

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
May 20, 2014

Vice President David Lewis called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: David Lewis, Vice President; Ron Stefani, Director; Adriana Melgoza, Director and Silvestre Montejano, Director

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present: None

Guest: Dirk J Medema P.E., and Brent Rientz

PLEDGE OF ALLEGIANCE

Director Ron Stefani led those present in the Pledge of Allegiance.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Ron Stefani and seconded by Adriana Melgoza to approve the minutes of the April 15, 2014 Regular Board Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza and Montejano
NOES:	0	Directors:	None
ABSENT/NOT			
PARTICIPATING:	0	Directors:	None

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter of resignation from Castroville CSD Board President Jerome McCready to Castroville CSD Board of Directors.
2. Letter from former Castroville CSD Board of Director Betty MacMillan asking that she be considered to fill the vacancy that Mr. Jerome McCready has left on the Castroville CSD Board of Directors.
3. Letters from Assistant General Manager Sean M. Graham of the North County Recreation and Park District (NCRPD) on progress of the BBQ repair and new play structure for Cato Phillips Park.
4. Letter to General Manager David Chardavoyne of the Monterey County Water Resources Agency (MCWRA) regarding the proposal for the "Reclamation Ditch Water Supply Facility."
5. Letter from State Senator Anthony Canella thanking Castroville CSD General Manager Eric Tynan for attending his Town Hall Meeting on the 27th of March and providing him with information on water issues affecting Monterey County.

Correspondence items accepted as presented

INFORMATIONAL ITEMS:

1. *The Monterey Herald* – Monterey County will go after Salinas-area runoff for irrigation, domestic use
2. *The Monterey Herald* – Monterey County to form drought task force as summer approaches
3. *The Monterey Herald* – Monterey Peninsula, Salinas Valley in battle over Salinas-area runoff
4. *The Weekly Ag Alert* – Drought brings new attention to groundwater
5. *The Sacramento Bee* – Viewpoints: It's time for a breakthrough on groundwater management
6. *Science.kqed.org* – What is an aquifer?
7. *Science.kqed.org* – Could we find tomorrow's water supply under the ocean?
8. Introduction to wastewater collection sessions to start June 26, 2014, 36 hour certificate program offered by Gavilan College in the Castroville CSD board room

Informational items accepted as presented

PRESENTATIONS:

1. None

UNFINISHED BUSINESS:

1. Update on well levels – General Manager Eric Tynan informed the Board that the well levels have continued to drop. On March 16, 2014 the well levels for Well #2 were at -7.6, Well #3 at -6.8, Well #4 at -15.2 and as of May 14, 2014 the well levels for Well #2 are currently at -20, Well #3 at -61.8, and Well #4 at -69.8 (see pages 30-31 of agenda for graphs on the well levels). Chloride levels at all well sites are monitored and continue to hold steady. As mentioned at the April 15, 2014 board meeting, a water supply option that he is still researching is in the perched aquifer and the sources would be sampled for water quality. He is also meeting with OceanMist Farms to discuss the potential of a replacement well site on their property at the end of OceanMist Parkway.
2. Update on Prop 84: Well 5 Arsenic Treatment project – General Manager Eric Tynan informed the Board that parts and material will need to be purchased for Well 5 (formerly Well 2B). He will also be recommending to the Board that Well 5 have discreet zone testing to determine if there is a “hot spot” that could be blanked off to reduce the arsenic concentration levels.
3. Update on consolidation of the Castroville Community Services District (CCSD) and the Moss Landing County Sanitation District (MLCSD) – General Manager Eric Tynan introduced Mr. Brent Rientz from the Moss Landing Advisory Committee to the Board. Mr. Rientz stated that he was very pleased with the operation and maintenance service the Castroville CSD has provided them with. Castroville CSD has been efficient and he supports the consolidation of the Castroville CSD and the Moss Landing County Sanitation District. He thanked General Manager Eric Tynan and the staff for doing a fantastic job. Dirk J. Medema P.E. with Public Works County of Monterey also stated that he is excited that the consolidations process will be finalized soon. The County contracted with Castroville CSD over three years ago to operate and maintain the sanitation system and was also focused on seeing this consolidation occur as it is a benefit for all parties involved. General Manager Eric Tynan stated that the consolidation process is moving along well. A review of the remaining steps as noted by Edward Muniz, Management Analyst II with the Public Works County of Monterey regarding the consolidation process can be viewed on paged 33 of the board packet Eric reported to the Board that he still anticipates that consolidation will happen by July 1, 2014.
4. Update on the Moro Cojo Slurry Seal Project – General Manager Eric Tynan informed the Board that the Moro Cojo Slurry Seal Project is right on schedule. The contractors, Bond Blacktop, Inc. are doing the asphalt skin patching in Moro Cojo today. Tomorrow the 7-day notifications will be going out to the residents to remind them to move their vehicles before May 29, 2014 the day the slurry seal is scheduled to start. He anticipates a few residents may be upset, since they will have no access to their property on this day for several hours.
5. Update on mural project for Castroville walkway over Highway – General Manager Eric Tynan reported to the Board that the mural is in Caltran’s right of way and NCRPD General Manager Judy Burditt is still waiting to receive approval from them in order to proceed with the mural project.
6. Approve pay-off on July 1, 2014 of the Moss Landing County Sanitation District USDA loan of \$234,961.62; contingent on the consolidation of the Castroville CSD and the Moss Landing County Sanitation District – General Manager Eric Tynan advised the Board that the pay-off of the bond is one of the remaining steps required to effect the consolidation of the Castroville CSD and the Moss Landing County Sanitation District (see page 33 of board packet for further detailed information). Property tax monies from Castroville Zone 1 would be used to pay-off this loan and the bi-annual scheduled bond payments that were made to USDA will now be paid to Castroville Zone 1 from Moss Landing property taxes and sanitation fees collected bi-annually until fiscal year 2022/23. On June 1, 2023 the loan is paid-in-full. In addition, District Legal Counsel Lloyd Lowrey was consulted and informed General Manager Eric Tynan that this application of Castroville Zone1 property tax funds was permissible and he would provide a letter to the District stating so. After some discussion, a motion is made by Ron Stefani and seconded by Silvestre Montejano to approve the pay-off on July 1, 2014 of the Moss Landing County Sanitation District USDA loan of \$234,961.62; contingent on the consolidation of the Castroville

CSD and the Moss Landing County Sanitation District with funds from Castroville Zone 1 and to repay the monies from the Moss Landing sanitation fund by following the bond payment schedule that was already in place with USDA until 2022/2023. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

NEW BUSINESS:

1. Accept letter of resignation from Castroville CSD Board President Jerome McCready; effective as of April 28, 2014 – General Manager Eric Tynan notified the Board that the Castroville CSD Board President Jerome McCready handed his letter of resignation on April 28, 2014 to Office Manager/Secretary to the Board Lidia Santos. On the same day of Mr. McCready's resignation, Eric called Vice President David Lewis to inform him as well. The Board has 60 days from the date of resignation to appoint a new director, which would be no later than June 27, 2014. A motion is made by Adriana Melgoza and seconded by Silvestre Montejano to accept the letter of resignation from Castroville CSD President Jerome McCready. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

2. Appoint new Castroville CSD Board President and Vice President – After some discussion, the Board appointed David Lewis as Board President and Ron Stefani as Vice President. The Board is aware that they have 60 days to fill the vacant seat. Vice President Ron Stefani questioned if the official date of Mr. McCready's resignation would be effective today May 20, 2014 instead of April 28, 2014 since today is the date that the Board as a whole is being informed of his resignation. A few of the board members felt it would be beneficial to also be able to include candidates from Moss Landing for the Castroville CSD seat. However, the consolidation process of the Castroville Community Services District and Moss Landing County Sanitation District is scheduled to be completed as of July 1, 2014. The Board asked that General Manager Eric Tynan clarify with District Legal Counsel Lloyd Lowrey as to which date would be considered the effective date and upon his recommendations, move forward with posting and announcing to the public that there is a vacant seat with Castroville CSD Board of Directors. A motion is made by Adriana Melgoza and seconded by Silvestre Montejano to appoint David Lewis as President and Ron Stefani as Vice President. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

3. Amend contract for additional \$21,816 with Bond Blacktop, Inc. for the Moro Cojo Slurry Seal Project – General Manager Eric Tynan informed the Board that Lidia and he walked the bike trail in the Moro Cojo area and he has determined upon viewing the bike trail that only minor repairs are needed. He plans to have the contractor crack seal and apply type II slurry seal to the bike path for \$8,350. As General Manager he is authorized to approve expenditures up to \$20,000. There is no action to be taken.
4. Approve proposal with BESST Inc., for Well 5 zone testing, not to exceed \$22,750 – General Manager Eric Tynan recommended the Board approve the proposal from BESST Inc. for zone testing not to exceed \$22,750. The proposal can be viewed on page 36 of the board packet. A motion is made by Ron Stefani and seconded by Adriana Melgoza to approve the proposal from BESST Inc., for Well 5 zone testing not to exceed \$22,750. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

