment favoring water districts that include recycled water in their potable supplies. They can increase their annual water budget by 10% to 15%.

"We felt it was really bad public policy to set a precedent where uses of certain supplies... could essentially be wasted," Aminzadeh said.

bettina.boxall@latimes.com

Essential California Newsletter

Monday - Saturday

John Narigi: Environmental report shows desal won't harm groundwater

By John Narigi, Chairman, Coalition of Peninsula Businesses

POSTED: 05/10/18, 4:43 PM PDT | UPDATED: 5 DAYS AGO

Local water politics are complex, often emotional and often based on factors other than objective science. Politics matter, but we should not allow public discourse to be based on distortions of fact.

“Cal Am claims its desal project won't harm Marina's groundwater, but opponents say it will.” How many times over the past five-plus years have we read that sentence, or something similar to it, in media and other public reports? Cal Am says one thing, while Public Water Now, Marina Coast Water District and others say something else. Who are we, the public, supposed to believe?

This tired old conversation took a dramatic turn on March 28, when the California Public Utilities Commission and the Monterey Bay National Marine Sanctuary released the final environmental report for Cal Am's desal project. The endless bickering between interest groups may never stop. But to those following the issues and who have spent some time with the 1,800 page report, the argument has now been silenced. The state and the feds have weighed in. Drawing upon years of in-depth, scientific analysis conducted by top experts, these agencies have independently reached several important conclusions about our community's future water supply.

We've heard it said over and over that Cal Am does not have water rights for its proposed project. That's a true statement. But, what it doesn't tell you — now explained in the environmental report — is that there is no such thing as water rights for ocean water, which will account for about 95 percent of what Cal Am's future slant wells draw. The other 5 percent, according to the study, will be highly brackish groundwater that is “unusable” in its current form. Rights to this water are established, under California law, by “actual diversion, pumping and use”. In other words, you can't obtain the rights until you begin operating the wells and even then, formal rights are only established by a court when and if the water production is contested.

Any such challenge to Cal Am's pumping of brackish groundwater could only be brought if an existing pumper were to demonstrate they've been harmed. The environmental report looked at whether Cal Am's project would increase seawater intrusion, deplete water levels in the aquifer, or worsen the quality of groundwater. In each case, the study found the project would have no “significant environmental effect” and concluded that “no harm will accrue to the legal users of groundwater within the Salinas Valley Groundwater Basin”.

Again, these conclusions are not Cal Am's — but those of state and federal government agencies with jurisdiction in the matter. They are based on rigorous inquiry, subject to peer review and calibrated against field tests and sophisticated modeling. The Stanford study frequently referenced by project opponents was taken into account and did not change the findings.

The Monterey Peninsula Business Coalition has been working diligently on solving our community's water supply issues for eight years. We formed to help address the water crisis foisted upon all residents and businesses in our area after the state issued a Cease and Desist Order on Cal Am's pumping from the Carmel River. Tremendous effort has been made by many stakeholders to arrive at a water project that can meet our community's water needs without harming the environment. The environmental report just released confirms Cal Am's proposal is such a project.

The outside authorities in this matter, who do not have a stake in the outcome, have spoken and their conclusions are clear. The claims that Cal Am's project will hurt Marina's water have proven false. Allow us to rest the conversation there.

DeepWater Desal drives to overturn Monterey County ownership rule

9 May 2018, source desalination.biz

Desalination project developer DeepWater Desal, in California, US, is seeking to overturn the rules of Monterey County that all desalination plants must be publicly owned, reports Monterey Herald.

The DeepWater Desal scheme proposes drawing water from Monterey Submarine Canyon at a depth of 130 feet

John Phillips, an elected official representing one of the five districts on Monterey County Board of Supervisors, sought in March 2018, on behalf of the developer, a recommendation to change the county's rule on desalination plant ownership.

DeepWater Desal is developing the Monterey Bay Regional Water Project, a \$350 million desalination scheme, with a plant capacity of 25,000 acre feet a year (843,835 m³/d), that seeks to draw water from Monterey Submarine Canyon, at a depth of 130 feet, off the coast at Moss Landing, Monterey Bay. The project design envisages a seawater reverse osmosis facility at the site of Dynery power plant, co-located with computer data centres.

The developer has already agreed to sell the produced water to Monterey Peninsula Water Management District, the city of Salinas and California Water service, Castroville Community Services District, Pajaro Sunny Mesa water district, and Sequel Creek Water District.

A report on the ownership rules is expected in May 2018.

Additionally, DeepWater Desal is awaiting a subsurface intake feasibility study, which aims to establish whether the intake method is feasible. The developer further expects to release a draft Environmental Impact Report (EIR) by end of this year, or early 2019.

Meanwhile, water utility California American Water (CAW) is developing the Monterey Peninsula Water Supply Project, whose three main planks include a 6.4 million gallons a day (24,227 m³/d) desalination plant north of Monterey. In March 2018, CAW issued an EIR compiled by California Public Utilities Commission, and an Environmental Impact Statement from Monterey Bay National Marine Sanctuary.

Monterey County had previously agreed not to enforce its ownership rule for the CAW project.

CCSD : Well Sites



Table 2 - Historical Estimated Acreage Overlying Seawater Intrusion

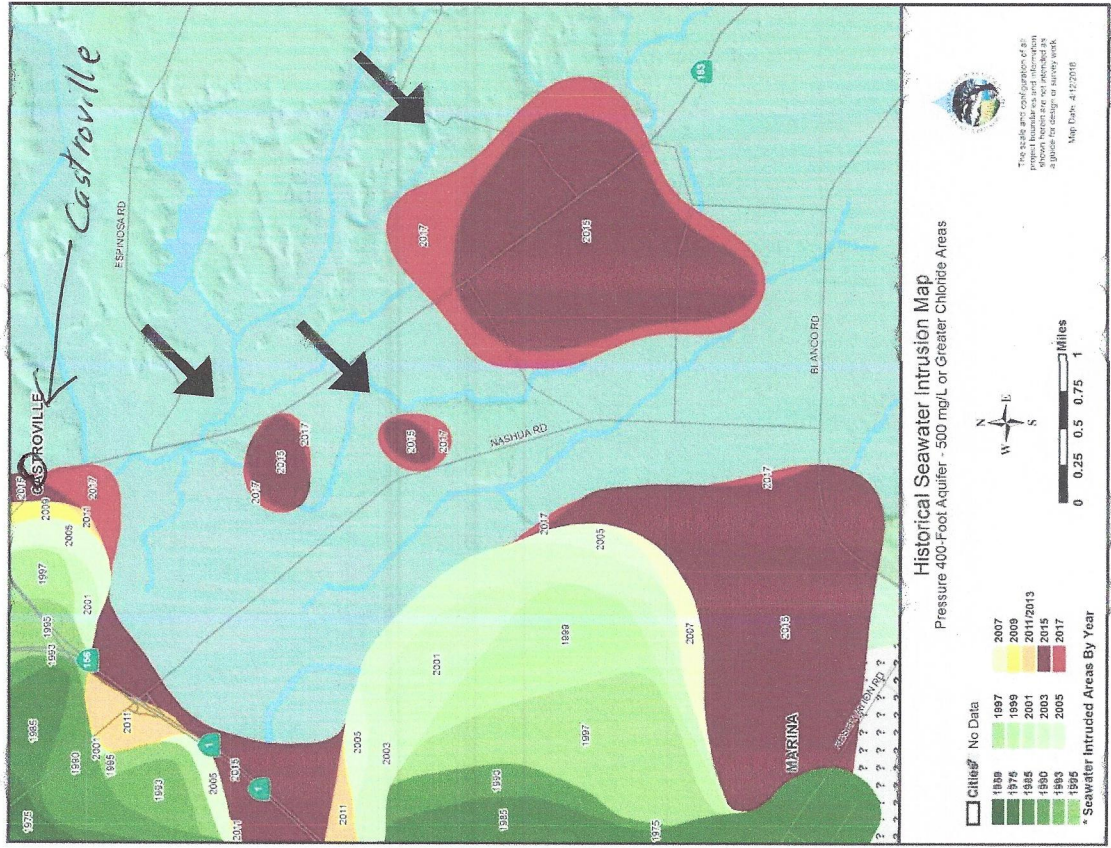
Water Year	Pressure 180-Foot Aquifer (acres advanced)	Total Acres Advanced in Pressure 180-Foot Aquifer	Pressure 400-Foot Aquifer (acres advanced)	Total Acres Advanced in Pressure 400-Foot Aquifer
1944	1,833	1,833	NAD*	NAD*
1959	NAD*	1,833	22	22
1965	5,839	7,672	NAD*	22
1975	3,973	11,645	3,695	3,717
1985	4,576	16,221	3,804	7,521
1990	NAD*	16,221	826	8,347
1993	3,596	19,817	311	8,658
1994	NOC†	19,817	NOC†	8,658
1995	NOC†	19,817	407	9,065
1997	1,802	21,619	896	9,961
1999	2,400	24,019	543	10,504
2001	761	24,780	499	11,033
2003	627	25,407	520	11,523
2005	1,768	27,175	359	11,882
2007	425	27,600	122	12,004
2009	191	27,791	93	12,097
2011	351	28,142	476	12,573
2013	NOC†	28,142	NOC†	12,573
2015	115	28,257	4,552	17,125

^a The seawater intrusion front did not change discernably between 2011 and 2013, based on the coincidental position of the 2011 and 2013 500 mg/L chloride contours.

* = No Available Data (NAD)

† = No Observed Change (NOC)

2017 Pressure 400-Foot Aquifer 500 mg/L Chloride Areas



**CASTROVILLE COMMUNITY SERVICES DISTRICT
INVESTMENT AND DEPOSIT POLICY**

BACKGROUND AND PURPOSE

State law requires that the District's Treasurer submit to the Board an annual statement of Investment Policy and periodic reports regarding investments and deposits. This document is the Annual Statement of Investment Policy for FY 2018/2019.

Pursuant to California Government Code Sections 61050(c) and 61053 (b) the Board of Directors ("Board") has appointed the General Manager to be the District Treasurer. Pursuant to Government Code Section 61053(a), the Board has established an alternative depository, other than the County of Monterey, for the District's funds.

Pursuant to California Government Code Section 53646(a)(2), regarding investments and deposits of District funds, the District deposits and investments shall be made by the District in accordance with this policy.

I. OVERALL POLICY

When investing, re-investing, purchasing, acquiring, exchanging, selling or managing public funds, the primary objective of the District shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the District. The third objective shall be to achieve a return on the funds under the District's control. When depositing funds pursuant to Section 53630 et seq., the District's primary objective shall be to realize maximum return, consistent with prudent financial management.

The District shall maintain an operating fund with enough reserve to avoid borrowing because of routine disruptions in revenue. The District shall maintain a replacement fund with a reserve fund for the replacement of facilities which will avoid all or part of the cost of borrowing. A reserve fund element should be calculated for each physical asset. The District shall maintain a reserve fund to replace facilities lost due to catastrophic events and to pay for the defense of claims often associated with such losses.

II. APPLICABLE LAW

All references to code sections in this Statement, unless otherwise specified, are from the California Government Code. The District's investment policy is based on provisions of the California Government Code commencing with Section 53600 governing the investments of local agency funds and deposits of public monies. All references to code sections in this Statement, unless otherwise specified, are from the California Government Code.

The District's investment policy is based on provisions of the Section 53600 and following governing the investments of local agency funds and public monies. The District's deposit policy is based on the provisions Section 53630 and following governing the deposit of local agency funds and public monies.

All District funds will be invested in compliance with governing provisions of law Government Code Sections 53600 et seq. and this policy. All District deposits will be made in compliance with Sections 53630 and following and this policy. If there is any inconsistency or conflict between the applicable state laws and the policies expressed in this Statement, the statutory provision shall be the policy of the District.

In accordance with Section 53600.3, the District intends to invest prudently in order to safeguard the invested principal and maintain adequate cash availability for the anticipated needs of the District. In accordance with Section 53637, the District intends to make its deposits with the objective of realizing maximum return, consistent with prudent financial management. With respect to deposits made by the District, such deposits shall be made with As far as possible, all money belonging to or in the custody of the District, including money paid to the Treasurer or other official to pay the principal, interest, or penalties of bonds, shall be deposited for safekeeping in an institution as described in Section 53635.2.

III. AVAILABILITY OF FUNDS

A. Funds For Immediate Expenditure. An amount approximately equal to the total of all District expenditures for an average three-month period shall be maintained in active deposits, as defined by Section 53644(a), such as the State Treasurer's Local Agency Investment Fund (LAIF). All Deposits (both active and inactive) shall be managed in accordance with Sections 53630 through 53686.

B. Funds Not Required for Immediate Expenditure. All funds in excess of the amount needed for immediate expenditure as described in paragraph A, shall either be a deposited as set forth in Section V, below with the objective of realizing maximum return, or invested in acceptable investment instruments as described in Section IV, below. Periodic analysis of cash flow during the fiscal year shall serve as the basis for determining when such funds should be made available for expenditure, so that an appropriate maturity date of deposits or investments may be fixed accordingly.

C. Earned Interest. In accordance with Section 53647, interest earned on all money deposited belongs to, and shall be paid quarterly into the general fund of, the District, unless otherwise directed by law. Notwithstanding this provision, the Board may direct such interest to be paid to the fund which contains the principal on which the interest accrued.

IV. ACCEPTABLE INVESTMENT INSTRUMENTS

The District's investment portfolio may include the following instruments subject to state law and subject to the constraints herein stated:

- A. Negotiable certificates of deposits, subject to the limitations set forth in Section 53601(h) and Section 53638. Purchases of certificates of deposits shall not exceed thirty percent (30%) of the District's idle funds;
- B. Deposits in the Local Agency Investment Fund (LAIF), subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. No investment with the Local Agency Investment Fund may, by state regulation, exceed fifty million dollars (\$50,000,000);
- C. Passbook savings accounts, subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. In accordance with Section 53637, no funds shall be deposited into a credit union if a member of the Board or a District employee also serves on the board of directors or any committee of the credit union;
- D. *Bonds and other evidences of indebtedness as set forth in Section 53601(a)-(e);*
- E. Obligations issued by banks, and other participations and instruments as described in Section 53601(f);
- F. Bankers acceptances as described in Section 53601(g);
- G. Any other security or investment authorized by Section 53601(a)-(p).

V. DEPOSITS

A. All deposits shall be made in accordance with state law and are subject to the constraints stated herein:

1. The depository has received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency in accordance with Section 53635.2;
2. The funds are available for withdrawal in accordance with Section 53644;
3. Security is provided for the deposits in accordance with Section 53652;
4. The deposits do not exceed the maximum deposit limitations set forth in Section 53638 and 53635.8;

5. The contract for deposit complies with Section 53649; and
6. All other requirements of state law are met.

B. Types of deposits authorized are:

1. Deposits in the Local Agency Investment Fund (LAIF), subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. No investment with the Local Agency Investment Fund may, by state regulation, exceed fifty million dollars (\$50,000,000);
2. Passbook savings accounts, subject to the provisions governing deposits which are set forth in Sections 53630 through 53686. In accordance with Section 53637, no funds shall be deposited into a credit union if a member of the Board or a District employee also serves on the board of directors or any committee of the credit union;
3. Time deposits (sometimes referred to as non-negotiable certificates of deposit);
and
4. Any other deposits allowed by law.

VI. INVESTMENT AUTHORITY AND REPORTING REQUIREMENTS

A. District Treasurer. The District General Manager shall perform the duties of "treasurer" under Sections 53630 through Sections 53686. District funds deposited in any account are deemed to be in the treasury of the District, pursuant to Section 53636. The District Treasurer is responsible for the safekeeping of money in his or her custody and shall enter into any contract with a depository relating to any deposit which in his or her judgment is to the public advantage, as provided by Section 53649. The District Treasurer is responsible for compliance with all state laws governing the day-to-day management of deposits as set forth in Sections 53630 through 53686.

B. Borrowing funds. In making any decision that involves borrowing in the amount of one hundred thousand (\$100,000) or more, the Board shall discuss, consider, and deliberate each decision as a separate item of business on the agenda of its meeting as prescribed in the Government Code, commencing at Section 54950.

C. Investment Committee. The Board Investment Committee shall meet periodically to review the cash flow requirements of the District and the compliance of its deposits and investments with this Statement.

D. Monthly report. As required by Section 53646, the District's Treasurer shall render a monthly report to the Board, the chief executive officer and the internal auditor, including the following information about each of the District's deposits and investments:

1. The type of deposit or investment, issuer, date of maturity par;

2. The total dollar amount invested in all securities, investments and moneys held by the District;
3. Description of any of the District's funds, investments or programs that are under the management of contracted parties, including lending programs. With respect to all of the District's securities that are under management of any outside party that is not also a local agency or LAIF, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.
4. A statement of compliance of the portfolio to this Statement of Investment Policy, or, if the portfolio or any portion of it is not invested in accordance with this Statement of Investment, a clear and concise statement identifying the manner in which the portfolio is out of compliance with this Statement of Investment.
5. A statement denoting the ability of the District to meet its expenditures for the next six months, or provide an explanation as to why sufficient money shall, or may not be available.
6. A subsidiary ledger of deposits and investments may be used in the report in accordance with accepted accounting practices.
7. Whatever additional information the Board may require.

E. In-Lieu Statements. For District deposits and investments placed in the Local Agency Investment Fund, created by Section 16429.1, in National Credit Union Share Insurance Fund-insured accounts in a credit union, in accounts insured or guaranteed pursuant to Section 14858 of the Financial Code, or in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, in a county investment pool, or any combination of these, the Treasurer may supply the most recent statement or statements received by the District from these institutions in lieu of the information required by paragraph D(1)-(7) above.

F. Annual Board Review. The Board shall meet annually to review the District Investment portfolio, monthly reports prepared pursuant to Section 53646 of the Government Code, and any other relevant information regarding anticipated cash requirements for the purpose of selecting deposit or investment instruments for District funds.

Resolution No. 2018-3
Resolution of the Board of Directors
Castroville Community Services District
Adopting the District Budget for FY 2018-2019

June 19, 2018

RESOLVED by the Board of Directors (“Directors”) of the Castroville Community Services District (“District”), at a regular meeting duly called and held on June 19, 2018 at the business office of the District, 11499 Geil Street, Castroville, California as follows:

WHEREAS, Staff prepared and presented the draft elements of the FY 2018-2019 Budget which includes projected revenues, expenditures and capital improvement projects for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3). The Budget also includes water rate adjustments for 2018-2019 per Ordinance No. 66 the approved rate schedule for Water (Castroville Zone1) and sewer rate adjustments for 2018-2019 per Ordinance No. 67 the approved rate schedule for (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) ; and,

WHEREAS, the District Board reviewed the elements of the proposed FY 2018-2019 Budget on May 15, 2018; and,

WHEREAS, the General Manager recommends that the final budget include funding for recreation services (Governmental, Castroville Zone 1).

