



**CASTROVILLE
COMMUNITY
SERVICES DISTRICT**

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

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President – James R. Cochran
Vice President – Glenn Oania
Director – Cosme Padilla
Director – Ron Stefani
Director – Adriana Melgoza

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

**AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JUNE 21, 2022 – 4:30 P.M.
DISTRICT BOARD ROOM – 11499 GEIL STREET**

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Draft Minutes of the Budget & Personnel Committee Meeting, May 11, 2022 – **motion item**
2. Approve the Draft Minutes of the Regular Board Meeting, May 24, 2022 – **motion item**

CORRESPONDENCE:

1. None

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CASTROVILLE COMMUNITY SERVICES DISTRICT

INFORMATIONAL ITEMS:

1. *The Carmel Pine Cone* – Private is the answer
2. *The Carmel Pine Cone* – Supes favor private desal projects

PRESENTATION:

1. None

NEW BUSINESS:

1. Resolution No. 22-08 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– **motion item**
2. Consider approving letter form District Legal Counsel, Noland Hamerly Etienne & Hoss Attorneys at Law with Waiver of Conflict of Interest and Consent to Represent City of Marina – **motion item**
3. Consider Mutual Assistance Agreement by and between the Marina Coast Water District and Castroville Community Services District – **motion item**
4. Approve Draft of Cooperative Agreement. Purpose of this Agreement, funding provided by the Clean California Beautification Program will be used to construct the Castroville Historic Main Street Landmark Restoration Beautification Project (Castroville Overhead Sign) – **motion item**
5. Approve Draft copy of Landmark Sign Maintenance Agreement (Castroville Overhead Sign) between the State of California and Castroville Community Services District – **motion item**
6. Consider approving proposal from MNS Engineers for Proposal for Professional Services- Washington Sewer Trunk Line Bypass Project, Environmental Review and Permitting; not to exceed \$146,239 – **motion item**
7. Notice of Intention to Award Contract, Castroville North Water Services Project to Johnson & Company, Inc. – **motion item**
8. The Board will take action to designate Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6) - **motion item**

UNFINISHED BUSINESS:

1. Update on Well levels – Eric Tynan, General Manager
2. Update on Asset Management and Maintenance Project – Eric Tynan, General Manager
3. Update on status of grants/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for **Moss Landing Wastewater System Rehabilitation Project**) land acquisition for Lift Station 1, Castroville-Sewer Zone 1 (**Washington Sewer Trunk Line Bypass**), Castroville-Water Zone 1 (**Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6**) for system upgrades and improvements and **Castroville Overhead Sign at Highway 183** – Eric Tynan, General Manager
4. Update on Monterey One Water lateral repair consideration for Cypress Alley – Eric Tynan, General Manager
5. Resolution No. 22-09 Adopting the District Budget for FY 2022/2023 for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3) and 5 year CIP – **motion item**
 - Recommendation of the Budget & Personnel Committee (Directors: Stefani and Padilla) to consider along with the annual income and operating budget for fiscal year 2022/2023:

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- Extended recreational services with North County Recreation & Park District, \$190,000 (of which \$45,000 carried forward from 2021/2022).
- Operation Department move up to the next Wage Step Program (varies from (3%-3.5%) percent salary increases depending on what step
- employee (operator) is currently on; effective July 14, 2022. Per new Employee Handbook adopted at the 5-24-2022 board meeting and effective as of July 14, 2022, On-Call for the week (7 days) 6 hours paid at time & one-half as long as requirements met for hours worked for work week.
- Administration Department move up to the next Wage Step Program 3% percent salary increase, plus an additional 2%; total 5% wage increase. Effective July 14, 2022.
- Capital Improvement Projects

CLOSED SESSION:

1. Pursuant to Government Code Section. 54957, Public Employee Performance Evaluation, Title: General Manager

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of May 2022 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 19, 2022 at 4:30 p.m.

CLOSE:

Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

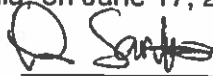
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Certification of Posting

I certify that on June 17, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on June 17, 2022.



Lidia Santos, Board Secretary

**BUDGET & PERSONNEL COMMITTEE MEETING MINUTES
CASTROVILLE COMMUNITY SERVICES DISTRICT
May 11, 2022**

The Budget & Personnel Committee was held in the District board room.

Director Ron Stefani called the meeting to order at 2:00 p.m.

ROLL CALL:

Directors Present: Committee members: Ron Stefani and Cosme Padilla

Absent:

Staff Present: General Manager Eric Tynan and Office Manager Lidia Santos

Guest:

PUBLIC COMMENTS

None

1. Review of FY 2022/2023 Proposed Budget – General Manager Eric Tynan presented the preliminary budgets for Water (Castroville –Zone1), Sewer and Governmental (Castroville - Zone1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Park –Zone 2), and Sewer (Moss Landing – Zone 3), which were all reviewed by the Budget Committee.

2. Recommendations for FY 2022/2023 Budget – The Budget Committee will be updating the Board at the regularly scheduled board meeting on May 17, 2022 (the regular board meeting was rescheduled to May 24, 2022 due to lack of a quorum.) on the budgets reviewed and their recommendations. All budget items were reviewed and discussed at this meeting. There is no water rate increase this fiscal year as the 5 year water rate increase that was approved ended fiscal year 2020/2021. Recommended changes to the following budget line items: Castroville Zone 1-Sewer to reflect \$150,000 of ad valorem property taxes to be transferred out to Castroville Zone1-Governmental in order to fund extended recreational services (\$150,000) for 2022-23. Street lights has a significant credit with PG&E and will not need funding transferred for 2022-23. Ad valorem funds will need to be transferred out in this manner as done in the past to fund extended recreational services of which \$50,000 of the \$150,000 to be used for capital improvement projects (Sports Complex Improvements and Rehabilitation Project). The transfer out of funds was not done for several years since there were sufficient funds in the Castroville Zone 1-Governmental. However, Castroville Zone 1-Governmental no longer has sufficient monies in the fund to pay for extended recreational services, therefore ad valorem property tax monies will need to be applied to the Castroville Zone 1-Governmental as done in the 2021/2022 budget and in the past. NCRPD Finance & Administration Director Alex Lopez had submitted the request for extended recreational services, which is included with this board packet and can be viewed on page 14. General Manager Eric Tynan stated that NCRPD has been doing a great job and did notice the Sports Complex was in need of improvements and rehabilitation. The Budget Committee concurred with General Manager Eric Tynan's recommendation. These same changes will also be reflected in the Castroville Zone 1-Governmental budget. The Budget & Personnel Committee will provide their recommendation to the full Board at the May 17, 2022 board meeting. This is only a discussion at this time and no action has been taken. Extended Recreational Services expense is now reflecting \$150,000. Changes were also made to Employees Health Benefit budget line item for Water, Sewer Zone 1, 2, and 3 to reflect the cost of insurance coverage for PERS Platinum 90/10 for employees with CalPERS from January 2023-June 2023 as employees are currently enrolled in this plan as of January 1, 2022. Director as PERS Choice was dissolved as of December 2021. Director Ron Stefani stated that having good coverage is very important. The budget will be discussed further at the regular scheduled board meeting. No other changes were made at this time. However, discussed was also the annual contribution made to the CERBT fund for Other Post-Employment Benefits. Currently the District contributes \$19,000 annually, which isn't quite enough to be on track to full fund the pan. A letter which provided funding guidance for the District's OPEB Plan and the Quarterly CERBT Account Update Summary can be viewed on pages 44-55. General Manager Eric Tynan recommend the District consider the 10 year funding plan. Sewer and Governmental (Moro Cojo, NMCHS & Monte De Lago Mobile Park-Zone 2) will have no sewer rate increases as the last of the 5 year approved rate increase was for fiscal year 2020/2021 per Ordinance No. 67.

**BUDGET & PERSONNEL COMMITTEE MEETING MINUTES
CASTROVILLE COMMUNITY SERVICES DISTRICT**

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3. Personnel-Staff Wage Increase – The Budget & Personnel Committee reviewed the Wage Step Program that was approved by the Board at the October 2018 board meeting for all hourly staff positions, which can be viewed on pages 39 of this board packet. The General Manager position is salary and the most recent three year contract was executed July 1, 2021.

4. Recommendations for Staff Wage Increase- General Manager Eric Tynan informed the Budget & Personnel Committee that the preliminary budgets include a 3% to 3.5% hourly wage increase for employee in accordance with the Wage Step Program, pending Board approval. He recommended all staff be moved up to the next wage step as the staff has been doing a great job and the consumer price index (CPI) is at 5.9%. Also discussed was On-Call pay for the Operations Department. The report on what is being proposed and a comparison of other agencies On-Call Pay can be viewed on pages 40-41 of this board packet. General Manager Eric Tynan is recommending On-Call Pay for the week should be 6 hours overtime for the employee who is On-Call for the Operation Department. Per the committee the District should offer and abide by CA overtime provisions as outlined for all employees: Daily: Up to 8 hours-straight time, Over 8 hours-time & one-half, Over 12 hours-double time. Weekly: Up to 40 hours-straight time. Per the Committee they are recommending the Administration staff and the General Manager be moved up to the next step and receive an additional 2% wage increase, total 5%. The Budget & Personnel Committee will be making recommendations to the Board at the regularly scheduled board meeting on May 17, 2022, which will only be a discussion item.

5. Adjournment

CLOSE:

Meeting adjourned at 4:30 p.m.

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

James Cochran
President

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
May 24, 2022

President James Cochran called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President James Cochran, Director Cosme Padilla, and Director Ron Stefani

Absent: Vice President Glenn Oania and Director Adriana Melgoza

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest: Alex Lopez, NCRPD General Manager

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by President James Cochran.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Cosme Padilla and seconded by Ron Stefani to approve the minutes of the April 19, 2022 Regularly Scheduled Board Meeting. The motion carried by the following roll call votes:

| | | | |
|----------------|---|------------|------------------------------|
| AYES: | 3 | Directors: | Stefani, Padilla and Cochran |
| NOES: | 0 | Directors: | |
| ABSENT/NOT | | | |
| PARTICIPATING: | 2 | Directors: | Oania and Melgoza |

Consent Calendar accepted as presented

CORRESPONDENCE:

1. Letter of support from various entities sent to the State Representatives: Senator John Laird, Senator Anna Caballero, Assemblymember Robert Rivas and Assemblymember Mark Stone requesting support for a state funding allocation to provide necessary maintenance and repair to our two reservoirs and dams, Nacimiento and San Antonio
2. Letter of support from Castroville CSD sent to the State Representatives: Senator John Laird, Senator Anna Caballero, Assemblymember Robert Rivas and Assemblymember Mark Stone requesting support for a state funding allocation to provide necessary maintenance and repair to our two reservoirs and dams, Nacimiento and San Antonio.
3. Letter from Castroville CSD to 9 affected tribes regarding AB 52 Consultation, Castroville Emergency Deep Aquifer Supply and Storage Tank Project for Castroville

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. Caltrans virtual community meeting, Thursday, May 26, 2022, 6:00 to 7:30 p.m. regarding the State Route 183 Castroville Improvements Project
2. Certificate of Completion for Cross-Connection Controls, Mobile Singer Level 1, and Groundwater Well Operation and Maintenance by Operator II Varela

Informational items accepted as presented

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PRESENTATIONS:

1. None

NEW BUSINESS:

1. Resolution No. 22-05 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361– After some discussion, a motion is made by Ron Stefani and seconded by Cosme Padilla to approve Resolution No. 22-05 Resolution of the Board of Directors of the Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361. The motion carried by the following roll call votes:

AYES: 3 Directors: Stefani, Padilla and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 2 Directors: Oania and Melgoza

2. Resolution No.22-06 Ordering an Election, Requesting the County Elections Department to Conduct the Election, and Requesting Consolidation of the Election – Office Manager Lidia Santos informed the Board that two seats are open for elections for the Castroville CSD Board of Directors this November 8, 2022 and are for a 4 year term (Melgoza and Padilla). Resolution No. 22-06 Ordering an Election, Requesting the County Elections Department to Conduct the Elections, and Requesting Consolidation of the Election needs to be approved by the Board and submitted to Monterey County Elections Department. The Board determined that the Statement of Qualifications would be limited to 200 words, the candidate will be responsible for paying the cost of publishing the Statement of Qualifications and in the event of a tie; the District would not conduct a special runoff election. A motion was made by Ron Stefani and seconded by Cosme Padilla to approve Resolution No. 22-06 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election. The motion carried by the following roll call votes:

AYES: 3 Directors: Stefani, Padilla and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 2 Directors: Oania and Melgoza

3. Resolution No. 22-07 A Resolution of the Board of Directors of the Castroville Community Services District Authorizing a Representative – General Manager Eric Tynan reported to the Board that an authorized representative needs to be authorized and directed to sign and file, for and on behalf of Castroville CSD, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the Washington Street Sewer Bypass Project. After some discussion, a motion is made by Cosme Padilla and seconded by Ron Stefani to approve Resolution No. 22-07, A Resolution of the Board of Directors of the Castroville Community Services District Authorizing a Representative, General Manager Eric Tynan. The motion carried by the following roll call votes:

AYES: 3 Directors: Stefani, Padilla and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 2 Directors: Oania and Melgoza

4. North County Recreation and Park District request for funding, “Extended Recreation Services” for fiscal year 2022/2023 – General Manager Eric Tynan let the Board know that NCRPD General Manager Alex Lopez has been doing a great job with extended recreational services and for fiscal year 2022/2023 is requesting a total of \$190,000, which includes carry forward from 2021/2022 the

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\$40,000 that was allocated for capital improvement projects and not used in 2021/2022 and also requesting an additional \$50,000 for the Sports Complex Improvement and Rehabilitation project for 2022-2023 for a total of \$190,000. Per NCRPD General Manager Alex Lopez they were not able to move forward with capital improvement projects planned in 2021/2022. For this reason he is asking for Castroville CSD Board of Directors to budget \$100,000 for NCRPD for extended recreational services and \$90,000 for capital improvement projects for fiscal year 2022/2023. NCRPD request can be viewed on page 32 of this board packet.

5. Consider selecting a 10 years flat Employer Target Amount (effective fiscal year 2022-2023) for the OPEB plan to fund and reduce the plan's current \$215,916 Net OPEB Liability (NOL) to \$0 over the specified timeframe paying off the NOL while continuing to fund the annual Service Cost – The Board reviewed the letter from Will Kane, FSA,, EA, MAAA. Consulting Actuary with Total Compensation Systems, Inc. on guidance regarding an Employer Contribution Target Amount for the District's OPEB plan which can be viewed on pages 33-35 of this board packet. The CERBT account update summary can also be viewed on pages 36-43. It looks like the \$19,000 that the District has been contributing annually isn't quite enough to be on track to fully fund the plan. That amount is more like \$37,000 over a 15-year timeframe. The target contribution amount included any benefit payments made to retirees on a pay-as-you-go basis. For example, if you pay \$10,000 to retirees in a given year, then only the remaining \$27,000 would need to go to the trust. Upon reviewing the guidance letter and documentation, a motion is made by Ron Stefani and seconded by Cosme Padilla to approve the 10 years plan to contribute annually \$44,157, which includes any benefit payments made to retirees on a pay-as-you-go basis to the CERBT Trust. The new target contribution amount of \$44,157 will take place as January 2023. The motion carried by the following roll call votes:

| | | | |
|---------------------------|---|------------|------------------------------|
| AYES: | 3 | Directors: | Stefani, Padilla and Cochran |
| NOES: | 0 | Directors: | |
| ABSENT/NOT PARTICIPATING: | 2 | Directors: | Oania and Melgoza |

6. Preliminary 2022-23 Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) – General Manager Eric Tynan and the Board reviewed and discussed all budget items for the different funds. However, the Budget & Personnel Committee: Directors Stefani and Padilla had met on May 11, 2022 with the General Manager and discussed and reviewed the budgets and discussed moving to the next wage step increase for the Operations Department (varies between 3%-3.5% for each position) per the Wage Step Program approved by the Board, October 2018, which is included in this preliminary budget, along with increasing On-Call to 6 hours paid at time & one-half as long as the 7 day work week requirements are met Thursday-Wednesday. The Budget & Personnel Committee also discussed a 5% staff wage increase for the Administration Department and for the District to remain with PERS Platinum in 2023 for employees monthly health care coverage. The Budget & Personnel Committee also recommended the Board approve funding the NCRPD for \$190,000. Per the Board, changes will be made to the draft preliminary 2022/23 Operating Budgets to reflect the recommendations made to the affected accounts. Draft budgets and data can be viewed on pages 44-70 of this board packet (note some of the new recommendations discussed at this meeting are not yet reflected in these budgets) Final adoption of the budgets will not be made until the June 21, 2022 regularly scheduled board meeting.
7. Reappoint Ron Stefani as a Board Member to the Salinas Valley Basin Groundwater Sustainability Agency (3 year term) and also an alternate as his term expires July 1, 2022 – Per General Manager Eric Tynan, Director Ron Stefani has been doing a great job as a Board Member to the Salinas Valley Basin Groundwater Sustainability Agency. His term is due to expire July 1, 2022 as is the alternates, Grant Leonard. A motion is made by Cosme Padilla and seconded by James Cochran to reappoint Ron Stefani as a Board Member to the Salinas Valley Basin Groundwater Sustainability

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Agency (3 year term) and Grant Leonard as his alternate. The motion carried by the following roll call votes.

AYES: 3 Directors: Stefani, Padilla and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 2 Directors: Oania and Melgoza

8. Consider approving proposal for Engineering Design and Construction Management Services for the Castroville North Water Services, not to exceed \$4,400 – General Manager Eric Tynan recommend the Board approve the summary proposal for engineering design and construction management services for the Castroville North water services not to exceed \$4,400. The scope of work can be viewed on pages 73-74 of this board packet. The County had wanted Castroville CSD to use its contractor, which he felt their fees were excessively high. Instead, he is requesting to put this project out to bid with the assistance of MNS Engineers. A motion is made by Ron Stefani and seconded by Cosme Padilla to approve the proposal submitted by MNS Engineers for the Engineering Design and Construction Management Services for the Castroville North Water Services, not to exceed \$4,400. The motion carried by the following roll call votes:

AYES: 3 Directors: Stefani, Padilla and Cochran
NOES: 0 Directors:
ABSENT/NOT
PARTICIPATING: 2 Directors: Oania and Melgoza

9. Discuss proposed water service line with Marina Coast Water District – General Manager Eric Tynan informed the Board that the Marina Coast Water District has reached out and asked if Castroville CSD would be interested in doing an intertie with them. Marina Coast Water District is currently applying for grants and Castroville CSD could be a co-applicant. At this time this is just a concept being considered. Director Ron Stefani stated this was a great idea but depending on their deep wells this could be found to be unsustainable. Per General Manager Eric Tynan he believes they are looking at desal facilities.
10. Review and approve new draft employee handbook to take effect July 1, 2022 – General Manager Eric Tynan informed the Board that the current employee handbook was modeled on Marina Coast Water District's employee handbook, which is much more complex as it references MOU's with Employees Unions and Teamster Locals, which does not apply to this District. The District had TPO Consultants model after the Aromas Water District's Employee Handbook since they are similar to Castroville CSD. The consultant has reviewed and updated the handbook with current regulations. The Budget & Personnel Committee also reviewed the draft copy of the handbook at the May 11, 2022 meeting and made their recommendation. Per the new draft employee handbook presented, the following minor corrections were made: The main issue addressed was Overtime and On-Call Pay, which can be viewed on Section 30-12: pages 8 and 9 of this handbook. On page 9, Holiday Worked, for non-exempt employees will state time & one-half instead of straight time if required to work on a holiday and the last sentence will be deleted. The District chooses to offer and abide by CA Overtime Provisions Section 50-05: page 17, will reflect 2% @ 62 PEPR; page 18 for retiree health benefits will clarify qualified dependents as spouse and registered domestic partner; Section 50-08, page 23 as for holidays, Veterans Day will be added, full 8 hours and ½ Good Friday will be deleted. A motion is made by Ron Stefani and seconded by Cosme Padilla to adopt the new draft Castroville CSD Employee Handbook presented with the minor correction discussed and for the new Castroville CSD Employee Handbook to take effect on the 14th of July 2022. The motion carried by the following roll call votes:

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| | | | |
|----------------|---|------------|------------------------------|
| AYES: | 3 | Directors: | Stefani, Padilla and Cochran |
| NOES: | 0 | Directors: | |
| ABSENT/NOT | | | |
| PARTICIPATING: | 2 | Directors: | Oania and Melgoza |

UNFINISHED BUSINESS:

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements – General Manager Eric Tynan reported to the Board that a summary of the action plans/description as of the May 9, 2022 meeting can be viewed as follows: **Moss Landing Sewer (pages 75-77)**. As mentioned last month, the big news is that all the time and work that has been invested, Caltrans has pulled the funding regarding the executed MOU that was sent to the County in regards to the Moss Landing Sanctuary Scenic Trail Bridge. CCSD's pipeline was going to cross over the proposed bridge as the current pipeline is made of cast iron force main, installed in 1982. Caltrans pulling the funding makes the process simpler. Will go back to the original plan, which is putting the pipeline underneath or alongside the existing bridge. The proposed new lot for the lift station can be viewed on page 77. The current lift station impedes on the driveway of a property owner, which is not feasible. The property owner of the new designated location is willing to sell this piece of land to the District since it is not zoned as farmland. **The Washington Bypass (pages 78-79)**. As mentioned previously, since the potholing has been completed as well as 60% of the plans, the District has received all the grant funds of \$61,807 from DWR. The District has applied for a grant for finishing the design and construction, California Housing Community Development, Infill Infrastructure Grant and still waiting to hear on the status of this grant. This grant requires being co-applicant with the Developer. Max grant amount \$8M and applicant would be the County or Developer as Co-applicants. At least 15% must be affordable housing. Acquiring this grant funding will take four to five months and another year or so for construction before the pipeline could be put in place. In addition, State Water Resources Control Board, SRF set aside for small disadvantaged communities. The Small Community Clean Water Waste Water Funding Program. MNS is preparing the application as the State has requested the full application for \$3.5 million. **Emergency Deep Aquifer Supply and Storage Tank (pages 80-83)**. The District still needs to finalize the purchase of the land that is being acquired from adjacent property owner, which should happen soon since a copy of the grant deed has been obtained from the Monterey County Clerk Recorder's Office and a copy provided to the adjacent property owner. Eric also informed the Board that he has mailed out the tribal consultation letters to each tribal contact. The Geotech Reports have been submitted to MNS Engineers. Geotech indicated expansive soils and soil consolidation will need to be addressed in the design. Nick with MNS Engineers will review the Geotech report and submit comments to them. MNS also submitted a grant application on behalf of CCSD for the SCDR grant. However, this grant is first come first serve and there are 55 applicants ahead of CCSD. Still, partial funding is a possibility. **The Overhead Sign at Highway 183 (pages 84-86)**. Per General Manager Eric Tynan, he is working on getting a new Caltrans maintenance agreement for the Overhead Sign. The State notified Castroville CSD of the approval and a future agreement to be sent to CCSD from the State. In addition, CCSD will need to enter into a sole-source agreement for the Overhead Sign. The State has also requested a traffic control plan and a storm water control plan which was sent to the state for approval. CCSD is still waiting on the cooperative agreement between Caltrans and CCSD to be executed before disbursing any funds to Signs by Van. The action plans were put together by Paul Greenway, G7ei Inc. and have provided a timeline on the status of where the grants are. Current grants awarded are the Clean Water Small Communities Planning Grant (\$500,000) with State Waterboards for administration, preliminary engineering report, plans and specs for sewer in Moss Landing, project assigned to MNS Engineers. The IRWM Implementation Grant (\$395,000) is with DWR for the Deep Well (Well #6) and the use will be specified in the DWR/MCRWA agreement. The DAC Involvement Programs amount \$61,807 with DWR is for the design of the Washington Sewer Bypass for Castroville sewer is also assigned to MNS Engineers. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

