



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
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President – James R. Cochran
Vice President – Glenn Oania
Director – Cosme Padilla
Director – Ron Stefani
Director – Adriana Melgoza

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, JUNE 21, 2022 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Draft Minutes of the Budget & Personnel Committee Meeting, May 11, 2022 – **motion item**
2. Approve the Draft Minutes of the Regular Board Meeting, May 24, 2022 – **motion item**

CORRESPONDENCE:

1. None

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INFORMATIONAL ITEMS:

1. *The Carmel Pine Cone* – Private is the answer
2. *The Carmel Pine Cone* – Supes favor private desal projects

PRESENTATION:

1. None

NEW BUSINESS:

1. Resolution No. 22-08 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– **motion item**
2. Consider approving letter form District Legal Counsel, Noland Hamerly Etienne & Hoss Attorneys at Law with Waiver of Conflict of Interest and Consent to Represent City of Marina – **motion item**
3. Consider Mutual Assistance Agreement by and between the Marina Coast Water District and Castroville Community Services District – **motion item**
4. Approve Draft of Cooperative Agreement. Purpose of this Agreement, funding provided by the Clean California Beautification Program will be used to construct the Castroville Historic Main Street Landmark Restoration Beautification Project (Castroville Overhead Sign) – **motion item**
5. Approve Draft copy of Landmark Sign Maintenance Agreement (Castroville Overhead Sign) between the State of California and Castroville Community Services District – **motion item**
6. Consider approving proposal from MNS Engineers for Proposal for Professional Services- Washington Sewer Trunk Line Bypass Project, Environmental Review and Permitting; not to exceed \$146,239 – **motion item**
7. Notice of Intention to Award Contract, Castroville North Water Services Project to Johnson & Company, Inc. – **motion item**
8. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6) - **motion item**

UNFINISHED BUSINESS:

1. Update on Well levels – Eric Tynan, General Manager
2. Update on Asset Management and Maintenance Project – Eric Tynan, General Manager
3. Update on status of grants/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for **Moss Landing Wastewater System Rehabilitation Project**) land acquisition for Lift Station 1, Castroville-Sewer Zone 1 (**Washington Sewer Trunk Line Bypass**), Castroville-Water Zone 1 (**Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6**) for system upgrades and improvements and **Castroville Overhead Sign at Highway 183** – Eric Tynan, General Manager
4. Update on Monterey One Water lateral repair consideration for Cypress Alley – Eric Tynan, General Manager
5. Resolution No. 22-09 Adopting the District Budget for FY 2022/2023 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) and 5 year CIP – **motion item**
 - Recommendation of the Budget & Personnel Committee (Directors: Stefani and Padilla) to consider along with the annual income and operating budget for fiscal year 2022/2023:

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- Extended recreational services with North County Recreation & Park District, \$190,000 (of which \$45,000 carried forward from 2021/2022).
- Operation Department move up to the next Wage Step Program (varies from (3%-3.5%) percent salary increases depending on what step
- employee (operator) is currently on; effective July 14, 2022. Per new Employee Handbook adopted at the 5-24-2022 board meeting and effective as of July 14, 2022, On-Call for the week (7 days) 6 hours paid at time & one-half as long as requirements met for hours worked for work week.
- Administration Department move up to the next Wage Step Program 3% percent salary increase, plus an additional 2%; total 5% wage increase. Effective July 14, 2022.
- Capital Improvement Projects

CLOSED SESSION:

1. Pursuant to Government Code Section. 54957, Public Employee Performance Evaluation, Title: General Manager

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of May 2022 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 19, 2022 at 4:30 p.m.

CLOSE:

Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

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Certification of Posting

I certify that on June 17, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on June 17, 2022.



Lidia Santos, Board Secretary