5. Approve invoice #303 for \$23,728.60 to Agee Electric, Inc for parts and material needed to move forward with Well 5 zone testing – General Manager Eric Tynan advised the Board that the parts and material needed for the zone testing can be obtained through Agee Electric, Inc. He recommended the Board approve invoice #303 from Agee Electric for parts and material in the amount of \$23,728.60. After some discussion, a motion is made by Adriana Melgoza and seconded by Ron Stefani to approve invoice #30 from Agee Electric, Inc. for parts and materials for Well #5 in the amount of \$23,728.60. The motion carried by the following vote:
6. Salinas River permit 1043 advisory committee wrap-up report – General Manager Eric Tynan reported to the Board that Vice President Ron Stefani and he were attending the Salinas River permit 1043 advisory committee meetings that have come to an end. Any future planning regarding the permit will be implemented by the Monterey County Board of Supervisors and Monterey County Water Resource Agency.
7. Resolution No. 14-2 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges – Resolution 14-2 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges needs to be approved by the Board to levy assessments for the Castroville Water Project Assessment District, Series 1982-1A, 1982-1B, 1982-1C and property related user fees for tax codes 75301, 73701 and 74701. A motion is made by Ron Stefani and seconded by Silvestre Montejano to approve Resolution No.14-2 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

8. Select annual budget committee (two directors) – General Manager Eric Tynan, informed the Board that it is time once again to select the annual budget committee and last year it was Director Ron Stefani and former Director Cornelia Gugale. After some discussion, a motion is made by David Lewis and seconded by Ron Stefani to select Directors Ron Stefani and Silvestre Montejano for the annual budget committee. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

9. Select annual personnel committee (two directors) – General Manager Eric Tynan, informed the Board that it is time once again to select the annual personnel committee and last year it was Director David Lewis and Former Director David Pecci. After some discussion, a motion is made by Ron Stefani and seconded by Silvestre Montejano to select David Lewis and Adrianna Melgoza for the annual personnel committee. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

10. Shall the 2014 proposed California Special District Association (CSDA) bylaws amendments be adopted – After some discussion; a motion is made by David Lewis and seconded by Ron Stefani to vote yes to adopt the 2014 proposed CSDA bylaws amendments. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

COUNSEL'S REPORT

1. None

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA Board meeting – Director Ron Stefani reported to the board that at this meeting they mostly discussed wages in particular cost of living for MRWPCA employees. There are continued talks between MRWPCA and MCWRA on how to best utilize winter flows.
2. Update on Oversight Board meeting – Director Ron Stefani stated that at this meeting they approved a land disposal plan that was approved by the County. As he had mentioned at the April 15, 2014 board meeting, the Japanese Schoolhouse ownership will transfer to the County and they will enter into an agreement to have NCRPD operate and maintain the Japanese Schoolhouse. Some of the properties in Fort Ord will be sold.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a. Water - Pumpage & Usage Update, Water Testing Update, New Service Installation Update, Current Contractor Work Update, Maintenance/Repair Update
 - b. Sewer & Storm Drain – Jetting, Connections, Maintenance/Repair Update
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – April 2014. A motion was made by Adriana Melgoza and seconded by Ron Stefani to pay all bills presented. The motion carried by the following vote:

AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

ITEMS FOR THE NEXT MONTHS AGENDA: Tuesday, June 17, 2014 at 4:30 p.m.

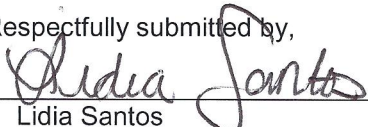
CLOSE:

There being no further business, a motion was made by Adriana Melgoza and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following vote:


AYES:	4	Directors:	Lewis, Stefani, Melgoza, and Montejano
NOES:	0	Directors:	None
ABSENT/NOT PARTICIPATING:	0	Directors:	None

The meeting adjourned at 5:49 p.m. until the next scheduled meeting.

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,


Ron Stefani
Vice President