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2. Update on lot line adjustment for acquisition of Well #6 land – General Manager Eric Tynan informed the Board as mentioned last month, that he has obtained the title documents for the property and the District still needs to pay the \$95,000 owed for the land to finalize the purchase. A copy of the grant deed has been provided for the purchase of the land that is being acquired from the adjacent property owner. Apparently, the delay has been for the reason that the signature of the deceased property owner was being required to finalize the purchase of the land and is in the process of still being cleared up.
3. Update on Monterey One Water (M1W) lateral repair – General Manager Eric Tynan notified the Board that the Action Plan report can be viewed on pages 87-88 of this board packet. As mentioned last month, Cypress Alley has routine blockage problems causing challenges for the District. He is still waiting to hear if M1W staff will consider doing the Private Lateral Rehabilitation Project for CCSD on the conceptual plan, for the Cypress Alley Sewer Realignment Project instead of the other areas discussed in Castroville. M1W will need to get approval from the Central Coast Water Board before moving forward with this project. However, the Central Coast Water Board is asking about the income levels of these property owners before approving M1W to use this funds in this location. The District would fund cost of design and construction of the sewer main and relocation. M1W would fund design and construction costs of the laterals. However, the timing for the construction phase will be important. Timing will be addressed after determination if M1W participates. The District requested a proposal from MNS for the design fee of the sewer main relocation. The M1W project is part of an enforcement action for M1W by the Central Coast Water Board and M1W needs to move fairly quickly on this project. The budget for the Private Lateral Rehabilitation Project is \$790,000. **NCRPD Alex Lopez excuses himself from the meeting at 5:34 p.m.**

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports. **Grant Leonard arrived at 5.38 p.m.**

1. Update on Monterey One Water (M1W) board meeting – Director Ron Stefani reported to the Board that the biggest issue right now with M1W is retention time. The water is not staying in the ground long enough, it is not working as designed. The water for the Pure Water Monterey Project per regulations is required to stay in the ground for two months before it can be taken out but per the test it is coming out in four weeks. This is the only liability M1W has and there will probably be a lawsuit. However, there is one well that Cal Am really wants to use and is not being allowed to because of the retention time. They are looking to drill an new well or looking at the other options. In option is to slow down the water, pumping it in but will be guessing and M1W and Monterey Peninsula Water Management both do not want that because it could affect the permit at the state level and shut the project down. As mention last month, the recharge to date for the Pure Water Monterey Project is about 6,100 AF and that for the expansion a third construction bid package will be needed due to the hydraulics and constructions issued related to the pipeline that will be installed between the eastern and western well fields. The completion dates for the expansion was originally 2023 but may not be completed until 2024.
2. Update on Salinas Valley Basin Groundwater Sustainability Agency (SVBGS) meeting – Director Ron Stefani stated the main discussion is who is going to pay and the South County does not want to pay. Also, he was not able to attend the meeting and had Grant Leonard attend in his place as he is his alternate. Per Mr. Leonard South County and LandWatch as well are talking about the subbasins and equal payment for equal benefits. They are trying to partition a group up to starting fighting against each other, instead of working as one sustainable agency. Governor Newsom has issued his executive order saying that GSA;s approve no new wells, as long as there is a drought which will open them up for potential litigation against farmers who want to drill a new well as the GSA will deny the permits.
3. Update on meetings or educational classes attended by the Directors – Director Cosme Padilla announced that he had attend the Supervisor District 2 Candidate Forum that was held in Castroville. One of the candidates was advocating for consolidating special districts and thought the Board should

Minutes of the Castroville Community Services District
May 24, 2022 Regular Board Meeting
Page 7

be aware of this. General Manager Eric Tynan informed the Board that he, Director Ron Stefani and M1W General Manager Paul Sciuto flew to Orange County and did a facility tour of the Eastern Municipal Water District. Joe Mouawad, P.E., General Manager, and staff were all kind and courteous and took them on a tour of EMWD Desalination Complex, which was impressive. In addition, they were also impressed with Castroville CSD SCADA technology accessible via his cellular phone.

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

CHECK LIST – April 2022. A motion was made by Ron Stefani and seconded by Cosme Padilla to pay all bills presented. The motion carried by the following roll call votes:

| | | | |
|----------------|---|------------|------------------------------|
| AYES: | 3 | Directors: | Stefani, Padilla and Cochran |
| NOES: | 0 | Directors: | |
| ABSENT/NOT | | | |
| PARTICIPATING: | 2 | Directors: | Oania and Melgoza |

There being no further business, a motion was made by Cosme Padilla and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following roll call votes:

| | | | |
|----------------|---|------------|------------------------------|
| AYES: | 3 | Directors: | Stefani, Padilla and Cochran |
| NOES: | 0 | Directors: | |
| ABSENT/NOT | | | |
| PARTICIPATING: | 2 | Directors: | Oania & Melgoza |

The meeting adjourned at 6:03 p.m. until the next scheduled meeting

Respectfully submitted by,

Approved by,

Lidia Santos
Secretary to the Board

James Cochran
President

Editorial

Private is the answer

LOCAL WATER activists are probably having fits again — this time over a decision by the Monterey County Board of Supervisors to consider allowing private ownership of desal plants. It's an issue that's been kicking around for years but isn't just about whether big companies like Cal Am should be allowed to set up desal operations so they can deliver water to their customers. It also affects farmers who may want to treat brackish water from beneath their land so it can be used on crops, and even individual property owners whose slightly polluted groundwater might be enough to (finally) build a house, but only if they're allowed to purify it.

No matter which way you slice it, one thing's for sure: Anybody who's against private ownership of desal is against new water — a stance that not only puts them at odds with ordinary common sense, it's something even Gov. Gavin Newsom says will hurt the state's future.

"We need more tools in the damn tool kit," Newsom said while urging the California Coastal Commission to approve a large desal plant in Huntington Beach. "Seven out of the last 10 years, we've had severe drought."

His comments fell on deaf ears at the coastal commission, which rejected the Huntington Beach project a few weeks later after a crowd of activists, one of whom was dressed like a lobster, stomped and clapped and pleaded with them not to let it be built. Chalk it up to another bad decision by the state's most out-of-control government agency.

As Newsom noted, California has a dire water shortage — and the same thing is true in this county. Fortunately our supervisors are smarter than the average coastal commissioner — especially Mary Adams, John Phillips and Chris Lopez, who voted to pursue the private ownership law.

Wendy Root Askew was the only "no" vote. Maybe she did it because she buys in to the argument constantly put forth by anti-Cal Am activists, who insist that a government-operated desal plant would invariably produce water at a lower cost. This is an idea that's nonsense, of course. The government never does anything more cheaply or efficiently than a private company, for the simple reason that the government usually makes decisions for political reasons, not economic ones.

Meanwhile, it was the government, way back in 1995, that declared the Carmel River off limits as a local water source and ordered the people of the Monterey Peninsula to find a replacement supply. Twenty-seven years later, with millions of dollars spent to develop new water sources, we still don't have one that would put more than a dent in our shortage. Is that because nobody has proposed anything? Hardly. Cal Am has tried and tried and tried to get permits for the desal plant it wants to build in Marina, only to have the way blocked by an assortment of regulatory agencies.

We are not arguing that the government should play no role in solving our water shortage. Despite its serious operational problems, the reclamation plant in Marina promises to be an important part of Monterey County's future, and the water district and the wastewater treatment district have done admirable work bringing it online. We love the reclamation plant, and we congratulate the people who got it built. The problem is, it's too small to provide the amount we need, and even if it's expanded, it still won't be adequate — particularly during a drought. We wouldn't mind at all if those same two agencies built and operated a large desal plant, and the sooner the better. But they're not even trying.

The point is that private business is very good at solving problems as innovatively and efficiently as possible. The whole reason for banning private ownership of desal was the guaranteed success such an effort would be. In the 1990s, no-growth forces had a death grip on our water, and it was to prevent new water from being created that the private-ownership ban was enacted. With government in control, they knew, nothing would happen for many years, and they have been proved right.

Now they argue the opposite. Give us power, they promise, and they'll supply plentiful water at a low price — but only a fool would believe it. Private businesses have a very important role to play in solving our water shortage, and the supervisors are right to try to give them one.

BEST OF BATES



"The ocean? Yeah ... top of the hill, next to the high school. You can't miss it."

Letters to the Editor

The Pine Cone encourages submission of letters which address issues of public importance. Letters cannot exceed 350 words and must include the author's name and home town. We reserve the right to determine which letters are suitable for publication and to edit for length and clarity.

The Pine Cone only accepts letters to the editor by email. Please submit your letters to mail@carmelpinecone.com

Important meetings

Dear Editor,

There are two exceptionally important planning commission meetings coming up June 8 and 13. The agendas include one of the most profound issues for our city long term — a new wireless ordinance to deal with cell towers in single-family neighborhoods and protect our neighborhoods' beauty and livability.

A grassroots organization, Stop Cell Towers in Carmel Neighborhoods, asked for donations from its members and hired the top telecom/wireless attorney in our nation, Andrew Campanelli. He has drafted a sophisticated ordinance that is the strongest it can be in achieving our city's goals to fiercely protect our neighborhoods from ugly cell towers, while still being inside the lines of the laws that govern cell towers. That draft has been submitted to the city for review and consideration.

It was unfortunate that the city's staff

initially recommended approval of a 50-foot cell tower on Carmelo Street. Fortunately, the planning commission and council heard the overwhelming opposition to this recommendation from Carmel residents and rejected that recommendation.

Hopefully, the city will seriously consider the proposed ordinance, realizing it is supported by a large number of citizens who are adamantly opposed to cell towers in our neighborhoods and want a strict ordinance to protect our quality of life.

Robert Faussner, Carmel

'Maintain quality of life'

Dear Editor,

In a world full of division, it has been heartwarming to see people coming together to support our village. We feel so blessed to live in this idyllic seaside community that we are willing to do what it takes to maintain our quality of life.

I feel very lucky to be a part of a community that stands together and helps each other during difficult times. The Stop Cell Towers in Carmel Neighborhoods group is trying to be of service to the community by protecting it from cell tower proliferation. We all want good cell service, but noisy, ugly, bulky and perhaps unsafe towers do not need to be located outside peoples' homes.

With donations (large and small) from the entire community, we were able to hire one of the best telecom attorneys in the country. Carmel deserves nothing less than the best. Andrew Campanelli has written an ordinance that would protect

See LETTERS page 29A

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Supes favor private desal projects

By KELLY NIX

A PROPOSAL to make major changes to a longstanding ordinance that prohibits individuals and private companies from owning desalination treatment plants in Monterey County will be considered by the county board of supervisors later this month.

At the behest of the Monterey County department of environmental health, the supervisors Tuesday voted to set June 21 as the date to consider lifting "the prohibition on private ownership or operation of a desalination facility" and finding that the three-decade-old rule "would not have a significant effect on the environment."

If the supervisors at that time OK the change, it would allow both public and private ownership and operation of water desalination treatment facilities within the county.

In September 2021, supervisors directed county lawyers to analyze the rule, which was approved by the board in 1989 as part of a push to limit desal.

Environmental health director Ric Encarnacion pointed to some of the

benefits of allowing private operation and ownership of desal plants.

"The proposed ordinance will make it possible for domestic and farm groundwater well owners to desalinate water produced from their wells for their own purposes," according to Encarnacion, who added that it would also "make it possible for private capital, rather than public debt, to fund the construction of desalination facilities of all sizes and capacities."

Government prices

While the supervisors weren't tasked Tuesday with changing the ordinance, most of them didn't hide their thoughts on the idea.

District 2 Supervisor John Phillips, who represents North Monterey County, questioned whether the private-ownership rule was legal. Phillips also criticized the notion that government-operated water systems always produce less expensive water, and he pointed to publicly run Pure Water Monterey, a wastewater treatment plant in Marina that was initially said to produce water at \$1,600 per acre-foot (about 326,000 gallons), but which he now said costs \$2,900 per acre-foot and will "probably be \$3,000 when we're through."

"I think saying only a public agency can own a desal plant... we have seen where this has gotten us," said Phillips, who sits on the Pure Water Monterey board of directors.

Getting rid of the county rule would also foster competition, Phillips said, adding that he'd like to see a regional desal plant.

"I think this an ideal opportunity if we can get a

See DESAL page 16A



PHOTO: MONTEREY ONE WATER

This overhead photo shows the Pure Water Monterey reclamation treatment plant in Marina.

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DESAL

From page 9A

private company to come in and invest and make a commitment to building a water project, he said.

District 3 Supervisor Chris Lopez referenced the statewide drought, and Ike Phillips, said changing the ordinance could yield new desal proposals.

"Let's open the door and let more people come to the table who might bring more solutions and capital to make that happen," said Lopez, who represents South Monterey County.

Board chair Mary Adams, who represents Carmel, Carmel Valley, Pebble Beach, Pacific Grove and other areas, was the most conflicted of the supervisors on the topic. She said desalination is "absolutely needed" to meet the water supply needs of the Peninsula, and the technology represents the "future" for the state.

"At the same time, a majority of the residents in District 5 have demonstrated support for public ownership of any of our water systems," according to Adams, who was referring to a 2018 ballot measure in which Peninsula residents voted 55.8 percent to 44.1 percent for the government takeover of California American Water with the promise of "affordable water."

Adams, who said she doesn't believe in for-profit water systems, also noted that the California Public Utilities Commission has "already determined that this county ordinance does not apply" to Cal Am and its proposed long-planned desalination project for the Peninsula.

Tough call

While Adams said she was uncomfortable with changing the county rule "given the political volatility" from her constituents over the public vs private water system debate, she also said she's confident that any desal proposal would undergo "significant oversight," and that any company proposing a desal plant would likely have to partner with a government agency.

"If we really want to have regional solutions to our water problems — the water problems that have plagued our county for decades — I think we have to have all options on the table," Adams said. "And as difficult as this is for me, I am going to be supportive of this change."

Several citizens spoke for and against the proposed changes to the county ordinance, including others who rallied against private ownership of water systems. Monterey County Farm Bureau President Norm Groot reminded the naysayers that a yes vote did not amount to supporting any particular project.

"Why are we not looking at all solutions?" Groot said. "We need to move forward at this point. And if a desal proposal comes from the private sector, let them take the risk. Let them make the investment and let them go through the CEQA process."

District 4 Supervisor Wendy Root Askev voted against considering the rule change, while District 1 Supervisor Luis Alejo — who didn't offer his opinion about the ordinance — abstained from voting but did not explain why.

In a letter to the supervisors, the non-profit Ag Land Trust claimed that amending the county desal ordinance would "encourage a proliferation of desal plants" and provide no assurances that the county would "adhere to its publicly adopted long-term environmental goals of limiting the number of waste discharges into the

protected waters of the marine sanctuary."

The organization, which has long opposed Cal Am's proposed desal plant, called for the county to require an environmental impact report to evaluate the change to the desal ordinance. Asking for an EIR is a common delay tactic.

"This massive potential change in policy must be fully and publicly vetted in a full and complete EIR so that the potential adverse environmental impacts of the proposed ordinance amendment can be fully disclosed to the public and the citizenry of the Monterey Bay area before the ordinance is amended," the group said.

The Ag Land Trust said it supports a "publicly owned, regional desalination plant that will make inexpensive water available to farmers, residents and landowners."

However, a Monterey County-commissioned environmental analysis determined that private ownership of desal plants would "not have a significant effect on the environment."

The study also found that the construction of desalination treatment facilities would not influence the design or location of any future desal plants, nor would it allow any such "projects to advance" and be approved.

No impact

Encarnacion made a similar point in his presentation to the supervisors.

"Removing the private ownership or prohibition" provision "will not eliminate the need for public or private interests to obtain all required permits," he explained.

The study also said the proposed changes to the rule would "not have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community," or cause other environmental harm.

"Any future desalination treatment facility allowed by this ordinance would be subject to project-specific environmental review under CEQA," the analysis concluded.

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Resolution No. 22-08

A Resolution of the Board of Directors of The Castroville Community Services District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19); and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20's authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(e)(1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(C) The state of emergency continues to directly impact the ability of the members to meet safely in person.

THEREFORE, BE IT RESOLVED that the Board of Directors of the Castroville Community Services District finds that the Governor's March 4, 2020, declaration of a state of emergency due to the COVID-19 pandemic remains active.

BE IT FURTHER RESOLVED, the Board of Directors of the Castroville Community Services District finds that due to the state of emergency meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person for Board meetings and standing committee meetings due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of immuno-compromised trustee(s), staff and the public.

PASSED AND ADOPTED by the Board of Directors, Castroville Community Services District, County of Monterey, State of California, on this 21th day of June 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Secretary

Board President

June 7, 2022

- Stephen W. Pearson
- Anne K. Secker
- Randy Meyenberg
- Michael Masuda
- Christine G. Kemp
- Timothy J. Baldwin
- * Charles Des Roches
- * Robert D. Simpson
- Ana C. Toledo
- * Leslie E. Finnegan
- Lindsey Berg-James
- Anne Frassetto Olsen
- Heidi A. Quinn
- Sharilyn Payne
- Daniel J. Little
- Jacob Weeks
- William H. Shearer

VIA E-MAIL LLONG@CITYOFMARINA.ORG;
ERIC@CASTROVILLECSD.ORG

Mayor and City Council
City of Marina
211 Hillcrest Avenue
Marina, CA 93933

Board of Directors
Castroville Community Services District
11499 Geil Street
Castroville, CA 95012

Re: Waiver of Conflict of Interest and Consent to Represent City of Marina

Dear Mayor and Members of the City Council and CCSD Board of Directors:

Noland Hamerly Etienne & Hoss, a professional corporation ("NHEH"), currently provides general legal representation to the Castroville Community Service District ("District"). The City of Marina ("City") has requested NHEH provide general legal representation to the City as Interim City Attorney.

The Rules of Professional Conduct of the State Bar of California ("Rules") require an attorney to obtain the informed written consent of each client if the representation of one client is directly adverse to another client in the same or a separate matter. A copy of Rule 1.7 is attached hereto.

Based on the information that has been provided to NHEH, NHEH does not believe its representation of the City and the District (each a "Party" and collectively, the "Parties") currently involves any matters in which the Parties are directly adverse, except with respect to the City's and the District's involvement with, and position related to, the California American Water Company ("CalAm") desalination plant ("Desal Project").

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LEGAL SPECIALIZATION
STATE BAR OF CALIFORNIA

NHEH has not been engaged to represent the City's interests regarding the Desal Project, but does currently represent the District with respect to the Desal Project. The City's interests regarding the Desal Project, including any request for governmental approvals, and/or any related litigation, are represented by special counsel through the law firm of Shartsis Friese LLP. It is anticipated the District would continue to be represented by NHEH with regard to the District's position on, and involvement with, the Desal Project. While the City and the District may desire different outcomes for the Desal Project, it is not anticipated that NHEH's representation of District will involve the assertion of any claim by District against the City.

Because the City's and the District's positions on the Desal Project are directly adverse, NHEH is requesting District's consent to NHEH's representation of City in matters unrelated to the Desal Project, and City's consent to NHEH's continued representation of District, including representation of the District in the Desal Project matter. NHEH believes that, notwithstanding the Parties' different positions regarding the Desal Project, NHEH will be able to provide competent and diligent representation of each Party.

In the future, NHEH's representation of either Party may involve other potential or actual conflicts of interests if the interests of the Parties become inconsistent with the other Party's interests. Should that occur, NHEH will endeavor to apprise each Party promptly of the conflict. At that time, each Party should consider whether it wishes to obtain independent counsel in that matter; however, we must advise the Parties that there is a risk NHEH may be disqualified from representing either Party in such conflicting matters absent further written consent from both Parties to the extent written consent is appropriate and permitted by the Rules.

Of course, should either Party feel for any reason that it needs the advice of another attorney regarding any aspect of the services NHEH provides, each Party should feel free to obtain its own attorney to provide advice and counsel on such matters, and to assure it that NHEH's representation of one Party is not adversely influenced by NHEH's representation of the other Party.

City of Marina
Castroville Community Services District
June 7, 2022
Page 3

Accordingly, each Party's approval and signature of this letter will provide its written consent to NHEH's representation of the other Party for the purposes identified in this letter and waive any conflict NHEH may have by reason of NHEH's representation of District in the Desal Project. NHEH encourages each Party to seek independent counsel regarding the importance of this waiver and consent.

Sincerely,

NOLAND, HAMERLY, ETIENNE & HOSS
A Professional Corporation

Christine Kemp

Christine Kemp

Heidi Quinn

Heidi Quinn

Written Waiver and Consent to Representation Attached

WAIVER AND CONSENT TO REPRESENTATION

The Board of Directors of the Castroville Community Services District (“District”) and the City of Marina (“City”) have read the foregoing letter and are sufficiently familiar with the facts of this matter to make an informed decision. We understand that the District’s interests conflict with the interests of City with regard to the Desal Project. Further, we understand that representation of either Party may, in the future, involve potential or actual conflicts of interests, if the interests of one Party in a matter become inconsistent with the others’ interests. Should that occur, NHEH will endeavor to apprise each Party promptly of any such potential or actual conflict so that both Parties can decide whether it wishes to waive the potential conflict or to obtain independent counsel to represent it in that matter. Absent informed written consent from each Party at the time, to the extent permitted by the Rules, there is a risk NHEH may be disqualified from representing either Party in such matter.