WHEREAS, estimated revenues from the rates, fees and charges included in the budgeted revisions will not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed; and,

WHEREAS, the proposed elements of the 2018-2019 Budget, including the proposed funds for recreation services are prudent and reasonable and necessary; and

WHEREAS, the District has followed the procedure required by the Community Services District Law and specifically section 61110 of the Government Code in preparing, reviewing and adopting all elements of the proposed FY 2018-2019 Budget and has published a notice as required by section 61110.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Directors of the Castroville Community Services District does hereby approve and adopt the FY 2018-2019 Budget.
2. The rates, fees and charges included in the FY 2018-2019 Budget shall not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed.

PASSED AND ADOPTED on June 19, 2018 by the Board of Directors of the Castroville Community Services District by the following roll call vote:

Ayes: Director(s) _____
Noes: Director(s) _____
Absent: Director(s) _____
Abstained: Director(s) _____

Silvestre Montejano, President

ATTEST:

Lidia Santos, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Castroville Community Services District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2018-3 adopted June 19, 2018.

Lidia Santos, Secretary

GENERAL MANAGER EMPLOYMENT CONTRACT
BETWEEN
J. ERIC TYNAN AND THE CASTROVILLE COMMUNITY SERVICES DISTRICT

This Contract is made and entered into, effective July 1, 2015, by and between the Castroville Community Services District ("CCSD") and J. ERIC TYNAN ("General Manager").

RECITALS

A. CCSD is a political subdivision of the State of California formed and existing pursuant to the Community Services District Law, California Government Code Sections 61000 and following.

B. Government Code Section 61050 authorizes and requires the board of directors ("Board") of a community services district to appoint a general manager, provides that the general manager shall receive the compensation determined by the Board and shall serve at the Board's pleasure, and provides that the Board may require the general manager to be bonded, with the cost of the bonds paid by the district. Pursuant to Section 61051, the responsibilities of the general manager are:

(a) The implementation of the policies established by the Board for the operation of the CCSD.

(b) The appointment, supervision, discipline, and dismissal of the CCSD's employees, consistent with the employee relations system established by the Board.

(c) The supervision of the CCSD's facilities and services.

(d) The supervision of the CCSD's finances.

C. CCSD desires to employ J. ERIC TYNAN as the CCSD's General Manager, on the terms and conditions contained in this Contract.

D. J. ERIC TYNAN, by reason of his education and experience, is qualified to fill the General Manager position.

E. J. ERIC TYNAN desires to be employed by the CCSD as CCSD's General Manager, on the terms and conditions contained in this Contract.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS SET FORTH BELOW, the parties agree as follows:

AGREEMENTS

1. Services: General Manager will provide to CCSD necessary professional, administrative, and managerial services to perform the duties and

responsibilities of General Manager and secretary for CCSD, to the satisfaction of CCSD's Board of Directors. Such services shall include, but not be limited to, the following:

a. To perform all functions and duties of the CCSD's General Manager and secretary, pursuant to applicable laws, and as set forth in the Recitals to this Agreement and in the job description for "General Manager" in effect as of the date of this Agreement. General Manager shall be authorized to engage consultants for the CCSD with compensation either individually or in the aggregate up to \$20,000 for any individual engagement without prior Board approval. This paragraph shall not limit the General Manager's authority to engage contractors to respond to emergencies.

b. To perform such services on an exclusive full-time service basis for CCSD, and to be available as needed to properly perform such services, including attendance at after-hours meetings as needed for conduct of CCSD business.

2. Compensation:

a. CCSD will provide, as total compensation to General Manager, the following:

(1) Base Compensation: General Manager shall be paid at the rate of \$140,669.12 annually, in accordance with payroll procedures and protocols in place within the CCSD from time to time, from which shall be deducted such amounts as are agreed to by CCSD and General Manager are required by law to be deducted. This base compensation will be increased annually on the same date and at the same rate of annual CPI increases received by the other CCSD employees whether or not the term of the agreement is renewed pursuant to the automatic renewal provision of Section 4 or otherwise negotiated between the parties to this Agreement. If the Board determines to award a merit increase and has not done so by the first day of the first pay period in July each year, the effective date of the merit increase will be retroactive to the first day of the first pay period in July of the current year.

(2) Expenses: General Manager shall be entitled to the same reimbursement for other out-of-pocket expenses incurred on CCSD business, on the same terms and conditions, as authorized for other CCSD personnel. The Board encourages the General Manager to represent the CCSD and participate in professional organizations such as the Association of California Water Agencies and other organizations and associations whose activities affect the CCSD's concerns or policies and will reimburse the General Manager for reasonable expenses incurred in such activities.

(3) Health Care: CCSD shall pay the annual costs to enroll the General Manager and the General Manager's family in the CCSD's health

care plan for dental care, vision care, and medical and health care, and/or life insurance expenses incurred for him and/or his family.

(4) Sick Leave: General Manager shall accrue sick leave according to the schedule adopted from time to time by the CCSD's Board, without credit for any prior service.

(5) Vacation: General Manager shall be entitled to four weeks paid vacation during each year of this Contract. Unused vacation time may be accumulated in accordance with the CCSD Personnel Policy.

(6) Retirement Plan Contribution: The CCSD shall make contributions to the CalPERS retirement program for General Manager equal to 100% of the monthly employer contributions.

(7) CCSD Vehicle: CCSD will provide a vehicle for the General Manager's business and personal use.

b. Amendments to Compensation. All adjustments to General Manager's compensation, including, but not limited to, cost of living adjustments, must be authorized by action of the Board separate and apart from action taken to authorize adjustments for other employees of the CCSD. No adjustment to the General Manager's compensation shall be effective until an Amendment to this Contract is signed by the President and Vice-President of the Board and the General Manager and attached to this Contract.

3. Performance Reviews: The Board will conduct annual performance reviews with the General Manager during the month of June each year. The Board may at its discretion review confidentially the performance of the General Manager at any time during the term of this Contract. In connection with each annual review required by this paragraph, the CCSD's Board shall consider, but shall not be required to act on, adjustments to General Manager's compensation and other terms and conditions of this Contract. It shall be the General Manager's duty, as a condition precedent to the Board's obligation to annually review the General Manager's performance under this paragraph, to notify the CCSD's Board in writing not less than 30 nor more than 45 days in advance of each annual review period of the Board's obligation to conduct the review and the dates between which the review is required under this paragraph.

4. Term: This Contract shall become effective on July 1, 2015, after execution by General Manager and the President and Secretary of CCSD's Board, and shall remain in effect until terminated as provided herein or until midnight June 30, 2018, whichever occurs first. Each year, on the anniversary of this contract the term of the contract shall be extended by one year.

5. Termination: General Manager serves at the Board's pleasure. The CCSD may terminate this Contract either with or without cause by providing General Manager 18 months' advance written notice of the termination. The termination shall become effective upon the 18 months' anniversary following mailing, verified electronic

transmission, or delivery of written notice thereof. CCSD, at its option, may terminate this Contract immediately by written notice, if General Manager dies or becomes otherwise incapable of performing duties under this Contract, or is convicted of a felony. Except in the case of termination for General Manager's death or conviction of a felony, CCSD shall pay to General Manager or his legal representative a sum equal to General Manager's Base Compensation for the unexpired term of this Contract. However, no cash severance benefit under this or any succeeding contract may exceed an amount equal to the monthly salary of the General Manager multiplied by the number of months left in the unexpired term of the contract or 18 months' salary, whichever is the lesser. Any termination by CCSD within ninety days following a public election of members of the CCSD's Board shall require the affirmative vote of four members of the CCSD's Board. Any termination by CCSD at any other time shall require the affirmative vote of a majority of the CCSD's Board.

6. Work Product: Except as otherwise agreed in writing by the parties, all forms of expression of ideas relating to General Manager's performance of this Contract shall be the property of the CCSD. General Manager shall provide all such work product produced through the date of termination, whether complete or incomplete, to CCSD, free of any and all claims, liens, and/or encumbrances, to be used by CCSD for any purpose.

7. Licenses: General Manager shall secure and maintain, throughout the life of this Contract, at CCSD's cost, all licenses, permits, qualifications and approvals of whatsoever nature which are legally required to practice any services required by this Contract.

8. Standards of Performance: General Manager shall perform the services described in a professional, first-class, workmanlike and businesslike manner in accordance with standards of quality satisfactory to CCSD's Board of Directors in their sole discretion.

9. Assignment of Contract; Subcontracting: This employment contract is personal to J. ERIC TYNAN, based upon his unique training, background and experience. General Manager may not assign or subcontract any of his duties or benefits under this Contract without the CCSD's prior written consent, which the CCSD may withhold at its absolute discretion for any reason.

10. Bond: General Manager shall obtain for the benefit of CCSD such bond for the faithful performance of General Manager's duties under this Contract as the CCSD's Board may require from time to time. CCSD shall pay the premium on any such bond.

11. Reimbursement of Payments: If during the pendency of an investigation of the General Manager for abuse of office or position, the General Manager receives paid leave salary, funds for his legal criminal defense or a cash settlement related to a termination, and the General Manager is subsequently convicted of a crime involving abuse of his office or position, the General Manager shall reimburse the CCSD for any paid leave salary, defense funds and cash settlement.

12. Paragraph Headings: The paragraph headings contained herein are for convenience and reference only and are not intended to define or limit the scope of this Contract.

13. Notice: Whenever notice to a party is require by this Contract, it shall be deemed given when deposited with proper address and postage in the U.S. Mail or when personally delivered as follows or at such other address or place either party may designate in writing from time to time:

CCSD: CASTROVILLE COMMUNITY SERVICES DISTRICT
11499 Geil Street
Castroville, CA 95012

General Manager: J. ERIC TYNAN

14. Duplicate Originals: This Contract may be executed in one or more duplicate originals bearing the original signature of both parties and when so executed any such duplicate original shall be admissible as proof of the existence and terms of the Contract between the parties.

15. Jurisdiction: This contract is made and is to be performed in Monterey County and, subject to provisions of law governing venue, the courts of Monterey County have jurisdiction over any litigation relating to the enforcement or interpretation of this Contract, arising out of General Manager's performance or relating in any way to the work under the contract.

16. Court Costs and Attorney's Fees: In the event legal action is instituted by either party to enforce this Contract, the prevailing party shall be entitled to reasonable attorney's fees and actual costs incurred in connection with such action.

17. Waiver or Modification: No waiver, alteration, or modification of any of the provisions of this Contract shall be binding unless in writing and signed by a duly authorized representative of both parties to this Contract. Any document which modifies this Contract shall be appended to the original of this Contract, and copies of such documentation shall be provided to all parties to this Contract. No changes shall be implied. If there is any ambiguity or lack of clarity or uncertainty in or by reason of the language of any amendment, the language of the Contract shall control the interpretation of the Contract and any amendment.

18. Governing Law: This Contract shall be governed by the laws of the State of California.

19. Previous Agreements Integrated: Any and all existing understandings and agreements, whether oral or written, or renewals thereof, between the parties hereto,

covering the same subject matter, are hereby integrated within and superseded by this Contract, and shall have no further force or effect.


IN WITNESS WHEREOF, the parties hereto have executed this Contract, consisting of six pages, in duplicate on June 16, 2015, effective upon execution.

CCSD:

General Manager:

CASTROVILLE COMMUNITY SERVICES DISTRICT

By



RON STEFANI
Vice President, Board of Directors



J. ERIC TYNAN

By

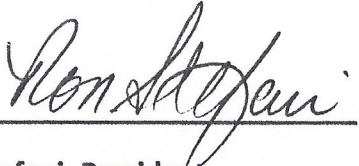


LIDIA SANTOS
Secretary, Board of Directors


**Amendment to General Manager's (J. Eric Tynan) contract as per Section 2. Compensation:
Section b. Amendments to Compensation.**

At the May 16, 2017 board meeting, the Castroville Community Services District Board of Directors approved a three percent (3%) salary increase to the General Manager's annual base compensation of \$140,669.12 to be effective July 6, 2017. Base compensation as of July 6, 2017 will be \$144,889.19

This amendment is to be attached to the contract that is currently in place for the General Manager J. Eric Tynan.



Ron Stefani, President



Silvestre Montejano, Vice President



J. Eric Tynan, General Manager

Castroville Community Services District

SUMMARY of All SERVICES

Fiscal Year Ending	Jun-19	Jun-20	Jun-21	Jun-22	Jun-23	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Revenue						
Water	\$ 1,193,117	\$ 1,226,918	\$ 1,262,317	\$ 1,298,778	\$ 1,336,333	\$ 6,317,463
ZONE 1 Sewer & Storm Drain	\$ 630,169	\$ 638,684	\$ 641,925	\$ 646,224	\$ 650,583	\$ 3,207,584
ZONE 1 Governmental	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 675,000
ZONE 2 Sewer & Storm Drain	\$ 152,982	\$ 157,571	\$ 162,299	\$ 167,168	\$ 172,183	\$ 812,202
ZONE 2 Governmental	\$ 36,030	\$ 36,030	\$ 36,030	\$ 36,030	\$ 36,030	\$ 180,150
ZONE 3 Sewer ML	\$ 286,700	\$ 284,148	\$ 286,488	\$ 288,888	\$ 291,351	\$ 1,437,575
Total Revenue	\$ 2,433,998	\$ 2,478,351	\$ 2,524,059	\$ 2,572,088	\$ 2,621,480	\$ 12,629,974
Application of Funds						
Operating & Admin Expense						
Water Operating & Admin Exp	\$ 983,004	\$ 1,027,323	\$ 1,058,142	\$ 1,089,887	\$ 1,108,785	\$ 5,267,141
Zone 1 Sewer & Storm Drain	\$ 554,881	\$ 566,708	\$ 578,842	\$ 591,292	\$ 604,066	\$ 2,895,789
ZONE 1 Governmental	\$ 146,500	\$ 146,500	\$ 146,500	\$ 146,500	\$ 146,500	\$ 732,500
Zone 2 Sewer & Storm Drain	\$ 132,803	\$ 136,256	\$ 139,799	\$ 143,433	\$ 147,163	\$ 699,454
Zone 2 Governmental	\$ 9,800	\$ 8,800	\$ 8,800	\$ 8,800	\$ 8,800	\$ 45,000
Zone 3 Sewer ML	\$ 186,470	\$ 191,642	\$ 196,923	\$ 203,315	\$ 209,821	\$ 988,171
Total Application of Funds	\$ 2,013,458	\$ 2,077,229	\$ 2,129,006	\$ 2,183,227	\$ 2,225,135	\$ 10,628,055
Capital Improvement Projects						
Water	\$ 2,921,000	\$ 2,859,000	\$ 114,000	\$ 58,000	\$ 58,000	\$ 6,010,000
Zone 1 Sewer & Storm Drain	\$ 97,000	\$ 660,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 787,000
Zone 1 Governmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Zone 2 Sewer & Storm Drain	\$ 5,000	\$ 41,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 61,000
ZONE 2 Governmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ZONE 3 Sewer ML	\$ 90,000	\$ 55,000	\$ 60,000	\$ 145,000	\$ 15,000	\$ 365,000
Total CIP	\$ 3,113,000	\$ 3,615,000	\$ 189,000	\$ 218,000	\$ 88,000	\$ 7,223,000
Total Revenue Requirements	\$ 5,126,458	\$ 5,692,229	\$ 2,318,006	\$ 2,401,227	\$ 2,313,135	\$ 17,851,055
Surplus / (Deficit)	\$ (2,692,460)	\$ (3,213,878)	\$ 206,053	\$ 170,861	\$ 308,345	\$ (5,221,079)
Less Funding from:						
General Fund Checking	\$ 293,565					
CAMP	\$ 343,238					
LAIF Account	\$ 8,402,055					
CalTrust	\$ 2,329,237					
Total Additional Funding Sources	\$ 11,368,095	\$ -	\$ -	\$ -	\$ -	\$ 11,368,095
Additional Funding Sources:						
New Debt	\$ 3,400,000					
Grants (Applied for)	\$ 7,500,000					
						NET

Castroville Community Services District

Water

Five Year Capital Improvement and Operational Planning 2018

Fiscal Year Ending	Jun-19	Jun-20	Jun-21	Jun-22	Jun-23	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
Water Revenue	\$1,110,600	\$1,143,918	\$1,178,236	\$1,213,583	\$1,249,990	
New connections	\$ 15,237	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	
Other Revenues	\$ 12,700	\$ 12,700	\$ 12,700	\$ 12,700	\$ 12,700	
Misc. Revenue	\$ 19,580	\$ 22,250	\$ 22,250	\$ 22,250	\$ 22,250	
Non-Operating Revenues						
Water Interest Earned	\$35,000	\$36,050	\$37,132	\$38,245	\$39,393	
Total Revenue	\$ 1,193,117	\$ 1,226,918	\$ 1,262,317	\$ 1,298,778	\$ 1,336,333	\$ 6,317,463
Application of Funds						
Operating Expenses						
General Operation Expenses	\$ 576,488	\$593,783	\$611,596	\$629,944	\$648,842	
Administration Expenses	\$ 406,516	\$ 433,540	\$ 446,546	\$ 459,943	\$ 459,943	
Total Application of Funds	\$ 983,004	\$ 1,027,323	\$ 1,058,142	\$ 1,089,887	\$ 1,108,785	\$ 5,267,141
Capital Improvement Projects						
Well # 5 media replacement			\$ 55,000			
New Trucks	\$ 30,000			\$ 20,000	\$ 20,000	
Valve & Main Replacements	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Chlorine generators	\$ 50,000	\$ 21,000	\$ 21,000			
Connection to Cal Am Desal		\$ 2,800,000				
Pumping Equipment	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Lateral Replacement(plastic/copper)	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
Office Equipment	\$ 1,000					
Meter Registers	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
New Well 6 @ Site 4 or OM Site	\$ 2,800,000					
Total CIP	\$ 2,921,000	\$ 2,859,000	\$ 114,000	\$ 58,000	\$ 58,000	\$ 6,010,000
Total Revenue Requirements	\$ 3,904,004	\$ 3,886,323	\$ 1,172,142	\$ 1,147,887	\$ 1,166,785	\$ 11,277,141
						NET
Surplus / (Deficit)	\$ (2,710,887)	\$ (2,659,405)	\$ 90,175	\$ 150,891	\$ 169,548	\$ (4,959,678)
Bank Balance as of April 30, 2018						
Less Funding from:						
General Fund-Checking	\$ 120,248					
LAIF Account	\$ 3,234,728					
Total	\$ 3,354,976					\$ 3,354,976
Additional Funding Sources:						
New Debt	\$ 1,700,000					
Grants (Applying for)	\$ 2,800,000					

**Castroville Community Services District
Water Income and Expense Budget
July 2018 through June 2019
Draft**

	2018/2019	2018/2019
Income		
4010 · Metered Water Sales	\$ 1,110,600	\$ 1,110,600
4020 · Hydrant Water Sales	\$ 8,000	\$ 8,000
4030 · New Service Installation	\$ 15,237	\$ 15,237
4040 · Backflow Revenue	\$ 12,700	\$ 12,700
Misc. Revenue		
4050 · Misc. Revenue-Other	\$ 3,400	\$ 3,400
4053 · Reconnect Charges	480	480
4054 · NSF Charges	300	300
4057 · Trip Fee Charges	6,000	6,000
4059 · Credit Card Charges	1,400	1,400
Total Misc. Revenue	<u>\$ 11,580</u>	<u>\$ 11,580</u>
4060 · Interest Earned	\$ 35,000	\$ 35,000
Total Income	<u><u>\$ 1,193,117</u></u>	<u><u>\$ 1,193,117</u></u>

