

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
June 20, 2017

President Ron Stefani called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President Ron Stefani, Director Adriana Melgoza, Director James Cochran and Director Glenn Oania

Absent: Vice President Silvestre Montejano

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Grant T. Leonard

PLEDGE OF ALLEGIANCE

At the request of President Ron Stefani, Grant T. Leonard led the Pledge of Allegiance.

PUBLIC COMMENTS

1. Grant T. Leonard, Board of Director with North County Recreation & Park District (NCRPD) wanted to make the Castroville CSD Board aware that Special Districts may apply for an art grant with the National Endowment of Arts. If Castroville CSD was awarded this grant, it would pay for all the lead testing Caltrans is requiring for the pedestrian mural project on Highway 156.

CONSENT CALENDAR

1. A motion was made by Glenn Oania and seconded by Adrian Melgoza to approve the minutes of the May 4, 2017 Budget & Personnel Committee Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Montejano

2. A motion was made by James Cochran and seconded by Glenn Oania to approve the minutes of the May 16, 2017 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Montejano

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter from Tim Unruh, General Manager of Kern County Cemetery informing the Castroville CSD Board that he is running for a seat in the 2017 SDRMA Board of Directors elections and is requesting their vote.
2. Letter of thanks from Castroville CSD to RCAC, especially to Ms. Kimberly Strong and Karen McBride for their assistance with the Castroville Medium Income Study.

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. Moss Landing Community Plan Update as of June 1, 2017 – GPZ090005
2. *Climate Scientist* – California's Water Well Bill will Tell us who's Tapping Depleted Groundwater Basins
3. *King City Rustler* – Opinion: A story of collaboration
4. *Santa Cruz Sentinel* – Earth matters: Coastal estuaries rising to the challenge of sea level rise
5. *Water News* – California Hones Drinking Water Affordability Plan

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Resolution No. 17-2 for the Election of Directors to the Special District Risk Management Authority Board of Directors – The Board reviewed the SDRMA list of candidates for the Board of Directors seat and asked General Manager Eric Tynan for recommendations. He suggested the following four candidates: Timothy Unruh, James M. Hamlin, Mike Scheafer and David Aranda. A motion was made by Glenn Oania and seconded by James Cochran to vote for Unruh, Hamlin, Scheafer and Aranda. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Montejano

2. Update on the implementation of a pay scale for Castroville CSD Water Service/Collection Service Maintenance Workers – Eric Tynan, General Manager reported to the Board that he has hired two new operators one at \$24 per hour and the other at \$22 per hour. Both are certified and show great potential. He is working on establishing a pay scale that is competitive with the other agencies and will present it soon to the Board. However, for acquiring additional certifications upon the General Manager's approval that are needed by the District such as backflow certification, Class A with stick shift, and up to DT and T2 certifications the operator will acquire an additional \$1 hour wage increase for each certifications once the 6 month introductory period has passed.
3. Message on May 2017 water bills that Castroville CSD 2016 Annual Water Quality Report is now available and posted on the District's website: www.Castrovillecsd.org/files/112375156.pdf - General Manager Eric Tynan informed the Board that the 2016 Annual Water Quality Report is available on the District website, posted at the District office, local post office, library, copies provided to apartment managers to post and all water customers were notified on their May water bills.
4. Approve "Castroville Community Services District Investment and Deposit Policy" for fiscal year 2017/2018 – The Board approves this policy annually, which can be viewed on pages 28-32 of the board packet. A motion is made by Adriana Melgoza and seconded by James Cochran to approve "Castroville Community Services District Investment and Deposit Policy" for fiscal year 2017/2018. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Montejano

UNFINISHED BUSINESS:

1. Resolution No. 17-3 Adopting the District Budget for FY 2017/2018 and CIP for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) – The Board reviewed the FY 2017/2018 Draft Budgets and CIP that were presented (can be viewed on pages 33-57 of the board packet) and additional minor changes were made to the budgets. A motion is made by Glenn Oania and seconded by James Cochran to approve Resolution No. 17-3 Adopting the District Budget for FY 2017/2018 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3). The Motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Montejano