Having duly considered the foregoing,

1. The District Board has determined to consent to Noland, Hamerly, Etienne & Hoss (“NHEH”) performing general legal services to the City as Interim City Attorney, and to waive any conflict of interest with the City as it relates to the Desal Project, under the circumstances set forth above, which may exist as a result of NHEH rendering general legal services to the City; and
2. The City has determined to consent to NHEH performing general legal services for the District and to waive any conflict of interest which may exist as a result of NHEH rendering legal services to the District. City acknowledges that its engagement of NHEH does not include the provisions of legal services to City relating to the Desal Project and that it will continue to engage special counsel for that work.

We further understand that we have the right to consult with other counsel regarding the advisability of entering into this consent waiver and that we have either had such consultation or we have decided not to seek such independent advice despite knowing that we have such right.

We further understand that in the future, with regard to potential or actual conflicts of interests, if the interests of one or more of the Parties become inconsistent with the others’ interests, NHEH will endeavor to apprise each Party promptly of any such potential or actual conflict. At that time, each Party should consider whether they wish to obtain independent counsel to represent them in that matter.

We further understand in the event a dispute or conflict arises between the Parties, there

City of Marina
Castroville Community Services District
June 7, 2022
Page 5

is a risk that NHEH may be disqualified from representing either of Party absent written consent from each Party at that time, to the extent such consent is appropriate and permitted by the Rules.

Dated: _____, 2022

Dated: _____, 2022

Name, Title

Name, Title

Castroville Community Services District

City of Marina

MUTUAL ASSISTANCE AGREEMENT

THIS MUTUAL ASSISTANCE AGREEMENT (this "Agreement") is made and entered into effective as of _____, 2022, by and between the Marina Coast Water District, a public agency (the "MCWD"), and the Castroville Community Services District, a public agency (the "DISTRICT").

Recitals

A. The MCWD and the DISTRICT have determined that it would be in their mutual best interests to periodically lend to each other equipment, supplies and personnel, and to otherwise cooperate with and assist each other in the event of an emergency or in other situations where one agency has insufficient resources to undertake a necessary public project or activity.

B. The parties desire to set forth herein the terms on which they may provide mutual assistance through the sharing of resources.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Requests for Assistance. In the event that either party to this Agreement (the "Borrower") has a need for the equipment, supplies, personnel or other resources of the other party hereto (the "Lender") for purposes of undertaking a necessary public project or activity, the Borrower may request that the Lender provide such resources. Any such request shall be submitted as follows:

If to the MCWD:

Address:
Phone:
Email:
Attn:

If to the DISTRICT: Address: 11499 Geil Street, Castroville, CA. 95012
Phone: 831.633.2560
Email: Eric@CastrovilleCSD.Org
Attn: J. Eric Tynan

2. Discretion by Lender. The Lender shall have the absolute discretion to approve or decline any request for assistance and shall have no liability to the Borrower for failing to provide such assistance. It is understood and agreed that the Lender will grant a request for assistance only where the Lender has determined that it has the requested resources available and will be able to meet its own needs while rendering assistance. The execution of this Agreement shall not create any duty to grant any assistance requested by the Borrower.

3. Equipment. If the Lender loans equipment to the Borrower, such as construction equipment, vehicles, tools, pumps or generators, (collectively "equipment") such loaned equipment shall be subject to the following conditions:

- (a) If the Lender so determines, the loaned equipment shall be operated by the Lender's personnel, which personnel will then be provided with the equipment.
- (b) The loaned equipment shall be returned to the Lender within the first to occur of (i) 24 hours after completion of the project for which the equipment was provided, or (ii) 24 hours after the Lender delivers to the Borrower a written request that the equipment be returned.
- (c) In the event the Borrower has an emergency and in its discretion requires use of the loaned equipment, the Lender will immediately return the loaned equipment.
- (d) The Borrower shall, at its own expense, supply all fuel, lubrication and maintenance for the equipment.
- (e) The Lender may, at its option, charge the Borrower for costs related to the use, transportation, handling, loading and unloading of the equipment. The costs will be determined by the Lender's adopted fees (WHAT ARE THESE FEES – DO YOU HAVE AN ADOPTED SCHEDULE?) for the fiscal year in which the equipment was loaned. If a piece of equipment is not listed within the Lender's fee schedule, the rate shall be based on the then-in-effect Caltrans equipment rental rates.
- (f) In the event that loaned equipment is damaged while in the custody or use of the Borrower, the Borrower shall reimburse the Lender for the full cost of repairing such damage. If the equipment cannot be repaired or has been destroyed, the Borrower shall reimburse the Lender for the full cost of replacing the equipment with comparable equipment. If the Lender is required to lease replacement equipment while the loaned equipment is being repaired or replaced by the Borrower, the Borrower shall reimburse the Lender for such lease costs.

4. Supplies. The Borrower shall reimburse the Lender in kind or at the actual replacement cost for the use of expendable or non-returnable supplies provided by the Lender. Supplies of reusable items that are returned to the Lender in a clean and undamaged condition will not be charged to the Borrower.

5. Personnel. In the event that the Lender makes its personnel available to the Borrower, the Lender will pay when requested, such personnel's applicable salary or hourly wage plus fringe benefits and insurance, including workers' compensation insurance, while the personnel is providing services to the Borrower. Personnel so

loaned to the Borrower will take direction from the Borrower, unless otherwise instructed by Lender, but will remain under the control of the Lender.

6. Term. This Agreement shall commence as of the effective date set forth above and shall continue until terminated by thirty (30) days written notice by one party to the other.

7. Indemnity. The Borrower shall indemnify, defend and hold harmless the Lender and its officers, directors, employees and agents from all claims, losses, damages, injuries, costs and expenses (including attorneys' fees) and all liabilities of every kind, nature and description, directly or indirectly arising from or in connection with (i) the use by the Borrower or by the Borrower's employees, agents or contractors of equipment or supplies provided by the Lender, or (ii) any project or activity undertaken by the Borrower for which the Lender has provided resources or assistance pursuant to this Agreement; provided, however, that the Borrower shall not be required to indemnify, defend and hold harmless the Lender and its officers, directors, employees and agents to the extent any such claim, loss, damage, injury, cost, expense or liability is caused by the sole negligence or willful wrongful acts or omissions of the Lender.

8. Partial Invalidity. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each such term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

9. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the permitted successors and assigns of the parties hereto.

10. Professional Fees. In the event of any action or suit arising in connection with the enforcement or interpretation of any of the covenants or provisions of this Agreement, the prevailing party shall be entitled to recover all costs and expenses of the action or suit, including actual attorneys' fees, accounting fees and any other professional fees incurred in connection therewith.

11. Entire Agreement/Amendments. This Agreement (including all exhibits attached hereto) is the final expression of and contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings and communications with respect thereto. This Agreement may not be modified, changed, supplemented or terminated, nor may any obligations hereunder be waived, except by a written instrument signed by the party to be charged. The parties do not intend to confer any benefit hereunder on any person, firm or corporation other than the parties hereto.

12. Construction. Headings at the beginning of each paragraph and subparagraph are solely for the convenience of the parties and are not a part of this Agreement. Whenever required by the context of this Agreement, the singular shall

include the plural and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared the same. Unless otherwise indicated, all references to paragraphs and subparagraphs are to this Agreement. All exhibits referred to in this Agreement are attached and incorporated by this reference.

13. Governing Law. The parties hereto expressly agree that (i) this Agreement shall be governed by, interpreted under and enforced in accordance with the laws of the United States of America and the State of California, (ii) in the event of any dispute, the parties shall be subject to the jurisdiction of the courts of the State of California, regardless of their place of residence, and (iii) in any action arising in connection with this Agreement, venue shall be in the County of Santa Barbara, State of California, United States of America.

14. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

15. Electronic or Facsimile Signatures. In the event executed copies of this Agreement are provided by one party to the other(s) by electronic or facsimile transmission, the original copies shall be sent by the signing party to the other party(ies) as soon as reasonably feasible, and pending the receipt thereof, the electronic or facsimile copies and the signatures thereon shall for all purposes be treated as originals.

16. Further Assurances. The parties agree to take such actions and execute such documents as may be reasonably required to carry out the intent of this Agreement.

17. Assignment. Neither party may assign its rights or delegate its obligations under this Agreement, in whole or in part, without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first set forth above.

MARINA COAST WATER DISTRICT

CASTROVILLE COMMUNITY
SERVICES DISTRICT

By: _____

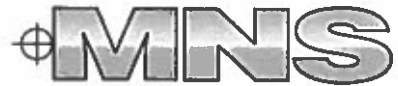
By: _____

ATTEST:

ATTEST:

By: _____

By: _____



811 El Capitan Way, Ste 130 / San Luis Obispo CA 93401
Ph. (805) 692-6921 / F. (805) 692-6931

May 10, 2022

Eric Tynan, General Manager
Castroville Community Services District
11499 Geil Street
Castroville, CA 95012

Subject: Proposal for Professional Services – Washington Sewer Trunk Line Bypass Project – Environmental Review and Permitting

Dear Mr. Tynan:

Thank you for the opportunity to submit this proposal for Professional Services to perform environmental review and permitting for the Washington Sewer Trunk Line Bypass Project (Project) for the Castroville Community Services District (District). MNS Engineers, Inc. (MNS) offers our qualified team to provide professional services for this Project.

Project Understanding

The District retained the services of MNS to prepare 60% design documents for the Project. The Project includes a new 24-inch trunk sewer bypass main approximately 1,400 feet in length extending from the intersection of Washington Street and Merritt Street to the corner of Washington Street and Tembladera Street, then across undeveloped areas and under Highway 1 to the Monterey One Water (M1W) pump station located at the south end of Watsonville Road.

MNS recently submitted a letter of interest in obtaining grant funding for the Project through the State of California and was conditionally approved. The District has requested MNS facilitate completion of environmental review and permitting for the Project based on the 60% design documents, which is required prior to completing an agreement for the grant funds. MNS proposes to utilize the services of Rincon Consultants, Inc. (Rincon) to complete the requested services, in conformance with the requirements of the Clean Water State Revolving Fund (CWSRF) Program. We assume an Initial Study-Mitigated Negative Declaration (IS-MND) will be the appropriate level of environmental documentation for the project.

Project Scope of Work

MNS has developed the following scope of work to provide environmental review and permitting for the Project. A brief description of tasks and responsibilities are described below.

Task 1 – Project Management, QA/QC, and Meetings

This task includes Project Management, Quality Assurance/Quality Control (QA/QC), and Meetings associated with the detailed design of the Project.

Subtask 1.1 – Project Management

Paul Greenway, PE, will continue to serve as the Project Manager for the Project. The Project Manager will provide ongoing coordination of the Project team including the District, subconsultants and the MNS project team. He will monitor the budget and serve as the main point of contact with the District. Frequent phone calls and e-mail updates will be sent from the MNS Project Manager to the District General Manager in order to keep the coordination open and up-to-date. The Project Manager will submit monthly invoices with all supporting documentation in a format acceptable to the District.

The Project Manager will be responsible for ensuring all deliverable deadlines are met, all internal quality control reviews are completed, and the final products meet the expectations of the District.

Subtask 1.3 – Meetings

Over the course of the Project, MNS will facilitate and lead meetings and conference calls as required to move the Project forward and ensure the District is informed and in concurrence with the progress of the Project.

Task 5 – Environmental Review and Permitting

MNS subconsultant, Rincon, will lead the effort to develop an environmental package in conformance with the requirements of CWSRF Program. Rincon will also apply for and obtain a waiver from the California Coastal Commission for the Project. A detailed proposal for Rincon provided services is included as an attachment to this proposal. MNS staff will provide coordination and technical support of preparation of the documents.

Task 6 – ADA Document Compliance (Optional)

If requested, Rincon will provide digital PDF documents to meet Web Content Accessibility Standards required under Section 508 of the Rehabilitation Act of 1973.

Deliverables

The following deliverables will be submitted to the District over the course of this Project:

- Draft and Final Project Description
- Biological Resources Assessment Report
- Historic Property Identification Report
- Assembly Bill 52 Consultation Letters
- Paleontological Assessment Report
- Federal Clean Air Act Conformity Analysis
- Draft, Public Review Draft, and Final IS-MND
- California Coastal Commission Coastal Development Permit Waiver
- Formatted PDF Documents (Optional)

Project Team

MNS has assembled a qualified team with the skills and expertise to bring this Project to completion in line with the District’s goals. Paul Greenway, PE, will serve as the Project Manager, Nick Panofsky, PE, will serve as Lead Engineer. Detailed resumes for individual team members are available upon request.

Compensation

MNS proposes to perform the services described herein for a not-to-exceed fee estimate of **\$146,239**. A breakdown by task is provided in the following table. A detailed fee proposal spreadsheet is included as an attachment to this proposal. All fees are in accordance with the MNS Standard Fee Schedule, also included as an attachment.

| Task | Fee |
|--|------------------|
| Task 1 – Project Management, QA/QC, and Meetings | \$4,420 |
| Task 5 – Environmental Review and Permitting | \$120,257 |
| Task 6 – ADA Document Compliance | \$21,561 |
| Total | \$146,239 |

Mr. Eric Tynan
May 10, 2022
Page 3 of 3

Closing

Thank you for the opportunity to submit this proposal. We are excited and look forward to working with the District. This proposal is valid for six (6) months from the date of submission. Please feel free to contact Nick Panofsky with any questions you may have about our submittal at 805.722.2734 or npanofsky@mnsengineers.com. Thank you for your consideration.

Sincerely,
MNS Engineers, Inc.



Nick Panofsky, PE
Lead Engineer

Attachments:
Rincon Proposal of Services
MNS Fee Schedule
MNS Detailed Fee Spreadsheet



Rincon Consultants, Inc.
2511 Garden Road, Suite C-250
Monterey, California 93940

631 333 0310

info@rinconconsultants.com
www.rinconconsultants.com

May 4, 2022
Project No: 19-07855

Nick Panofsky, Supervising Engineer
MNS Engineers, Inc.
811 El Capitan Way, Suite 130
San Luis Obispo, California 93401
Via email: npanofsky@mnsengineers.com

**Subject: Updated Proposal for Environmental Review and Permitting:
Washington Street Sewer Bypass**

Dear Mr. Panofsky:

Rincon Consultants, Inc. is pleased to submit this updated proposal to MNS Engineers to prepare environmental documentation in compliance with the California Environmental Quality Act (CEQA) and coastal permitting for the proposed Washington Street Sewer Bypass Project. Our extensive experience providing planning and environmental services for infrastructure and pipeline projects combined with our broad range of in-house technical capabilities make Rincon Consultants particularly well suited to assist in the review of this project. The following pages outline our understanding of the proposed project; our proposed scope of work; and a proposed cost and schedule.

Project Understanding

The Castroville Community Services District (Castroville CSD) proposes to construct a 24-inch sewer bypass in the community of Castroville in unincorporated Monterey County, California. The project would be located at the northwestern edge of the community, between the Merritt Street/Washington Street intersection and the southern terminus of Watsonville Road. Currently, Castroville CSD operates an existing 18-inch sewer line in this location. The existing sewer line is located beneath existing roadways, travelling in a north-south direction beneath Watsonville Road and a northwest-southeast direction beneath Merritt Street. The proposed sewer bypass would include installation of a 24-inch sewer line from the southern terminus of Watsonville Road to the Merritt Street/Washington Street intersection following a different alignment. The new alignment would generally travel in an east-west direction using an existing 20-foot easement abutting the southern edge of existing agricultural land and then crossing beneath State Route (SR) 1, thus travelling in a more direct route than the existing 18-inch sewer line. In the western portion of the proposed sewer bypass alignment, a new 20-foot easement would be established to partially avoid agricultural land. In the eastern portion of the proposed alignment, there is an existing abandoned 10-inch sewer line and an existing 18-inch sewer line, both of which would be replaced with the 24-inch sewer line.

We understand Castroville CSD is seeking funding from the State Water Resources Control Board (SWRCB) Small Community Funding Clean Water State Revolving Fund (CWSRF) for the project. The SWRCB administers the CWSRF through an operating agreement between the United States



Environmental Protection Agency (USEPA) and the State of California. Therefore, to assist in compliance with the federal environmental requirements for the funding program, this proposal includes environmental analysis and documentation related to federal regulations beyond those typically required under CEQA.

Scope of Work

Our proposed scope of work includes preparation of the appropriate CEQA document, which we assume to be an Initial Study and Mitigated Negative Declaration (IS-MND), and coastal permitting. We do not anticipate specific biological resources or waters permits being required. This scope of work also excludes any coordination with Caltrans or preparation of NEPA documentation, under the assumption that documentation to support an encroachment permit, if required, would be performed by Caltrans staff.

Task 1: Preliminary Coordination

Rincon will coordinate with MNS and Castroville CSD staff to confirm study objectives at a kickoff meeting. The kickoff meeting will allow Castroville CSD and the consultant team an opportunity to thoroughly discuss the project description, approach to environmental evaluation, and any community concerns regarding the project that have surfaced to date. This step will allow the team to better focus the scope of the study. Prior to this meeting, Rincon will identify key information and documents that will be needed to complete the IS-MND.

Task 2: Prepare Project Description

Working with Castroville CSD staff, Rincon will prepare a detailed project description. Organization of this information is critical, since it forms the basis for environmental evaluation under CEQA. The project description will focus on the proposed infrastructure improvements and will include figures to illustrate the project to the public.

This scope of work assumes that sufficient information about the project is available to create a well-defined project description at the time of kick-off, and that no changes in the project occur following approval of the project description and commencement of Task 3.

Task 3: Biological Resources Assessment

Per guidance from the SWRCB, a stand-alone Biological Resources Assessment (BRA) is required as part of CEQA-Plus documentation. The scope of work for a BRA consists of data procurement, literature and database reviews, field survey, and report preparation that would include a summary of our findings upon completion of the survey efforts. The objective of the resultant biological report is to support analysis of impacts and development of avoidance, minimization, and mitigation measures in accordance with the CEQA, as well as to present effects determinations and facilitate Section 7 consultation(s) with and issuance of a Biological Opinion (BO) from the U.S. Fish and Wildlife Service (USFWS) and/or National Marine Fisheries Service (NMFS) in accordance with the federal Endangered Species Act (ESA), if needed. The BRA will include the following tasks.



Task 3.1 Literature Search

Rincon will perform a desktop review of publicly available literature and databases including the California Department of Fish and Wildlife (CDFW) California Natural Diversity Database and Special Plants and Animals Lists; California Native Plant Society Inventory of Rare and Endangered Vascular Plants of California; the United States Fish and Wildlife Service Information for Planning and Consultation, National Wetlands Inventory, Critical Habitat Portal; and any other relevant federal, state and local plans, ordinances, policies and regulations. Other resources Rincon will review include aerial photographs, topographic maps, and other readily available literature regarding biological resources present in the project area.

Task 3.2 Field Survey

Rincon will conduct a field reconnaissance survey to document existing biological conditions within the project area. The reconnaissance survey will determine the potential presence of special-status biological resources, including plant and wildlife species, plant communities, jurisdictional waters and wetlands, protected trees, critical habitat, environmentally sensitive habitat areas (ESHAs), and suitable habitat for nesting birds occurring on or in the vicinity of the project.

The survey will focus on areas where project development is proposed and potential impacts to biological resources may occur (hereinafter referred to as the survey area). The survey area will be photographed, and significant findings in the survey area will be mapped. Rincon will identify plant and wildlife species encountered, including special-status species and protected trees, and will assess the suitability of habitats, including ESHAs, on the project site for special-status species. The assessment of the potential for the site to support special-status plant and wildlife species will be based on a habitat suitability analysis level only. Definitive surveys for special-status plant and wildlife species requiring specific survey protocols involving extensive field survey effort are not included in this scope. Upon completion of the reconnaissance survey, Rincon will recommend any additional species-specific or protocol-level studies, if necessary.

Based on the provided map of the project area, it is likely that the NMFS will not be involved and that coordination with the agencies will be limited to the USFWS. Our cost includes up to two hours of coordination with the USFWS and/or the NMFS, if necessary, upon submission of the BRA to assist with answering inquiries from one or both agencies. Extra site meetings, plans, or substantial revisions to the document if requested from these agencies would be conducted under an additional scope and cost.

Task 3.3 Biological Resources Assessment Report

Rincon will present the findings of the literature review/database research and field reconnaissance survey results in a BRA report. The report will include documentation for federal regulations to meet CEQA-Plus requirements, including, as applicable, identification of impacts to federally listed species and federal Clean Water Act Section 404 wetlands and waters. The BRA report will include a discussion of consistency with applicable federal Executive Orders regarding wetlands and floodplain management. Discussion of the Coastal Zone Management Act and wild/scenic rivers is also required for CEQA-Plus. Rincon will evaluate applicability to the proposed project and will provide required analysis for the CEQA-Plus documentation.



Assumptions

- The BRA is intended to support the preparation of CEQA-Plus environmental documentation and a Coastal Development Permit application
- A brief discussion of jurisdictional waters, and not a full jurisdictional delineation, will be required
- Protocol-level surveys will not be required
- Area of Potential Effects will be limited to the construction footprint
- No access issues will be encountered during the pedestrian survey
- Castroville CSD will provide GIS files of the work areas, including laydown yards Rincon will submit a copy (digital pdf or word) of the report to Castroville CSD
- Rincon will address one round of consolidated comments from MNS and Castroville CSD, and one round of consolidated comments from SWRCB

Task 4. Historic Property Identification Report

The Historic Property Identification Report (HPIR) will comply with the CEQA and federal cross-cutting requirements detailed on the SWRCB website with regard to Section 106 of the National Historic Preservation Act (Section 106). Issuance of SRF funds by the SWRCB is considered equivalent to a federal action, thereby necessitating compliance with Section 106 of the National Historic Preservation Act (Section 106). To ensure confidentiality, the HPIR will be submitted to SWRCB cultural resources staff and not through the SWRCB Financial Assistance Applications Submittal Tool (FAAST). The HPIR will include the following tasks.

Task 4.1 Delineation of the Area of Potential Effects

Rincon will prepare an Area of Potential Effects (APE) map for the project and assumes the APE will be limited to areas of direct project ground disturbance along the project alignment, which is approximately 1,030 feet long by approximately 40 feet wide (for an approximate total of 0.9 acre). It is further assumed an indirect APE will not be required for the project.

Task 4.2 Cultural Resources Records Search

Rincon will conduct a California Historical Resources Information System records search of the project APE and a one-mile radius at the Northwest Information Center located at Sonoma State University. The primary purpose of the records search is to identify previously recorded cultural resources known to exist within or near the project APE. In addition to the resource records and reports, an examination will be made of historical maps, the National Register of Historic Places, California Register of Historical Resources, the Built Environment Resources Directory, the Archaeological Determinations of Eligibility list and the listing of California Historical Landmarks. The records search will also reveal the nature and extent of any cultural resources work conducted in or near the APE. As per the HPIR preparation guidance, the records search results will be appended to the HPIR.

