

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
April 18, 2023

President Cosme Padilla called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President Cosme Padilla, Vice President Ron Stefani, Director James Cochran and Director Greg MacMillan

Absent: Director Glenn Oania

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest:

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Vice President Ron Stefani at the request of President Cosme Padilla.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Greg MacMillan and seconded by Ron Stefani to approve the minutes of the March 28, 2023 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla

NOES: 0 Directors:

ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Castroville CSD letter of support to North Monterey County Unified School District regarding the application for the Community Partnership Program Implementation Grant.
2. Castroville CSD letter of support to California Senators Laird and Caballero and Assemblymembers Rivas and Addis regarding Nacimiento and San Antonio Dams Capital Asset Management Program (CAMP) Funding.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. *Monterey County Weekly* – Del Rey Oaks PD arrest suspect alleged to have over 600 fire hydrant caps
2. Salinas Valley Multibenefit Land Repurposing Program
3. *California Department of Water Resources* – California Expedites Over \$17 Million in Emergency Funding to Deliver Clean Drinking Water to Central Coast Communities
4. SVBGSA- Dry Wells in the Salinas Valley being mapped for first time
5. Caltrans, Moss Landing Highway 1 CAPM Project

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Resolution No. 23-03, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges – After some discussion, a motion is made by Ron Stefani and seconded by Greg MacMillan to approve Resolution No. 22-03, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

2. Maggiora Bros. Drilling, Inc. change orders/invoice approval in the amount of \$20,947.50 for additional work for the Replacement of Well #4 Pump – General Manager Eric Tynan informed the Board that this project was originally approved for \$68,658 for the conversion of Well #4 from oil to water lube and did not address the unforeseen rotten casing columns that needed to be replaced, telemetry for the flow actuator or the additional time required to remove the oil in the well casing and column. Also, not included was to sparge and clean the perforations in the well. This extra work, which was necessary resulted in an additional cost of \$20,947.50. The memo from General Manager Eric Tynan can be viewed on page 23 of this board packet recommending Board approval of the additional cost for conversion of Well #4 from oil to water lube. After some discussion, a motion is made by Ron Stefani and seconded by James Cochran to approve the invoice from Maggiora Bros. Drilling, Inc. for the additional cost of \$20,947.50, extra work needed for the conversion of Well #4 from oil to water lube. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

3. Water systems must comply with the service line inventory requirements of the January 15, 2021 Lead and Copper Rule Revisions by October 16, 2024 per the EPA – General Manager Eric Tynan reported to the Board that there are new Lead and Copper Rule Revisions. All community and non-transient noncommunity water systems must complete and submit their lead service line inventory by October 16, 2024. (New requirements can be viewed on pages 25-32 of this board packet). Per General Manager Eric Tynan, Castroville CSD has always tested not detect and most of Castroville CSD's laterals are made of plastic or copper. In addition, this requirement is a lot of work to gather all this data, a waste of time and money but as it is required, he will get it done. Per Vice President Ron Stefani, this new lead and copper rule revision was made because the public wants this transparency made available before they purchase a home with lead pipe.
4. Consider recruitment services for additional staff – General Manager Eric Tynan let the Board know that although he appreciates some of the Board members wanting him to consider a recruitment service for additional staff, he feels it would be better to use consultants until long-term need is greater and requested from the General Manager. A memo from General Manager Eric Tynan to the Board can be viewed on page 33 of this board packet. There were also concerns that he, the General

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Manager would retire soon and with all the current project the District has he feels it would be a poor time to consider retiring and assured the Board that he can handle the existing projects and has no plans to retire before 2027. He thanked the Board for all their consideration, support and trust that they have shown him over the 23 years that he has been the Castroville CSD's General Manager. President Cosme Padilla stated that in the future when Castroville CSD wants to consider new staff, he would like to first see the following addressed: need, cost and duties. A motion is made by Ron Stefani and seconded by Greg MacMillan to follow the recommendations of General Manager Eric Tynan to hold off on considering a recruitment service for the hiring of additional staff and use consultants until long-term need is greater and requested by the General Manager. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

5. Consider approving the attendance of General Manager Eric Tynan to the California Special Districts Association (CSDA) General Manager Leadership Summit, June 25-27, 2023, Olympic Valley, CA – General Manager Eric Tynan stated that he was interested in attending the General Manger Leadership Summit this upcoming June. It has been many years since he has attended (2011) and feels it is a worthwhile conference. A motion is made by James Cochran and seconded by Ron Stefani to approve the attendance of General Manager Eric Tynan to the California Special Districts Association (CSDA) General Manager Leadership Summit, June 25-27, 2023, Olympic Valley, CA. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT

PARTICIPATING: 1 Directors: Oania

6. Select Annual Budget & Personnel Committee (two directors) – General Manager Eric Tynan let the Board know it is that time again for the Annual Budget & Personnel Committee to meet. Last year it was Directors Stefani and Padilla. After some discussion, a motion was made by Greg MacMillan and seconded by Ron Stefani to select Directors Ron Stefani and Greg MacMillan as the Annual Budget & Personnel Committee for 2023/2024. The motion carried by the following roll call votes:

AYES: 4 Directors: MacMillan, Stefani, Cochran, and Padilla
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 1 Directors: Oania

UNFINISHED BUSINESS:

1. Update on Well levels – General Manager Eric Tynan reported to the Board that the well levels report can be viewed on page 38 of this board packet. Well levels are making a nice recovery but they still trend down and continue to be below sea level. Even though we have had all this rain and the well levels have gone up during winter time, they are nowhere near where they were a few years ago. He will continue working on considering alternate well sites, the desalter and the pipeline. The District continues to monitor the chloride levels of all the wells. Well #3 is not pumping and the motor is not hooked up. The static level is dropping for Well #3. A desalter is being considered for Well #3.

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2. Update on Asset Management and Maintenance Projects (Castroville Water Valves Replacement Project and Maggiora Bros. Drilling Inc. for the Replacement of Well #4 Pump) - General Manager Eric Tynan reminded the Board as mentioned a last month's board meeting that Monterey Peninsula Engineering (MPE) was awarded the project, not to exceed \$121,000 for the Castroville Water Valves Replacement Project. He has met with an MPE representative for a preconstruction meeting of this project. However, the project has been delayed due to all the rain and MPE being busy with other projects at this time. This project should be completed by no later than June 30, 2023.
3. Update on the State of California Department of Transportation (Caltrans) projects: (1) Caltrans Merritt Street Beautification Project, (2) Pedestrian Bridge Enhancement/Improvement Project, (3) Castroville Boulevard Roundabout Project- General Manager Eric Tynan reported that for project (1) as mentioned at previous board meetings, a Cooperation Agreement was signed and Caltrans will raise the valves and manholes at their cost. Caltrans will also be upgrading the lighting to a historical look. Their might also be some hydrants moved at their cost, which is great for the District. President Cosme Padilla asked General Manager Eric Tynan to obtain a more recent update from Caltrans on the status of this project. Project (2) Caltrans is planning to put a little parklet on either side of the pedestrian overpass. In addition, Caltrans wants an agency to take responsibility for the landscaping and the parklet. North County Recreation and Park District has agreed to take responsibility for the landscaping and the parklet. General Manager Eric Tynan has informed Caltrans, CCSD will only be responsible for graffiti abatement and maintenance of the lights of the pedestrian bridge over Highway 156. (3) General Manager Eric Tynan stated as mentioned last month, Caltrans will cover the work for the Castroville Boulevard Roundabout Project 100% and CCSD 0% because of California S & HC 703. This project will start in 2028.
4. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – **Moss Landing Sewer (April 17, 2023 Action Plans can be viewed on pages 33-41 of this board packet)**: Per General Manager Eric Tynan, CEQA is complete. CEQA documentation (Final Is-MND, RTCs, MMRP) and resolution were adopted at the February 21, 2023 board meeting. The Coastal Development Permit application has been submitted to California Coastal Commission and we are waiting to receive feedback on permit application (30-day response timeframe). As discussed prior, General Manager Eric Tynan reported to the Board that the pipeline under the bridge is still under the mitigated negative declaration and without the bike bridge being built by the County, Castroville CSD will have to do it on their own and build under the existing structure, which is right over the Elkhorn Slough, Marine Sanctuary and Harbor. General Manager Eric Tynan will pursue LAFCO of approval of an out-of-agency service extension and minor sphere of influence amendment for wastewater services (CEQA: categorical exemption). MNS is finishing up the 60% design and the environmental is underway. MNS is to prepare a construction application following the 60% completion. Ortega (FINEPRO, LLC (seller) approved the sale for the easement for \$10,000 in Moss Landing and the District is still working on finalizing the sale of the easement pending LAFCO approval, which is required before acquiring the property. In addition, the Coastal Commission is requiring an arborist to analyze the trees. MNS has submitted a proposal for Native monitoring for MMRP to be done by the Rumsen Ohlone Tribe, cost estimate \$112,400 for the Moss Landing Wastewater Rehabilitation Project. General Manager Eric Tynan is still reviewing this cost estimate.

The Washington Bypass (April 3, 2023 Action Plans can be viewed on pages 42-48 of this board packet): Per General Manager Eric Tynan, CEQA is complete. The CEQA documentation (Final Is-MND, RTCs, MMRP) and resolution adopted at the February 21 board meeting. Coastal Development Permit application drafted but not yet submitted. Castroville CSD still needs easement agreements and/or signed authorization from overlying landowners and the jurisdictional permitting (CDFW, RWQCB, USACE) scope for drainage ditch not yet authorized by District. As previously mentioned, Castroville CSD applied for the \$3.5 million grant for this project and the State is saying Castroville CSD is good to go for this grant once the environmental review is completed. Castroville CSD approved the environmental proposal from MNS Engineers for this project, which they have been working on. Once

the environmental is completed, MNS to submit the funding application for the next phase, spring 2023. The District has applied for a grant for finishing the design and construction, California Housing Community Development, Infill Infrastructure Grant. In addition, State Water Resources Control Board, SRF set aside for small disadvantaged communities, "The Small Community Clean Water Waste Water Funding Program. The proposal for Professional Engineering and Constructions Management Services-Washington Sewer Trunk Line Bypass Final Design and Construction (not to exceed \$498,141) is contingent on award of grant to Castroville CSD.