Expense

WATER OPERATIONS EXPENSE

General Operations Expense

5110 · Shop Supplies	\$ 1,000	\$ 1,000
5115 · Tools & Equipment	3,000	3,000
5120 · Operators Uniforms	2,750	2,750
5125 · Cellular Phones	975	975
5130 · Operators Certifications	800	800
5135 · Water Testing Fees	10,000	10,000
5136 · Backflow Testing	1,000	1,000
5138 · Water System Fees	7,000	7,000
Total General Operations Expense	<u>\$ 26,525</u>	<u>\$ 26,525</u>

Well Sites Expense

5155 · Utilities - P G & E	\$ 92,000	\$ 92,000
5165 · Pump Repair/Maintenance	3,500	3,500
5170 · Supplies for Pumps & Well Sites	8,500	8,500
5178 · Generators Repairs/Maintenance	2,000	2,000
5180 · Tank Repair/Maintenance	1,000	1,000
5185 · Building Repair/Maintenance	1,000	1,000
5190 · Chlorine/Softener Repair/Maintenance	3,000	3,000
5195 · Well Sites - Other Expense	1,000	1,000
Total Well Sites Expense	<u>\$ 112,000</u>	<u>\$ 112,000</u>

**Castroville Community Services District
Water Income and Expense Budget
July 2018 through June 2019
Draft**

	2018/2019	2018/2019
Valve Expense		
5210 · Valve - Supplies	500	500
5230 · Valve - Repair/Maintenance	1,000	1,000
Total Valve Expense	<u>\$ 1,500</u>	<u>\$ 1,500</u>
Meter Expense		
5260 · Meter - Supplies	\$ 1,000	\$ 1,000
5270 · Meter - Repair/Maintenance	5,000	5,000
Total Meter Expense	<u>\$ 6,000</u>	<u>\$ 6,000</u>
Hydrant Expense		
5310 · Hydrant - Supplies	\$ 1,000	\$ 1,000
5330 · Hydrant - Repair Maintenance	1,000	1,000
Total Hydrant Expense	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Water Lines Expense		
5355 · Water Lines - Supplies	\$ 2,600	\$ 2,600
5365 · Water Lines - Repair/Maintenance	20,000	20,000
Total Water Lines Expense	<u>\$ 22,600</u>	<u>\$ 22,600</u>
5400 · Water Depreciation Expense	\$ 312,000	\$ 312,000
Automobile Expense		
5451 · Fuel	\$ 1,800	\$ 1,800
5452 · Repair/Maintenance	\$ 4,000	\$ 4,000
5453 · Other-Auto Expense	1,500	1,500
Total Automobile Expense	<u>\$ 7,300</u>	<u>\$ 7,300</u>
Payroll Expense Water Operation		
5520 · Operators Water Wages	\$ 86,563	\$ 86,563
Total Payroll Expense-Operations	<u>\$ 86,563</u>	<u>\$ 86,563</u>
TOTAL OPERATIONS EXPENSE	<u><u>\$ 576,488</u></u>	<u><u>\$ 576,488</u></u>
ADMINISTRATIVE EXPENSE		
Billing Expense		
5565 · Postage	\$ 10,000	\$ 10,000
5570 · Billing Supplies	1,500	1,500
5580 · Toilet Rebate	225	225
5585 · Bad Debt Write Off's	500	500
5590 · Other Billing Expense	6,100	6,100
Total Billing Expense	<u>\$ 18,325</u>	<u>\$ 18,325</u>

**Castroville Community Services District
Water Income and Expense Budget
July 2018 through June 2019**

Draft

	2018/2019	2018/2019
Utilities Expense		
5611 · Utilities - P G & E	\$ 1,650	\$ 1,650
5612 · Utilities - Telephones	2,050	2,050
5613 · Utilities - Disposal	175	175
5650 · Utilities - M R W P C A	65	65
Total Utilities Expense	\$ 3,940	\$ 3,940
Insurance Expense		
5621 · Insurance - Auto & General	\$ 11,600	\$ 11,600
Total Insurance Expense	\$ 11,600	\$ 11,600
Office Expense		
5710 · Office Supplies	\$ 2,500	\$ 2,500
5715 · Office Equipment	2,000	2,000
5720 · Misc Office Expense	2,500	2,500
5730 · Alarm Monitoring Service	800	800
5735 · Property Taxes	600	600
5740 · Computer Programs/Upgrades	5,000	5,000
5745 · Bank Fees	500	500
5747 · Credit Card Monthly Fees	1,500	1,500
5750 · Seminars/Training/Staff	3,000	3,000
5752 · Seminar/Training/Directors	3,000	3,000
5755 · Journals/Subscriptions	-	-
5760 · Membership Dues	10,500	10,500
5765 · Office Repairs/Maintenance	2,000	2,000
5770 · Building Maintenance	3,000	3,000
Total Office Expense	\$ 36,900	\$ 36,900
Payroll Expenses		
5810 · Wages Water- General Manager	\$ 67,157	\$ 67,157
5820 · Wages - Administrative	72,104	72,104
5865 · Insurance - Workers Comp	5,000	5,000
5875 · Employee Health Benefits	66,807	66,807
5880 · PERS Retirement Benefits	27,964	27,964
5882 · Employee Life Insurance	616	616
5885 · FICA Expense	18,000	18,000
5890 · Unemployment Ins Benefit Charge	-	-
5895 · Retired Employee Benefits	3,180	3,180
5896 · Other Post Employment Benefits	8,100	8,100
Total Payroll Expenses	\$ 268,928	\$ 268,928

**Castroville Community Services District
Water Income and Expense Budget
July 2018 through June 2019
Draft**

	2018/2019	2018/2019
Consulting Expense		
5910 · Legal Fees	\$ 14,000	\$ 14,000
5920 · Engineering Fees	15,000	15,000
5930 · Director Fees	2,700	2,700
5940 · Accounting Fees	8,123	8,123
5960 · Other Consulting Fees	27,000	27,000
Total Consulting Expense	<u>\$ 66,823</u>	<u>\$ 66,823</u>
TOTAL ADMINISTRATIVE EXPENSE	<u>\$ 406,516</u>	<u>\$ 406,516</u>
TOTAL COMBINED EXPENSES	<u>\$ 983,004</u>	<u>\$ 983,004</u>
Net Income or Loss	<u>\$ 210,113</u>	<u>\$ 210,113</u>
 *Less Capital Expenditures:		
Valve Replacement \$15K,	<u>\$ 116,000</u>	<u>\$ 2,921,000</u>
Lateral Replacement \$15K		
Pumping Equipment \$5K,		
Chlorine Generators \$50K		
Crane Truck \$30K		
Meter Registers \$5k		
New Well \$2.8 M		
Office Equipment \$1K		
Net Income or Loss	<u>94,113</u>	<u>(2,710,887)</u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

Castroville Community Services District

ZONE 1 Sewer & Storm Drain

Five Year Capital Improvement and Operational Planning 2018

Fiscal Year Ending	Jun-19	Jun-20	Jun-21	Jun-22	Jun-22	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
User Fees #75301	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	
Property Tax	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000	
New Service and Connection Fees	\$3,169	\$10,000	\$10,000	\$10,000	\$10,000	
Interest Revenue	\$84,000	\$86,184	\$88,425	\$90,724	\$93,083	
USDA Loan from Moss Landing	\$26,000	\$27,000	\$28,000	\$30,000	\$32,000	
Misc Revenue	\$2,000	\$500	\$500	\$500	\$500	
Total Revenue	\$630,169	\$638,684	\$641,925	\$646,224	\$650,583	\$3,207,584
Application of Funds						
Operating Expense						
General Operation Expenses	\$173,793	\$178,312	\$182,948	\$187,704	\$192,585	
Administration Expense	\$281,088	\$288,396	\$295,895	\$303,588	\$311,481	
NCRPD Transfer Out to Zone 1 Gov	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	
Total Application of Funds	\$554,881	\$566,708	\$578,842	\$591,292	\$604,066	\$2,895,789
Capital Improvement Projects						
Lift Station Pumps	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
New Crane Truck	\$87,000					
Washington bypass line		\$650,000				
Total Capital Improvement Projects	\$97,000	\$660,000	\$10,000	\$10,000	\$10,000	\$787,000
Total Revenue Requirements	\$651,881	\$1,226,708	\$588,842	\$601,292	\$614,066	\$3,682,789
						NET
Surplus / (Deficit)	-\$21,712	-\$588,024	\$53,082	\$44,932	\$36,517	-\$475,205
Bank Balances as of April 30, 2018						
Less Funding from:						
General Fund Checking	\$92,733					
CAMP	\$343,238					
CalTrust	\$2,329,367					
LAIF Account	\$4,138,507					
Total Additional Funding Sources	\$6,903,845					\$6,903,845
New Debt	\$1,700,000					
Grants (Applied for)	\$2,000,000					

Castroville Community Services District
Castroville (Zone 1) Sewer Income and Expense Budget
July 2018 through June 2019
Draft

	2018/2019	2018/2019
Income		
ZONE 1 (CASTROVILLE) REVENUE		
4105 · User fees - Storm Drain #75301	\$ 65,000	\$ 65,000
4115 · Property Tax	450,000	450,000
4125 · Sewer Connection Fees	3,169	3,169
1170 · USDA Income from M L Zone 3	26,000	26,000
4130 · Misc Revenue	2,000	2,000
4135 · Zone 1 Interest Earned	84,000	84,000
Total Income	\$ 630,169	\$ 630,169
 Zone 1 OPERATION EXPENSE		
General Operation Expense		
7005 · Shop Supplies	\$ 1,000	\$ 1,000
7010 · Small Tools	1,500	1,500
7015 · Operators Uniforms	2,150	2,150
7018 · Operators Certifications	500	500
7020 · Cellular Phones	760	760
Total General Operation Expense	\$ 5,910	\$ 5,910
 Lift Station Expense		
7105 · Sewer Utilities PG & E	\$ 4,600	\$ 4,600
7115 · Lift Station Repair/Maintenance	3,500	3,500
7120 · Supplies for Pump Station	1,000	1,000
7122 · Permit Fee for Generators	400	400
7125 · Building Repair & Maintenance	1,000	1,000
Total Lift Station Expense	\$ 10,500	\$ 10,500
 7200 · Sewer (Zone 1) Depreciaton Expense	 62,456	 62,456
 Automobile Expense		
7305 · Fuel for Trucks	\$ 2,200	\$ 2,200
7310 · Repair/Maintenance	4,000	4,000
7315 · Other Auto Expense	1,500	1,500
Total Automobile Expense	\$ 7,700	\$ 7,700
 Payroll Expense-Operation		
7405 · Operators Zone 1 Wages	\$ 67,327	\$ 67,327
Total Payroll Expense	\$ 67,327	\$ 67,327

Castroville Community Services District
Castroville (Zone 1) Sewer Income and Expense Budget
July 2018 through June 2019
Draft

	2018/2019	2018/2019
Sewer Line Expense		
7465 · Sewer Line-Repair/Maintenance	\$ 10,000	\$ 10,000
Total Sewer Line Expense	<u>\$ 10,000</u>	<u>\$ 10,000</u>
 Storm drain Expense		
7475 · Storm Drain-Supplies	\$ 1,000	\$ 1,000
7485 · Storm Drain-Repair/Maintenance	8,000	8,000
7492 · Storm Drain-Fuel for Trucks	900	900
Total Storm Drain Expense	<u>\$ 9,900</u>	<u>\$ 9,900</u>
 TOTAL OPERATION EXPENSE	 <u>173,793</u>	 <u>173,793</u>
 ZONE 1 ADMINSTRATIVE EXPENSE		
Office Expense		
7505 · Office Supplies	\$ 2,200	\$ 2,200
7510 · Office Equipment	1,500	1,500
7515 · Misc. Office Expense	1,600	1,600
7520 · Computer Program/Upgrade	2,000	2,000
7525 · Office Repair/Maintenance	1,300	1,300
7530 · Alarm Monitoring Service	500	500
7535 · Property Taxes	350	350
7540 · Seminars/Training/Staff	2,500	2,500
7545 · Seminar/Training/Directors	2,500	2,500
7550 · Journals/Subscriptions	50	50
7555 · Membership Dues	6,000	6,000
7560 · Building Maintenance	2,000	2,000
7586 · Bad Debt Write-Offs	500	500
Total Office Expense	<u>\$ 23,000</u>	<u>\$ 23,000</u>
 Payroll Expense Admin		
7605 · Wages Zone 1 GM	\$ 52,232	\$ 52,232
7620 · Wages Zone 1 Admin	56,081	56,081
7625 · Insurance -Workers Comp	3,850	3,850
7630 · Employee Health Benefits	51,961	51,961
7632 · FICA Expense	14,000	14,000
7635 · PERS Retirement Benefits	21,750	21,750
7636 · Other Post Employment Benefits	6,300	6,300
7367 - Unemployment Ins Benefits Charges	-	-
7640 · Employee Life Insurance	480	480
Total Payroll Expense	<u>\$ 206,654</u>	<u>\$ 206,654</u>

Castroville Community Services District
Castroville (Zone 1) Sewer Income and Expense Budget
July 2018 through June 2019
Draft

	2018/2019	2018/2019
Utilities Expense		
7655 · Utilities - PG &E	\$ 1,500	\$ 1,500
7660 · Utilities-Telephones	1,600	1,600
7665 · Utilities - Disposal	140	140
7670 · Utilities - MRWPCA	55	55
Total Utilities Expense	<u>\$ 3,295</u>	<u>\$ 3,295</u>
 Sewer Consulting Expense		
7705 · Sewer Legal Fees	\$ 2,000	\$ 2,000
7710 · Sewer Engineer Fees	3,000	3,000
7715 · Sewer Accounting Fees	6,350	6,350
7720 · Sewer Other Consulting Fees	2,000	2,000
7725 · Director Fees	2,100	2,100
Total Consulting Expense	<u>\$ 15,450</u>	<u>\$ 15,450</u>
 Insurance Expense		
7755 · Insurance - Auto & General	\$ 9,150	\$ 9,150
Total Insurance Expense	<u>\$ 9,150</u>	<u>\$ 9,150</u>
 Bond, Loan, & Certif. Expense		
7772 · Investment Advisory Services	\$ 50	\$ 50
7774 · CSA 14/CCSD Organizational Cost	\$ 3,589	\$ 3,589
7775 · Willdan Tax Code-Admin Fee	\$ 1,600	\$ 1,600
7776 · Unrealized/Gain-Loss of Investment	15,000	15,000
Total Bond, Loan & Certif. Expense	<u>\$ 20,239</u>	<u>\$ 20,239</u>
 Storm Drain Consulting Expense		
7805 · Storm Drain Legal Fees	\$ 800	\$ 800
7810 · Storm Drain Engineer Fees	2,000	2,000
7815 · Storm Drain Other Consulting Fee	500	500
Total Consulting Expense	<u>\$ 3,300</u>	<u>\$ 3,300</u>
 TOTAL ADMINISTRATIVE EXPENSE	<u><u>\$ 281,088</u></u>	<u><u>\$ 281,088</u></u>
 TOTAL COMBINED EXPENSES	<u><u>\$ 454,881</u></u>	<u><u>\$ 454,881</u></u>
 NET INCOME OR LOSS	<u><u>\$ 175,288</u></u>	<u><u>\$ 175,288</u></u>

**Castroville Community Services District
 Castroville (Zone 1) Sewer Income and Expense Budget
 July 2018 through June 2019
 Draft**

	2018/2019	2018/2019
*Less Capital Expenditures	<u>97,000</u>	<u>97,000</u>
Lift Stations \$10K		
Crane Truck \$87K		
Transfer Out- Property Taxes to Zone 1 Gov for Recreational Services	\$ 100,000	\$ 118,000
Net Income or Loss	<u>(21,712)</u>	<u>(39,712)</u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

ZONE 1 GOVERNMENTAL

Five Year Capital Improvement and Operational Planning 2018

Fiscal Year Ending	Jun-19	Jun-20	Jun-21	Jun-22	Jun-23	
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
User Fees-Street Lights #75301	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	
Interest Revenue	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
Reserves						
Transfer in-Property Taxes	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
Total Revenue	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 675,000
Operation & Maintenance						
Street light Utilities	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	
Castroville Sign Maintenance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Pedestrian Over cross Maintenance	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Expense	\$ 46,500	\$ 46,500	\$ 46,500	\$ 46,500	\$ 46,500	\$ 232,500
Recreation Expense						
NCRPD	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Total Application of Funds	\$ 146,500	\$ 146,500	\$ 146,500	\$ 146,500	\$ 146,500	\$ 732,500
Capital Improvement Projects						
Total Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue Requirements	\$ 146,500	\$ 146,500	\$ 146,500	\$ 146,500	\$ 146,500	\$ 732,500
						NET
Surplus / (Deficit)	\$ (11,500)	\$ (11,500)	\$ (11,500)	\$ (11,500)	\$ (11,500)	\$ (57,500)
As of April 30, 2018						
Less: Funding from savings						
General Fund Checking						
LAIF Account	\$ 122,738.00					
Total	\$ 122,738.00					\$ 122,738
Additional Funding Sources:						
New Debt						
Grants (Applied for)						

**Castroville Community Services District
 Castroville (Zone 1) Governmental Activities
 Income and Expense Budget
 July 2018 through June 2019
 Draft**

	2018/2019	2018/2019
Income		
ZONE 1 (CASTROVILLE) REVENUE		
4107 · User fees - Street Lights #75301	\$ 33,000	\$ 33,000
4135 · Zone 1 Interest Earned	2,000	2,000
Total Income	\$ 35,000	\$ 35,000
ZONE 1 OTHER OPER & MAINT EXPENSE		
7825 · Street Light Utility Cost	\$ 42,500	\$ 42,500
7830 · Castroville Sign Maintenance	3,000	3,000
7835 · Pedestrian Over Cross Maintenance	1,000	1,000
Total Zone1 Other Oper & Maint Expense	\$ 46,500	\$ 46,500
TOTAL OTHER OPERATION EXPENSE	46,500	46,500
ZONE 1 RECREATIONAL EXPENSE		
7850 · No. Co. Rec & Park District	\$ 100,000	\$ 118,000
Total Zone 1 Recreational Expense	\$ 100,000	\$ 118,000
TOTAL RECREATIONAL EXPENSE	\$ 100,000	\$ 118,000
TOTAL COMBINED EXPENSES	\$ 146,500	\$ 164,500
NET INCOME OR LOSS	(\$111,500)	(\$129,500)
Transfer In- Property Taxes to Zone 1 Gov for Recreational Services	\$ 100,000	\$ 100,000
Net Income or Loss	(\$11,500)	(\$29,500)