Task 4.3 Native American Outreach

On behalf of SWRCB, Rincon will reach out to local Native American individuals and groups who may have knowledge of, or concern with, Native American resources in the area. Rincon will initiate this task



by contacting the Native American Heritage Commission (NAHC) to request a Sacred Lands File (SLF) search and a list of Native American Contacts.

The SLF search will indicate whether cultural resources of interest to Native Americans are present within the vicinity of the APE. The NAHC will provide a list of Native American contacts for the project from which Rincon will solicit additional information pertaining to the Native American sensitivity of the APE. Rincon will prepare and mail a letter to each of the NAHC-listed contacts to see if they are aware of any Native American cultural resources within or immediately adjacent to the project APE. Rincon will allow two weeks for review, then follow-up with each contact by telephone. As many as two telephone calls will be made to each of the contacts to document "good-faith" efforts to follow-up and the results will be documented in a communications log. As per the HPIR preparation guidance, the tribal outreach appendix, including the NAHC correspondence, tribal outreach and correspondence and communications log will be appended to the HPIR.

This outreach does not constitute formal Assembly Bill (AB) 52 consultation as required by CEQA. AB 52 consultation is performed between the lead government agency and California Native American tribes who have requested notification of projects in their traditional area (see Optional Task 4.7).

Task 4.4 Local Historical Group Outreach

Rincon will contact individuals and organizations who may have knowledge of, or concerns with, historic period cultural resources in the area. Consultation will include inquiries to applicable local governments and local historic groups regarding their knowledge of historic period cultural resources in the immediate vicinity of the APE. Up to two telephone calls will be made to each of the groups to document good-faith efforts to follow-up.

Task 4.5 Cultural Resources Survey

Upon completion of the records search, Rincon will conduct a pedestrian survey of the approximately 1,030 feet long by approximately 40 feet wide project site (for an approximate total of 0.9 acre). The pedestrian field survey using transects spaced at maximum intervals of 10 meters over all exposed ground surface parallel to the project alignment. Transect accuracy will be maintained through use of a hand-held global positioning system unit. For the purposes of this scope of work, Rincon assumes the survey will be negative for cultural resources. Rincon further assumes the existing pump station is less than 45 years of age and does not require evaluation as a potential historic property. Should any cultural resources be identified during the survey, formal recordation or record updating will be required and would require a scope amendment. No testing or excavation will be conducted, nor will any artifacts, samples, or specimens be collected during the survey. Rincon assumes that the survey will require one field day to complete by a single cultural resources specialist.

Task 4.6 Historic Property Identification Report Preparation

Upon completion of the records search and cultural resources survey, Rincon will prepare the HPIR. The HPIR will document the results of the study, as well as provide management recommendations for cultural resources within the APE. The report will be prepared following the California Office of Historic Preservation's Archaeological Resource Management Reports (ARMR): Recommended Contents and Format and in accordance with the SWRCB's guidelines for CEQA-Plus cultural resources studies. The report will include figures depicting the APE and vicinity and will discuss each topic identified in the HPIR guidelines. Rincon will submit a copy (digital pdf or word) of the report to both MNS and Castroville CSD



and will update the report based on one round of comments from MNS, one round of comments from Castroville CSD, and one round from the SWRCB.

Task 4.7 Assembly Bill 52 Assistance

Under AB 52, Castroville CSD, as the CEQA lead agency, is required to begin consultation with California Native American tribes that are traditionally and culturally affiliated with the project area prior to the release of a negative declaration, mitigated negative declaration, or environmental impact report. Rincon will assist Castroville CSD with consultation under AB 52 by providing Castroville CSD with letter templates, checklists, and detailed instructions to ensure meaningful consultation with interested Native American groups can be completed in accordance with AB 52.

This task does not include costs for meetings, outreach, or additional consultation by Rincon or the mailing of any letters to tribal governments. Rincon can assist with these tasks for an additional cost. Rincon will request an AB 52 consultation list from the NAHC on behalf of Castroville CSD, should Castroville CSD choose to request such a list from the NAHC.

Assumptions

- The NWIC records search cost will not exceed \$1,000 and will be completed within approximately four weeks.
- The Castroville CSD will be the lead CEQA agency and the SWRCB will be the federal lead agency.
- No access issues will be encountered during the pedestrian survey.
- Rincon is not responsible for delays due to weather, site conditions (e.g., prohibited access, flooding, fire, safety) or other conditions out of Rincon's control.
- The project alignment is approximately 1,030 feet long by approximately 40 feet wide (for an approximate total of 0.9 acre).
- A cultural resources pedestrian field survey will be conducted by one qualified Rincon cultural resources specialist, in one single day.
- No archaeological resources or built environment resources will be encountered during the record search or pedestrian survey that require recording, updating, or evaluations for the California Register of Historical Resources or the National Register of Historic Properties.
- The existing pump station does not exceed 45 years in age and therefore will not require a built environment evaluation.
- Castroville CSD will provide GIS files of the work areas, including laydown yards.
- The report will be prepared in accordance with CEQA-Plus standards.
- Rincon will submit a copy (digital pdf or word) of the report to both MNS and Castroville CSD.
 - Rincon will update the report based on one round of comments each from MNS, Castroville CSD and the SWRCB.
- Consultation with the California State Historic Preservation Officer is not included.
- Costs have been allocated to tasks based on the above methodology, but specific costs may be re-allocated among tasks and/or direct costs within the authorized amount.
- After a final, electronic copy of the report is accepted by the lead agency, Rincon will submit the letter report to the NWIC.



Task 5: Paleontological Resources Assessment

Rincon will conduct a paleontological resources assessment to identify the geologic units which may be impacted by project construction, determine the paleontological sensitivity of impacted geologic units assess the potential for significant impacts to paleontological resources, and, if needed, recommend mitigation measures to avoid or minimize such impacts. The paleontological resources assessment will consist of a fossil locality records search and a review of existing geologic maps and literature regarding fossiliferous geologic units within the project area. This scope of work does not include a paleontological field survey. For cost-estimating purposes, we assume the direct cost of the locality search will not exceed \$300. A stand-alone letter report will be prepared in compliance with CEQA-Plus requirements, and the results will be incorporated into the IS-MND.

Assumptions

- Rincon will address one round of consolidated comments from MNS and Castroville CSD, and one round of consolidated comments from SWRCB.

Task 6: Federal Clean Air Act Conformity Analysis

The Federal Clean Air Act (FCAA) Conformity Analysis will be prepared to determine whether the project would exceed *de minimis* standards, as required by the SWRCB for projects pursuing SRF funding.

The North Central Coast Air Basin is designated attainment/unclassified for all federal standards. Nevertheless, the FCAA Conformity Analysis will be prepared to quantify air emissions associated with the proposed project. The FCAA Conformity Analysis will include a summary of existing ambient air quality data from the nearest monitoring station to the project site, as well as a summary of the federal attainment status of the basin in the project area. The analysis will include both temporary construction and long-term operational emissions estimates for the project. The FCAA Conformity Analysis will be presented in a stand-alone memorandum and the results incorporated into the IS-MND.

Assumptions

- Rincon will address one round of consolidated comments from MNS and Castroville CSD, and one round of consolidated comments from SWRCB
- We assume the project's equipment details will be provided, such as manufacturer information, horsepower rating, and hours of operation.

Task 7: Administrative Draft IS-MND

Rincon will prepare an Administrative Draft IS-MND using Castroville CSD's preferred format, supplemented as appropriate by the 2020 CEQA Guidelines Appendix G environmental checklist. Rincon will incorporate information from relevant and available technical studies to assist in addressing checklist issues as well as various online databases and other documents on file with Castroville CSD and other agencies. Where appropriate, impacts will be quantified in relation to established thresholds of significance. A determination of significance will be made for each issue area and mitigation measures will be provided as necessary for identified significant effects. Although each topic will be discussed in appropriate detail in the IS-MND, we anticipate key issue areas for the project will include biological resources, cultural resources, hazards and hazardous materials, hydrology and water quality, noise, and transportation.



The project may receive financing through the SWRCB's Small Community Funding CWSRF. The SWRCB administers the CWSRF through an operating agreement between the USEPA and the State of California. Therefore, to assist in compliance with the federal environmental requirements for the funding program, the IS-MND will include CEQA-Plus analysis and documentation related to federal regulations beyond that typically required under CEQA. The IS-MND will discuss consistency of the proposed project with the relevant federal regulatory framework, as listed in Section IV of the SWRCB CWSRF Environmental Package. In addition, Rincon will include an alternatives analysis for up to three alternatives, including the required "no project/no action" alternative, with a brief comparative evaluation of the environmental impacts of each alternative and identification of any additional mitigation measures, as needed. The discussion will also include a clear explanation of the reasoning for selecting the chosen alternative, which will be informed by input from Castroville CSD.

Rincon will submit an electronic version of the administrative Draft IS-MND to Castroville CSD and MNS.

Task 8: Public Review Draft IS-MND

Rincon will revise the report based on one round of consolidated comments from Castroville CSD and MNS, to be provided in an electronic, editable format. Rincon will prepare the Administrative Public Review Draft IS-MND upon confirmation from Castroville CSD all previous comments have been adequately addressed. An electronic pdf version will be submitted to Castroville CSD for final approval. Rincon will provide a PDF electronic version of the public review Draft IS-MND for posting on Castroville CSD's website.

Rincon will also file a Notice of Intent (NOI) to Adopt an MND with the Monterey County Clerk and mail the NOI to responsible agencies via email. We assume Castroville CSD will be responsible for publishing the notice in a local newspaper(s), mailing the NOI to interested parties, and/or noticing via direct mailing to the owners and occupants of property contiguous to the project site, as well as payment of required County Clerk filing fees; however, if desired, Rincon can coordinate such noticing at an additional cost. Rincon can assist in developing a mailing list, as needed.

Task 9: Final IS-MND

Upon receipt of public comments on the Draft IS-MND, Rincon will prepare draft responses to comments and the administrative Final IS-MND for Castroville CSD review. While not required by CEQA for an IS-MND, responses to all written comments are required by the SWRCB for the CEQA-Plus process. Given the nature of the proposed improvements, this project is not anticipated to be controversial. We assume that public comments will be limited to up to five short (less than three page) comment letters, which can be adequately responded to in a maximum of 18 professional staff hours. The actual level of effort required to respond will depend on the length, detail, and sophistication of the comments, in addition to the number of letters received. We reserve the right to reevaluate the effort level and request a scope amendment upon close of the public comment period.

Rincon will also prepare the Mitigation Monitoring and Reporting Program (MMRP). The MMRP will list in tabular format the mitigation measures and corresponding monitoring requirements, the entities responsible for monitoring and completing the mitigation, and schedule for mitigation implementation.

Rincon will provide the administrative Final IS-MND (including draft responses to public comments and the MMRP) in electronic format for Castroville CSD review. Rincon will revise the Final IS-MND based on one round of consolidated comments from Castroville CSD to be provided in an electronic, editable



format. Rincon will then provide electronic versions of the finalized document for Castroville CSD approval. Upon adoption of the Final MND, Rincon will prepare and file with the State Clearinghouse and County Clerk the Notice of Determination (NOD). We assume Castroville CSD will be responsible for paying applicable filing fees, including the CDFW CEQA filing fee.

Task 10: Public Meeting/Hearing

Rincon's Principal-in-Charge will attend up to two (2) public meeting(s) or hearing(s) on the project. Hearings may be held virtually or in person, depending on COVID-19 restrictions in place at the time.

Task 11: Coastal Commission Coordination

Rincon will confer with the California Coastal Commission (CCC) to determine the permit and permitting requirements needed for the project. Much of this communication will take place during the preparation of the environmental document. Prior to finalization and adoption of the IS-MND, Rincon will confirm the permit process and requirements of Castroville CSD-approved project with CCC staff. Given the minor and beneficial nature of the project, Rincon will review with CCC staff whether the project would be eligible for a Coastal Development Permit (CDP) waiver.

The majority of agency communication will be accomplished via email, telephone calls, and conference calls; however, Rincon has scoped for a total of up to two meetings with CCC or Castroville CSD staff, if any such meetings are requested or advisable. Rincon will inform and confer with Castroville CSD staff throughout this process through regular progress reports and updates.

Task 12: Coastal Development Permit Application

Once the CCC permit requirements are confirmed, Rincon will prepare a CDP application on behalf of Castroville CSD, using CCC's standard application form. Although a waiver will be sought, a waiver still requires submittal of a full CDP application form. The application will include all project description information and drawings, information on the project's consistency with the California Coastal Act, and all other related CDP application requirements, such as maps and mailing labels. Once the application packet has been prepared and reviewed by Castroville CSD, Rincon will deliver the application to the Central Coast CCC office in Santa Cruz and set up an application intake meeting with the assigned CCC staff member to review the application materials and field any initial staff questions or comments.

Task 13: Respond to CCC Comments

While it is Rincon's intention to provide a complete CDP application to the CCC Central Coast office, it is rare to have a CDP application deemed complete on the first attempt. It is assumed CCC staff will require additional information or clarification, such that a resubmittal is necessary. Upon receipt of any comments on the CDP application's completeness, Rincon will prepare for Castroville CSD review and then transmit the resubmittal to the CCC staff. It is assumed the supplemental information provided will be sufficient to have the application deemed complete, such that a third submittal is not required. Because Rincon assumes the CCC Executive Director will sign a waiver, this scope of work does not include attendance at a CCC hearing. If the CCC determines a CDP is required, Rincon can assist with the hearing process for an additional fee.



Task 14: Project Management

Project management tasks include in-house management of Rincon staff during the course of this scope of work, responding to telephone calls and emails regarding the project, monitoring the project budget and schedule, and other similar tasks.

Optional Task 15: ADA Document Compliance

ADA Title II and California Government Code 7405 and 11546.7 require government public entities to make digital content accessible prior to posting content online for public review. If requested, Rincon will provide a digital PDF IS-MND to meet Web Content Accessibility Standards required under Section 508 of the Rehabilitation Act of 1973. For the purposes of this scope, we assume Rincon will format up to 300 pages of documents under this optional task to meet Web Content Accessibility Standards. Additional formatting can be provided under separate scope and cost.

Cost

Rincon will prepare the CEQA document and coastal permitting in accordance with the scope of services outlined herein for a cost not-to-exceed \$99,215, or \$117,590 with Optional Task 15 (ADA Document Compliance). The table at the end of this proposal provides a breakdown of costs by task. Costs have been allocated to tasks based upon Rincon's proposed approach. Rincon has the discretion to re-allocate costs among tasks and/or direct costs as circumstances warrant so long as the adjustments maintain the total price within its authorized amount. This cost assumes that sufficient information about the project is available to create a well-defined project description at the time of kick-off, and that no changes in the project occur following approval of the project description and commencement of the Administrative Draft IS-MND.

The proposed scope of services and associated costs are fully negotiable to meet the needs of MNS Engineers and Castroville CSD. Additional work not included within our proposed work program will be completed upon written authorization in accordance with our Standard Fee Schedule for Professional Services (attached) or an otherwise mutually acceptable contract agreement.

This offer for professional services will remain in effect for a period of 60 days from the date of this proposal. During this period, questions regarding our proposed scope of services may be directed to Megan Jones, Principal.

Sincerely,
Rincon Consultants, Inc.

Amanda Antonelli, MESM
Senior Environmental Planner/Project Manager

Megan Jones, MPP
Principal



RINCON CONSULTANTS, INC.
Washington Street Sewer Bypass Project

Environmental Services Program

| Tasks | Labor | Direct Expense | Budget |
|---|------------|----------------|------------|
| Task 1: Project Initiation | \$1,735 | | \$1,735 |
| Task 2: Prepare Project Description | \$3,886 | | \$3,886 |
| Task 3: Biological Resources Assessment | | | |
| Task 3.1: Literature Search | \$696 | | \$696 |
| Task 3.2: Field Survey | \$1,207 | | \$1,207 |
| Task 3.3: BRA Report | \$9,575 | \$185 | \$9,760 |
| Task 4: Historic Property Identification Report (HPIR) | | | |
| Task 4.1: Delineation of APE | \$798 | | \$798 |
| Task 4.2: Cultural Resources Records Search | \$290 | \$1,150 | \$1,440 |
| Task 4.3: Native American Consultation | \$1,513 | | \$1,513 |
| Task 4.4: Local Historic Group Consultation | \$1,285 | | \$1,285 |
| Task 4.5: Cultural Resources Survey | \$1,388 | \$185 | \$1,573 |
| Task 4.6: HPIR Preparation | \$6,250 | | \$6,250 |
| Task 4.7: AB 52 Assistance | \$1,710 | | \$1,710 |
| Task 5: Paleontological Resources Assessment | \$3,939 | \$345 | \$4,284 |
| Task 6: FCAA Conformity Analysis | \$7,059 | | \$7,059 |
| Task 7: Admin Draft IS-MND | \$23,120 | | \$23,120 |
| Task 8: Public Review Draft IS-MND | \$6,724 | | \$6,724 |
| Task 9: Final IS-MND | \$5,726 | | \$5,726 |
| Task 10: Public Meeting/Hearing | \$2,800 | \$170 | \$2,970 |
| Task 11: CCC Coordination | \$1,757 | | \$1,757 |
| Task 12: CDP Application | \$3,977 | | \$3,977 |
| Task 13: Respond to CCC Comments | \$1,847 | | \$1,847 |
| Task 14: Project Management | \$9,898 | | \$9,898 |
| TOTAL PROJECT BUDGET w/out Optional Task | \$ 97,180 | \$ 2,035 | \$ 99,215 |
| Optional Task 15: ADA Document Compliance | \$18,375 | | \$18,375 |
| TOTAL PROJECT BUDGET w/ Optional Task | \$ 115,555 | \$ 2,035 | \$ 117,590 |

Direct Cost Summary

| | |
|----------------------------------|-----------------|
| Vehicle Costs | \$ 340 |
| Standard Field Equipment Package | \$ 200 |
| NWIC Search | \$ 1,150 |
| Paleontological Locality Search | \$ 345 |
| Subtotal Additional Costs | \$ 2,035 |



2021 STANDARD SCHEDULE OF FEES

PROJECT/PROGRAM MANAGEMENT

| | |
|--|-------|
| Principal-In-Charge..... | \$280 |
| Senior Project/Program Manager..... | 255 |
| Project/Program Manager..... | 225 |
| Assistant Project/Program Manager..... | 185 |
| Senior Project Coordinator..... | 155 |
| Project Coordinator..... | 125 |

ENGINEERING

| | |
|------------------------------|-------|
| Principal Engineer..... | \$240 |
| Lead Engineer..... | 215 |
| Supervising Engineer..... | 200 |
| Senior Project Engineer..... | 190 |
| Project Engineer..... | 170 |
| Associate Engineer..... | 155 |
| Assistant Engineer..... | 140 |

SURVEYING

| | |
|------------------------------------|-------|
| Principal Surveyor..... | \$235 |
| Lead Surveyor..... | 225 |
| Senior Survey Project Manager..... | 205 |
| Supervising Surveyor..... | 200 |
| Senior Project Surveyor..... | 180 |
| Project Surveyor..... | 160 |
| Senior Land Title Analyst..... | 155 |
| Associate Project Surveyor..... | 150 |
| Assistant Project Surveyor..... | 130 |
| Party Chief (PW)..... | 155 |
| Chainperson (PW)..... | 135 |
| One-Person Survey Crew (PW)..... | 185 |

CONSTRUCTION MANAGEMENT

| | |
|--------------------------------------|-------|
| Principal Construction Manager..... | \$255 |
| Senior Construction Manager..... | 235 |
| Senior Resident Engineer..... | 225 |
| Resident Engineer..... | 210 |
| Structure Representative..... | 195 |
| Construction Manager..... | 185 |
| Assistant Resident Engineer..... | 175 |
| Sr. Construction Inspector (PW)..... | 165 |
| Construction Inspector (PW)..... | 156 |
| Office Administrator..... | 105 |

TECHNICAL SUPPORT

| | |
|-----------------------------|-------|
| CADD Manager..... | \$175 |
| Supervising Technician..... | 145 |
| Senior Technician..... | 135 |
| Engineering Technician..... | 105 |

ADMINISTRATIVE SUPPORT

| | |
|--|-------|
| Senior Management Analyst..... | \$160 |
| Management Analyst..... | 135 |
| IT Technician..... | 120 |
| Graphics/Visualization Specialist..... | 100 |
| Administrative Assistant..... | 80 |

GOVERNMENT SERVICES

| | |
|--------------------------------------|-------|
| City Engineer..... | \$215 |
| Deputy City Engineer..... | 195 |
| Assistant City Engineer..... | 180 |
| Plan Check Engineer..... | 170 |
| Permit Engineer..... | 150 |
| City Inspector..... | 135 |
| Senior City Inspector (PW)..... | 165 |
| City Inspector (PW)..... | 156 |
| Principal Stormwater Specialist..... | 155 |
| Senior Stormwater Specialist..... | 140 |
| Stormwater Specialist..... | 125 |
| Stormwater Technician..... | 115 |
| Building Official..... | 175 |
| Senior Building Inspector..... | 150 |
| Building Inspector..... | 135 |
| Planning Director..... | 185 |
| Senior City Planner..... | 160 |
| Assistant Planner..... | 145 |
| Senior Grant Writer..... | 160 |
| Grant Writer..... | 135 |
| Associate Grant Writer..... | 105 |
| Assistant Grant Writer..... | 85 |

DIRECT EXPENSES

Use of outside consultants as well as copies, blueprints, survey stakes, monuments, computer plots, telephone, travel (out of area) and all similar charges directly connected with the work will be charged at cost plus fifteen percent (15%). Mileage will be charged at the current federal mileage reimbursement rate. Expert Witness services will be charged at three (3) times listed rate.

PREVAILING WAGE RATES

Rates shown with Prevailing Wage "(PW)" annotation are used for field work on projects subject to federal or state prevailing wage law and are subject to increases per DIR.

ANNUAL ESCALATION

Standard fee rates provided for each classification are subject to an annual escalation increase of 3.0% starting January 1, 2022.