Emergency Deep Aquifer Supply and Storage Tank (April 3, 2023 Action Plans can be viewed on pages 49-52 of this board packet): The District has purchased the land that is being acquired from adjacent property owner for the lot-line adjustment. Escrow settled on March 17, 2023 for balance due of \$97,364.56 which includes purchase price and escrow charges. A \$5,000 deposit was made on the land prior. Furthermore, the District can now move forward with this project. General Manager Eric Tynan informed the Board last month, that Pueblo Water Resources does not want to do a design build and prefers to work on their own. However, MNS Engineers does want this project to be a Design Build. Director Ron Stefani prefers to go with Pueblo Water Resources recommendations. The 30% design has been completed as of May 2022. The 60% design has been completed on the application for the construction. The District is still working on getting grant funds for the construction of the deep well and CEQA is complete. The Notice of Exemption was adopted at the February 21, 2023 board meeting. MNS to prepare a Future Grant Application if SCDR is a "no go". MNS also submitted a grant application on behalf of Castroville CSD for the SCDR grant. However, this grant is first come first serve and there are 55 applicants ahead of CCSD. Still, partial funding is a possibility. MNS Engineers to check back with DWR. The CEQA Notice of Exemption for the Castroville CSD to be filed at County Clerk for the Emergency Deep Aquifer Supply and Storage Tank Project.

Desalter at Well Three (April 13, 2023 Memo can be viewed on pages 53 of this board packet): Per General Manager Eric Tynan, he is recommending to investigate the condition of well casing and perforations to evaluate use as brackish water supply for RO treatment and consider an appropriate response. There are alternatives to consider to mitigate the seawater intrusion of Well #3 by having the well investigated using a video to determine one of four responses, which can be viewed on page 53 of this board packet. **The Overhead Sign at Highway 183 (No Action Plans this month):** As mentioned previously, the Board approved the Cooperative Agreement and Maintenance Agreement with Caltrans for the Overhead Sign in October 2022. The State has also requested a traffic control plan and a storm water control plan which was prepared by MNS Engineers and sent to the state. MNS will be handling the administration for this project. Resolution No.2022-14, Engaging Signs By Van for the Design, Fabrication, and Installation of the Castroville Landmark Sign was approved. MNS to continue working with Signs By Van and draft a Project Management Professional (PMP), contract, encroachment permit. Castroville CSD received a check from Caltrans in the amount of \$127,955.28 February 2, 2023. The original placement of the post, will remain in the same spot as long as Castroville CSD Engineers say it is safe. Previously, Caltrans was telling Signs By Van where to put them and the locations that they want has a lot of underground utilities. The action plans are put together by Paul Greenway, G7ei Inc. and have provided a timeline on the status of where the grants are. Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

Closed Session: Board President Cosme Padilla announced the Board was going into closed session The Board entered closed session at 5:08 p.m.

Conference with Real Property Negotiations (Govt. Code Sec. 54956.8)

Property: located at intersection of Castroville Blvd., Castroville bike path and Highway 156

Agency Negotiations: Negotiator Eric Tynan, General Manager CCSD

Negotiating Parties: CCSD and Property owner Mitchell, Wylie W. et al., agent Greg Findley

Under Negotiation: Price and Terms

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session. The Board reconvened into open session at 5.15 p.m. There was no action taken.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water (M1W) board meeting – Director Ron Stefani stated that there is still a lot of talk about putting the charges on the property tax roll (less than 5% controversial). Cal Am has finally signed the Expansion agreement.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA) meeting – Director Ron Stefani stated that the SVBGSA is trying to get their budget approved by the end of April 2023. The SVBGSA will also be having a special meeting to discuss rates. Rates may be doubling. Furthermore, they hired Corollo, a top rated engineering firm to do a feasibility study on the extraction barrier.
3. Update on meetings or educational classes attended by the Directors – President Cosme Padilla announced that he, along with General Manger Eric Tynan and Supervisor Glenn Church met with mostly educators and a few students (51 people) of the California State University to tour the District's Well Site #3. He is looking forward to more visits like this from the community in the future.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – March 2023. A motion was made by Ron Stefani and seconded by Greg MacMillan to pay all bills presented. The motion carried by the following roll call votes:

AYES:	4	Directors: MacMillan, Stefani, Cochran, and Padilla
NOES:	0	Directors:
ABSENT/NOT		
PARTICIPATING:	1	Directors: Oania

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There being no further business, a motion was made by Ron Stefani and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

AYES:	4	Directors:	MacMillan, Stefani, Cochran, and Padilla
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Oania

The meeting adjourned at 5:39 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Cosme Padilla
President