Castroville Community Services District

ZONE 2 Sewer & Storm Drain

Five Year Capital Improvement and Operational Planning 2018

Fiscal Year Ending	Jun-19	Jun-20	Jun-21	Jun-22	Jun-23	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
User Fees Moro Cojo #73701	\$65,256	\$67,214	\$69,230	\$71,307	\$73,446	
User Fees NMCHS & Mobile #74701	\$85,726	\$88,298	\$90,947	\$93,675	\$96,485	
Non-Operating Revenues						
Interest Revenue	\$2,000	\$2,060	\$2,122	\$2,185	\$2,251	
Total Revenue	\$152,982	\$157,571	\$162,299	\$167,168	\$172,183	\$812,202
Application of Funds						
Operating Expenses						
General Operation Expenses	\$57,456	\$58,950	\$60,483	\$62,055	\$63,669	
Administration Expenses	\$75,347	\$77,306	\$79,316	\$81,378	\$83,494	
Total Application of Funds	\$132,803	\$136,256	\$139,799	\$143,433	\$147,163	\$699,454
Capital Improvement Projects						
Lift Station Pumps	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
New Truck						
New Generator @ Moro Cojo						
Sewer Lines Repair & Relocation						
New Generator @ Castroville Blvd		\$36,000				
Total Capital Improvement Projects	\$5,000	\$41,000	\$5,000	\$5,000	\$5,000	\$61,000
Total Revenue Requirements	\$137,803	\$177,256	\$144,799	\$148,433	\$152,163	\$760,453
						NET
Surplus / (Deficit)	\$15,179	-\$19,684	\$17,500	\$18,734	\$20,020	\$51,749
Less: Funding from:						
LAIF Account	\$ 167,444					
Total	\$ 167,444					\$ 167,444
Additional Funding Sources:						
New Debt						
Grants						

**Castroville Community Services District
Sewer Zone 2 Income and Expense Budget
July 2018 through June 2019**

Draft

2018/2019

Income

ZONE 2 (MORO COJO) REVENUE

4205 · Userfees MC-Sewer & Storm Drain #73701	\$ 65,256
4210 · Zone 2 Interest Earned	2,000
4215 · Userfees NMCHS & Mobile Park	85,726
Total Income	<u>\$ 152,982</u>

ZONE 2 OPERATION EXPENSE

General Operation Expense

8030 · Shop Supplies	\$ 500
8035 · Small Tools	\$ 500
8037 · Operators Uniforms	\$ 700
8038 · Operators Certification	\$ 350
8039 · Operators Cellular Phones	220
Total General Operation Expense	<u>\$ 2,270</u>

Lift Station Expense

8055 · Utilities	\$ 9,700
8065 · Lift Station Repair/Maintenance	2,000
8070 · Supplies for Pump Station	1,000
8080 · Building Repair & Maintenance	500
Total Lift Station Expense	<u>\$ 13,200</u>

8082 · Sewer (Zone 2) Depreciaton Expense

\$ 14,050

Automobile Expense

8090 · Fuel for Trucks	\$ 1,200
8095 · Auto-Repair/Maintenance	2,500
8100 · Other Auto Expense	500
Total Automobile Expense	<u>\$ 4,200</u>

Payroll Expense-Operations

8110 · Operator Zone 2 Wages	\$ 19,236
Total Payroll Expenses-Operations	<u>\$ 19,236</u>

Sewer Line Expense

8135 · Sewer Line-Repair/Maintenance	\$ 2,000
Total Sewer Line Expense	<u>\$ 2,000</u>

Storm Drain Expense

8145 · Storm drain-Supplies	\$ 500
8155 · Storm drain-Repair/Maintenance	2,000
Total Storm Drain Expense	<u>\$ 2,500</u>

**Castroville Community Services District
Sewer Zone 2 Income and Expense Budget
July 2018 through June 2019**

Draft

2018/2019

TOTAL OPERATION EXPENSE

57,456

ZONE 2 ADMINISTRATIVE EXPENSE

Office Expense

8178 · Seminar/Training/Directors	\$	500
8179 · Membership Dues		1,600
8181 · Office Supplies	\$	600
8182 · Office Equipment	\$	500
8183 · Misc. Office Expense	\$	1,200
8184 · Building Maintenance	\$	300
8185 · Computer Program/Upgrade	\$	600
8186 · Office Repair/Maintenance	\$	300
8187 · Alarm Monitoring Service	\$	200
8188 · Property Taxes	\$	100
8189 · Seminars/Training/Staff	\$	500
Total Office Expense	\$	<u>6,400</u>

Payroll Expense Administration

8191 · Wages- Zone 2 GM		14,924
8195 · Wages-Zone 2 Admin		16,023
8200 · Insurance-Workers Comp		1,200
8205 · Employee Health Benefits		14,846
8205 · Unemployment Ins. Benefits Charge		-
8210 · PERS Retirement Benefits		6,214
8212 · Employee Life Insurance		137
8213 · Other Post Retirement Benefits		1,800
8214 · FICA Expense		4,000
Total Payroll Expense Administration	\$	<u>59,144</u>

Utilities Expense

8221 · Utilities - PG &E	\$	500
8222 · Utilities-Telephones		475
8223 · Utilities - Disposal		70
8224 · Utilities - MRWPCA		25
Total Utilities Expense	\$	<u>1,070</u>

Consulting Expense

8216 · Sewer Consulting Fees		1,200
8217 · Sewer Engineer Fees		1,000
8218 · Sewer Accounting Fees		1,800

**Castroville Community Services District
Sewer Zone 2 Income and Expense Budget
July 2018 through June 2019
Draft**

	2018/2019
8219 · Sewer Legal Fees	1,000
8226 · Director Fees	600
8229 · Moro Cojo Annexation Amorization	\$ 533
	<u>\$ 6,133</u>
 Insurance Expense	
8230 · Insurance-Auto & General	\$ 2,600
Total insurance Expense	<u>\$ 2,600</u>
 TOTAL ADMINISTRATIVE EXPENSE	 <u><u>\$ 75,347</u></u>
 TOTAL COMBINED EXPENSES	 <u><u>\$ 132,803</u></u>
 NET INCOME OR LOSS	 <u><u>\$ 20,179</u></u>
 LESS CAPITAL EXPENDITURES	 \$ 5,000
Impellers 5K	
 Net income or Loss	 <u><u>\$ 15,179</u></u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

Castroville Community Services District

ZONE 2 GOVERNMENTAL

Five Year Capital Improvement and Operational Planning 2018

Fiscal Year Ending	Jun-19	Jun-20	Jun-21	Jun-22	Jun-23	
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
User Fees-Street, Open Sp & Street Lights #73701	\$ 34,030	\$ 34,030	\$ 34,030	\$ 34,030	\$ 34,030	
Interest Revenue	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
Total Revenue	\$ 36,030	\$ 36,030	\$ 36,030	\$ 36,030	\$ 36,030	\$ 180,150
Application of Funds						
Other Operation & Maintenance						
Open Space Maintenance	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	
Street Light Utility	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	
Road Repair	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	
Street Signage	\$ 1,500	\$ 500	\$ 500	\$ 500	\$ 500	
Total Application of Funds	\$ 9,800	\$ 8,800	\$ 8,800	\$ 8,800	\$ 8,800	\$ 45,000
Capital Improvement Projects						
Total Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue Requirements	\$ 9,800	\$ 8,800	\$ 8,800	\$ 8,800	\$ 8,800	\$ 45,000
Surplus / (Deficit)	\$ 26,230	\$ 27,230	\$ 27,230	\$ 27,230	\$ 27,230	NET \$ 135,150
As of April 30, 2018						
Less Funding from:						
General Fund Checking	\$ 39,916.00					
LAIF Account	\$ 186,487					
Total	\$ 226,403					\$ 226,403
Additional Funding Sources:						
New Debt						
Grants						

**Castroville Community Services District
 Zone 2 Governmental Activities
 Income and Expense Budget
 July 2018 through June 2019
 Draft**

	2017/2018	2018/2019
Income		
4207 · Userfees MC-Street, Open Sp, Street Lights #73701	\$ 34,030	\$ 34,030
4210 · Zone 2 Interest Earned	2,000	2,000
Total Income	\$ 36,030	\$ 36,030

ZONE 2 OTHER OPER & MAINT EXPENSE		
8245 · Open Space Maint-Outside Service	\$ 2,400	\$ 2,400
8250 · Street Light Utility Cost	5,400	5,400
8255 · Road Repair	500	500
8260 · Street Signage	1,500	1,500
Total Zone 2 Other Operation & Maint Expense	\$ 9,800	\$ 9,800

NET INCOME OR LOSS	\$ 26,230	\$ 26,230
---------------------------	------------------	------------------

Castroville Community Services District

ZONE 3 Sewer

Five Year Capital Improvement and Operational Planning 2018

Fiscal Year Ending	Jun-19	Jun-20	Jun-21	Jun-22	Jun-23	TOTALS
	Year 1	Year 2	Year 3	Year 4	Year 5	
Sources of Funds						
Operating Revenues						
Sanitation Fees Collected by MOW	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	
Property Tax	\$87,700	\$89,980	\$92,320	\$94,720	\$97,183	
New Sewer Connection Fees	\$7,000	\$3,168	\$3,168	\$3,168	\$3,168	
Interest Revenue	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	
Misc Revenue	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
Total Revenue	\$286,700	\$284,148	\$286,488	\$288,888	\$291,351	\$1,437,575
Application of Funds						
Operating Expense						
General Operation Expense	\$73,906	\$75,828	\$77,799	\$79,822	\$81,897	
Administration Expense	\$86,564	\$88,815	\$91,124	\$93,493	\$95,924	
USDA Loan to Sewer Zone 1	\$26,000	\$27,000	\$28,000	\$30,000	\$32,000	
Total Application of Funds	\$186,470	\$191,642	\$196,923	\$203,315	\$209,821	\$988,171
Capital Improvement Projects						
Lift Station Pumps	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	
New Truck		\$5,000				
Sewer Main/ Manhole Rehabilitation	\$25,000	\$10,000	\$5,000	\$5,000	\$5,000	
Generator Sta #1	\$30,000					
Video			\$15,000			
New Motor Control Centers	\$30,000	\$30,000	\$30,000	\$30,000		
Pipeline under Hwy 1 bridge				\$100,000		
Total Capital Improvement Projects	\$90,000	\$55,000	\$60,000	\$145,000	\$15,000	\$365,000
Total Revenue Requirements	\$276,470	\$246,642	\$256,923	\$348,315	\$224,821	\$1,353,171
						NET
Surplus / (Deficit)	\$10,230	\$37,506	\$29,565	-\$59,427	\$66,530	\$84,403
As of April 30, 2018						
Less Funding from:						
General Fund Checking	\$40,668					
LAIF Account	\$552,151					
Total	\$592,819					\$592,819
Additional Funding Sources:						
New Debt						
Grants (Applying for)	\$2,700,000					

Castroville Community Services District
Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2018 through June 2019
Draft

	2018/2019	2018/2019
Income		
Zone 3 (Moss Landing) REVENUE		
4305 · Property Taxes	87,700	87,700
4306 · Sewer Connection Fees	7,000	7,000
4307 · Sanitation Fees	185,000	185,000
4308 · Interest Earned	6,000	6,000
4309 · Misc Revenue	1,000	1,000
Total Income	\$ 286,700	\$ 286,700
 Zone 3 OPERATION EXPENSE		
General Operation Expense		
9005 · Shop Supplies	\$ 500	\$ 500
9010 · Small Tools	500	500
9015 · Operators Uniforms	700	700
9018 · Operators Certifications	350	350
9020 · Cellular Phones	220	220
Total General Operation Expense	\$ 2,270	\$ 2,270
 Lift Station Expense		
9105 · Sewer Utilities PG & E	\$ 11,200	\$ 11,200
9115 · Lift Station Repair/Maintenance	4,000	4,000
9120 · Supplies for Pump Station	500	500
Total Lift Station Expense	\$ 15,700	\$ 15,700
 9200 · Sewer (Zone 3) Depreciaton Expense	 25,500	 25,500
 Automobile Expense		
9305 · Fuel for Trucks	\$ 1,200	\$ 1,200
9310 · Repair/Maintenance	2,500	2,500
9315 · Other Auto Expense	500	500
Total Automobile Expense	\$ 4,200	\$ 4,200
 Payroll Expense-Operation		
9405 · Operators Zone 3 Wages	\$ 19,236	\$ 19,236
Total Payroll Expense	\$ 19,236	\$ 19,236
 Sewer Line Expense		
9465 · Sewer Line-Repair/Maintenance	\$ 7,000	\$ 7,000
Total Sewer Line Expense	\$ 7,000	\$ 7,000
 TOTAL OPERATION EXPENSE	 73,906	 73,906

Castroville Community Services District
Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2016 through June 2017
Draft

	2018/2019	2018/2019
Zone 3 ADMINSTRATIVE EXPENSE		
Office Expense		
9505 · Office Supplies	\$ 600	\$ 600
9510 · Office Equipment	500	500
9515 · Misc. Office Expense	1,200	1,200
9520 · Computer Program/Upgrade	600	600
9525 · Office Repair/Maintenance	300	300
9530 · Alarm Monitoring Service	200	200
9535 · Property Taxes	50	50
9540 · Seminars/Training/Staff	500	500
9545 · Seminar/Training/Directors	500	500
9555 · Membership Dues	1,600	1,600
9560 · Building Maintenance	300	300
Total Office Expense	<u>\$ 6,350</u>	<u>\$ 6,350</u>
Payroll Expense Admin		
9605 · Wages Zone 3 GM	\$ 14,924	\$ 14,924
9620 · Wages Zone 3 Admin	16,023	16,023
9625 · Insurance -Workers Comp	1,200	1,200
9630 · Employee Health Benefits	14,846	14,846
9632 · FICA Expense	4,000	4,000
9635 · PERS Retirement Benefits	6,214	6,214
9636 · Other Post Employment Benefits	1,800	1,800
9640 · Employee Life Insurance	137	137
9641 · Unemployment Ins. Benefits Charge	-	-
Total Payroll Expense	<u>\$ 59,144</u>	<u>\$ 59,144</u>
Utilities Expense		
9655 · Utilities - PG &E	\$ 500	\$ 500
9660 · Utilities-Telephones	475	475
9665 · Utilities - Disposal	70	70
9670 · Utilities - MRWPCA	25	25
Total Utilities Expense	<u>\$ 1,070</u>	<u>\$ 1,070</u>
Sewer Consulting Expense		
9705 · Sewer Legal Fees	\$ 3,000	\$ 3,000
9710 · Sewer Engineer Fees	7,000	7,000
9715 · Sewer Accounting Fees	1,800	1,800
9720 · Sewer Other Consulting Fees	5,000	5,000
9725 · Director Fees	600	600
Total Consulting Expense	<u>\$ 17,400</u>	<u>\$ 17,400</u>

**Castroville Community Services District
 Moss Landing (Zone 3) Sewer Income and Expense Budget
 July 2018 through June 2019**

Draft

	2018/2019	2018/2019
Insurance Expense		
9755 · Insurance - Auto & General	\$ 2,600	\$ 2,600
Total Insurance Expense	<u>\$ 2,600</u>	<u>\$ 2,600</u>
Loan-Bond Expense		
2601 · Sewer Bond Payment-Principal	26,000	26,000
Total Loan-Bond Expense	<u>\$ 26,000</u>	<u>\$ 26,000</u>
TOTAL ADMINISTRATIVE EXPENSE	<u><u>\$ 112,564</u></u>	<u><u>\$ 112,564</u></u>
TOTAL COMBINED EXPENSES	<u><u>\$ 186,470</u></u>	<u><u>\$ 186,470</u></u>
NET INCOME OR LOSS	<u><u>\$ 100,230</u></u>	<u><u>\$ 100,230</u></u>
*Less Capital Expenditures	<u><u>35,000</u></u>	<u><u>90,000</u></u>
Lift Stations-Pumps 5k		
Generator Station #1 30k		
Sewer Main/Manhole Rehab \$25k		
New Motor Control Center \$30k		
NET INCOME OR LOSS	<u><u>\$ 65,230</u></u>	<u><u>\$ 10,230</u></u>

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

EXHIBIT "A"

EXTENDED SERVICES FOR RECREATION AND PARK SERVICES
 PROVIDED BY
 NORTH COUNTY RECREATION AND PARK DISTRICT
 2018/2019 FISCAL YEAR

North County Recreation and Park District

The North County Recreation and Park District provides a wide variety of recreation and park services to the Castroville Community. The District currently operates and maintains within the Castroville Community Services District the Japanese School Park and House, Cato Phillips Park, Rancho Moro Cojo Park, Crane Street Park, the North County Recreation Center which has an indoor gym, meeting room, kitchen, outside basketball, skate park, BBQ area and children's tot lot; hiking trails and various open space areas.

The District will provide the recreation services outlined in the **Scope of Services** for a fee not to exceed **\$142,907**.

Scope of Services

1. Maintenance Equipment and Supplies: \$ 13,504

The District will purchase maintenance materials and supplies necessary to maintain existing equipment and facilities to accommodate extended recreational services related to the facilities within the CCSD. These supplies include but are not limited to household cleaners, restroom towels, toilet tissue, garbage containers, light fixtures, and repair parts. (Based on estimated total costs of \$36,011, 64 hours a week of services of which 24 are extended hours. $24/64 = 37.5\%$ of \$36,011 = \$13,504).

2. Recreation Services \$ 111,403

The District will provide the services of the General Manager, Assistant General Manager, Program Director, Special Event Staff, Maintenance Staff, Night Supervisor, Recreation Leaders, Senior Center Coordinator and Summer Staff to offer programs, services and activities to the Castroville Community. We will also contract for services with other agencies to provide additional recreational services to the community.

Recreation Leaders (after School):	
3 @ total 51.5hrs X 42 weeks = 2163 hrs	\$ 24,605
Offset by Community Action Partnership Grant	\$ (11,072)
Summer Staff	
3.5@40hrs x10 =1400	\$ 17,605
Offset by Community Action Partnership Grant	\$ (7,922)
Maintenance Staff:	
3.0 Maintenance workers @ 20% of \$101840	\$ 20,368
1.0 Maintenance and night supervisor 16hrs/wk @ \$14.00hr @ 100% of	\$ 15,288
Program Director:	
2080 hrs annually 50% of \$46772	\$ 23,386
Finance and Administrative Director:	
2080 hrs annually @ 20% of \$63598 annual salary	\$ 12,720
General Manager:	
2080 hrs annually @ 20% of \$82127 annual salary	\$ 16,426
Total staff costs	\$ 111,403

3. Capital Projects	
Paint Recreation Center (inside/outside)	\$ 18,000
Total Capital Projects	\$ 18,000

Grand Total \$ 142,907

PUBLIC NOTICE
CASTROVILLE COMMUNITY SERVICES DISTRICT
SUMMARY OF PROPOSED ORDINANCE NO. 66

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 66 on January 19, 2016. The substance of the ordinance is summarized as follows:

Purpose of Ordinance. The purpose of this Ordinance is to revise charges for water over a five year period; collectively, the "Rate Schedule." This Ordinance amends Sections 18-1 and 18-2 of Ordinance 22 of the District Code.