OVERTIME

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Castroville Community Services District
 Washington Sewer Trunk Line Bypass Project
 Detailed Fee Proposal for Amendment No. 2 - Environmental Review and Permittin



| | | PM | ENGINEERING | | Total Resource Hours |
|---|------------------------|----------------------|--------------------|-----------------------|----------------------|
| | | Project Manager - PG | Lead Engineer, NEP | Project Engineer - MB | |
| | 2021 Rate | \$225 | \$215 | \$170 | |
| 1 – Project Management, QA/QC, and Meetings. | Task 1 | | | | |
| 1.1 Project Management | Task 1.1 | 4 | | | 4 |
| 1.3 Meetings | Task 1.3 | 8 | 8 | | 16 |
| | Task 1 Subtotal | 12 | 8 | 0 | 20 |
| 5 – Environmental Review and Permitting | Task 5 | | | | |
| 5.1 Environmental Review and Permitting | Task 5.1 | | 16 | 16 | 32 |
| | Task 5 Subtotal | 0 | 16 | 16 | 32 |
| 6 – ADA Document Compliance (Optional) | Task 6 | | | | |
| 6.1 ADA Document Compliance | Task 6.1 | | 2 | | 2 |
| | Task 6 Subtotal | 0 | 2 | 0 | 2 |
| | Sub-Total | Hours | 12 | 26 | 16 |
| | | Cost | \$2,700 | \$5,590 | \$2,720 |
| | | | | | 54 |

June 3, 2022

James J. Johnson
Johnson & Company, Inc.
600 Calabasas Road
Watsonville, CA 95076

RE: Notice of Intention to Award Contract, Castroville North Water Services Project

Dear Mr. Johnson:

Congratulations. Your bid was determined to be responsible and responsive per the bidding requirements. Castroville Community Services District thanks you for your effort and expertise in preparing a proposal for our public works project. Your participation has made for a very competitive environment.

The selection committee has concluded the evaluation of the responses to the Request for Proposals (RFP). The proposals were reviewed, evaluated and scored according to the criteria listed in the RFP. The Board of Directors is scheduled to award the contract to **Johnson & Company, Inc.** at the next regular meeting on June 21st, 2022.

Before the contract award, bidders who would have potentially been employed by such contract may formally protest the contract award. As stated in the California Public Contract Code Section 12126, bid protests shall be in writing and filed with the City Clerk no later than five business days after this written notice of intention to award has been distributed.

If you have any questions, I can be reached at (408) 435-5106 or rernst@mnsengineers.com.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "Ryuun Ernst".

Ryuun Ernst, PE
Senior Construction Manager
MNS Engineers Inc

cc: City Clerk
file

lidia@castrovillecsd.org

From: Eric Tynan <eric@castrovillecsd.org>
Sent: Thursday, June 2, 2022 8:12 AM
To: "Lidia Santos"
Subject: FW: Request for Proposals - Castroville North Water Services Project -BID RESULTS

Follow Up Flag: Follow up
Flag Status: Flagged

HERE WE GO WITH JAY!

J Eric Tynan
General Manager
Castroville CSD
11499 Geil Street
Castroville, CA. 95012
Off. 831.633.2560
Cell 831.235.0155
Fax 831.633.3103
Eric@castrovillecsd.org

From: Ryuun Ernst <rernst@mnsengineers.com>
Sent: Thursday, June 2, 2022 7:30 AM
To: undisclosed-recipients:
Subject: RE: Request for Proposals - Castroville North Water Services Project -BID RESULTS

BID RESULTS:

CASTROVILLE NORTH WATER SERVICES PROJECT

Bid Opening 3pm June 1, 2022

| Number | Bidder Company | Bid Amount |
|--------|--|------------|
| 1 | Johnson & Company, Inc. | \$117,750 |
| 2 | West Valley Construction Company, Inc. | \$248,075 |
| 3 | The Don Chapin Co., Inc. | \$254,475 |
| 4 | Monterey Peninsula Engineering | \$387,600 |

Apparent low bidder is Johnson & Company, Inc..

Thank you all for your bids.

Ryuun Ernst, PE

Senior Construction Manager

MNS Engineers, Inc.

Buellton | Oakland | Ontario | Santa Barbara
San Jose | San Luis Obispo | Westlake Village
Office (408) 610-4202 / Direct (408) 435-5106
rernst@mnsengineers.com

From: Ryuun Ernst
Sent: Friday, May 27, 2022 4:55 PM
Subject: RE: Request for Proposals - Castroville North Water Services Project

Attached is the Addendum #1 for the **CASTROVILLE NORTH WATER SERVICES PROJECT**.

Bids for the construction of this Project shall be submitted electronically to Ryuun Ernst, P.E. (Senior Construction Manager) to rernst@mnsengineers.com, before **Wednesday June 1, 2022 at 3:00 PM** local time.

Ryuun Ernst, PE
Senior Construction Manager

MNS Engineers, Inc.
Buellton | Oakland | Ontario | Santa Barbara
San Jose | San Luis Obispo | Westlake Village
Office (408) 610-4202 / Direct (408) 435-5106
rernst@mnsengineers.com

From: Ryuun Ernst
Sent: Wednesday, May 18, 2022 5:15 PM
Subject: Request for Proposals - Castroville North Water Services Project

Castroville Community Service District (District) is requesting Construction Bids for the **CASTROVILLE NORTH WATER SERVICES PROJECT**.

Bids for the construction of the Project will be submitted electronically to Ryuun Ernst, P.E. (Senior Construction Manager) to rernst@mnsengineers.com, until **June 1, 2022 at 3:00 PM** local time.

The Project includes the following Work:

1. Replacement of twenty-two 3/4-inch, four 1-inch, one 1.5-inch, and one 2-inch water service laterals from the existing PVC or AC 4-inch, 6-inch, or 8-inch water mains to the angle meter stop at the meter box
2. Installation of a new corporation stop and saddle during service lateral replacement if the existing ones are deteriorated as determined by the District.
3. Retirement of three abandoned water service laterals by installing a brass plug at the existing corporation stop at the water main
4. Installation of temporary cold mix pavement for repair areas noted in 1-3 above in preparation for permanent AC pavement by others at a later date. The Project has an expected duration of 15 working days.

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be obtained by contacting Ryuun Ernst, P.E. (Senior Construction Manager) at rernst@mnsengineers.com. The Bidding Documents are attached. Prospective Bidders are urged to contact Ryuun Ernst, P.E. (Senior Construction Manager) to be designated as a plan holder and notified of addenda should they be issued, even if Bidding Documents are obtained from a plan room or source other than this email list of perspective bidders. All information, official notifications, addenda,

and other Bidding Documents will be offered only through this email list and others who have been added to the Plan Holders list. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than this email list and others who have been added to the Plan Holders list.

Printed copies of the Bidding Documents will not be offered.

Pre-bid Site Visit

Since all work areas of this project are accessible from public property, it is the Bidder's responsibility to familiarize themselves with all site conditions prior to submitting their bid. It is highly recommended that Bidders survey the project area in person and no allowances will be made on their behalf by the District for failure to do so.

Instructions to Bidders.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents. Submit all questions in writing to this email that may be added to addenda if necessary.

Cheers,

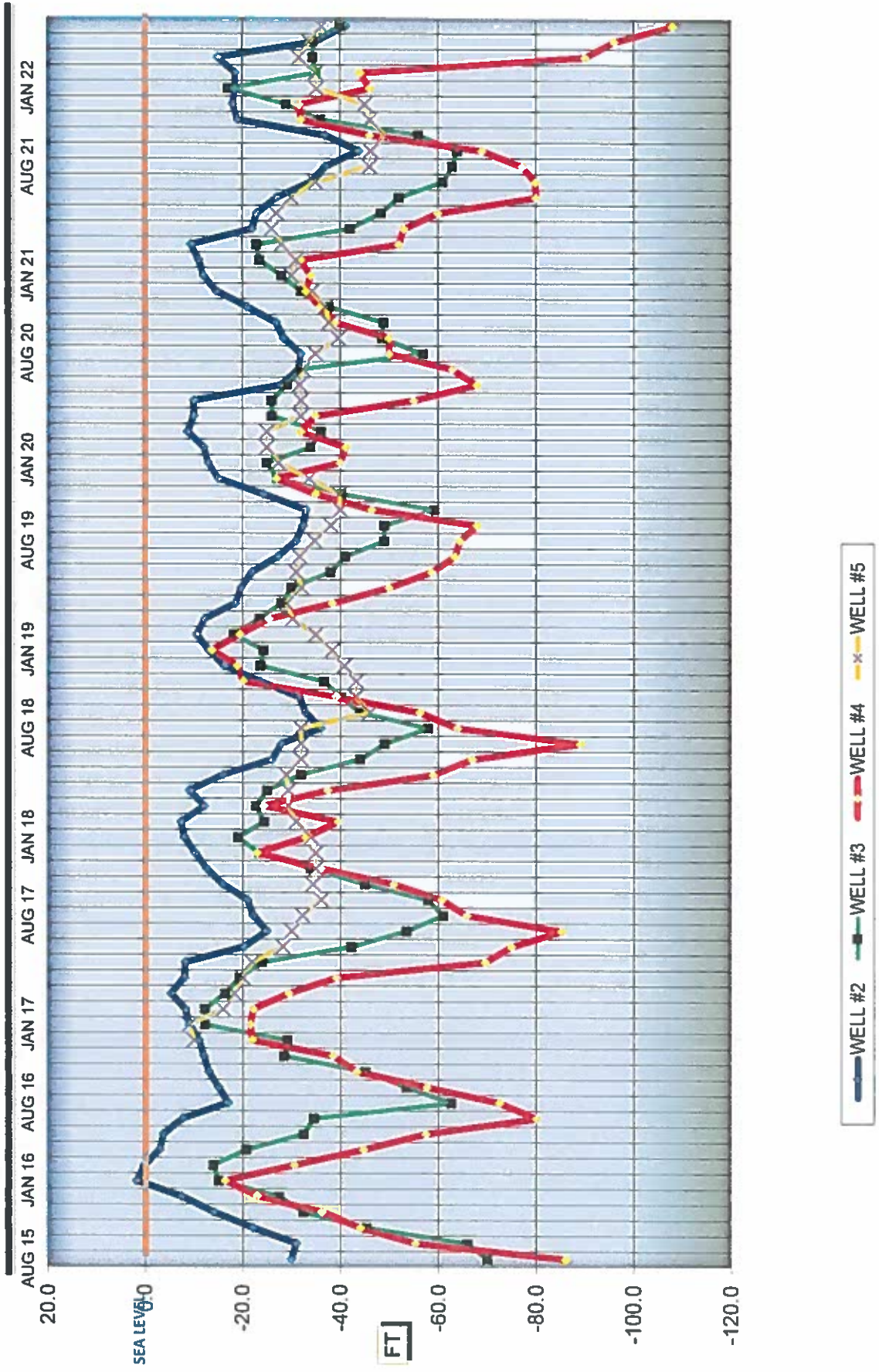
Ryuun Ernst, PE

Senior Construction Manager

MNS Engineers, Inc.

Buellton | Oakland | Ontario | Santa Barbara
San Jose | San Luis Obispo | Westlake Village
Office (408) 610-4202 / Direct (408) 435-5106
rernst@mnsengineers.com

CASTROVILLE WELL LEVELS 2015-2022



Action Plan

Castroville Community Services District Asset Management and Maintenance Projects

Meeting: June 13, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

Ryuun Ernst, MNS Engineers, Inc.

Prepared By: Paul Greenway

| Description | Action Item | Responsible | Status/Date |
|---|---|-------------|-------------|
| Discussion of the Asset Management and Maintenance Projects (4) – bidding assistance only + CM/Inspection as needed <ol style="list-style-type: none"> 1. Castroville North Water Services 2. Well #4 Pump Conversion 3. Water Gate Valve Replacements 4. Sewer Lift Station Generator Replacements | MNS implementing various phases of work | RE | On-going |
| Castroville North Water Services includes 28 Laterals going to the District Board for Approval 5/17/22. Advertisement sent to Central Coast | District award contract 6/21/22 | ET | June 2022 |

| | | | |
|--|---|----|--------------------|
| Builders Exchange. Four contractors submitted. Low bidder | | | |
| Well #5 Motor, heat tolerant motor to be installed by Majora Bros. | District to have Majora | ET | June 2022 |
| New Pump Submersible at Well #4, converting from Oil to Water lubrication. Majora to provide a proposal | District to obtain proposal from Majora | ET | June 2022 |
| Group of Six Water Valves | Prepare Bid Docs for Board of Director's approval to advertise for RFP 7/19/22 | RE | 7/19/22 |
| Four Water Valve Projects | Prepare Bid Docs for Board of Director's approval to advertise for RFP 7/19/22 | RE | 7/19/22 |
| Replace Two Generators, 20+/- week lead time. Castroville Boulevard and Via Linda. Sized smaller, no air board permit required. | <ol style="list-style-type: none"> 1. Prepare Bid Docs for Board of Director's approval to advertise for RFP 7/19/22 2. Check equipment order lead time | RE | 7/19/22 |
| District Scada Professional will be contracted directly by the District. The contract documents will require coordination with the Scada Professional. | District to provide Scada Professional contact information, Rylan Uttgard | ET | Completed May 2022 |
| Next Meeting: 06/27/22 1:30 pm | | | |

Action Plan

Castroville Community Services District

Moss Landing Sewer

Meeting: June 13, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

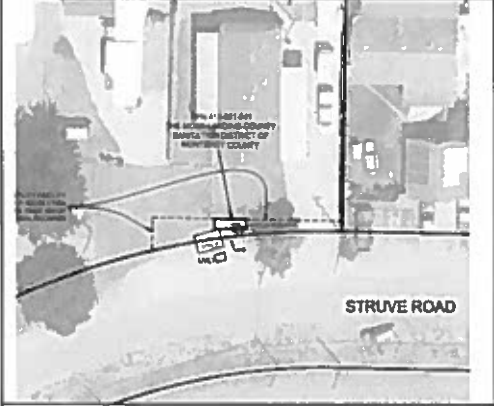
Greg Jaquez, MNS Engineers, Inc.

Ryuun Ernst, MNS Engineers, Inc.

Prepared By: Paul Greenway

| Description | Action Item | Responsible | Status/Date |
|--|---|-------------|-------------|
| Grant Project Elements Discussion, project admin, per, 30%, 60% ROW, environ, \$500k | MNS is working on the 30% Design | MNS | June 2022 |
| Moss Landing Sanctuary Scenic Trail Bridge Crossing. County has indicated delay of the bridge or defunding of bridge | Information | Completed | Completed |
| Construction Phase: Native American Inspector will be required. | Rincon subconsultant working on including requirement in environmental document | Rincon | August 2022 |

| | | | |
|--|---|------------------------|----------------|
| PER will need to be updated for the pipeline changes from the County. Pipeline will be replaced in same alignment. | MNS to update PER report | NP | June 2022 |
| Environmental Scope change for the work under the existing bridge. Lift 1 site has a higher paleontological site. No change to the environmental document. A paleontological monitor will be required during excavation. | MNS to work with Rincon | NP | On-going |
| Materials under the existing bridge. PVC casing with HDPE inside. | District reviewed and ok with proposed materials | ET | Completed |
| Schedule: PER draft to 9/30/21 Final PER 02/28/22 30% Design: 6/30/22 60% Design: 9/30/22 Environ: 8/31/22 ROW: 9/30/22 Const Appl: 8/31/23 | MNS to prepare 30% design | NP | June 30, 2022 |
| Review Grant Opportunities for funding next phase. Construction Grant Application for CWSRF is part of the grant. | MNS to prepare construction grant application following 60% completion | GJ | September 2022 |
| Romero: Is interested and asking for Ortega contact. Ortega and Start date of ROW acquisition, Lift Station One, easement. Pump Station Four, no easement needed, in public ROW. | District sent to Attorney for review. District to check to see if PG&E owns the pole. | ET | June 2022 |
| Land Acquisition Subcontractor indicates that land acquisition cannot start unless condemnation is not an option. District OK with proceeding with ROW without condemnation. Appraisal of \$38k | Right of Way subconsultant to approach | Associate ROW services | May 2022 |

| | | | |
|---|--|-------------------------------|------------------|
|  | <p>Current pump station shown on left. Parcel to the East is scheduled for appraisal.</p> | <p>Associate ROW services</p> | <p>May 2022</p> |
| <p>Mud and water pond on the edge of the proposed parcel. MNS to design system to reduce chance of flooding lift station. MNS reviewed manhole, it is a Air Release Valve for the Recycle pipeline.</p> | <p>MNS to raise up elevation above existing elevation and seal manhole to prevent water from entering.</p> | <p>NP</p> | <p>June 2022</p> |
| <p>Survey records show there is an easement and location requested by Romero is on another property owners property.</p> | <p>Proceed with ROW on Adjacent Finepro LLC.</p> | <p>Associate ROW services</p> | <p>May 2022</p> |
| <p>Surveying is complete.</p> | <p>MNS surveying complete</p> | <p>MNS Surveying</p> | <p>Completed</p> |
| <p>Borings completed and Geotech report completed. Dewatering required during construction at Liftstation 1, 3 and 4 and pipeline.</p> | <p>MNS design will incorporate groundwater management</p> | <p>NP</p> | <p>June 2022</p> |
| <p>Next Meeting: 06/27/22, 1:30 pm</p> | | | |

Action Plan

Castroville Community Services District

Washington Bypass

Meeting: June 13, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

Ryuun Ernst, MNS Engineers, Inc.

Prepared By: Paul Greenway

| Description | Action Item | Responsible | Status/Date |
|---|---|-------------|--------------------|
| State Water Resources Control Board, SRF set aside for small, disadvantaged communities. Small Community Clean Water, Waste Water Funding Program | State requested full application for \$3.5M projects. | GJ | Mid-July 2022 |
| SRF has indicated they will fund as a grant. Prior to funding, the State has requested completion of an environmental package. | MNS to forward Environmental Proposal to District | NP | Completed May 2022 |
| District meeting on the 6/21 | District to review MNS proposal for environmental | ET | June 21, 2022 |

| | | | |
|--|-------------------------------------|----|-----------|
| MNS to provide a design, ROW, CM proposal. Rincon environmental, with Coastal Development Permit, Associated ROW, GJ doing grants, | MNS to forward Proposal to District | NP | June 2022 |
| Next Meeting: 06/27/22, 1:30 pm | | | |

Action Plan

Castroville Community Services District Emergency Deep Aquifer Supply and Storage Tank Project

Meeting: June 13, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

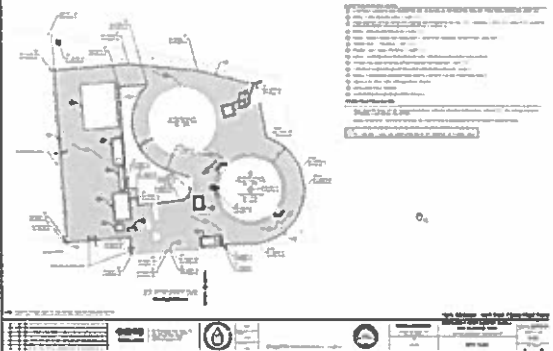
Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

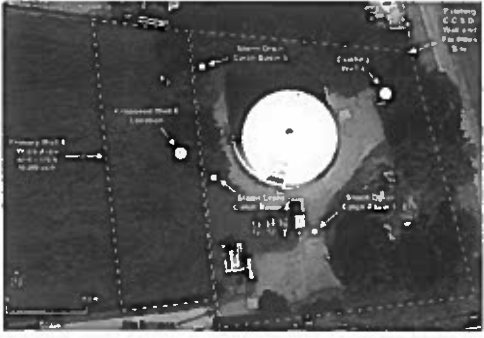
Ryuun Ernst, MNS Engineers, Inc.

Prepared By: Paul Greenway

| Description | Action Item | Responsible | Status/Date |
|--|--------------------------------------|-------------|------------------------------|
| Project Elements Discussion, IRWM Grant, # \$270k for Design/Env/ \$125K Const phase. Water Resources Agency, Alex Henson is lead for Grant. CCSD is a sub-recipient | 30% Design submitted to the District | MNS | Draft 30% completed May 2022 |
| Planning / Design / Engineering / Environmental Documentation, 30% design document and Design Build document. | MNS currently working on 30% design | MNS | Draft 30% completed May 2022 |

| | | | |
|--|---|----|---|
|  | MNS to continue developing site plan | NP | Draft 30% completed May 2022 |
| <p>Gray area's above indicate paved areas. Discussion of DI located in the NW corner. Bid documents will include DI</p> | MNS to continue developing site plan | NP | Draft 30% completed May 2022 |
| <p>ROW: Land being acquired from adjacent property owner. Expected purchase in October. Land Use advisory committee. Then to Planning Commission. Planning Commission Approved lot line adjustment. Fence and grading on property taking.</p> | District to finish purchase of the land. Copy of the appraisal and final deed. | ET | June 2022 update |
| <p>SCDR, up to \$9m has been funded. 55 applications are ahead. Until all applications. First come first serve. Partial funding is a possibility. Project cannot take longer than 2 years, June 2024 cutoff date. MNS submitted on behalf of District and State acknowledge receipt. Potential State Budget for new infusion of funding.</p> | MNS to check back with DWR | GJ | June 2022 |
| <p>MNS spoke with DWR staff. An additional \$90M was allocated in the next year budget.</p> | MNS to check back with DWR | GJ | June 2022 |
| <p>SRF Funding would be alternative funding source, plan B. SRF a much more difficult grant process and administration. The next step would be a FFAST application. Bi-Partisan or Infrastructure Investment Jobs Act. The 30% design will make the SRF application more complete.</p> | MNS to prepare a Future Grant Application if SCDR is a "no go" | GJ | Update in July-August |
| <p>Plan C, Community Funding Program, SRF money bypassing normal procedure, and obtain a Federal Earmark. Possible with Water Environment Committee. Project is already in the State's program.</p> | Potential Future Activity of a Federal Earmark. District to consider this action after August as potential Plan C | ET | Potential start activity in August 2022 |

| | | | |
|---|--|-----------|------------------------|
| Requirement: Castroville would already have to have completed application via State's Intended Use Plan. | | | |
| Meeting with Mike Burke and Martin Feeney, hydrogeologist. Discussion of draft feasibility report and finishing the feasibility report. | Eric to request final feasibility report | ET | Completed |
| Discussion of pilot hole with Martin/Mike. Martin recommended pilot hole. | Eric discussed with Martin Feeney | ET | Completed June 2022 |
| Schedule: a Project Administration 09/01/2020 to 01/31/2025 b Land Purchase / Easement 06/01/2019 to 08/31/2022 c Planning / Design / Engineering / Environmental Documentation 09/01/2020 to 08/31/2022 d Construction / Implementation 08/31/2021 to 01/31/2025 | MNS currently working on 30% design | MNS | May 2022 |
| Site visit with Electrical Engineer in the next month | Completed | Completed | Completed |
| Surveying completed except new retaining wall. | Surveying complete | Completed | Completed. |
| Quarter Monitoring Report preparation | First report submitted | On-going | On-going |
| Discussion of Siting for Well #6. 50 foot radius of control needed by the District. | District to obtain the Hydrogeologist final report | ET | Completed |

| | | | |
|--|---|--------|---------------------|
|  | MNS including proposed well location in report | NP | Completed 2022 |
| <p>Geotech Report submittal to MNS. Geotech indicated expansive soils and soil consolidation will need to be addressed in the design. Soils are corrosive.</p> | MNS to including Geotech Report in 30% Design Package | NP | Completed June 2022 |
| <p>Concrete crack on existing foundation will be addressed in the plans and specifications. Remove damaged concrete and replace.</p> | MNS to add to the plans | NP | Completed June 2022 |
| <p>Tribal Consultation Package sent by the District to each tribal contact</p> | District completed mailing. District to reply to email with confirmation. | ET | Completed May 2022 |
| <p>Section 106 outreach packet</p> | Rincon proceeding with sending 106 Outreach | Rincon | On-going |
| <p>Bridging Documents are procurement documents for the Design Build concept. Kick off meeting with Willy and Eric. Defining the water performance criteria.</p> | Summary memo with GMP contract and key things to consider | NP/RE | June 2022 |
| <p>Next Meeting: 06/27/22 1:30 pm</p> | | | |

Action Plan

Castroville Community Services District

Overhead Sign at Highway 183

Meeting: June 13, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

Ryuun Ernst, MNS Engineers, Inc.