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2. Update on the Local Groundwater Sustainability Agency (GSA) Formation and Appoint Alternate Director for the Public Water System/Private Non-Profit Water System/Disadvantaged Community Seat on the Board of Directors for the Salinas Valley GSA: The following candidates have submitted an application; Richard Boyer and Frank P. Stanek – General Manager Eric Tynan reported to the Board that the Small Water System/Disadvantaged Community committee will be an advisory committee to Castroville CSD. President Ron Stefani is the primary director on the Small Water System/Disadvantaged Community seat for the GSA Joint Powers Authority. The Small Water System/Disadvantage Community committee is still not ready to make a recommendation. A motion is made by Glenn Oania and seconded by James Cochran to table this item to the next month's board meeting. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	1	Directors:	Montejano

3. Update on levels for Well #2, #3, #4 and #5 – General Manager Eric Tynan informed the Board on the current well levels as of June 1, 2017 were as follows: Well #2 is currently at -20.3 feet below sea level and May 1, 2017 it was -8.2 feet below sea level. Well #3 is currently at -42.2 feet below sea level and May 1, 2017 it was -24 feet below sea level, and Well #4 is at -69.6 feet below sea level and May 1, 2017 it was -39.2 feet below sea level. Well #5 is currently at -2.7 feet below sea level and May 1, 2017 it was -3.2 feet below sea level. A graph of the well trends for the months August 2015 through June 2017 can be viewed on page 62 of the board packet. General Manager Eric Tynan stated that the all the well levels except for Well #5 continue to decline. If the desal plant come online, then there will be no need for the Castroville CSD to drill another well.
4. Update on tax measure for North County Recreation and Park District (NCRPD) – General Manager Eric Tynan had Director Grant T. Leonard from NCRPD provide the update since he was present at the board meeting. Per Mr. Leonard the NCRPD is working with the Elkhorn Slough on a grant application for new walking trails in the Moro Cojo area. As for the tax measure, there is no new particular news to report at this time.
5. Update on the Castroville Zone 1 and Moss Landing status as a "Disadvantaged Community" (DAC) to facilitate grant opportunities – General Manager Eric Tynan reported to the Board that Castroville CSD is now classified as a "Severely Disadvantaged Community". Due to this new classification for Castroville Zone 1, the annual water systems fees for connections fees with the State Water Resources Control Board have been reduced from \$9,000 to \$4,000. The revised invoice was just received by Castroville CSD. Moss Landing Zone 3 was already classified as a severe DAC. For Zone 1, he is currently working on applying for 2.8 million in grants for sewer system improvements and 4 million in grants for water.
6. Update on the progress of the Castroville Boulevard Bicycle/Pedestrian and Railroad Crossing Bridge; Project No. 8622 (Monterey County) - General Manager Eric Tynan reported to the Board that since this project has been halted, the unaccounted water has dropped back to normal. As mentioned a last month's board meeting one of the posts is 10 feet off and this miscalculation has caused a delay. Payment has been received by the County's contractors who accidentally punctured a water main when they were drilling in February 2017. The second water main break occurred March 2017 and Castroville CSD is still waiting for payment on the second water main break.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on MRWPCA board meeting – President Ron Stefani reported to the Board that at this meeting the topic mostly discussed was the desal pipeline.
2. Update on meetings/an educational class attended by the Directors – None to report

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions

2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update

4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – May 2017. A motion was made by Adriana Melgoza and seconded by Glenn Oania to pay all bills presented. The motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Montejano

CLOSE:

There being no further business, a motion was made by Adriana Melgoza and seconded by James Cochran to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	4	Directors:	Melgoza, Cochran, Oania and Stefani
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	1	Directors:	Montejano

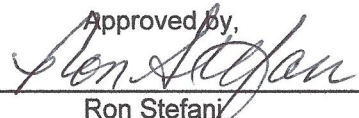
The meeting adjourned at 5:20 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Ron Stefani
President