

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT

March 20, 2018

President Silvestre Montejano called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present:** President Silvestre Montejano, Director James Cochran, Director Glenn Oania and Director Ron Stefani

**Absent:** Vice President Adriana Melgoza

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** Grant T. Leonard

**PLEDGE OF ALLEGIANCE**

At the request of President Silvestre Montejano, Director James Cochran led the Pledge of Allegiance.

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by Glenn Oania and seconded by Ron Stefani to approve the minutes of the February 20, 2018 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Cochran, Oania, Stefani and Montejano
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Melgoza

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter from Special District Risk Management Authority (SDRMA) to Castroville CSD regarding worker's compensation longevity distribution for members. CCSD will receive a longevity distribution credit on its 2018-19 renewal contribution invoice in the amount of \$282.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Monterey County Water Resources Agency (MCWRA) – Figure 2.2 Agricultural and Urban Water Use Trends in Acre-Feet/Year, 1970-2015*
2. *The Monterey Herald – Salinas Valley new wells moratorium tops working group's preliminary recommendation*
3. *Monterey One Water – Review: January 2018 Untreated Wastewater Release*
4. *The Monterey Herald – Formal calls for Pure Water Monterey expansion, Cal Am desal project delay filed with CPUC*
5. *Mercury News & East Bay Times – Editorial: Make California farmers do their part to conserve water*
6. *The Monterey Herald – Salinas Valley ag well appeal upheld despite worsening seawater intrusion*

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

**NEW BUSINESS:**

1. California Special Districts Association (CSDA) Voting Member Presidents and General Managers to Consider CSDA Board of Directors Call for Nomination Seat A – The Castroville CSD Board of Directors and General Manager are not interested at this time in being nominated for election to the CSDA Board of Directors since they will not be able to meet the commitment and expectations for this seat; therefore there is no action required.
2. Consider approving the new hourly billing rate of \$290 for Noland, Hamerly, Etienne & Hoss Attorneys at Law effective April 1, 2018 – District Legal Counsel Lloyd Lowrey's firm Noland Hamerly Eitenne & Hoss notified the Board that the billing rate for NHEH attorney will be \$290 per hour effective April 1, 2018. General Manager Eric Tynan informed the Board that the hourly rate increased from \$265 to \$290 an 8.7% hourly increase. A motion is made by Glenn Oania and seconded by Ron Stefani to approve the rate change and to only use NHEH legal services when necessary. The motion carried by the following vote:

AYES: 4 Directors: Cochran, Oania, Stefani and Montejano  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Melgoza

3. Consider funding for Program Manager Susan Robinson for Greater Monterey County Integrated Regional Water Management for disadvantaged communities (not to exceed \$3,000) – General Manager Eric Tynan recommended the Board consider funding for the Program Manager with the Greater Monterey County Integrated Regional Water Management as she is the consultant that leads this project. After some discussion, a motion is made by Ron Stefani and seconded by James Cochran to approve funding not to exceed \$3000 for Program Manager Susan Robinson with the Greater Monterey County Integrated Regional Water Management. The motion carried by the following vote:

AYES: 4 Directors: Cochran, Oania, Stefani and Montejano  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Melgoza

**UNFINISHED BUSINESS:**

1. Recognize Roberto Galvez, employee's long-term service contribution of 20 years to Castroville CSD- General Manager Eric Tynan requested the board table this item until the next regularly scheduled board meeting, April 17, 2018 as the award he wanted to present to Mr. Galvez for his long-term service contribution of 20 years will not arrive until next week. A motion is made by Ron Stefani and seconded by Glenn Oania to table this item until the next regularly scheduled board meeting, April 17, 2018. The motion carried by the following vote:

AYES: 4 Directors: Cochran, Oania, Stefani and Montejano  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 1 Directors: Melgoza

2. Update on approving intervention as a party in CPUC proceeding A. 1201-19 – General Manager Eric Tynan stated that Castroville's CSD District Legal Counsel Lloyd Lowrey had spoken with Cal Am's attorney regarding Castroville CSD becoming an intervener. It will be a week or two before a request is submitted for Castroville CSD to become an intervener with the CPUC proceeding A. 1201-19 regarding Cal Am's desal project.
3. Update on levels for Well #2, #3 #4 and #5 – General Manager Eric Tynan informed the Board of the well levels. The current well levels as of March 1, 2018 were as follows: Well #2 is currently at -12.1 feet below sea level and February 1, 2018 it was -7.4. Well #3 is currently at -22.8 feet below sea level and February 1, 2018 it was -24.4. Well #4 is at -39.6 feet below sea level and February 1, 2018 it was -33 feet below sea level. Well #5 is currently at -29.4 feet below sea level and February 1, 2018 it was a -31

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feet below sea level. Well #3 chloride levels continue to hold right below the limit permitted by the State Water Resources Control board, Division of Drinking Water. A graph of the well trends for the months January 2016 through March 2018 can be viewed on page 30 of the board packet.