"Sec. 18-1. Rate Schedule. Rates for water service to read as follows for the next five years:

RATE SCHEDULE

MONTHLY SERVICE (Readiness-to-Serve)

Monthly Minimum Charges shall take effect and be enforced July 1, 2016 and thereafter as listed in the table below:

Meter Size	Service Type	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
3/4 " Meter	Water	16.60	18.33	19.24	20.01	20.81
1" Meter	Water	27.67	30.62	32.15	33.43	34.77
1 1/2" Meter	Water	48.72	59.84	62.83	65.34	67.96
2" Meter	Water	77.80	97.24	102.10	106.18	110.43
3" Meter	Water	146.35	194.54	204.27	212.44	220.94
4" Meter	Water	244.98	303.47	318.64	331.39	344.65
6" Meter	Water	445.00	609.98	640.47	666.09	692.74
2" Meter	Fireline	9.71	10.26	10.77	11.20	11.65
3" Meter	Fireline	16.50	19.31	20.27	21.08	21.92
4" Meter	Fireline	28.61	38.48	40.40	42.01	43.70
6" Meter	Fireline	56.98	86.55	90.87	94.51	98.29
8" Meter	Fireline	75.97	115.38	121.15	126.00	131.04
10" Meter	Fireline	100.07	154.44	162.17	168.65	175.40
12" Meter	Fireline	135.34	216.11	226.91	235.99	245.43
No Size	Surcharge	16.60	18.33	19.24	20.01	20.81
Single Rate per cubic foot (cf):		0.0140	0.0161	0.0180	0.0198	0.0218

"Sec. 18-2. Single Service Connection - Multiple Use. For each additional commercial, professional, dwelling, or living unit, situated upon single premises, not separately serviced, and not facing upon a public street or private road, the following monthly charges shall be made for:

- (a) Single Dwellings, (b) Multiple Dwellings, (c) Hotels, Motels, Auto Courts, (d) Trailer Parks, (e) Dwelling Units Combined With Business, Etc. Units, and (f) Business, Commercial or Professional Units. In addition to the appropriate minimum rate established for this type of service received, shall pay a monthly service surcharge for each unit/space. Review full Ordinance No. 66 for regulations applicable to each type of dwellings.

Section 3. This foregoing summary was prepared for publication pursuant to publication, notice and hearing requirements of Section 6 Article XIID of the California Constitution and Section 25124 of the California Government Code, by the General Manager in consultation with the District Legal Counsel, as designated by the Board of Directors.

PUBLIC NOTICE
CASTROVILLE COMMUNITY SERVICES DISTRICT
SUMMARY OF PROPOSED ORDINANCE NO. 67

(AMENDING SECTION 1, SECTION 2, SECTION 3, SECTION 4, SECTION 7, SECTION 8, AND SECTION 9 OF ORDINANCE NO. 61)

TO ESTABLISH A RATE SCHEDULE FOR SEWER SERVICE FOR CASTROVILLE ZONE 2 SERVICE AREA (MORO COJO, NMCHS AND MONTE DEL LAGO MOBILE HOME PARK) FOR FISCAL YEARS 2016/17 THROUGH 2020/21

The Board of Directors of the Castroville Community Services District proposes to adopt Ordinance No. 67 on July 19, 2016. The substance of the ordinance is summarized as follows:

The purpose of this Ordinance is to revise charges and establish a Rate Schedule for sewer service for Castroville Zone 2 service area for the five fiscal years 2016/17 through 2020/2021. The charges for FY 2016/17 will be in effect from August 18, 2016 through June 30, 2017, pro-rated from August 18, 2016, and include an annual escalator for each subsequent fiscal year, not to exceed 4 percent annually. The charges for the fiscal year thereafter will be in effect, respectively, from July 1, 2017 through June 30, 2018, from July 1, 2018 through June 30, 2019, from July 1, 2019 through June 30, 2020, and from July 1, 2020 through June 30, 2021, unless the Board determines by resolution that the amount for fiscal year will not be effective or will be some lesser amount than shown on the Rate Schedule.

The Ordinance amends Sections 1, 2, 3, 4, 7, 8 and 9 of Ordinance No. 61 of the Castroville Community Services District, as last amended on October 21, 2008. Sections 1, 2, 3, 4, 7, 8 and 9 will be amended to establish the following Rate Schedule for service area Zone 2:

RATE SCHEDULE FOR FISCAL YEARS 2016/17 THROUGH 2020/21 FOR CASTROVILLE ZONE 2 SERVICE AREA (MORO COJO, NMCHS AND MONTE DEL LAGO MOBILE HOME PARK).

Sewer Accounts	Units	Equiv. Connections	Current Revenue	FY 2015/16 Rate per Equiv. Connection	Proposed FY 2016/17 Rate per Equiv. Connection	Total Estimated Revenue
Mojo Cojo	175 residence 90 MFR	265.0	\$ 51,274.50	\$ 193.49	\$ 212.84	\$ 56,402.60
North County Park & Rec	1 connect	1.0	193.49	\$ 193.49	\$ 212.84	\$ 212.84
NMC High School	1,100 students	53.6	\$ 4,400.00	\$ 82.13	\$ 212.84	\$ 11,402.14
Monte De Lago Mobile Park	311 sites	311.0	\$ 30,160.00	\$ 96.98	\$ 212.84	\$ 66,193.24
		630.6	\$ 86,027.99			\$ 134,210.82

USER FEES-ZONE 2	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
1. Single-family residence, per dwelling unit	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
2. Multiple-family residence, per dwelling unit	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
3. Mobile home residence:					
a. Single-width trailers, per trailer (connected)	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
b. Double-width trailers, per trailer (connected)	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
c. Mobile home park office & meeting room	\$212.84	\$221.35	\$230.20	\$239.41	\$248.99
4. Industrial discharge	N/A	N/A	N/A	N/A	N/A

per million gallons					
5. North Monterey High School, per student	\$10.36	\$10.77	\$11.20	\$11.65	\$12.12

This foregoing summary was prepared for publication pursuant to publication, notice and hearing requirements of Section 6 Article XIID of the California Constitution and Section 25124 of the California Government Code, by the General Manager in consultation with the District Legal Counsel, as designated by the Board of Directors.

Dated _____, 2016

Eric Tynan, General Manager

TO: CCSD Board of Directors

DATE: May 15, 2018

RE: Employee Performance Evaluation and Proposed Hourly Pay

I will meet with staff and review this year's performance evaluation individually with each employee. During these meetings we will review attendance, initiative, goals met, and other parameters of overall value to the District. After conferring with the Personnel Committee I developed the following proposition.

Below I have listed the changes that I believe would be fair and equitable to our staff. Thank you for your suggestions and support in this important matter. As General Manager, my recommendations are as follows:

STAFF & POSITION	CURRENT HOURLY WAGE	PROPOSED HOURLY WAGE	HOURLY DIFFERENCE	YEARLY DIFFERENCE	%
Lidia Santos Office Manager	\$48.68	\$50.14	\$1.46	\$3,036.80	3%
Roberto Galvez Operator II	\$39.41	\$40.59	\$1.18	\$2454.40	3%
Guadalupe Ibarra Customer Service	\$26.11	\$26.89	\$0.78	\$1,622.40	3%
Jonathan Varela Operator I	\$26.00	\$26.78	\$0.78	\$1622.40	3%
Daily hourly pay	\$140.20	\$144.02	\$4.18	\$8736.00	3%

- Funding Update
- Aggressively pursuing funding for our critical infrastructure
- CCSD Funding Program
- Update on Current Funding Efforts
 - Castroville Emergency Well Replacement
 - Moss Landing Sewer System Improvements
 - Castroville Water Supply Improvements
 - Castroville Wastewater Improvements
- Next Steps
- Castroville Emergency Well Replacement
- Seeking \$2.8 million to design and construct new well
- Three funding opportunities being pursued
 - Greater Monterey IRWM Disadvantaged Community (DAC) Grant
 - Funds DAC planning and implementation projects
 - Limited funds but immediately available (within 2 months)
 - Working with IRWM group to secure funding for early tasks (possibly CEQA, design, land acquisition?)
 - USDA Emergency Community Water Assistance Grant
 - Funds rural communities (<10,000) to prepare for or recover from an emergency that threatens drinking water
 - Funds up to \$500,000 to construct water facility
 - Working with USDA to complete funding application
 - Castroville Emergency Well Replacement
 - USDA Water & Waste Disposal Loan & Grant Program
 - Funds rural communities (<10,000) to construct clean and reliable drinking water systems

- Long-term, low-interest loans. If funds are available, a grant may be combined with a loan if necessary to keep user costs reasonable
- Working with USDA to complete funding application
- Moss Landing CSD Sewer System Improvements
- Project Description
 - Based on 2017 Sewer System Risk Assessment
 - Recommended pipeline and lift station improvements to enhance level of service and mitigate potential failures
 - \$500,000 estimated planning and design costs
 - \$2,352,000 estimated construction costs
- SWRCB Proposition 1 Clean Water Grant Program
 - \$500,000 Planning Application submitted
 - SWRCB review indicated an income survey was required to confirm Disadvantaged Community (DAC) status before proceeding with application
 - Working with California Rural Water to complete Income Survey and restart SWRCB funding process
- Castroville Water Supply Improvements
- Project required to off-set groundwater demands and protect against seawater intrusion impacts
 - Water Supply Line
 - Connection to Cal-Am proposed desalination facility
 - CCSD cost share is \$2,800,000
 - Water Storage Tank
 - 600,000 gallon tank for additional storage and operational redundancy
 - \$500,000 planning and design costs
 - \$2,226,000 construction costs
- Castroville Water Supply Improvements

- Funding Update
 - Cal-Am Proposition 1 Desalination Grant Application
 - Requested Castroville share of \$2.8 M for water supply line
 - Application denied
 - Will continue to work with Cal-Am regarding possible re-submittal
 - SWRCB Proposition 1 Drinking Water Planning Grant Application
 - Put on hold pending Desalination Grant announcement
 - Restarting preparation of grant application (to be paid by SWRCB)
 - Requesting the maximum \$500,000 grant for planning, design and environmental costs
 - Proposition 1 funds being depleted and at risk of no funding available
 - USDA Water & Waste Disposal Loan & Grant Program
 - Initiating preparation of application for planning and construction
 - Can be used in place of or in combination with Proposition 1 Grant
 - Castroville Wastewater Improvements
- Project Description
 - Required to address deficiencies in sewer trunk along Merritt Street, Washington Street, and Geil Street
 - 18 miles of gravity and force main wastewater pipeline and 5 lift stations
- Funding Update
 - SWRCB Proposition 1 Clean Water Program
 - Submitting Assistance Request (AR) to SWRCB for technical support
 - After AR approval, will begin planning application for engineering and environmental work
 - Proposition 1 funds being depleted and at risk of no funding available
 - USDA Water & Waste Disposal Loan & Grant Program

- Initiating preparation of application for planning and construction
 - Can be used in place of or in combination with Proposition 1 Grant
- Immediate Next Steps
- **Castroville Emergency Well Replacement**
 - Complete USDA Emergency Community Water Assistance Grant Application
 - Complete USDA Water & Waste Disposal Loan & Grant Program
 - Coordinate with Greater Monterey IRWM DAC group
- **Moss Landing Sewer System Improvements**
 - Complete Income Survey and confirm Disadvantaged Community status
 - Complete SWRCB Planning Application
 - Complete USDA Water & Waste Disposal Loan & Grant Program
- **Castroville Water Supply Improvements**
 - Complete SWRCB Planning Application
 - Complete USDA Water & Waste Disposal Loan & Grant Program
 - Coordinate with Cal-Am
- **Castroville Wastewater Improvements**
 - Complete Assistance Request Process
 - Complete SWRCB Planning Application
 - Complete USDA Water & Waste Disposal Loan & Grant Program

RANKIN | STOCK | HEABERLIN | ONEAL

A LAW CORPORATION

DAVID J. STOCK
JON A. HEABERLIN
STEPHANIE DAVIN
SAMAN N. KHAN

96 NORTH THIRD STREET, SUITE 500
SAN JOSE, CALIFORNIA 95112-7709
TELEPHONE: (408) 293-0463
FACSIMILE: (408) 293-9514
Website: www.rankinstock.com

MAURICE J. RANKIN
(1888-1975)
G. DAVID LANDSNESS
(1944-1997)

BERNARD P. LAHDE
(Ret.)

JEFFREY F. ONEAL
(Of Counsel)

May 16, 2018

VIA ELECTRONIC MAIL ONLY

Jennifer Nogosek
Liability and Property Claims Manager
ACWA JPIA
P.O. Box 619082
Roseville, CA 95661-9082

Re: **Claim No. 18-0035**
Kathryn Parish, Trustee of the John & Irene Duran Family Trust v. Castroville
Community Services District
Member : Castroville Community Services District
Date of Loss : 01/17/2017

Dear Jennifer:

After inquiring of Plaintiff's counsel, Mr. Parish, as to his intentions regarding the above case, we were advised on May 8, 2018, that he would be filing a Request for Dismissal. The dismissal was filed on May 8 but not served on us. Therefore, after checking the court's website yesterday to confirm the filing, we contacted Mr. Parish to obtain a copy. Therefore, please find attached the filed Request for Dismissal **without prejudice** for your records.

This document constitutes the closing paper in this matter. We will now close our file.

We appreciate being given this interesting assignment and look forward to working with you on the next project.

Very truly yours,


JEFFREY F. ONEAL

JFO:sam
Enclosure as indicated.
cc: J. Eric Tynan
Lidia Santos

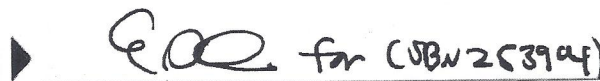
ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): William H. Parish (SBN-95913) 1919 Grand Canal Boulevard Suite A-5, Stockton, CA 95207 TELEPHONE NO: (209)952-1992 FAX NO: (209)952-0250 E-MAIL ADDRESS: parish@parishlegal.com ATTORNEY FOR (Name): Kathryn Parish, Trustee	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Monterey STREET ADDRESS: 1200 Aguajito Road MAILING ADDRESS: Monterey, CA 93940 CITY AND ZIP CODE: BRANCH NAME:	
PLAINTIFF/PETITIONER: Kathryn Parish, Trustee of the John & Irene Duran Family Trust DEFENDANT/RESPONDENT: Castroville Community Services District	
NOTICE OF ENTRY OF DISMISSAL AND PROOF OF SERVICE <input type="checkbox"/> Personal Injury, Property Damage, or Wrongful Death <input type="checkbox"/> Motor Vehicle <input type="checkbox"/> Other <input type="checkbox"/> Family Law <input type="checkbox"/> Eminent Domain <input checked="" type="checkbox"/> Other (specify):	CASE NUMBER: 18CV000213

TO ATTORNEYS AND PARTIES WITHOUT ATTORNEYS: A dismissal was entered in this action by the clerk as shown on the Request for Dismissal. (Attach a copy completed by the clerk.)

Date: May 16, 2018

William H. Parish (SBN-95913)

(TYPE OR PRINT NAME OF ATTORNEY PARTY WITHOUT ATTORNEY)


 (SIGNATURE)

PROOF OF SERVICE

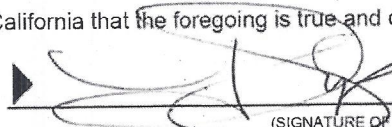
- I am over the age of 18 and not a party to this cause. My residence or business address is:
 1919 Grand Canal Boulevard, Suite A-5, Stockton, CA 95207
- I am a resident of or employed in the county where the mailing occurred. I served a copy of the Notice of Entry of Dismissal and Request for Dismissal by mailing them, in a sealed envelope with postage fully prepaid, as follows:
 - I deposited the envelope with the United States Postal Service.
 - I placed the envelope for collection and processing for mailing following this business's ordinary practice with which I am readily familiar. On the same day correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service.
 - Date of deposit: May 16, 2018
 - Place of deposit (city and state): Stockton, CA
 - Addressed as follows (name and address): Castroville Community Services District
 11499 Geil Street, Castroville, CA 95012
- I served a copy of the Notice of Entry of Dismissal and Request for Dismissal by personally delivering copies as shown below:
 - Name of person served:
 - Address at which person served:
 - On (date):
 - At (time):
- I served a copy of the Notice of Entry of Dismissal and Request for Dismissal by electronically serving copies as shown below (complete if electronic service is used based on a court order or agreement of the parties):
 - Name of person served:
 - Electronic service address of person served:
 - On (date):
 - At (time):
 - Electronic service address from which I served the documents: Proof of electronic service is attached.
- Proof of service on additional parties is attached.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: May 17, 2018

Teeda S. Oup

(TYPE OR PRINT NAME)



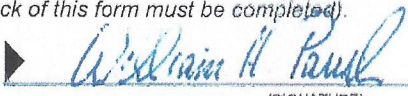
(SIGNATURE OF DECLARANT)

ATTORNEY OR PARTY WITHOUT ATTORNEY: STATE BAR NO: NAME: William H. Parish (SBN-95913) FIRM NAME: PARISH GUY CASTILLO, PC STREET ADDRESS: 1919 Grand Canal Boulevard Suite A-5 CITY: Stockton STATE: CA ZIP CODE: 95207 TELEPHONE NO: (209) 952-1992 FAX NO: (209) 952-0250 E-MAIL ADDRESS: parish@parishlegal.com ATTORNEY FOR (Name): Plaintiff Kathryn Parish, Trustee	FOR COURT USE ONLY ELECTRONICALLY FILED BY Superior Court of California, County of Monterey On 5/8/2018 12:04 PM By: Janet Nicholson, Deputy
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Monterey STREET ADDRESS: 1200 Aguajito Road MAILING ADDRESS: Monterey, CA 93940 CITY AND ZIP CODE: BRANCH NAME:	
Plaintiff/Petitioner: Kathryn Parish, Trustee of the John & Irene Duran Family Trust Defendant/Respondent: Castroville Community Services District	
REQUEST FOR DISMISSAL	CASE NUMBER: 18CV000213
A conformed copy will not be returned by the clerk unless a method of return is provided with the document.	
This form may not be used for dismissal of a derivative action or a class action or of any party or cause of action in a class action. (Cal. Rules of Court, rules 3.760 and 3.770.)	

1. TO THE CLERK: Please dismiss this action as follows:
- a. (1) With prejudice (2) Without prejudice
 - b. (1) Complaint (2) Petition
 - (3) Cross-complaint filed by (name): _____ on (date): _____
 - (4) Cross-complaint filed by (name): _____ on (date): _____
 - (5) Entire action of all parties and all causes of action
 - (6) Other (specify):*

2. (Complete in all cases except family law cases.)
 The court did did not waive court fees and costs for a party in this case. (This information may be obtained from the clerk. If court fees and costs were waived, the declaration on the back of this form must be completed.)