Prepared By: Paul Greenway

| Description | Action Item | Responsible | Status/Date |
|---|---|--------------------|-----------------------|
| State Requested Traffic Control Plan. MNS prepared Traffic control plan and submitted to the District. | MNS to submit Traffic Control Plan to District | NP | Completed May 2022 |
| State Requested a Storm Water Control Plan. Design detail being requested and then MNS to review with Caltrans. | MNS to submit Storm Water Control Plan to District | NP | Completed May 2022 |
| Traffic Control Plan and Storm Water Control Plan require approval by the State | District to send Traffic Control Plan and Stormwater Control Plan to the State for Approval | ET | Completed May 2022 |

| | | | |
|---|---|----|-----------|
| State issued a coop agreement draft for the District to review | District to review and negotiate with State | ET | June 2022 |
| QMP Plan, Resident Engineer, As-built submittal in Microstation | Proposal for services | RE | June 2022 |
| Next Meeting: 06/27/22 1:30 pm | | | |

Action Plan

Castroville Community Services District

Cypress Alley Sewer Relocation

Meeting: June 13, 2022

Meeting Attendees:

Eric Tynan, General Manager, CCSD

Nick Panofsky, MNS Engineers, Inc.

Paul Greenway, G7ei Inc.

Greg Jaquez, MNS Engineers, Inc.

Ryuun Ernst, MNS Engineers, Inc.

Prepared By: Paul Greenway

| Description | Action Item | Responsible | Status/Date |
|--|---|-------------|---------------------------------|
| Cypress Alley has a routine blockage problems causing challenges for the District. | District to contact M1W for coordination | ET | Completed |
| District contacted Monterey One Water to determine if cost of lateral could be funded via Monterey One allocation | District to check with Monterey One Water | ET | Completed May 2022 |
| District would fund cost of design and construction of sewer main relocation, Monterey One Water would fund design and construction costs with lateral | District to check with Monterey One Water | ET | Completed May 2022 update |

| | | | |
|---|--|----|-----------------|
| Timing of construction phase will be important. The District may enter into an agreement with Monterey One Water for construction phase of reimbursement for the main installation. | District to enter into agreement with Monterey One Water | ET | On-going |
| District will request a proposal from MNS for the design fee of Sewer Main relocation after District provides Monterey One Water update | District to check with Monterey One Water before requesting proposal | ET | Pending funding |
| Laterals have to be reversed. M1W was relying on state of CA funding. Move ahead without individual owners income | M1W is waiting on State funding | | Pending funding |
| Next Meeting: 06/27/22 1:30 pm | | | |

Resolution No. 2022-09
Resolution of the Board of Directors
Castroville Community Services District
Adopting the District Budget for FY 2022-2023

June 21, 2022

RESOLVED by the Board of Directors (“Directors”) of the Castroville Community Services District (“District”), at a regular meeting duly called and held on June 21, 2022 held in the business office of the District, 11499 Geil Street, Castroville, California as follows:

WHEREAS, Staff prepared and presented the draft elements of the FY 2022-2023 Budget which includes projected revenues, expenditures and capital improvement projects for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, Monte Del Lago Mobile Park Zone 2) and Sewer (Moss Landing Zone 3).; and,

WHEREAS, the District Board reviewed the elements of the proposed FY 2022-2023 Budget on May 24, 2022; and,

WHEREAS, the General Manager recommends that the final budget include funding for recreation services (Governmental, Castroville Zone 1).

WHEREAS, estimated revenues from the rates, fees and charges included in the budgeted revisions will not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed; and,

WHEREAS, the proposed elements of the 2022-2023 Budget, including the proposed funds for recreation services are prudent and reasonable and necessary; and

WHEREAS, the District has followed the procedure required by the Community Services District Law and specifically section 61110 of the Government Code in preparing, reviewing and adopting all elements of the proposed FY 2022-2023 Budget and has published a notice as required by section 61110.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Directors of the Castroville Community Services District does hereby approve and adopt the FY 2022-2023 Budget.
2. The rates, fees and charges included in the FY 2022-2023 Budget shall not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed.

PASSED AND ADOPTED on June 21, 2022 by the Board of Directors of the Castroville Community Services District by the following roll call vote:

Ayes: Director(s) _____

Noes: Director(s) _____

Absent: Director(s) _____

Abstained: Director(s) _____

James Cochran, President

ATTEST:

Lidia Santos, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Castroville Community Services District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2022-09 adopted June 21, 2022.

Lidia Santos, Secretary

Castroville Community Services District

Water

Five Year Capital Improvement and Operational Planning 2022

| Fiscal Year Ending | Jun-23 | Jun-24 | Jun-25 | Jun-26 | Jun-27 | TOTALS |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | |
| Sources of Funds | | | | | | |
| Operating Revenues | | | | | | |
| Water Revenue | \$ 1,362,000 | \$ 1,368,810 | \$ 1,375,654 | \$ 1,382,532 | \$ 1,389,445 | |
| New connections | \$ 12,028 | \$ 15,237 | \$ 15,237 | \$ 15,237 | \$ 15,237 | |
| Other Revenues | \$ 28,520 | \$ 28,520 | \$ 28,520 | \$ 28,520 | \$ 28,520 | |
| Non-Operating Revenues | | | | | | |
| Deep Well-DWR IRWM Grant | \$ 300,000 | | | | | |
| Tank & System Fill Grant | \$ 4,000,000 | | | | | |
| Water Interest Earned | \$ 25,000 | \$ 30,000 | \$ 35,000 | \$ 40,000 | \$ 45,000 | |
| Total Revenue | \$ 5,727,548 | \$ 1,442,567 | \$ 1,454,411 | \$ 1,466,289 | \$ 1,478,202 | \$ 11,569,017 |
| Application of Funds | | | | | | |
| Operating Expenses | | | | | | |
| General Operation Expenses | \$ 638,476 | \$657,630 | \$677,359 | \$697,680 | \$718,610 | |
| Administration Expenses | \$ 442,965 | \$ 456,254 | \$ 469,942 | \$ 484,040 | \$ 498,561 | |
| Total Application of Funds | \$ 1,081,441 | \$ 1,113,884 | \$ 1,147,301 | \$ 1,181,720 | \$ 1,217,171 | \$ 5,741,517 |
| Capital Improvement Projects | | | | | | |
| Water Equipment | | | \$ 55,000 | | | |
| New Trucks | | \$ 20,000 | | | \$ 20,000 | |
| Valve & Main Replacements | \$ 75,000 | \$ 20,000 | \$ 20,000 | \$ 10,000 | \$ 10,000 | |
| Chlorine generators | | \$ 21,000 | \$ 21,000 | | | |
| Pumping Equipment | \$ 95,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | |
| Lateral Replacement(plastic/copper) | \$ 100,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | |
| SCADA Upgrades | | \$ 1,000 | \$ 1,000 | | | |
| Meter Registers | | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | |
| Well Site #4 Tank & System Fill | \$ 4,000,000 | | | | | |
| | | \$ 400,000 | | | | |
| New Well 6 -Design, Land & Constr | \$ 300,000 | \$ 1,400,000 | \$ 1,400,000 | | | |
| Total CIP | \$ 4,570,000 | \$ 1,890,000 | \$ 1,525,000 | \$ 38,000 | \$ 58,000 | \$ 8,081,000 |
| Total Revenue Requirements | \$ 5,651,441 | \$ 3,003,884 | \$ 2,672,301 | \$ 1,219,720 | \$ 1,275,171 | \$ 13,822,517 |
| NET | | | | | | |
| Surplus / (Deficit) | 76,107 | (1,561,317) | (1,217,890) | 246,570 | 203,031 | \$ (2,253,500) |
| | | | | | | \$ - |

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2022 through June 2023**

| | Amended | |
|---------------------------------|----------------------------|----------------------------|
| | 2021/2022 | 2022/2023 |
| Income | | |
| 4010 · Metered Water Sales | \$ 1,354,000 | \$ 1,362,000 |
| 4020 · Hydrant Water Sales | \$ 7,800 | \$ 6,000 |
| 4030 · New Service Installation | \$ 12,028 | \$ 12,028 |
| 4040 · Backflow Revenue | \$ 13,000 | \$ 13,000 |
| Misc. Revenue | | |
| 4050 · Misc. Revenue-Other | \$ 2,000 | \$ 3,500 |
| 4053 · Reconnect Charges | 200 | 720 |
| 4054 · NSF Charges | 300 | 300 |
| 4057 · Trip Fee Charges | 2,500 | 5,000 |
| Total Misc. Revenue | <u>\$ 5,000</u> | <u>\$ 9,520</u> |
| 4060 · Interest Earned | \$ 15,000 | \$ 25,000 |
| 4062 · Deep Well-DWR IRWM Grant | \$ 395,000 | \$ 300,000 |
| 4063 · Tank & System Fill-Grant | \$ - | \$ 4,000,000 |
| Total Income | <u><u>\$ 1,406,828</u></u> | <u><u>\$ 5,727,548</u></u> |

Expense

WATER OPERATIONS EXPENSE

General Operations Expense

| | | |
|----------------------------------|------------------|------------------|
| 5110 · Shop Supplies | \$ 1,000 | \$ 1,000 |
| 5115 · Tools & Equipment | 3,000 | 3,000 |
| 5120 · Operators Uniforms | 2,000 | 2,000 |
| 5125 · Cellular Phones | 1,000 | 1,000 |
| 5130 · Operators Certifications | 800 | 800 |
| 5135 · Water Testing Fees | 12,000 | 8,500 |
| 5136 · Backflow Testing | 1,000 | 1,000 |
| 5138 · Water System Fees | 8,600 | 8,600 |
| Total General Operations Expense | <u>\$ 29,400</u> | <u>\$ 25,900</u> |

Well Sites Expense

| | | |
|--|-------------------|-------------------|
| 5155 · Utilities - P G & E | \$ 111,000 | \$ 117,000 |
| 5165 · Pump Repair/Maintenance | 4,000 | 4,000 |
| 5170 · Supplies for Pumps & Well Sites | 8,000 | 8,000 |
| 5178 · Generators Repairs/Maintenance | 2,000 | 2,000 |
| 5180 · Tank Repair/Maintenance | 1,000 | 1,000 |
| 5185 · Building Repair/Maintenance | 1,000 | 1,000 |
| 5190 · Chlorine/Softener Repair/Maintenanc | 4,000 | 4,000 |
| 5195 · Well Sites - Other Expense | 5,000 | 5,000 |
| Total Well Sites Expense | <u>\$ 136,000</u> | <u>\$ 142,000</u> |

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2022 through June 2023**

| | Amended 2021/2022 | 2022/2023 |
|---|------------------------------|-------------------|
| Valve Expense | | |
| 5210 · Valve - Supplies | 500 | 500 |
| 5230 · Valve - Repair/Maintenance | 3,000 | 3,000 |
| Total Valve Expense | \$ 3,500 | \$ 3,500 |
| Meter Expense | | |
| 5260 · Meter - Supplies | \$ 5,000 | \$ 5,000 |
| 5270 · Meter - Repair/Maintenance | 8,000 | 8,000 |
| Total Meter Expense | \$ 13,000 | \$ 13,000 |
| Hydrant Expense | | |
| 5310 · Hydrant - Supplies | \$ 1,000 | \$ 1,000 |
| 5330 · Hydrant - Repair Maintenance | 1,500 | 1,500 |
| Total Hydrant Expense | \$ 2,500 | \$ 2,500 |
| Water Lines Expense | | |
| 5355 · Water Lines - Supplies | \$ 4,000 | \$ 4,000 |
| 5365 · Water Lines - Repair/Maintenance | 4,000 | 4,000 |
| Total Water Lines Expense | \$ 8,000 | \$ 8,000 |
| 5400 · Water Depreciation Expense | \$ 320,000 | \$ 325,000 |
| Automobile Expense | | |
| 5451 · Fuel | \$ 3,000 | \$ 4,000 |
| 5452 · Repair/Maintenance | \$ 2,000 | \$ 2,000 |
| 5453 · Other-Auto Expense | 1,500 | 1,500 |
| Total Automobile Expense | \$ 6,500 | \$ 7,500 |
| Payroll Expense Water Operation | | |
| 5520 · Operators Water Wages | \$ 107,000 | \$ 111,076 |
| Total Payroll Expense-Operations | \$ 107,000 | \$ 111,076 |
| TOTAL OPERATIONS EXPENSE | \$ 625,900 | \$ 638,476 |
| ADMINISTRATIVE EXPENSE | | |
| Billing Expense | | |
| 5565 · Postage | \$ 9,500 | \$ 9,500 |
| 5570 · Billing Supplies | 9,000 | 1,000 |
| 5580 · Toilet Rebate | 225 | 225 |
| 5585 · Bad Debt Write Off's | 500 | 500 |
| 5590 · Other Billing Expense | 6,000 | 6,200 |
| Total Billing Expense | \$ 25,225 | \$ 17,425 |

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2022 through June 2023**

| | Amended 2021/2022 | 2022/2023 |
|--|----------------------|-------------------|
| Utilities Expense | | |
| 5611 · Utilities - P G & E | \$ 1,650 | \$ 1,850 |
| 5612 · Utilities - Telephones | 2,500 | 3,100 |
| 5613 · Utilities - Disposal | 380 | 380 |
| 5650 · Utilities - M 1W | 110 | 130 |
| Total Utilities Expense | \$ 4,640 | \$ 5,460 |
| | | |
| Insurance Expense | | |
| 5621 · Insurance - Auto & General | \$ 13,100 | \$ 13,500 |
| Total Insurance Expense | \$ 13,100 | \$ 13,500 |
| | | |
| Office Expense | | |
| 5710 · Office Supplies | \$ 2,500 | \$ 2,500 |
| 5715 · Office Equipment | 2,000 | 2,000 |
| 5720 · Misc Office Expense | 3,500 | 3,500 |
| 5730 · Alarm Monitoring Service | 800 | 800 |
| 5735 · Property Taxes | 750 | 800 |
| 5740 · Computer Programs/Upgrades | 8,000 | 8,500 |
| 5745 · Bank Fees | 1,000 | 1,000 |
| 5750 · Seminars/Training/Staff | 3,000 | 6,000 |
| 5752 · Seminar/Training/Directors | 3,000 | 6,000 |
| 5760 · Membership Dues | 10,500 | 10,500 |
| 5765 · Office Repairs/Maintenance | 2,350 | 2,500 |
| 5770 · Building Maintenance | 3,000 | 3,000 |
| Total Office Expense | \$ 40,400 | \$ 47,100 |
| | | |
| Payroll Expenses | | |
| 5810 · Wages Water- General Manager | \$ 73,382 | \$ 77,053 |
| 5820 · Wages - Administrative | 78,975 | 82,968 |
| 5865 · Insurance - Workers Comp | 5,700 | 4,725 |
| 5875 · Employee Health Benefits | 83,220 | 90,432 |
| 5880 · PERS Retirement Benefits-Employer | 24,284 | 24,900 |
| 5880-A · Pension Exp PERS Retirement Ben | 1,383 | 3,010 |
| 5882 · Employee Life Insurance | 616 | 616 |
| 5885 · FICA Expense | 20,500 | 21,100 |
| 5895 · Retired Employee Benefits | 50 | 50 |
| 5896 · Other Post Employment Benefits | 8,550 | 19,871 |
| Total Payroll Expenses | \$ 296,660 | \$ 324,725 |

**Castroville Community Services District
Draft Water Income and Expense Budget
July 2022 through June 2023**

| | Amended 2021/2022 | 2022/2023 |
|-------------------------------------|------------------------------|-------------------------|
| Consulting Expense | | |
| 5910 · Legal Fees | \$ 6,000 | \$ 4,000 |
| 5920 · Engineering Fees | 5,000 | 5,000 |
| 5930 · Director Fees | 2,700 | 2,700 |
| 5940 · Accounting Fees | 8,055 | 8,055 |
| 5960 · Other Consulting Fees | 27,000 | 15,000 |
| Total Consulting Expense | \$ 48,755 | \$ 34,755 |
| TOTAL ADMINISTRATIVE EXPENSE | \$ 428,780 | \$ 442,965 |
| TOTAL COMBINED EXPENSES | \$ 1,054,680 | \$ 1,081,441 |
| Net Income or Loss | \$ 352,148 | \$ 4,646,107 |
| *Less Capital Expenditures: | \$ 593,930 | \$ 4,570,000 |

Grant-IRWM Implementation Deep Well 6 \$300,000
Valve Replacement \$75,000
Well 4 Motors & Pumps \$95,000
Lateral Replacement \$100,000
Well Site# 4 Modification Tank &
System Fill-SDWL or Grant \$4,000,000

| | | |
|--------------------|------------------|---------------|
| Net Income or Loss | (241,782) | 76,107 |
|--------------------|------------------|---------------|

*Capital Expenditures will be booked as an asset
*Depreciation Expense is reflected

Castroville Community Services District

ZONE 1 Sewer & Storm Drain

Five Year Capital Improvement and Operational Planning 2022

| Fiscal Year Ending | Jun-23 | Jun-24 | Jun-25 | Jun-26 | Jun-27 | TOTALS |
|---|---------------------|---------------------|-------------------|-------------------|---------------------|----------------------|
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | |
| Sources of Funds | | | | | | |
| Operating Revenues | | | | | | |
| User Fees #75301 | \$ 65,000 | \$ 65,000 | \$ 65,000 | \$ 65,000 | \$ 65,000 | |
| Property Tax | \$ 824,500 | \$ 836,868 | \$ 849,421 | \$ 862,162 | \$ 875,094 | |
| Grant for Washington Bypass | \$ 3,150,000 | \$ 1,400,000 | | | | |
| New Service and Connection Fees | \$ 3,168 | \$ 828,764 | \$ 6,338 | \$ 6,338 | \$ 6,338 | |
| Interest Revenue | \$ 40,000 | \$ 45,000 | \$ 50,000 | \$ 55,000 | \$ 60,000 | |
| USDA Loan from Moss Landing | \$ 32,000 | \$ 32,000 | | | | |
| Misc Revenue | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | |
| Total Revenue | \$ 4,115,568 | \$ 3,208,632 | \$ 971,759 | \$ 989,500 | \$ 1,007,432 | \$ 10,292,990 |
| Application of Funds | | | | | | |
| Operating Expense | | | | | | |
| General Operation Expenses | \$ 227,100 | \$ 233,005 | \$ 239,063 | \$ 245,278 | \$ 251,656 | |
| Administration Expense | \$ 365,085 | \$ 374,577 | \$ 384,316 | \$ 394,308 | \$ 404,560 | |
| NCRPD Transfer Out to Zone 1 Gov | \$ 195,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | |
| Strret Lights Tranfer out Zone 1 Gov | \$ - | \$ 13,500 | \$ 13,500 | \$ 13,500 | \$ 13,500 | |
| Total Application of Funds | \$ 787,185 | \$ 707,582 | \$ 723,379 | \$ 739,587 | \$ 756,216 | \$ 3,713,949 |
| Capital Improvement Projects | | | | | | |
| Lift Station Pumps | \$ 20,000 | \$ 20,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | |
| New Vehicle | | \$ 10,000 | | | | |
| Washington Bypass Line | \$ 3,150,000 | \$ 1,600,000 | | | | |
| New Generators (2) | \$ 60,000 | | | | | |
| Cypress Alley Main Realignment | \$ 300,000 | | | | | |
| Total Capital Improvement Projects | \$ 3,530,000 | \$ 1,630,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 5,190,000 |
| Total Revenue Requirements | \$ 4,317,185 | \$ 2,337,582 | \$ 733,379 | \$ 749,587 | \$ 766,216 | \$ 8,903,949 |
| | | | | | | NET |
| Surplus / (Deficit) | \$ (201,517) | \$ 871,050 | \$ 238,380 | \$ 239,913 | \$ 241,216 | \$ 1,389,041 |
| | | | | | | \$0 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2022 through June 2023

| | Amended | | 2022/2023 |
|---|-------------------|-----------|------------------|
| | 2021/2022 | | |
| Income | | | |
| ZONE 1 (CASTROVILLE) REVENUE | | | |
| 4105 · User fees - Storm Drain #75301 | \$ 65,000 | \$ | 65,000 |
| 4115 · Property Tax | 690,000 | | 824,500 |
| 4125 · Sewer Connection Fees | 6,338 | | 3,168 |
| 1170 · USDA Income from M L Zone 3 | 30,000 | | 32,000 |
| 4130 · Misc Revenue | 1,000 | | 1,000 |
| 4132 · Construction Grant for Washington Bybass Lin | 61,807 | | 3,150,000 |
| 4135 · Zone 1 Interest Earned | 25,000 | | 40,000 |
| Total Income | \$ 879,145 | \$ | 4,115,668 |
| Zone 1 OPERATION EXPENSE | | | |
| General Operation Expense | | | |
| 7005 · Shop Supplies | \$ 1,200 | \$ | 1,200 |
| 7010 · Small Tools | 1,500 | | 1,500 |
| 7015 · Operators Uniforms | 2,000 | | 2,000 |
| 7018 · Operators Certifications | 500 | | 500 |
| 7020 · Cellular Phones | 800 | | 800 |
| Total General Operation Expense | \$ 6,000 | \$ | 6,000 |
| Lift Station Expense | | | |
| 7105 · Sewer Utilities PG & E | \$ 5,300 | \$ | 5,300 |
| 7115 · Lift Station Repair/Maintenance | 8,000 | | 10,000 |
| 7120 · Supplies for Pump Station | 1,200 | | 1,200 |
| 7122 · Permit Fee for Generators | 500 | | 500 |
| 7125 · Building Repair & Maintenance | 1,000 | | 1,000 |
| Total Lift Station Expense | \$ 16,000 | \$ | 18,000 |
| 7200 · Sewer (Zone 1) Depreciaton Expense | 66,000 | | 68,000 |
| Automobile Expense | | | |
| 7305 · Fuel for Trucks | \$ 2,200 | \$ | 3,000 |
| 7310 · Repair/Maintenance | 2,000 | | 2,000 |
| 7315 · Other Auto Expense | 1,500 | | 1,500 |
| Total Automobile Expense | \$ 5,700 | \$ | 6,500 |
| Payroll Expense-Operation | | | |
| 7405 · Operators Zone 1 Wages | \$ 89,000 | \$ | 86,500 |
| Total Payroll Expense | \$ 89,000 | \$ | 86,500 |