4. Update on the Local Groundwater Sustainability Agency (GSA) Formation and Alternate Director for the Small Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley GSA – Director Ron Stefani informed the Board that of all the consultants that they had evaluated, Hydro Metrics Corp has been selected to develop the plan. As mentioned at last month's board meeting, the plan has to be approved and sent into the State by 2020. The State does not have to reply until 2022 and it is anticipated that there will be a lot of back and forth to make sure the plan is up to the State's standards. Therefore, it is looking like 2023 before the plan is approved. They are also looking to acquire the services of a consultant to come up with how the GSA is going to access fees in order to generate almost 2 million a year to run the agency. Funds will need to be generated by water users.
5. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - General Manager Eric Tynan reported to the Board that Castroville CSD submitted a grant application to the State Water Resource Control Board for Moss Landing Sewer Zone 3 and although a response should have been received in December 2017 and then by mid January 2018, there is still no update. The State Water Resources Control Board wants to focus on operational grants first, which will delay this grant application. He will give them until April 2018 to respond.
6. Update on 630,000 gallon Welded Steel Tank Painting Project – General Manager Eric Tynan informed the Board that the contractor Quality Painting & Maintenance has started blasting the tank. The damage to the stairs on the tank is more extensive than anticipated. Twenty steps on the stairs will need to be replaced not twelve. The contractor submitted a quote and the extra corrosion repairs to the existing staircase will cost \$9,985, which he has approved.
7. Update on radio system upgrades for water and sewer systems for \$15,956 and have contractor install – General Manager Eric Tynan notified the Board that the equipment (radio system upgrades) for water and sewer systems for \$15,956 that have been purchased should be arriving any day now. The radio system upgrade for water and sewer systems will convert to ethernet.
8. Update on two new truck purchases – General Manager Eric Tynan informed the Board that two new trucks have been purchased. For \$26,800 a 2017 Toyota Tacoma 4x2 and for \$34,100 a 2018 Toyota Tacoma 4x2. The Castroville CSD Board authorized the General Manager to purchase two trucks with a budget of \$60K. The budget was slightly exceeded by \$900 and he wanted to make the Board aware of this. The trucks will need to be equipped with lights and Castroville CSD decals.
9. Update on Moss Landing Sewer Allocation Plan – General Manger Eric Tynan let the Board know that both he and District Legal Counsel Lloyd Lowrey plan to meet with the County's legal counsel for the reason that the County keeps wanting to go by the 1984 Sewer Allocation Plan which is no longer in place. Castroville CSD will be requesting that the County not reference this old plan anymore since Castroville CSD oversees the sewer system in Moss Landing.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani reported to the Board that the biggest issue discussed is the expansion of the Pure Water Monterey project. All Monterey One Water is doing is producing the water for this project. The issue is who is going to pay for it and it cannot be paid for until there is a water purchase agreement with the PUC.
2. Update on meetings/an educational class attended by the Directors – Director Ron Stefani announced that he completed AB 123 Ethics training and Sexual Harassment course as required by elected officials. Director Glenn Oania attended the North County Recreation & Park District board meeting this month.

**GENERAL OPERATIONS**

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** – February 2018. A motion was made by Glenn Oania and seconded by Ron Stefani to pay all bills presented. The motion carried by the following vote:

AYES:	4	Directors:	Cochran, Oania, Stefani and Montejano
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Melgoza

**CLOSED SESSION: District Legal Counsel was not present; therefore there was no closed session.**

1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION  
**Pending litigation pursuant to Government Code Section 54956.9: One case. Kathryn Parish, Trustee of the John & Irene Duran Family Trust, Plaintiff v. Castroville Community Services District; and Does 1 to 100 Inclusive, Defendants. Monterey County Superior Court Case No. 18CV00213.**

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

There being no further business, a motion was made by James Cochran and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	4	Directors:	Cochran, Oania, Stefani and Montejano
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Melgoza

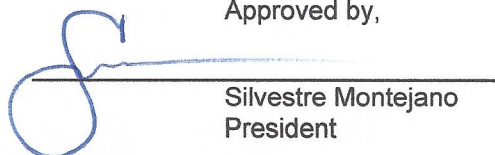
The meeting adjourned at 5:12 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos  
Secretary to the Board

Approved by,



Silvestre Montejano  
President