Date: **May 8, 2018**
William H. Parish
 (TYPE OR PRINT NAME OF ATTORNEY PARTY WITHOUT ATTORNEY)


 (SIGNATURE)
 Attorney or party without attorney for:
 Plaintiff/Petitioner Defendant/Respondent
 Cross Complainant

*If dismissal requested is of specified parties only of specified causes of action only, or of specified cross-complaints only, so state and identify the parties, causes of action, or cross-complaints to be dismissed.

3. TO THE CLERK: Consent to the above dismissal is hereby given.**
 Date:

(TYPE OR PRINT NAME OF ATTORNEY PARTY WITHOUT ATTORNEY) _____ (SIGNATURE)
 Attorney or party without attorney for:
 Plaintiff/Petitioner Defendant/Respondent
 Cross Complainant

** If a cross-complaint -- or Response (Family Law) seeking affirmative relief -- is on file, the attorney for cross-complainant (respondent) must sign this consent if required by Code of Civil Procedure section 581.(i) or (j).

- (To be completed by clerk)
- 4. Dismissal entered as requested on (date): **5/8/2018**
 - 5. Dismissal entered on (date): _____ as to only (name): _____
 - 6. Dismissal not entered as requested for the following reasons (specify): _____

7. a. Attorney or party without attorney notified on (date): _____
 b. Attorney or party without attorney not notified. Filing party failed to provide a copy to be conformed means to return conformed copy

Date: **5/8/2018** Clerk, by **/s/ Janet Nicholson** Deputy



CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

JUNE 19, 2018

❖ Regulatory Compliance

- ❑ Last SWRCB-DDW inspection of water system and permit July 2017
- ❑ Submitted annual extraction report to MCWRA
- ❑ Submitted Annual DRINC report to SWRCB
- ❑ No coliform violations (all routine samples negative) for May 2018
- ❑ Quarterly sampling of Well #3 due to it exceeding secondary standards- for Iron, Turbidity, Spec. Cond. and Chloride
- ❑ Submitted water quality reports to 9 large Water system customers
- ❑ Regulatory documentation for Castroville Zone 1 sewer jetting activities
- ❑ Submitted No-spill report to State documenting Castroville, Moro Cojo and Moss Landing systems had no sewer spills for May 2018
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities

❖ Current Projects

- ❑ Investigate/mitigate Sea Water Intrusion of Well#3
- ❑ Convert Well #5 Arsenic treatment from Co2 to Blending with Well #2
- ❑ Installing upgraded SCADA system with new radio's and computers
- ❑ Design and find funding for Desal pipeline to MPWSP
- ❑ Prepare grant proposal for Castroville sewer for 2.9 million dollars
- ❑ Prepare grant proposal for Castroville water for 2.8 million dollars
- ❑ Collaborate on Hydraulic study of Castroville water system with Cal Am to facilitate tie-in with Desal line
- ❑ Moss Landing Operations, see report in Board packet
- ❑ Moro Cojo Operations, see report in Board packet
- ❑ Castroville Operations, see report in Board packet
- ❑ Investigate multiple projects in Castroville done w/o review or permitting
- ❑ Sewer cleaning, repair, video and maintenance program for CCSD

❖ **Completed Projects**

- ❑ Purchased of two new District vehicles and installed lights and tool boxes
- ❑ 2019-2023 Capital Improvement Plan
- ❑ Submitted application for Moss Landing Prop 1 grant for \$2,800,000
- ❑ Moss Landing Grease trap inspections 100% completed
- ❑ Castroville Grease trap inspections 35% completed
- ❑ Mailed out notices to Moss Landing residences re: Median Household Income study for Moss Landing Sewer grant application 6/12/2018
- ❑ Replaced approximately 18 meter registers in May
- ❑ Painted or removed graffiti from 4 sites in Castroville
- ❑ Street sweeper swept town April 24th & 25th
- ❑ Repaired/replaced 3 service lateral leaks

❖ **Upcoming Projects**

- ❑ Consideration of proposed 90 SFR and 120 MFR at intersection of Castroville Blvd and Hwy 156
- ❑ Pig Force main under Elkhorn bridge on Hwy one
- ❑ RCAC to assist in applying for Prop 1 funding for T/A study for future water systems improvements such as a new 600,000-gallon storage tank, hydraulic study and ability to fill tank 4 from distribution system
- ❑ Meet with NMR&PD Committee re: tax measure for NCR&PD
- ❑ Upgrade Moss Landing Lift station Motor control centers
- ❑ Design Washington Sewer Bypass line

❖ **Meetings/Seminars (attended)**

- ❑ Meeting of the permanent Board of the SVGWB GSA -Ron
- ❑ Met with Dale Huss re: potential new well site on Ocean Mist property
- ❑ MLHD re: MLSAP-Ron, James, Lloyd and Eric
- ❑ Infrastructure Summit- Ron and Eric
- ❑ Monterey One Water Board meeting – Ron
- ❑ UCSC presentation on Salinas Valley Ground Water- Ron and Eric
- ❑ Deep Water Desal update
- ❑ Meet with County rep re: broken valve box
- ❑ Inspections on new affordable housing on Salinas and Speegle Streets
- ❑ Inspections on 6 Don Chapin homes being built at the end of Preston Street for water & sewer service
- ❑ USDA reps re: Emergency Grant application for Well #3 replacement
- ❑ Martin Feeney District Hydrologist re: response to Well#3 chlorides
- ❑ Met with CHP to initiate DOT and CA registration issues
- ❑ Ribbon cutting for new bike path
- ❑ Met with Don Rosa GM for PSMCSD re: wash water connection for Moss Landing lift stations

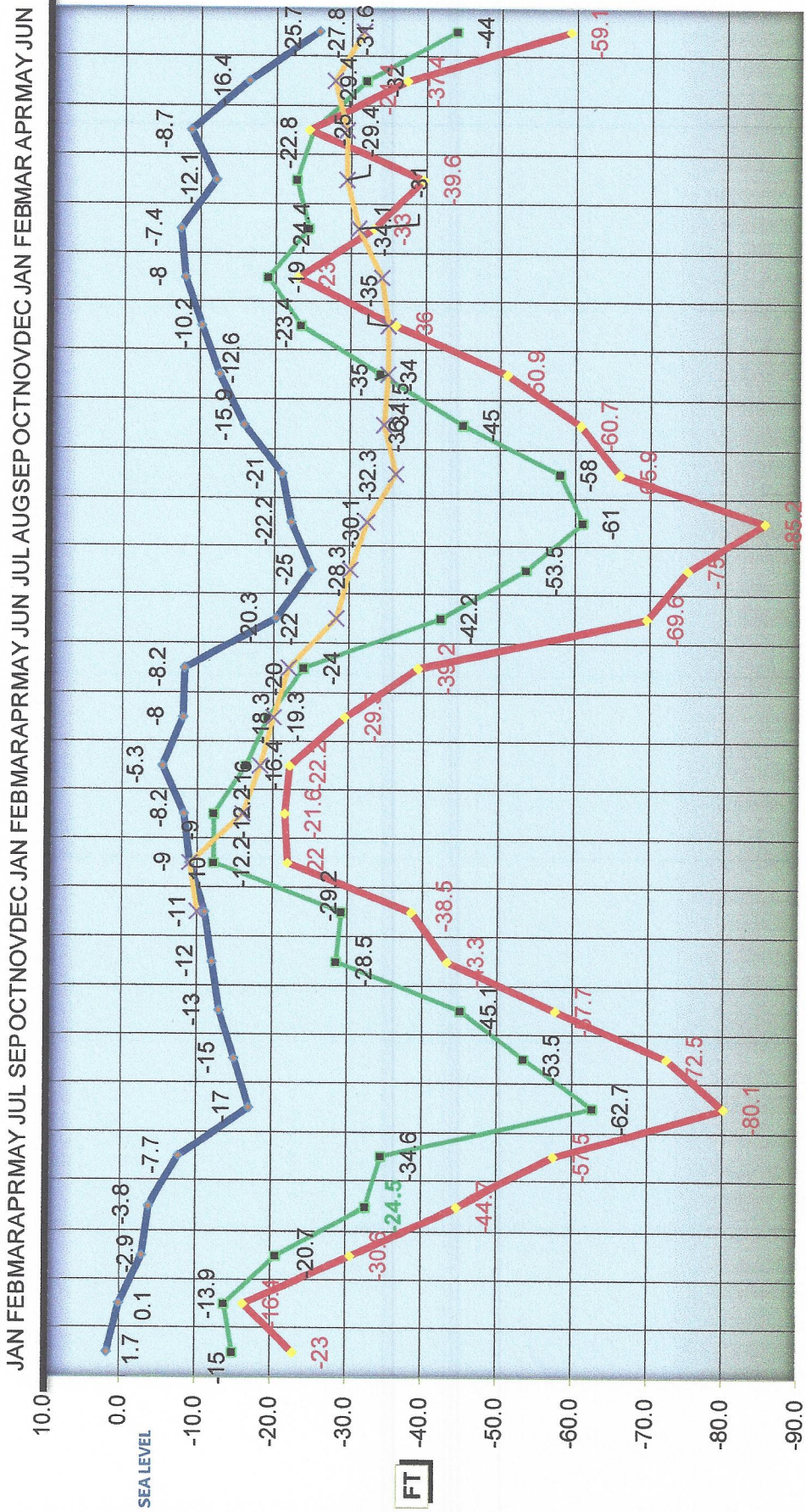
❖ **Meetings/Seminars (upcoming)**

- ❑ MPWSP Intervenors discussion
- ❑ ACWA -Brian Sanders Legislative outreach representative
- ❑ MBWWA- Crane and Boom safety training at CCSD office
- ❑ USDA funding for multiple project funding needs
- ❑ Possible meeting with Harbor District to revisit Moss Landing Sewer Allocation Plan
- ❑ Salinas Basin and Drought contingency planning
- ❑ Moss Landing Community Plan update
- ❑ SVGWB GSA Board meetings Ron
- ❑ Neighborhood Watch
- ❑ MBWWA Training and Vendor Fair
- ❑ Monterey County Sherriff's Citizens Advisory Group-Adriana & Eric
- ❑ NMR&PD Ballot Committee re: tax measure for NCR&PD
- ❑ Quarterly Special District Managers meeting
- ❑ Quarterly Water Managers meeting
- ❑ Meeting with Moss Landing Chamber
- ❑ Monterey 1 Water Board meetings – Ron & James

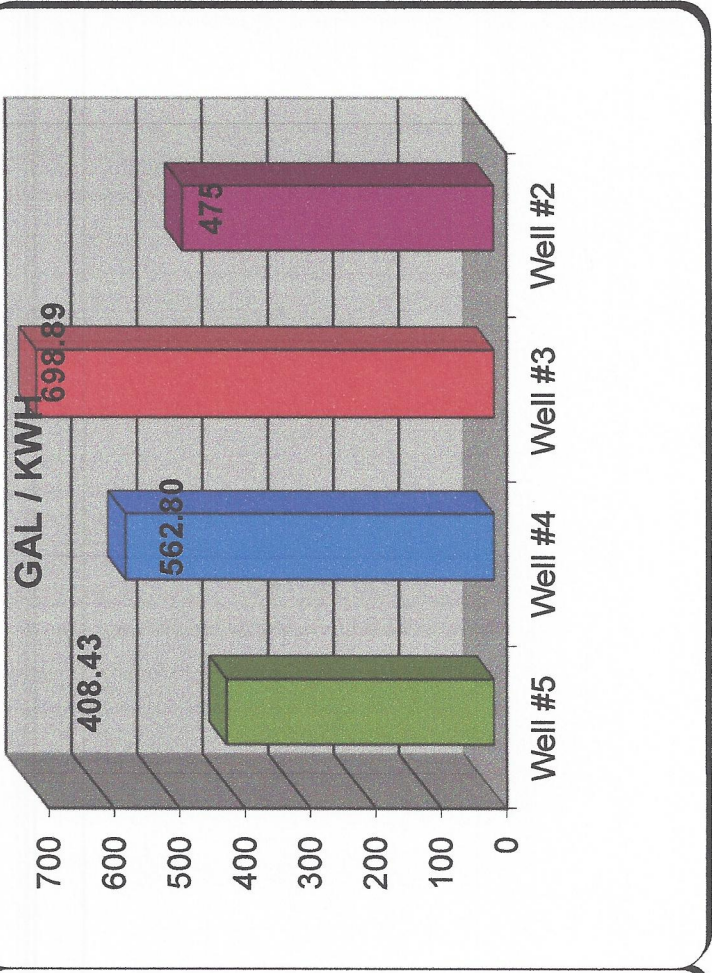
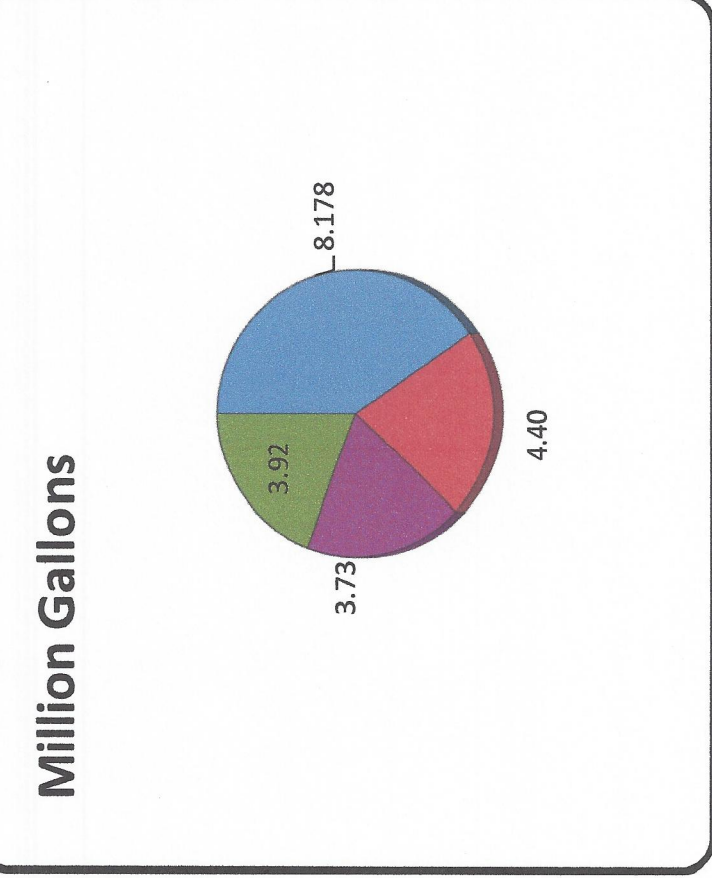
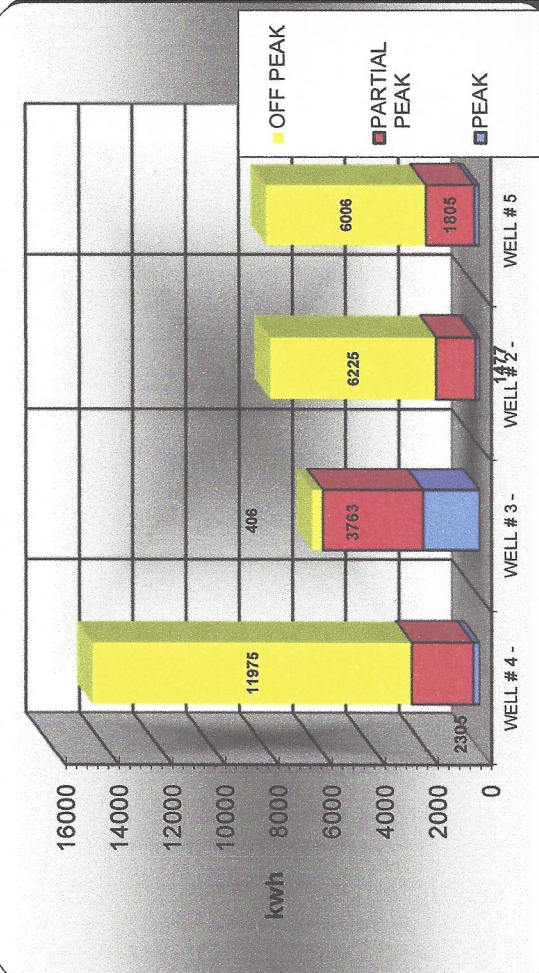
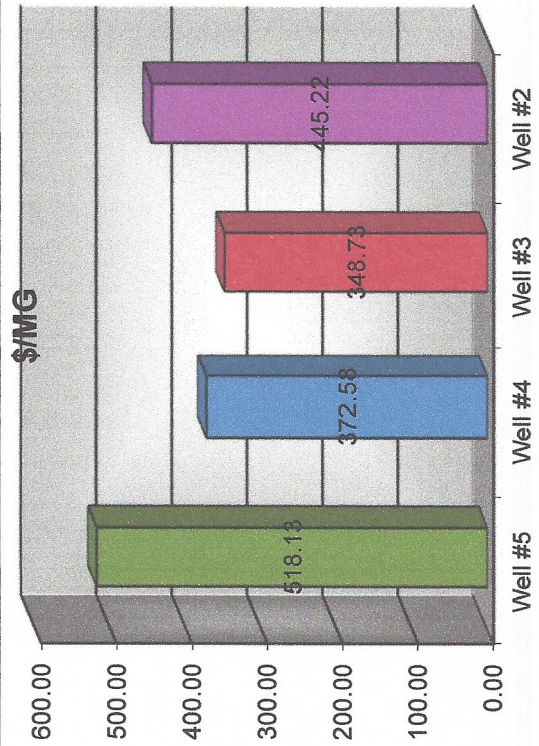
❖ **Improvements/Ideas/Suggestions**

- ❑ Consider installing backup generator for Office
- ❑ Recoat Castroville overhead sign
- ❑ Select areas for sewer main and clean out replacement program
- ❑ Paint valve covers Blue-Water, Yellow-Fire
- ❑ Select areas for Saddle main valves and lateral replacement program

CASTROVILLE WELL LEVELS 2016-2018



May-18





CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT May 2018

Emergency calls

- 2nd Leak on 11399 Mead st.
- 3rd Leak on 11440 Palmer st.

Maintenance:

- a) Continue to exercise valves in the distribution system.
- b) Continue to flush the fire hydrants.
- c) Run the stand-by engines at the water plant sites bi-weekly.
- d) Run the stand-by engines at the sewer lift station weekly.
- e) Cosmetic site/station maintenance.
- f) Jetted sewer mains.
- g) Pump # 1 at Castroville Blvd was cleaned (Impeller) and # 2 was inspected.
- h) Pump # 1 at station 2 was fixed. (Wear ring).
- i) Water line was installed at station # 1.
- j) Continue to paint FH valve covers (yellow).

