

President – James R. Cochran  
Vice President – Glenn Oania  
Director – Cosme Padilla  
Director – Ron Stefani  
Director – Adriana Melgoza

General Manager – Eric Tynan  
Board Secretary – Lidia Santos

Website: [CastrovilleCSD.org](http://CastrovilleCSD.org)

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY, MARCH 16, 2021 – 4:30 P.M.**  
**DISTRICT BOARD ROOM – 11499 GEIL STREET**

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***In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.***

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the November 17, 2020 meeting of the Castroville CSD Board will be held via GoToMeeting conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the GoToMeeting app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Castroville CSD at [Lidia@castrovillecsd.org](mailto:Lidia@castrovillecsd.org) by 5:00 p.m. on Monday, March 15, 2021; such comments will be distributed to the Castroville CSD Board before the meeting. Members of the public participating by GoToMeeting are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the GoToMeeting app at: <https://global.gotomeeting.com/install/112897381>. If you're joining through your smart phone download the GoToMeeting app from your app store. Please join the Castroville CSD Board meeting from your computer, tablet or smartphone. <https://www.gotomeeting.com/join/112897381>. You can also dial in using your phone. United States: [+1 \(571\) 317-3122](tel:+15713173122). Access Code: [112-897-381](tel:112897381).

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS** – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

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### CASTROVILLE COMMUNITY SERVICES DISTRICT

#### CONSENT CALENDAR:

1. Approve the Draft Minutes of the Regular Board Meeting of January 19, 2021 and Draft Minutes of the Adjourned Regular Board Meeting (Due to lack of quorum) February 16, 2021– **motion item**

#### CORRESPONDENCE:

1. Letter to Office Manager Lidia Santos from American Public Works Association announcing she has been selected as Monterey Bay Chapter's Administrative Manager of the Year.
2. Letter to General Manager Eric Tynan from Redistricting Partners regarding any agencies still in at-large election systems will face increasing pressure to convert to districts under the CVRA.
3. Letter to General Manager Eric Tynan from ACWA JPIA as Castroville CSD received the "President's Special Recognition Award" for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums" in the Liability Program for the period (10/01/2016-09/30/2019) and Property Program for the period (04/01/2016-03/31/2019).

#### INFORMATIONAL ITEMS:

1. *Monterey Herald* – Judge voids Monterey County approval of Cal Am desal plant project
2. Water industry Effective Groundwater Supply Management Certificate of Completion General Manager J. Eric Tynan
3. American Water Works Association CA-NV Section Backflow Prevention Assembly General Tester Eudoxio L. Orozco, Jr.
4. Groundwater Treatment Techniques Online-Part 1 & 2 Operator Jonathan Varela
5. Level 1 Assessment Performance and Reporting Online-Part 2 Operator Jonathan Varela
6. Environmental Protection Agency risk and resilience assessments and emergency response plans
7. *Monterey Herald* – Pure Water Monterey expansion could have new life

#### PRESENTATION:

1. None

#### NEW BUSINESS:

1. Consider approving proposal for Professional Services for Castroville CSD Well No. 6 Project, not to exceed \$131,450 submitted by Pueblo Water Resources, Inc. – **motion item**
2. Consider approving Castroville CSD Actuarial Study of Retiree Health Liabilities Under GASB 74/75, Roll-forward Valuation as of June 30, 2019, Measurement Date June 30, 2020 for Fiscal Year-End June 30, 2021 as prepared by Total Compensation Systems- **motion item**
3. Approve Rejection Letter by Castroville CSD Board of Directors regarding Dubelman and Karahalios Claim – **motion item**
4. Select and approve a public accounting firm from the list of qualified firms that submitted a proposal to perform the Castroville CSD annual financial audit for 2021 through 2023, with annual option years 2024, 2024, 2025 – **motion item**
5. Consider approving proposal for Professional Engineering Services for Moss Landing Wastewater System Rehabilitation System, not to exceed \$462,722 submitted by MNS Engineers – **motion item**
6. Implement a site-specific written COVID-19 Prevention Program to address COVID-19 health hazards, correct unsafe or unhealthy conditions, and provide face coverings – **motion item**

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7. Consider approving quotation for Media Replacement for Castroville CSD Well #5 Arsenic Treatment System \$134,149 – **motion item**
8. Consider approving proposal for Grant Management Assistance for Castroville CSD grant projects for as-needed granting consulting services with Nilsen & Associates – **motion item**
9. Consider amending annual 2020/2021 Operating Budgets for Castroville Zone 1-Water, Sewer and Governmental, Moro Cojo Zone 2-Sewer and Governmental, and Moss Landing Zone 3-Sewer – **motion item**

**UNFINISHED BUSINESS:**

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – Eric Tynan, General Manager
2. Approve Request from Monterey County Water Resources Agency for Castroville CSD to contribute \$83,000 for the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley* project with Resolution No. 2021-01, A Resolution of the Board of Directors of Castroville CSD, Authorizing A Contribution to the Monterey County Water Resources Agency Toward Matching Grant Funds – **motion item**
3. Update on Cal Am's Monterey Peninsula Water Supply Project (desal project) – Eric Tynan, General Manager
4. Update on new and proposed constructions projects – Eric Tynan, General Manager
5. Update on Cal Trans Merritt//SR183 Castroville Multimodal Community Enhancement Project – Eric Tynan, General Manager

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani and General Manager Eric Tynan
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Director Ron Stefani
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

**GENERAL OPERATIONS:**

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Sa Safety Issues
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements\*\*Internal Report\*\* and Administration Update

**CHECK REGISTER** – Receive and file the Check Register for the month of January 2021 and February 2021 – **motion item**

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**ITEMS FOR NEXT MONTHS AGENDA: Tuesday, April 20, 2021 at 4:30 p.m.  
CLOSE:**

Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.
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**Certification of Posting**

I certify that on March 12, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on March 12, 2021.

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Lidia Santos, Board Secretary