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2022 through June 2023

| | Amended | | 2022/2023 |
|--|-----------------------|-----------|-----------------------|
| | 2021/2022 | | |
| Sewer Line Expense | | | |
| 7465 · Sewer Line-Repair/Maintenance | \$ 30,000 | \$ | 30,000 |
| Total Sewer Line Expense | <u>\$ 30,000</u> | <u>\$</u> | <u>30,000</u> |
| Storm drain Expense | | | |
| 7475 · Storm Drain-Supplies | \$ 1,000 | \$ | 1,000 |
| 7485 · Storm Drain-Repair/Maintenance | 14,000 | | 10,000 |
| 7492 · Storm Drain-Fuel for Trucks | 900 | | 1,100 |
| Total Storm Drain Expense | <u>\$ 15,900</u> | <u>\$</u> | <u>12,100</u> |
| TOTAL OPERATION EXPENSE | <u>228,600</u> | | <u>227,100</u> |
| ZONE 1 ADMINSTRATIVE EXPENSE | | | |
| Office Expense | | | |
| 7505 · Office Supplies | \$ 2,200 | \$ | 2,200 |
| 7510 · Office Equipment | 1,500 | | 1,500 |
| 7515 · Misc. Office Expense | 1,600 | | 1,600 |
| 7520 · Computer Program/Upgrade | 3,000 | | 3,000 |
| 7525 · Office Repair/Maintenance | 1,850 | | 1,950 |
| 7530 · Alarm Monitoring Service | 500 | | 500 |
| 7535 · Property Taxes | 350 | | 600 |
| 7540 · Seminars/Training/Staff | 2,000 | | 4,000 |
| 7545 · Seminar/Training/Directors | 2,000 | | 4,000 |
| 7555 · Membership Dues | 6,500 | | 7,000 |
| 7560 · Building Maintenance | 2,000 | | 2,000 |
| 7586 · Bad Debt Write-Offs | 500 | | 500 |
| Total Office Expense | <u>\$ 24,000</u> | <u>\$</u> | <u>28,850</u> |
| Payroll Expense Admin | | | |
| 7605 · Wages Zone 1 GM | \$ 57,076 | \$ | 59,930 |
| 7620 · Wages Zone 1 Admin | 61,425 | | 64,463 |
| 7625 · Insurance -Workers Comp | 4,500 | | 3,675 |
| 7630 · Employee Health Benefits | 64,400 | | 70,336 |
| 7632 · FICA Expense | 15,124 | | 15,700 |
| 7635 · PERS Retirement Benefits Employer Contribut | 18,437 | | 19,300 |
| 7635-A · Pension Exp PERS Retirement Benefits UAL | 1,076 | | 2,342 |
| 7636 · Other Post Employment Benefits | 6,650 | | 15,455 |
| 7640 · Employee Life Insurance | 480 | | 480 |
| Total Payroll Expense | <u>\$ 229,168</u> | <u>\$</u> | <u>251,681</u> |

Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2022 through June 2023

| | Amended | | 2022/2023 |
|---|--------------------------|------------------|-------------------------|
| | 2021/2022 | | |
| Utilities Expense | | | |
| 7655 · Utilities - PG &E | \$ 1,500 | \$ | 1,700 |
| 7660 · Utilities-Telephones | 2,000 | | 2,350 |
| 7665 · Utilities - Disposal | 300 | | 300 |
| 7670 · Utilities - M1W | 100 | | 100 |
| Total Utilities Expense | <u>\$ 3,900</u> | <u>\$</u> | <u>4,450</u> |
| Sewer Consulting Expense | | | |
| 7705 · Sewer Legal Fees | \$ 3,000 | \$ | 5,000 |
| 7710 · Sewer Engineer Fees | 8,000 | | 10,000 |
| 7715 · Sewer Accounting Fees | 6,265 | | 6,265 |
| 7720 · Sewer Other Consulting Fees | 7,000 | | 10,000 |
| 7725 · Director Fees | 2,100 | | 2,100 |
| Total Consulting Expense | <u>\$ 26,365</u> | <u>\$</u> | <u>33,365</u> |
| Insurance Expense | | | |
| 7755 · Insurance - Auto & General | \$ 10,200 | \$ | 10,500 |
| Total Insurance Expense | <u>\$ 10,200</u> | <u>\$</u> | <u>10,500</u> |
| Bond, Loan, & Certif. Expense | | | |
| 7772 · Investment Advisory Services | \$ 50 | \$ | 50 |
| 7774 · CSA 14/CCSD Organizational Cost | 3,589 | | 3,589 |
| 7775 · Willdan Tax Code-Admin Fee | 1,600 | | 600 |
| 7776 · Unrealized/Gain-Loss of Investment | 10,000 | | 30,000 |
| Total Bond, Loan & Certif. Expense | <u>\$ 15,239</u> | <u>\$</u> | <u>34,239</u> |
| Storm Drain Consulting Expense | | | |
| 7805 · Storm Drain Legal Fees | \$ 500 | \$ | 500 |
| 7810 · Storm Drain Engineer Fees | 1,000 | | 1,000 |
| 7815 · Storm Drain Other Consulting Fee | 500 | | 500 |
| Total Consulting Expense | <u>\$ 2,000</u> | <u>\$</u> | <u>2,000</u> |
| TOTAL ADMINISTRATIVE EXPENSE | <u><u>\$ 310,872</u></u> | <u><u>\$</u></u> | <u><u>365,085</u></u> |
| TOTAL COMBINED EXPENSES | <u><u>\$ 539,472</u></u> | <u><u>\$</u></u> | <u><u>592,185</u></u> |
| NET INCOME OR LOSS | <u><u>\$ 339,673</u></u> | <u><u>\$</u></u> | <u><u>3,523,483</u></u> |

**Castroville Community Services District
Draft Castroville (Zone 1) Sewer Income and Expense Budget
July 2022 through June 2023**

| | Amended 2021/2022 | 2022/2023 |
|--|------------------------------|-------------------|
| *Less Capital Expenditures | 81,785 | 3,530,000 |
| Lift Stations-2 Lift Pumps \$20,000 | | |
| Washington Bypass \$3,150,000 | | |
| New Generators (2) \$60,000 | | |
| Cypress Alley Main Sewer Realignment Project- \$300,000 (pending MIW private lateral repairs) | | |
| Transfer Out- Property Taxes to Zone 1 Gov | | |
| NCRPD Extended Recreational Services | \$ 100,000 | \$ 100,000 |
| NCRPD Capital Projects | \$ 45,000 | \$ 95,000 |
| Street Light Expense (Not necessary-PG&E Credit) | \$ - | \$ - |
| Net Income or Loss | 112,888 | (201,517) |

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

ZONE 1 GOVERNMENTAL

Five Year Capital Improvement and Operational Planning 2022

| Fiscal Year Ending | Jun-23 | Jun-24 | Jun-25 | Jun-26 | Jun-27 | |
|--|-------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | |
| Sources of Funds | | | | | | |
| User Fees-Street Lights #75301 | \$ 33,000 | \$ 33,000 | \$ 33,000 | \$ 33,000 | \$ 33,000 | |
| Interest Revenue | \$ 600 | \$ 700 | \$ 1,000 | \$ 2,000 | \$ 2,000 | |
| CalTrans Grant-Overhead Sign | \$ 365,000 | | | | | |
| PG&E Street Light Credit | \$ 23,636 | | | | | |
| Transfer in-Property Taxes for Recreational & Street Lights (13,500) | \$ 190,000 | \$ 113,500 | \$ 113,500 | \$ 113,500 | \$ 113,500 | |
| Total Revenue | \$ 612,236 | \$ 147,200 | \$ 147,500 | \$ 148,500 | \$ 148,500 | \$ 1,203,936 |
| Operation & Maintenance | | | | | | |
| Street light Utilities | \$ 34,000 | \$ 46,500 | \$ 46,500 | \$ 46,500 | \$ 46,500 | |
| Castroville Sign Maintenance & Depr | \$ 22,100 | \$ 13,167 | \$ 13,167 | \$ 13,167 | \$ 13,167 | |
| Pedestrian Over cross Maintenance | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | |
| Total Expense | \$ 57,100 | \$ 60,667 | \$ 60,667 | \$ 60,667 | \$ 60,667 | \$ 299,768 |
| Recreation Expense | | | | | | |
| NCRPD | \$ 190,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 590,000 |
| Total Application of Funds | \$ 247,100 | \$ 160,667 | \$ 160,667 | \$ 160,667 | \$ 160,667 | \$ 889,768 |
| Capital Improvement Projects | | | | | | |
| CalTrans Grant-Overhead Sign | \$ 365,000 | | | | | |
| | | | | | | |
| | | | | | | |
| Total Capital Improvement Projects | \$ 365,000 | \$ - | \$ - | \$ - | \$ - | \$ 365,000 |
| Total Revenue Requirements | \$ 612,100 | \$ 160,667 | \$ 160,667 | \$ 160,667 | \$ 160,667 | \$ 1,254,768 |
| | | | | | | NET |
| Surplus / (Deficit) | \$ 136 | \$ (13,467) | \$ (13,167) | \$ (12,167) | \$ (12,167) | \$ (50,832) |
| | | | | | | |
| | | | | | | |
| | | | | | | \$ - |
| | | | | | | |
| | | | | | | |

Castroville Community Services District
Draft Castroville (Zone 1) Governmental Activities
Income and Expense Budget
July 2022 through June 2023

| | Amended | |
|---|-------------------|-------------------|
| | 2021/2022 | 2022/2023 |
| Income | | |
| ZONE 1 (CASTROVILLE) REVENUE | | |
| 4107 · User fees - Street Lights #75301 | \$ 33,000 | \$ 33,000 |
| 4108 · CalTrans Grant-Overhead Sign | 295,000 | 365,000 |
| 4135 · Zone 1 Interest Earned | 500 | 600 |
| Total Income | \$ 328,500 | \$ 398,600 |
| | | |
| ZONE 1 OTHER OPER & MAINT EXPENSE | | |
| 7825 · Street Light Utility Cost | \$ 25,000 | \$ 34,000 |
| 7830 · Castroville Sign Maintenance | 5,000 | 1,000 |
| 7835 · Pedestrian Over Cross Maintenance | 1,000 | 1,000 |
| 7902 · Government (Zone1) Depreciation Expense | 1,560 | 21,100 |
| Total Zone1 Other Oper & Maint Expense | \$ 32,560 | \$ 57,100 |
| | | |
| TOTAL OTHER OPERATION EXPENSE | 32,560 | 57,100 |
| | | |
| ZONE 1 RECREATIONAL EXPENSE | | |
| 7850 · No. Co. Rec & Park District | | |
| NCRPD Extended Recreational Services | 100,000 | 100,000 |
| NCRPD Capital Projects | 45,000 | 95,000 |
| Total Zone 1 Recreational Expense | \$ 145,000 | \$ 195,000 |
| | | |
| TOTAL RECREATIONAL EXPENSE | \$ 145,000 | \$ 195,000 |
| | | |
| TOTAL COMBINED EXPENSES | \$ 177,560 | \$ 252,100 |
| | | |
| NET INCOME OR LOSS | \$150,940 | \$146,500 |
| | | |
| Transfer In- Property Taxes to Zone 1 Gov | | |
| NCRPD Extended Recreational Services | \$ 100,000 | \$ 100,000 |
| NCRPD Capital Projects (Only Used 20k in 2020/21) | \$ 45,000 | \$ 95,000 |
| | \$ 145,000 | \$ 195,000 |
| | | |
| Street Light PG&E Credit Remaining | | \$ (23,636) |
| *Less Capital Expenditures: | | |
| CalTrans Grant-Overhead Sign | \$ 295,000 | \$ 365,000 |
| Net Income or Loss | \$940 | \$136 |

*Capital Expenditures will be booked as an asset

*Depreciation Expense to be reflected

Castroville Community Services District

ZONE 2 Sewer & Storm Drain

Five Year Capital Improvement and Operational Planning 2022

| Fiscal Year Ending | Jun-23 | Jun-24 | Jun-25 | Jun-26 | Jun-27 | TOTALS |
|---|------------------|------------------|------------------|------------------|------------------|--------------------|
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | |
| Sources of Funds | | | | | | |
| Operating Revenues | | | | | | |
| User Fees Moro Cojo #73701 | \$70,254 | \$70,254 | \$70,254 | \$70,254 | \$70,254 | |
| User Fees NMCHS & Mobile #74701 | \$93,314 | \$93,314 | \$93,314 | \$93,314 | \$93,314 | |
| Non-Operating Revenues | | | | | | |
| Interest Revenue | \$1,000 | \$1,030 | \$1,061 | \$1,093 | \$1,126 | |
| Total Revenue | \$164,568 | \$164,598 | \$164,629 | \$164,661 | \$164,694 | \$823,149 |
| Application of Funds | | | | | | |
| Operating Expenses | | | | | | |
| General Operation Expenses | \$74,134 | \$76,061 | \$78,039 | \$80,068 | \$82,150 | |
| Administration Expenses | \$95,580 | \$98,065 | \$100,615 | \$103,231 | \$105,915 | |
| Total Application of Funds | \$169,714 | \$174,127 | \$178,654 | \$183,299 | \$188,065 | \$699,454 |
| Capital Improvement Projects | | | | | | |
| Lift Station Pumps-Impellers | \$10,000 | \$20,000 | \$5,000 | \$10,000 | \$5,000 | |
| New Truck | | | | | | |
| New Generator @ Moro Cojo | | | | | | |
| Sewer Lines Repair & Relocation | | | | | | |
| New Generator @ Castroville Blvd | \$35,000 | | | | | |
| Total Capital Improvement Projects | \$45,000 | \$20,000 | \$5,000 | \$10,000 | \$5,000 | \$85,000 |
| Total Revenue Requirements | \$214,714 | \$194,127 | \$183,654 | \$193,299 | \$193,065 | \$978,858 |
| | | | | | | NET |
| Surplus / (Deficit) | -\$50,146 | -\$29,529 | -\$19,025 | -\$28,638 | -\$28,371 | (\$155,709) |
| | | | | | | \$ - |

Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2022 through June 2023

| | Amended | |
|---|-------------------|-------------------|
| | 2021/2022 | 2022/2023 |
| Income | | |
| ZONE 2 (MORO COJO) REVENUE | | |
| 4205 · Userfees MC-Sewer & Storm Drain #73701 | \$ 70,254 | \$ 70,254 |
| 4210 · Zone 2 Interest Earned | 800 | 1,000 |
| 4215 · Userfees NMCHS & Mobile Park | 93,034 | 93,314 |
| Total Income | \$ 164,088 | \$ 164,568 |
| ZONE 2 OPERATION EXPENSE | | |
| General Operation Expense | | |
| 8030 · Shop Supplies | \$ 500 | \$ 500 |
| 8035 · Small Tools | \$ 500 | \$ 500 |
| 8037 · Operators Uniforms | \$ 450 | \$ 450 |
| 8038 · Operators Certification | \$ 350 | \$ 350 |
| 8039 · Operators Cellular Phones | 250 | 250 |
| Total General Operation Expense | \$ 2,050 | \$ 2,050 |
| Lift Station Expense | | |
| 8055 · Utilities | \$ 9,700 | \$ 9,700 |
| 8065 · Lift Station Repair/Maintenance | 10,000 | 10,000 |
| 8070 · Supplies for Pump Station | 1,000 | 1,000 |
| 8080 · Building Repair & Maintenance | 500 | 500 |
| Total Lift Station Expense | \$ 21,200 | \$ 21,200 |
| 8082 · Sewer (Zone 2) Depreciaton Expense | | |
| Automobile Expense | \$ 18,036 | \$ 18,500 |
| 8090 · Fuel for Trucks | \$ 1,200 | \$ 1,200 |
| 8095 · Auto-Repair/Maintenance | 2,500 | 2,500 |
| 8100 · Other Auto Expense | 500 | 500 |
| Total Automobile Expense | \$ 4,200 | \$ 4,200 |
| Payroll Expense-Operations | | |
| 8110 · Operator Zone 2 Wages | \$ 25,600 | \$ 24,684 |
| Total Payroll Expenses-Operations | \$ 25,600 | \$ 24,684 |
| Sewer Line Expense | | |
| 8135 · Sewer Line-Repair/Maintenance | \$ 2,000 | \$ 2,000 |
| Total Sewer Line Expense | \$ 2,000 | \$ 2,000 |
| Storm Drain Expense | | |
| 8145 · Storm drain-Supplies | \$ 500 | \$ 500 |
| 8155 · Storm drain-Repair/Maintenance | 1,000 | 1,000 |
| Total Storm Drain Expense | \$ 1,500 | \$ 1,500 |

**Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2022 through June 2023**

| | 2021/2022 | 2022/2023 |
|---|------------------|------------------|
| TOTAL OPERATION EXPENSE | 74,586 | 74,134 |
| ZONE 2 ADMINISTRATIVE EXPENSE | | |
| Office Expense | | |
| 8178 · Seminar/Training/Directors | \$ 1,000 | \$ 2,000 |
| 8179 · Membership Dues | 2,000 | 2,200 |
| 8181 · Office Supplies | 600 | 600 |
| 8182 · Office Equipment | 500 | 500 |
| 8183 · Misc. Office Expense | 500 | 500 |
| 8184 · Building Maintenance | 1,000 | 1,000 |
| 8185 · Computer Program/Upgrade | 1,300 | 1,300 |
| 8186 · Office Repair/Maintenance | 700 | 700 |
| 8187 · Alarm Monitoring Service | 200 | 200 |
| 8188 · Property Taxes | 300 | 300 |
| 8189 · Seminars/Training/Staff | 1,000 | 2,000 |
| Total Office Expense | \$ 9,100 | \$ 11,300 |
| Payroll Expense Administration | | |
| 8191 · Wages- Zone 2 GM | 16,307 | 17,123 |
| 8195 · Wages-Zone 2 Admin | 17,550 | 18,661 |
| 8200 · Insurance-Workers Comp | 1,300 | 1,050 |
| 8205 · Employee Health Benefits | 18,500 | 20,097 |
| 8210 · PERS Retirement Benefits Employer Contribution | 5,268 | 5,430 |
| 8210-A · Pension Exp PERS Retirement Benefits UAL | 307 | 700 |
| 8212 · Employee Life Insurance | 140 | 140 |
| 8213 · Other Post Retirement Benefits | 1,900 | 4,416 |
| 8214 · FICA Expense | 5,100 | 5,300 |
| Total Payroll Expense Administration | \$ 66,372 | \$ 72,917 |
| Utilities Expense | | |
| 8221 · Utilities - PG &E | \$ 500 | \$ 600 |
| 8222 · Utilities-Telephones | 550 | 625 |
| 8223 · Utilities - Disposal | 85 | 85 |
| 8224 · Utilities - M1W | 30 | 30 |
| Total Utilities Expense | \$ 1,165 | \$ 1,340 |
| Consulting Expense | | |
| 8216 · Sewer Consulting Fees | 1,600 | 1,600 |
| 8217 · Sewer Engineer Fees | 1,000 | 1,000 |
| 8218 · Sewer Accounting Fees | 1,790 | 1,790 |

Castroville Community Services District
Draft Sewer Zone 2 Income and Expense Budget
July 2022 through June 2023

| | 2021/2022 | 2022/2023 |
|--|--------------------|--------------------|
| 8219 · Sewer Legal Fees | 1,500 | 1,000 |
| 8226 · Director Fees | 600 | 600 |
| 8229 · Moro Cojo Annexation Amorization | \$ 533 | \$ 533 |
| | \$ 7,023 | \$ 6,523 |
| | | |
| Insurance Expense | | |
| 8230 · Insurance-Auto & General | \$ 3,300 | \$ 3,500 |
| Total insurance Expense | \$ 3,300 | \$ 3,500 |
| | | |
| TOTAL ADMINISTRATIVE EXPENSE | \$ 86,960 | \$ 95,580 |
| | | |
| TOTAL COMBINED EXPENSES | \$ 161,546 | \$ 169,714 |
| | | |
| NET INCOME OR LOSS | \$ 2,542 | \$ (5,146) |
| | | |
| LESS CAPITAL EXPENDITURES | | |
| Impellers/Pumps \$10,000 | \$ 51,484 | \$ 45,000 |
| Lift Station Castroville Blvd-Generator \$35,000 | | |
| | | |
| Net income or Loss | \$ (48,942) | \$ (50,146) |

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected

**Castroville Community Services District
Draft Zone 2 Governmental Activities
Income and Expense Budget
July 2022 through June 2023**

| | Amended | |
|--|-------------------------|-------------------------|
| | 2021/2022 | 2022/2023 |
| Income | | |
| 4207 · Userfees MC-Street, Open Sp, Street Lights #73701 | \$ 33,600 | \$ 33,600 |
| 4210 · Zone 2 Interest Earned | 2,000 | 2,000 |
| Total Income | <u>\$ 35,600</u> | <u>\$ 35,600</u> |
| | | |
| ZONE 2 OTHER OPER & MAINT EXPENSE | | |
| 8245 · Open Space Maint-Outside Service | \$ 3,000 | \$ 4,000 |
| 8250 · Street Light Utility Cost | 2,300 | 2,900 |
| 8255 · Road Repair | 5,000 | 5,000 |
| 8260 · Street Signage | 500 | 500 |
| Total Zone 2 Other Operation & Maint Expense | <u>\$ 10,800</u> | <u>\$ 12,400</u> |
| | | |
| Street Light PG&E Credit Remaining | | \$ (2,630) |
| | | |
| NET INCOME OR LOSS | <u>\$ 24,800</u> | <u>\$ 25,830</u> |