Work Orders:

- a) 48 Hour notices - 64
- b) Final bill – read meter – 6
- c) Miscellaneous - 1
- d) Install / Change Meter - 11
- e) Turn on service – 1
- f) Padlock srvc, no tenant - 1
- g) Reconnection – 5
- h) Shut off – 7

Fire line – Install/Change meter - 2

TOTAL WORK ORDERS - 98



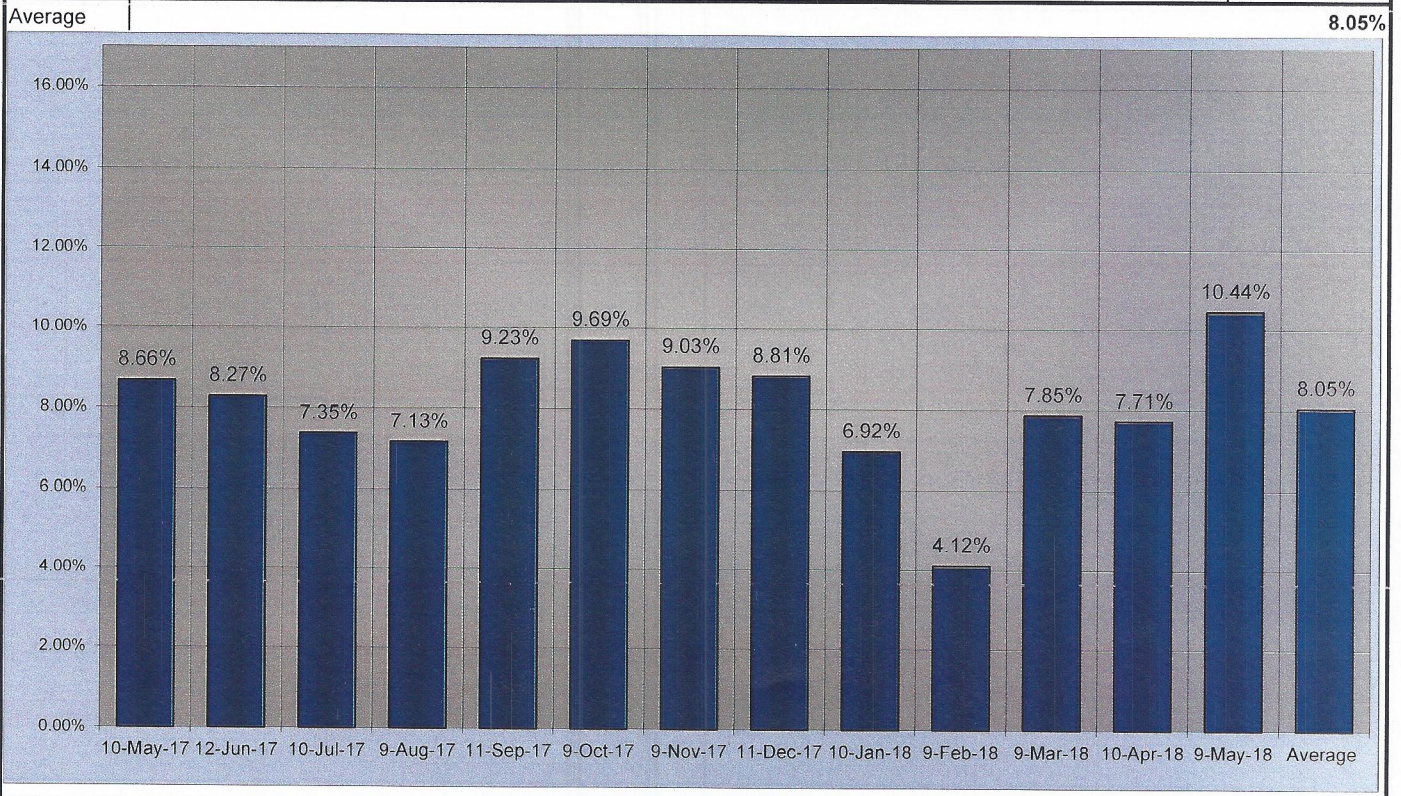
Castroville Community Services District



Percent Water Loss

Monthly & Yearly

Month	Well #5 Gal.	Site 2 Well Gal.	Site 3 Well Gal.	Site 4 Well Gal.	Totals	Totals	miscellaneous	Unaccounted Water %
					Water Pumped	Water Sold		
10-May-17	2310817	1911000	4834000	10899000	19954817	17888487	Hydrant meters 311841 Jetting & Flushing 8k Leaks 10k. FD 4k. R.O. & Softner 4K	8.66%
12-Jun-17	2229068	2322000	5982000	13977000	24510068	22161115	Hydrant meters 292487 Jetting & Flushing 12k Leaks 8k. FD 4k. R.O. & Softner 4K	8.27%
10-Jul-17	2365287	2126000	5430000	12660000	22581287	20323803	Hydrant meters 302107 Jetting & Flushing 8k Leaks 0k. FD 4k. R.O. & Softner 4K	7.35%
9-Aug-17	3863163	4164000	6125000	11190000	25342163	23020283	Hydrant meters 497120 Jetting & Flushing 9k Leaks 0k. FD 4k. R.O. & Softner 4K	7.13%
11-Sep-17	4800661	6240000	6258000	10544000	27842661	24851522	Hydrant meters 393432 Jetting & Flushing 15k Leaks 0k. FD 4k. R.O. & Softner 4K	9.23%
9-Oct-17	2511413	2986000	5687000	11985000	23169413	20647717	Hydrant meters 214130 Jetting 8k. Flushing 12k Leaks 35k. FD 4k. R.O. & Softner 4K	9.69%
9-Nov-17	2801362	2514000	5918000	12446000	23679362	21305284	Hydrant meters 30312 Jetting 15k. Flushing 4k Leaks 110k. FD 4k. R.O. & Softner 4K	9.03%
11-Dec-17	1921930	1733000	4429000	11622000	19705930	17674686	Hydrant meters 116484 Jetting 10k. Flushing 4k Leaks 150k. FD 4k. R.O. & Softner 4K	8.81%
10-Jan-18	3105035	2813000	3226000	5620000	14764035	13610099	Hydrant meters 68850 Jetting 15k. Flushing 5k Leaks 40k. FD 4k. R.O. & Softner 4K	6.92%
9-Feb-18	3074878	2998000	3140000	7003000	16215878	15343313	Hydrant meters 105169 Jetting & Flushing 12k Leaks 80k. FD 4k. R.O. & Softner 4K	4.12%
9-Mar-18	2077353	1828000	3004000	8439000	15348353	14018380	Hydrant meters 66273 Jetting & Flushing 10k Leaks 50k. FD 4k. R.O. & Softner 4K	7.85%
10-Apr-18	3599641	3657000	3629000	7179000	18064641	16374535	Hydrant meters 214500 Jetting & Flushing 12k Leaks 60k. FD 4k. R.O. & Softner 4K	7.71%
9-May-18	3795112	3908000	4580000	7964000	20247112	17307179	Hydrant meters 301743 Jetting & Flushing 12k Leaks 500k. FD 4k. R.O. & Softner 4K	10.44%
Average								8.05%



CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE - ZONE 1 MONTHLY O&M REPORT MAY 2018

❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 6,900 feet

❖ **OTHER MATTERS**

- ❑ Responded to 13 Underground Alert marking requests
- ❑ Submitted no-spill report to SWRCB on 5-1-2018
- ❑ Clean storm drains in May and December 2018

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear and detention ponds are clean & fence secured



Castroville

MAY 2018 JETTING

6/12/18



CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT MAY 2018

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ JETTING ACTIVITIES

- ❑ Jetted sewer lines btwn MH #63 to-MH #64
- ❑ Jetted sewer lines btwn MH #62 to-MH #63
- ❑ Jetted sewer lines btwn MH #64 to-MH #64.2

- ❑ Total jetted approx. 750 feet

❖ **OTHER MATTERS**

- ❑ Responded to 2 Underground Alert marking requests
- ❑ Cleaned and weed-whacked site
- ❑ SWRCB-Reported "no-spill" 5/1/2018
- ❑ Performed inspection of all storm drains in April 2018
- ❑ Mowing completed-May 2018

❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain interceptors are clear and detention ponds are clean & fence secured



Moro Cojo
MAY 2018 JETTING

6/12/2018



Source: Eri HERE Garmin USGS

Activity	Asset	Status	Date	FEET
	Sewer Main			
Jetted	ComunidadWay	Completed	5/1/2018	430
Jetted	Sewer Main Los Ninos5	Completed	5/1/2018	160
Jetted	Sewer Main Los Ninos4	Completed	5/1/2018	160
			TOTAL FT	750

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING (ZONE 3) MONTHLY O&M REPORT MAY 2018

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ **LIFT STATION #3 (in front of Phil's fish market)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ **LIFT STATION #4 (Potrero Rd)**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/3/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/10/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/17/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/24/2018
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/31/2018

❖ **JETTING ACTIVITIES**

- ❑ Jetted sewer lines btwn MH #5 to-MH #6
- ❑ Jetted sewer lines btwn MH #7 to-MH #8
- ❑ Jetted sewer lines btwn MH #6 to-MH #7

- ❑ Total jetted approx. 1,178 feet

❖ **OTHER MATTERS**

- ❑ Responded to 7 Underground Alert marking requests
- ❑ Filed complaint with County re: illegal cross connection
- ❑ Working on grant application for \$2.8 Million for upgrades, replacements and repair of sewer system
- ❑ Performing Bi-annual inspection of grease traps in March and November
- ❑ Emailed notice of "no spill" to CIWQS 5-1-2018
- ❑ Completed Akel Study to facilitate funding for infrastructure replacement

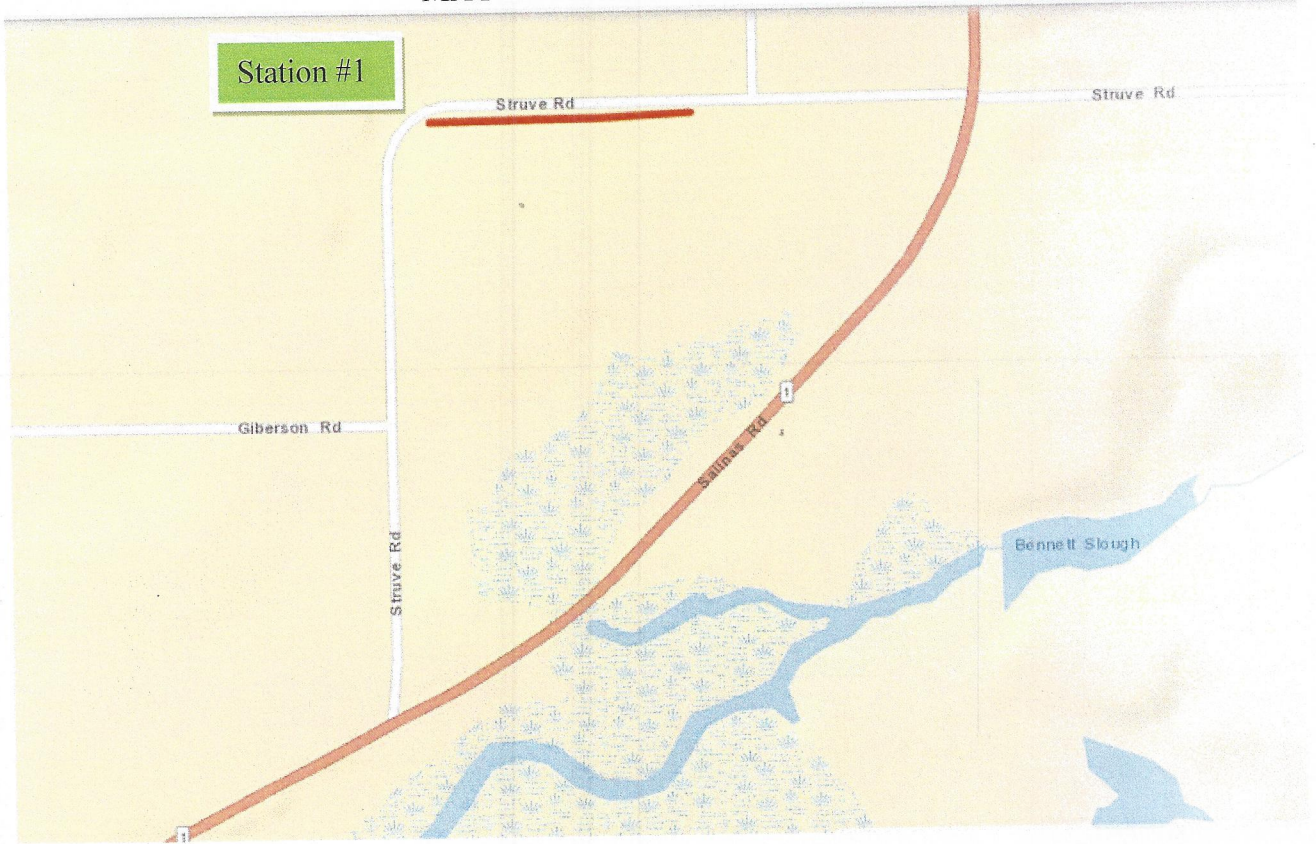
❖ **Improvements/CIP/Suggestions**

- ❑ Need to recoat or replace 12-15 manholes that internal walls are failing
- ❑ Consider options for Elkhorn Bridge Force Main replacement
- ❑ Schedule pigging of Station #1 & Station #2 force mains



Moss Landing
MAY 2018 JETTING

6/12/2018



Activity	Asset	Status	Date	FEET
Jetted	Sewer Main MH5>MH6	Completed	5/1/2018	398
Jetted	Sewer Main MH7>MH8	Completed	5/1/2018	348
Jetted	Sewer Main MH6>MH7	Completed	5/1/2018	432

Accounts Receivable Summary

From 05/01/2018 Through 05/31/2018

<u>OPEN BALANCE</u>				<u>Balance</u>
	46,607.43			46,607.43
<u>MONTHLY-Charge</u>	<u>Minimum</u>	<u>Overage</u>	<u>Usage</u>	<u>Count</u>
WATER	36,006.33	37,179.15	2,309,257.00	1,394
FIRELINE	5,277.88	1.13	70.00	68
SURCHARGE	9,238.32	0.00	0.00	125
WATER CMPND	0.00	71.92	4,467.00	2
***Total Charge	<u>50,522.53</u>	<u>37,252.20</u>	<u>2,313,794.00</u>	<u>1,589</u>
				<u>73,185.48</u>
				<u>5,279.01</u>
				<u>9,238.32</u>
				<u>71.92</u>
				<u>87,774.73</u>
<u>MONTHLY-Miscellaneous</u>	<u>Amount</u>			<u>Count</u>
WATER Miscellaneous	1,020.00			170
***Total Miscellaneous	<u>1,020.00</u>			<u>170</u>
				<u>135,402.16</u>
<u>MONTHLY-Payment</u>	<u>Amount</u>			<u>Count</u>
WATER	-70,909.56			1,281
WATER Miscellaneous	-850.90			2
FIRELINE	-4,750.23			64
SURCHARGE	-9,935.73			121
WATER CMPND	-185.12			4
***Total Payments	<u>-86,631.54</u>			<u>1,472</u>
				<u>64,492.60</u>
				<u>63,641.70</u>
				<u>58,891.47</u>
				<u>48,955.74</u>
				<u>48,770.62</u>
<u>MONTHLY-Return Check</u>	<u>Amount</u>			<u>Count</u>
WATER	1,728.29			5
FIRELINE	77.00			1
SURCHARGE	879.84			3
***Total Return Check	<u>2,685.13</u>			<u>9</u>
				<u>50,498.91</u>
				<u>50,575.91</u>
				<u>51,455.75</u>
<u>MONTHLY-Deposit Applied</u>	<u>Amount</u>			<u>Count</u>
WATER	-410.00			7
WATER Miscellaneous	-10.00			7
***Total Deposit Applied	<u>-420.00</u>			<u>7</u>
				<u>51,045.75</u>
				<u>51,035.75</u>
<u>MONTHLY-Refund</u>	<u>Amount</u>			<u>Count</u>
WATER	184.55			6
***Total Refund	<u>184.55</u>			<u>6</u>
				<u>51,220.30</u>
				<u>51,220.30</u>
				<u>51,220.30</u>

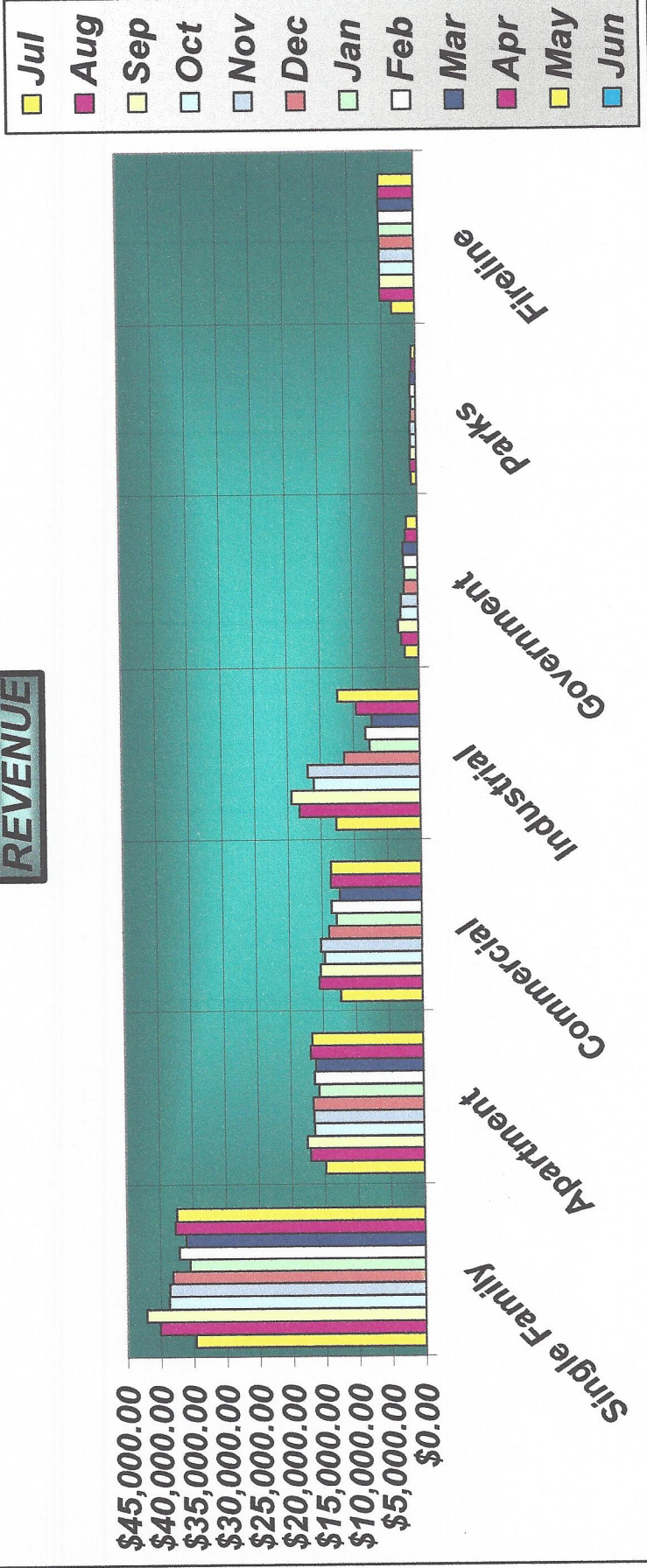
Closing Balance

51,220.30

Annual Water Revenue By Classification 2017-2018

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	\$34,699.90	\$14,901.60	\$12,315.60	\$12,755.61	\$2,113.03	\$828.79	\$3,499.75	\$81,114.28
Aug	\$40,122.50	\$17,111.23	\$15,507.80	\$18,239.62	\$2,633.81	\$980.81	\$5,218.32	\$99,814.09
Sep	\$42,118.69	\$17,608.56	\$15,368.08	\$19,422.70	\$3,077.47	\$966.60	\$5,218.41	\$103,780.51
Oct	\$38,696.56	\$16,469.57	\$14,690.37	\$16,070.34	\$2,654.57	\$934.03	\$5,218.52	\$94,733.96
Nov	\$38,634.24	\$16,581.88	\$15,277.53	\$16,943.86	\$2,581.40	\$923.05	\$5,218.68	\$96,160.64
Dec	\$38,105.44	\$16,672.23	\$13,980.91	\$11,419.73	\$2,115.47	\$804.14	\$5,187.79	\$88,285.71
Jan	\$35,499.88	\$15,783.50	\$12,858.76	\$7,577.57	\$2,028.65	\$763.92	\$5,273.42	\$79,785.70
Feb	\$37,147.18	\$16,446.79	\$13,627.11	\$8,203.13	\$2,178.07	\$892.67	\$5,306.78	\$83,801.73
Mar	\$36,037.77	\$16,196.41	\$12,327.61	\$7,216.33	\$2,243.40	\$796.22	\$5,307.53	\$80,125.27
Apr	\$37,691.72	\$16,997.67	\$13,673.98	\$9,588.97	\$1,864.07	\$610.43	\$5,305.40	\$85,732.24
May	\$37,444.83	\$16,731.62	\$13,633.68	\$12,367.91	\$1,690.66	\$627.02	\$5,279.01	\$87,774.73
Jun								
Totals	\$416,198.71	\$181,501.06	\$153,261.43	\$139,805.77	\$25,180.60	\$9,127.68	\$56,033.61	\$981,108.86

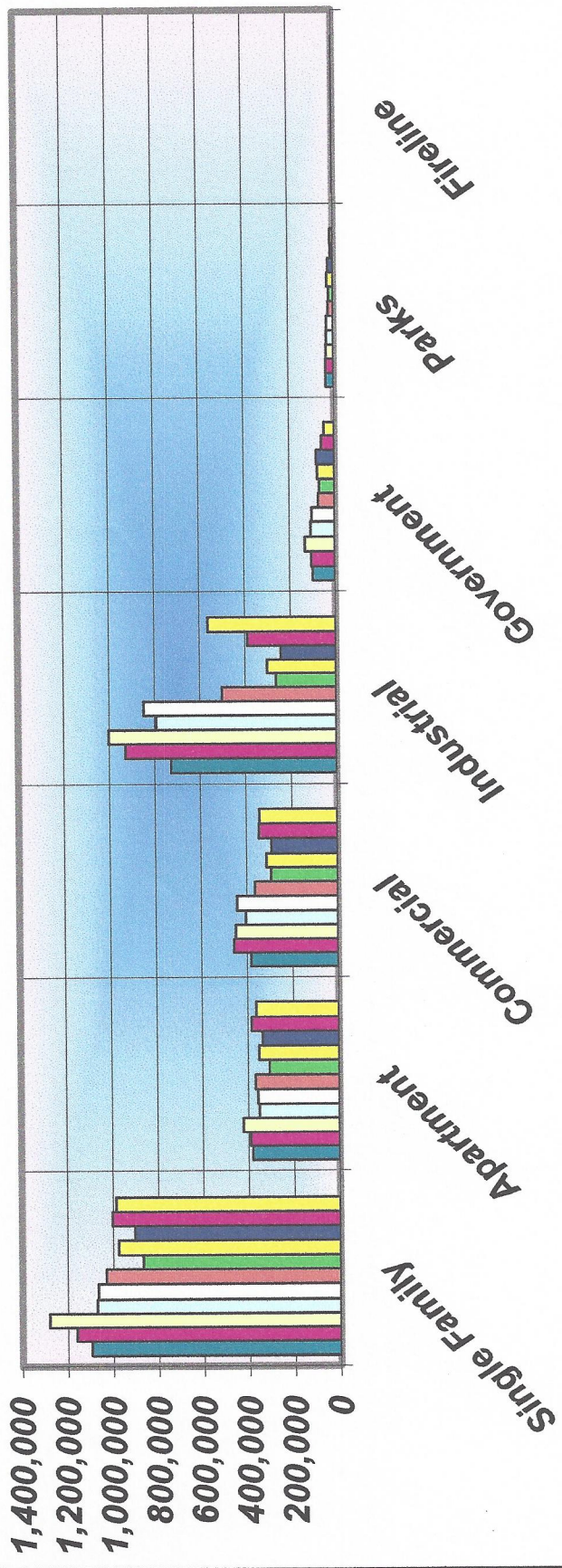
REVENUE



Annual Water Usage By Classification 2017-2018

	Single Family	Apartment	Commercial	Industrial	Government	Parks	Fireline	Totals
Jul	1,093,359	381,691	382,629	726,920	97,378	35,043	66	2,717,086
Aug	1,160,123	391,310	458,216	928,804	104,838	34,225	62	3,077,578
Sep	1,280,683	423,705	449,917	1,002,287	132,393	33,342	69	3,322,396
Oct	1,070,721	351,856	405,810	794,064	106,545	31,319	75	2,760,390
Nov	1,065,231	359,174	443,268	848,322	101,583	30,637	85	2,848,300
Dec	1,029,534	369,343	365,460	502,500	72,641	23,251	197	2,362,926
Jan	866,828	307,159	292,619	264,662	67,251	20,753	260	1,819,532
Feb	975,531	352,301	314,437	303,516	76,530	28,750	180	2,051,245
Mar	902,521	335,462	290,333	242,225	80,587	22,760	227	1,874,115
Apr	1,002,238	383,478	345,454	389,595	57,028	11,220	96	2,189,109
May	985,582	363,577	343,289	562,770	46,256	12,250	70	2,313,794
Jun								
Totals	11,432,351	4,019,056	4,091,432	6,565,665	943,030	283,550	1,387	27,336,471

CUBIC USAGE





**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
05/07/18	1.74	1.68	191
05/08/18	1.74	1.68	190
05/09/18	1.74	1.68	191
05/10/18	1.74	1.68	190
05/11/18	1.74	1.68	191
05/12/18	1.74	1.68	191
05/13/18	1.74	1.69	191
05/14/18	1.75	1.69	188
05/15/18	1.75	1.69	188
05/16/18	1.76	1.69	191
05/17/18	1.76	1.69	190
05/18/18	1.76	1.69	188
05/19/18	1.76	1.69	188
05/20/18	1.76	1.70	188
05/21/18	1.77	1.70	189
05/22/18	1.77	1.70	187
05/23/18	1.77	1.70	188
05/24/18	1.78	1.70	190
05/25/18	1.79	1.70	190
05/26/18	1.79	1.71	190
05/27/18	1.79	1.71	190
05/28/18	1.79	1.71	190
05/29/18	1.79	1.71	190
05/30/18	1.80	1.71	191
05/31/18	1.80	1.71	190
06/01/18	1.81	1.71	196
06/02/18	1.81	1.71	196
06/03/18	1.81	1.71	196
06/04/18	1.81	1.72	193
06/05/18	1.81	1.72	193
06/06/18	1.81	1.72	192

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

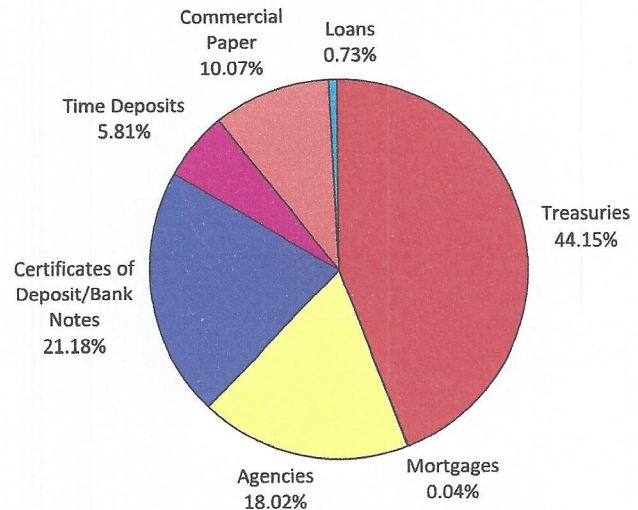
Quarter Ending 03/31/18

Apportionment Rate: 1.51%
 Earnings Ratio: 0.00004135534904993
 Fair Value Factor: 0.997538001
 Daily: 1.59%
 Quarter to Date: 1.43%
 Average Life: 183

PMIA Average Monthly Effective Yields

Apr 2018 1.661
 Mar 2018 1.524
 Feb 2018 1.412

**Pooled Money Investment Account
Portfolio Composition
04/30/18
\$85.9 billion**



Based on data available as of 6/6/2018

**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**

Receipts, Disbursements, and Bank Balances as of May 31, 2018

Ending balance as of April 30, 2018 \$11,431,549.75

RABOBANK, GENERAL FUND - Revenue and Expenses	
Beginning Balance	221,325.16
Water Receipts	86,758.31
Water-Sewer Miscellaneous Receipts	1,140.95
Monterey One Water Santiation Fees	3,730.87
Interest Earned	3.76
Expenses (Checks Written)	(102,262.04)
Misc. Over-Short	(8.70)
Bank & NSF Fees	(2,709.13)
Credit Card Fees	(149.14)
Ending Balance for General Fund	<u>207,830.04</u>

RABOBANK, CUSTOMER DEPOSIT FUND	
Beginning Balance	63,455.43
New Deposits (opened accounts)	1,280.00
Interest Earned	1.11
Deposits Returned or Applied to Accounts	(480.00)
Ending Balance for Customer Deposit Fund	<u>64,256.54</u>

LAIF FUND	
Beginning Balance	8,474,294.42
Quarterly Interest Earned	0.00
Ending Balance for LAIF	<u>8,474,294.42</u>

CAMP FUND	
Beginning Balance Sewer (Zone 1) Capital Improv Account	115,244.65
Monthly Interest Earned	191.30
Ending Balance Camp Federal Security Account	<u>115,435.95</u>
Beginning Balance Sewer (Zone 1) Reserves Account	227,993.31
Monthly Interest Earned	378.47
Ending Balance CAMP Federal Security Account	<u>228,371.78</u>

Cal TRUST-INVESTMENT	
Beginning Balance Sewer (Zone 1) Medium-Term Account	2,329,236.78
Income Distribution	3,869.59
Unrealized GAIN (Loss)	2,352.76
Ending Balance Cal TRUST	<u>2,335,459.13</u>

New Balance as of May 31, 2018	11,425,647.86
---------------------------------------	----------------------

Castroville Community Services District

List of Checks for May 2018

Date	Number	Name	Memo	Amount
General Fund Checking				
05/07/2018	5	CalPERS	Employees Health Benefits-May	\$ 13,037.16
05/10/2018	24886	Accent Clean & Sweep, Inc.	Storm Drain Maintenance-Zone 1	\$ 3,889.04
05/10/2018	24887	Aramark Uniform Services, Inc.	Operators Uniforms & Mats	\$ 188.50
05/10/2018	24888	AT&T	Monthly Telephone Services	\$ 295.73
05/10/2018	24889	California Water Service Co.	Water Meters @ Lift Stations Zone 2	\$ 86.71
05/10/2018	24890	Carmel Marina Corporation	Bi-Monthly Waste Disposal Fees	\$ 31.36
05/10/2018	24891	Core & Main LP	Registers for Meters	\$ 5,209.72
05/10/2018	24892	Corix Water Products	Parts and Supplies	\$ 198.63
05/10/2018	24893	Eduxio Orozco Jr.	Monthly Cellular Phone Expense	\$ 40.00
05/10/2018	24894	Eric Tynan	20 year-Award of Gift Card-Roberto	\$ 204.95
05/10/2018	24895	Exxon Mobile	Fuel for Trucks	\$ 429.79
05/10/2018	24896	GreatAmerica Financial Services	Monthly Lease of Billing Equipment	\$ 462.26
05/10/2018	24897	Jonathan Varela	Monthly Cellular Phone Expense	\$ 40.00
05/10/2018	24898	Noland, Hamerly, Etienne, Hoss	Legal Fees	\$ 2,230.50
05/10/2018	24899	Pacific Gas & Electric	Street Lights Zone 1 & 2	\$ 4,180.02
		continued	Office	\$ 257.48
		continued	Well Sites	\$ 6,495.72
05/10/2018	24900	Pinnacle Healthcare	Pre-Employment Exam	\$ 95.00
05/10/2018	24901	Praxair Distribution, Inc.	Well Site Supplies	\$ 330.80
05/10/2018	24902	Principal Life Group	Employees Life Insurance Policy	\$ 111.06
05/10/2018	24903	Redshift Internet Services	DSL Monthly Service	\$ 69.99
05/10/2018	24904	Silke Communications	Installation of Radios & Antenna	\$ 1,192.76
05/10/2018	24905	Thatcher Company	Well Site Supplies	\$ 733.33
05/10/2018	24906	UPS	Return Fee for Truck Lights	\$ 124.62
05/10/2018	24907	Cardmember Service-Eric	Lights for Trucks	\$ 799.90
		continued	Board Snacks	\$ 31.79
		continued	Attend Infrastructure Summit	\$ 81.24
05/10/2018	24908	Cardmember Service-Lidia	Operator Cellular Phones	\$ 70.92
		continued	Monthly Web Service Fees	\$ 124.95
05/10/2018	24909	Cardmember Service-Roberto	Well 5 PVC Fittings	\$ 22.05
	24910-			
	24915	District Employees'	Bi-Weekly Net Payroll	\$ 10,820.10
05/10/2018	24916	VALIC	Bi-Weekly Deferred Comp	\$ 1,415.00
05/10/2018	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 4,973.92
05/10/2018	2	EDD	Bi-Weekly Payroll Taxes	\$ 907.95
05/10/2018	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,224.15
05/10/2018	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,446.33
05/24/2018	24917	3T Equipment	Jetting Equipment-Tip	\$ 533.37
05/24/2018	24918	ACWA JPIA	Employees Dental/Vision/EAP	\$ 1,083.60
05/24/2018	24919	Aramark Uniform Services, Inc.	Void	\$ -
05/24/2018	24920	Castroville Hardware	Parts and Supplies	\$ 518.79
05/24/2018	24921	Castroville Plumbing & Heating	Repair Heater in Board Room	\$ 144.32
05/24/2018	24922	Corix Water Products	Parts and Supplies	\$ 121.16
05/24/2018	24923	Glenn G. Oania	Board Meeting 5-2-18 & 5-15-18	\$ 200.00
05/24/2018	24924	Gutierrez Consultants	Grant Administration for Zone 3	\$ 1,085.00
05/24/2018	24925	James R. Cochran Jr.	Board Meeting 5-2-18 & 5-15-18	\$ 200.00
05/24/2018	24926	MNS Engineers, Inc.	Engineer Fees	\$ 1,285.00
05/24/2018	24927	Monterey Bay Analytical Services	Water Testing Fees	\$ 1,050.00

Date	Number	Name	Memo	Amount
05/24/2018	24928	Monterey One Water	Program-Grease Disposal Practices	\$ 312.25
05/24/2018	24929	Pacific Gas & Electric	Castroville Zone 1 & 2 Lift Stations	\$ 1,021.33
		continued	Steel Garage	\$ 21.35
		continued	Moss Landing Lift Stations-Zone 3	\$ 1,012.34
05/24/2018	24930	Praxair Distribution, Inc.	Well Site Supplies	\$ 211.63
05/24/2018	24931	Ronald J. Stefani	Board Meeting 5-15-2018	\$ 100.00
05/24/2018	24932	West Valley Construction	Leak Repair & New Later-Geil Street	\$ 9,580.00
	24933-			
05/24/2018	24938	District Employees'	Bi-Weekly Net Payroll	\$ 11,352.88
05/24/2018	24939	VALIC	Bi-Weekly Deferred Comp	\$ 1,415.00
05/24/2018	1	Electronic Federal Tax Payment	Bi-Weekly Payroll Taxes	\$ 5,183.38
05/24/2018	2	EDD	Bi-Weekly Payroll Taxes	\$ 949.27
05/24/2018	3	PERS -Employees' Contribution	Bi-Weekly Retirement Benefits	\$ 1,246.38
05/24/2018	4	PERS-Employer Contribution	Bi-Weekly Retirement Benefits	\$ 1,469.95
05/24/2018	24940	Aramark Uniform Services, Inc.	Operators Uniforms & Mats	\$ 311.61
Total General Fund-Checking				\$ 102,262.04

Customer Deposit Fund

05/31/2018	3801	Maribel J. Alonzo	Deposit Refund	\$ 23.15
05/31/2018	3802	Monica Melgoza	Deposit Refund	\$ 24.75
05/31/2018	3803	Clotilde Sanchez Cruz	Deposit Refund	\$ 21.58
05/31/2018	3804	Chris Kandell	Deposit Refund	\$ 21.07
05/31/2018	3805	Elvia Polanco Payes	Deposit Refund	\$ 34.00
05/31/2018	3806	Yadira Villagomez	Deposit Refund	\$ 60.00
05/31/2018	3807	Salvador Rocha	Deposit Refund	\$ 60.00
05/31/2018	3808	Castroville CSD	May Closures	\$ 235.45
Total Customer Deposit Fund				\$ 480.00

46

Calendar for Year 2018 (United States)

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
1:○	8:●	16:●	24:○	31:○		

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
	7:○	15:●	23:○			

March						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1:○	9:○	17:●	24:○	31:○		

April						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
	8:○	15:●	22:○	29:○		

May						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
	7:○	15:●	21:○	29:○		

June						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	6:○	13:●	20:○	28:○		

July						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
	6:○	12:●	19:○	27:○		

August						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
	4:○	11:●	18:○	26:○		

September						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
	2:○	9:●	16:○	24:○		

October						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
	2:○	8:●	16:○	24:○	31:○	

November						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
	7:●	15:○	23:○	29:○		

December						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
	7:●	15:○	22:○	29:○		

Holidays:

Jan 1 New Year's Day	Jul 4 Independence Day	Nov 12 Veterans Day observed
Jan 15 Martin Luther King Jr. Day	Sep 3 Labor Day	Nov 22 Thanksgiving Day
Feb 19 Presidents' Day (Most regions)	Oct 8 Columbus Day (Most regions)	Dec 25 Christmas Day
May 28 Memorial Day	Nov 11 Veterans Day	