Castroville Community Services District

ZONE 3 Sewer

Five Year Capital Improvement and Operational Planning 2022

| Fiscal Year Ending | Jun-23 | Jun-24 | Jun-25 | Jun-26 | Jun-27 | TOTALS |
|---|-------------------|-------------------|-----------------------|-------------------|-------------------|---------------------|
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | |
| Sources of Funds | | | | | | |
| Operating Revenues | | | | | | |
| Sanitation Fees Collected by M1W | \$ 192,000 | \$ 192,000 | \$ 192,000 | \$ 192,000 | \$ 192,000 | |
| Property Tax | \$ 145,500 | \$ 160,000 | \$ 160,000 | \$ 160,000 | \$ 160,000 | |
| New Sewer Connection Fees | \$ 3,168 | \$ 3,168 | \$ 3,168 | \$ 3,168 | \$ 3,168 | |
| Interest Revenue | \$ 2,500 | \$ 3,000 | \$ 3,500 | \$ 4,000 | \$ 4,500 | |
| Clean Water Planing Grant | \$ 295,000 | | | | | |
| Misc Revenue | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | |
| Total Revenue | \$ 638,668 | \$ 358,668 | \$ 359,168 | \$ 359,668 | \$ 360,168 | \$2,076,340 |
| Application of Funds | | | | | | |
| Operating Expense | | | | | | |
| General Operation Expense | \$ 89,634 | \$ 91,964 | \$ 94,356 | \$ 96,809 | \$ 99,326 | |
| Administration Expense | \$ 105,047 | \$ 107,778 | \$ 110,580 | \$ 113,456 | \$ 116,405 | |
| USDA Loan to Sewer Zone 1 | \$ 32,000 | \$ 32,000 | | | | |
| Total Application of Funds | \$ 226,681 | \$ 231,743 | \$ 204,936 | \$ 210,264 | \$ 215,731 | \$1,089,355 |
| Capital Improvement Projects | | | | | | |
| Lift Station Pumps | \$ 10,000 | \$ 20,000 | \$ 20,000 | \$ 10,000 | \$ 10,000 | |
| Generator Station #1 | | \$ 30,000 | | | | |
| New Truck | | \$ 5,000 | | | | |
| Sewer Main/ Manhole Rehabilitation | | \$ 10,000 | \$ 200,000 | \$ 5,000 | \$ 5,000 | |
| Wastewater System Rehab-Grant | \$ 295,000 | | | | | |
| Enviornmental Permitting | | | \$ 100,000 | | | |
| Construction Engineering Management | | | \$ 400,000 | | | |
| Lift Stations Relocation | | | \$ 420,000 | | | |
| New Motor Control Centers | | \$ 10,000 | \$ 200,000 | \$ 10,000 | | |
| Pipeline under Hwy 1 bridge | | \$ 50,000 | \$ 250,000 | | | |
| Total Capital Improvement Projects | \$ 305,000 | \$ 125,000 | \$ 1,590,000 | \$ 25,000 | \$ 15,000 | \$2,060,000 |
| Total Revenue Requirements | \$ 531,681 | \$ 356,743 | \$ 1,794,936 | \$ 235,264 | \$ 230,731 | \$3,149,355 |
| | | | | | | NET |
| Surplus / (Deficit) | \$ 106,987 | \$ 1,925 | \$ (1,435,768) | \$ 124,404 | \$ 129,437 | -\$1,073,015 |
| | | | | | | \$0 |

Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2022 through June 2023

| | Amended | 2022/2023 |
|---|-------------------|----------------------|
| | 2021/2022 | 2022/2023 |
| Income | | |
| Zone 3 (Moss Landing) REVENUE | | |
| 4305 · Property Taxes | 145,000 | 145,500 |
| 4306 · Sewer Connection Fees | 7,000 | 3,168 |
| 4307 · Sanitation Fees | 192,000 | 192,000 |
| 4308 · Interest Earned | 2,500 | 2,500 |
| 4309 · Misc Revenue | 500 | 500 |
| 4310 · Clean Water Small Communities Planning Grant | 500,000 | 295,000 |
| Total Income | \$ 847,000 | \$ 638,668 |
| Zone 3 OPERATION EXPENSE | | |
| General Operation Expense | | |
| 9005 · Shop Supplies | \$ 500 | \$ 500 |
| 9010 · Small Tools | 500 | 500 |
| 9015 · Operators Uniforms | 450 | 450 |
| 9018 · Operators Certifications | 350 | 350 |
| 9020 · Cellular Phones | 250 | 250 |
| Total General Operation Expense | \$ 2,050 | \$ 2,050 |
| Lift Station Expense | | |
| 9105 · Sewer Utilities PG & E | \$ 11,200 | \$ 11,200 |
| 9115 · Lift Station Repair/Maintenance | 4,000 | 4,000 |
| 9120 · Supplies for Pump Station | 500 | 500 |
| Total Lift Station Expense | \$ 15,700 | \$ 15,700 |
| 9200 · Sewer (Zone 3) Depreciation Expense | 35,800 | \$ 36,000 |
| Automobile Expense | | |
| 9305 · Fuel for Trucks | \$ 1,200 | \$ 1,200 |
| 9310 · Repair/Maintenance | 2,500 | 2,500 |
| 9315 · Other Auto Expense | 500 | 500 |
| Total Automobile Expense | \$ 4,200 | \$ 4,200 |
| Payroll Expense-Operation | | |
| 9405 · Operators Zone 3 Wages | \$ 25,600 | \$ 24,684 |
| Total Payroll Expense | \$ 25,600 | \$ 24,684 |
| Sewer Line Expense | | |
| 9465 · Sewer Line-Repair/Maintenance | \$ 7,000 | \$ 7,000 |
| Total Sewer Line Expense | \$ 7,000 | \$ 7,000 |
| TOTAL OPERATION EXPENSE | 90,350 | 89,634 |

Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2021 through June 2022

| | 2021/2022 | 2022/2023 |
|--|-----------|-----------|
| Zone 3 ADMINSTRATIVE EXPENSE | | |
| Office Expense | | |
| 9505 · Office Supplies | \$ 600 | \$ 600 |
| 9510 · Office Equipment | 500 | 500 |
| 9515 · Misc. Office Expense | 1,200 | 1,200 |
| 9520 · Computer Program/Upgrade | 1,300 | 1,300 |
| 9525 · Office Repair/Maintenance | 700 | 700 |
| 9530 · Alarm Monitoring Service | 200 | 200 |
| 9535 · Property Taxes | 50 | 200 |
| 9540 · Seminars/Training/Staff | 1,000 | 2,000 |
| 9545 · Seminar/Training/Directors | 1,000 | 2,000 |
| 9555 · Membership Dues | 1,800 | 2,200 |
| 9560 · Building Maintenance | 1,000 | 1,000 |
| Total Office Expense | \$ 9,350 | \$ 11,900 |
| Payroll Expense Admin | | |
| 9605 · Wages Zone 3 GM | \$ 16,307 | \$ 17,123 |
| 9620 · Wages Zone 3 Admin | 17,550 | 18,661 |
| 9625 · Insurance -Workers Comp | 1,300 | 1,050 |
| 9630 · Employee Health Benefits | 18,500 | 20,097 |
| 9632 · FICA Expense | 5,100 | 5,300 |
| 9635 · PERS Retirement Benefits Employer Contribut | 5,268 | 5,430 |
| 9636-A · Pension Exp PERS Retirement Benefits UAL | 307 | 700 |
| 9636 · Other Post Employment Benefits | 1,900 | 4,416 |
| 9640 · Employee Life Insurance | 137 | 140 |
| Total Payroll Expense | \$ 66,369 | \$ 72,917 |
| Utilities Expense | | |
| 9655 · Utilities - PG &E | \$ 500 | \$ 600 |
| 9660 · Utilities-Telephones | 550 | 625 |
| 9665 · Utilities - Disposal | 85 | 85 |
| 9670 · Utilities - M1W | 30 | 30 |
| Total Utilities Expense | \$ 1,165 | \$ 1,340 |
| Sewer Consulting Expense | | |
| 9705 · Sewer Legal Fees | \$ 3,000 | \$ 3,000 |
| 9710 · Sewer Engineer Fees | 5,000 | 5,000 |
| 9715 · Sewer Accounting Fees | 1,790 | 1,790 |
| 9720 · Sewer Other Consulting Fees | 5,000 | 5,000 |
| 9725 · Director Fees | 600 | 600 |
| Total Consulting Expense | \$ 15,390 | \$ 15,390 |

**Castroville Community Services District
Draft Moss Landing (Zone 3) Sewer Income and Expense Budget
July 2022 through June 2023**

| | 2021/2022 | 2022/2023 |
|---|--------------------------|--------------------------|
| Insurance Expense | | |
| 9755 · Insurance - Auto & General | \$ 3,300 | \$ 3,500 |
| Total Insurance Expense | <u>\$ 3,300</u> | <u>\$ 3,500</u> |
| Loan-Bond Expense | | |
| 2601 · Sewer Bond Payment-Principal | 30,000 | 32,000 |
| Total Loan-Bond Expense | <u>\$ 30,000</u> | <u>\$ 32,000</u> |
| | | |
| TOTAL ADMINISTRATIVE EXPENSE | <u><u>\$ 125,574</u></u> | <u><u>\$ 137,047</u></u> |
| | | |
| TOTAL COMBINED EXPENSES | <u><u>\$ 215,924</u></u> | <u><u>\$ 226,681</u></u> |
| | | |
| NET INCOME OR LOSS | <u><u>\$ 631,076</u></u> | <u><u>\$ 411,987</u></u> |
| | | |
| *Less Capital Expenditures | <u><u>521,784</u></u> | <u><u>305,000</u></u> |
| Lift Stations-Pumps \$10,000 | | |
| Wastewater System Rehabilitation System Implementation Project \$295,000 | | |
| | | |
| NET INCOME OR LOSS | <u><u>\$ 109,292</u></u> | <u><u>\$ 106,987</u></u> |

*Capital Expenditures will be booked as an asset

*Depreciation Expense is reflected



CASTROVILLE COMMUNITY SERVICES DISTRICT

Wage Step Program-Board Approved October 2018



| OFFICE MANAGER/BOOKKEEPER/SECRETARY | | | | | | | |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
| Hourly | \$ 50.14 | \$ 51.64 | \$ 53.19 | \$ 54.79 | \$ 56.43 | \$ 58.13 | \$ 59.87 |
| Bi-Weekly | \$ 4,011.20 | \$ 4,131.20 | \$ 4,255.20 | \$ 4,383.20 | \$ 4,514.40 | \$ 4,650.40 | \$ 4,789.60 |
| Monthly | \$ 8,690.93 | \$ 8,950.93 | \$ 9,219.60 | \$ 9,496.93 | \$ 9,781.20 | \$ 10,075.87 | \$ 10,377.47 |
| Yearly | \$ 104,291.20 | \$ 107,411.20 | \$ 110,635.20 | \$ 113,963.20 | \$ 117,374.40 | \$ 120,910.40 | \$ 124,529.60 |

| CUSTOMER SERVICE - ACCOUNTS RECEIVABLE | | | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
| Hourly | \$ 26.89 | \$ 27.70 | \$ 28.53 | \$ 29.38 | \$ 30.26 | \$ 31.17 | \$ 32.11 |
| Bi-Weekly | \$ 2,151.20 | \$ 2,216.00 | \$ 2,282.40 | \$ 2,350.40 | \$ 2,420.80 | \$ 2,493.60 | \$ 2,568.80 |
| Monthly | \$ 4,660.93 | \$ 4,801.33 | \$ 4,945.20 | \$ 5,092.53 | \$ 5,245.07 | \$ 5,402.80 | \$ 5,565.73 |
| Yearly | \$ 55,931.20 | \$ 57,616.00 | \$ 59,342.40 | \$ 61,110.40 | \$ 62,940.80 | \$ 64,833.60 | \$ 66,788.80 |

| LEAD OPERATOR-Treatment 2 & Distribution 2 + Backflow Certificaton + Class B | | | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
| Hourly | \$ 40.59 | \$ 41.81 | \$ 43.06 | \$ 44.35 | \$ 45.68 | \$ 47.05 | \$ 48.47 |
| Bi-Weekly | \$ 3,247.20 | \$ 3,344.80 | \$ 3,444.80 | \$ 3,548.00 | \$ 3,654.40 | \$ 3,764.00 | \$ 3,877.60 |
| Monthly | \$ 7,035.60 | \$ 7,247.07 | \$ 7,464.48 | \$ 7,687.33 | \$ 7,917.87 | \$ 8,155.33 | \$ 8,401.47 |
| Yearly | \$ 84,427.20 | \$ 86,964.80 | \$ 89,564.80 | \$ 92,248.00 | \$ 95,014.40 | \$ 97,864.00 | \$ 100,817.80 |

| OPERATOR 2 - Treatment 2 & Distribution 2 = Backflow Certification + Class B | | | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
| Hourly | \$ 29.00 | \$ 30.00 | \$ 31.00 | \$ 32.00 | \$ 33.00 | \$ 34.00 | \$ 35.00 |
| Bi-Weekly | \$ 2,320.00 | \$ 2,400.00 | \$ 2,480.00 | \$ 2,560.00 | \$ 2,640.00 | \$ 2,720.00 | \$ 2,800.00 |
| Monthly | \$ 5,026.67 | \$ 5,200.00 | \$ 5,373.33 | \$ 5,546.67 | \$ 5,720.00 | \$ 5,893.33 | \$ 6,066.67 |
| Yearly | \$ 60,320.00 | \$ 62,400.00 | \$ 64,480.00 | \$ 66,560.00 | \$ 68,640.00 | \$ 70,720.00 | \$ 72,800.00 |

| OPERATOR 1 - Treatment 1 & Distribution 1 = Backflow Certification + Class B | | | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
| Hourly | \$ 22.00 | \$ 23.00 | \$ 24.00 | \$ 25.00 | \$ 26.00 | \$ 27.00 | \$ 28.00 |
| Bi-Weekly | \$ 1,760.00 | \$ 1,840.00 | \$ 1,920.00 | \$ 2,000.00 | \$ 2,080.00 | \$ 2,160.00 | \$ 2,240.00 |
| Monthly | \$ 3,813.33 | \$ 3,986.67 | \$ 4,160.00 | \$ 4,333.33 | \$ 4,506.67 | \$ 4,680.00 | \$ 4,853.33 |
| Yearly | \$ 45,760.00 | \$ 47,840.00 | \$ 49,920.00 | \$ 52,000.00 | \$ 54,080.00 | \$ 56,160.00 | \$ 58,240.00 |

| Column1 | Column2 | Column3 |
|------------------|--------------------|-------------------------------------|
| Operators | Hourly Wage | On Call Pay 4 Hours Per Week |
| Lead Operator | \$ 45.68 | \$ 182.72 |
| Operator II | \$ 31.00 | \$ 124.00 |
| Operator II | \$ 29.00 | \$ 116.00 |
| Average | \$ 35.23 | \$ 140.92 |
| Annual/52 Weeks | | \$ 7,327.84 |

How On-Call was Compensated

Vac & Holiday Counted as Hours Worked. * Does Not Inculde Call Out Pay.
Any 8 hours considerd work in a day or 40 hour per week is overtime

| Operators | Overtime | On-Call Pay 4 Hours Per Week |
|---------------------|----------|------------------------------|
| Lead Operator | \$ 68.52 | \$ 274.08 |
| Operator II | \$ 46.50 | \$ 186.00 |
| Operator II | \$ 43.50 | \$ 174.00 |
| Average | \$ 52.84 | \$ 211.36 |
| Annual/52 Weeks | | \$ 10,990.72 |
| Holidays 11 1/2 | | \$ 607.66 |
| Total with Holidays | | \$ 11,598.38 |

Current On-Call Compensation

Vac & Holiday Counted as Hours Worked. * Does Not Inculde Call Out Pay.
Over 40 hours for hours consider work per week is overtime

| Operators | Overtime | On-Call Pay 6 Hours Per Week |
|-----------------|----------|------------------------------|
| Lead Operator | \$ 68.52 | \$ 411.12 |
| Operator II | \$ 46.50 | \$ 279.00 |
| Operator II | \$ 43.50 | \$ 261.00 |
| Average | \$ 52.84 | \$ 317.04 |
| Annual/52 Weeks | | \$ 16,486.08 |

If Changes to 6 Hours Overtime for On-Call Per Week

Vac & Holiday Counted as Hours Worked. * Does Not Inculde Call Out Pay.
Any 8 hours considerd work in a day or 40 hour per week is overtime

| Operators | Overtime | On-Call Pay 6 Hours Per Week |
|-----------------|----------|------------------------------|
| Lead Operator | \$ 70.58 | \$ 423.45 |
| Operator II | \$ 48.00 | \$ 288.00 |
| Operator II | \$ 45.00 | \$ 270.00 |
| Average | \$ 54.53 | \$ 327.18 |
| Annual/52 Weeks | | \$ 17,013.36 |

With 3% Wage Increase for Fiscal Year 2022-2023

Vac & Holiday Counted as Hours Worked. * Does Not Inculde Call Out Pay.
Any 8 hours considerd work in a day or 40 hour per week is overtime

580

| Column4 | Column1 | Column2 | Column3 |
|--|---|---|--|
| Agency | Active Employees Cost for Health Benefits-Monthly | On Call Per Week-Operators | Post Retirement Health Benefit (no dental or vision) |
| Aromas Water District | District covers 100% for employee & dependents | 6 hours regular pay | Not offered |
| Sunny Slope Water District (Union) | District covers 100% for employee & \$500 maximum for dependents | \$225, plus \$50 if holiday in the week | Minimum employer contribution(\$149 as of 2022), 50 years of age & 5 years service |
| City of Gonzales (Union) | District covers 100% for employee. Employee + 1 \$106.62, employee +family\$341.30 fee paid by employee | \$175 | Not offered |
| Pajaro Sunny Mesa CSD | District covers 100% for employee. Employee + 1 \$225, employee +family \$350 fee paid by employee | 6 hour overtime | Not offered |
| Marina Coast Water District (Union and Teamster Local) | District covers 100% for employee. Employee +1 \$125, employee + family \$174 fee paid by employee | \$420 | Employee only 75%, 20 years of service and age 63 |
| City of Greenfield (Union) | Employee pays \$135 for their medical & 25% of premium for +1 and 25% for family | \$180 | Not offered |
| Castroville CSD | District covers 100% for employee & dependents | 4 hours overtime | Classic-hired before January 1, 2013, 50 years of age & 20 years service, employee + 1. PEPR A-hired on or after January 1,2013, minimum employer contribution(\$149 as of 2022), 50 years of age & 5 years of service |
| City of Watsonville (Union) | City covers for health, dental & vision \$1,118.12 Employees cost \$385.11 | \$285 | Minimum employer contribution (\$149 as of 2022), 50 years of age & 5 years service |

CalPERS 2022 Regional Health Premiums (Actives and Annuitants)

Effective Date: January 1, 2022

Region 1
 Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo, Yuba

Basic Monthly Premiums (B)

| Plan | Subscriber | Plan Code | Party Rate | Subscriber & 1 Dependent | Plan Code | Party Rate | Subscriber & 2+ Dependents | Plan Code | Party Rate |
|-------------------------------------|------------|-----------|------------|--------------------------|-----------|------------|----------------------------|-----------|------------|
| Anthem Blue Cross Del Norte | \$1,057.01 | 504 | 1 | \$2,114.02 | 504 | 2 | \$2,748.23 | 504 | 3 |
| Anthem Blue Cross Select | 1,015.81 | 506 | 1 | 2,031.62 | 506 | 2 | 2,641.11 | 506 | 3 |
| Anthem Blue Cross Traditional | 1,304.00 | 509 | 1 | 2,608.00 | 509 | 2 | 3,390.40 | 509 | 3 |
| Blue Shield Access+ | 1,116.01 | 525 | 1 | 2,232.02 | 525 | 2 | 2,901.63 | 525 | 3 |
| Blue Shield Access+ EPO | 1,116.01 | 524 | 1 | 2,232.02 | 524 | 2 | 2,901.63 | 524 | 3 |
| Blue Shield Trio* | 898.54 | 451 | 1 | 1,797.08 | 451 | 2 | 2,336.20 | 451 | 3 |
| Health Net SmartCare | 1,153.00 | 528 | 1 | 2,306.00 | 528 | 2 | 2,997.80 | 528 | 3 |
| Kaiser Permanente | 857.06 | 533 | 1 | 1,714.12 | 533 | 2 | 2,228.38 | 533 | 3 |
| PERS Gold | 701.23 | 613 | 1 | 1,402.46 | 613 | 2 | 1,823.20 | 613 | 3 |
| PERS Platinum | 1,057.01 | 601 | 1 | 2,114.02 | 601 | 2 | 2,748.23 | 601 | 3 |
| Peace Officers Research Assoc of CA | 799.00 | 592 | 1 | 1,725.00 | 592 | 2 | 2,219.00 | 592 | 3 |
| UnitedHealthcare | 1,020.28 | 576 | 1 | 2,040.56 | 576 | 2 | 2,652.73 | 576 | 3 |
| Western Health Advantage | 741.26 | 591 | 1 | 1,482.52 | 591 | 2 | 1,927.28 | 591 | 3 |

80/20
70/10

-80/20
-90/10

Supplement/Managed Medicare Monthly Premiums (M)

| Plan | Subscriber | Plan Code | Party Rate | Subscriber & 1 Dependent | Plan Code | Party Rate | Subscriber & 2+ Dependents | Plan Code | Party Rate |
|--|------------|-----------|------------|--------------------------|-----------|------------|----------------------------|-----------|------------|
| Anthem Blue Cross Select Medicare Preferred | \$360.19 | 455 | 1 | \$720.38 | 455 | 2 | \$1,080.57 | 455 | 3 |
| Anthem Blue Cross Select Medicare Preferred with Dental ¹ | 360.19 | 459 | 1 | 720.38 | 459 | 2 | 1,080.57 | 459 | 3 |
| Anthem Blue Cross Medicare Preferred | 360.19 | 515 | 1 | 720.38 | 515 | 2 | 1,080.57 | 515 | 3 |
| Anthem Blue Cross Medicare Preferred with Dental/Vision ¹ | 360.19 | 512 | 1 | 720.38 | 512 | 2 | 1,080.57 | 512 | 3 |
| Blue Shield Medicare | 353.11 | 011 | 1 | 706.22 | 011 | 2 | 1,059.33 | 011 | 3 |
| Blue Shield Medicare with Dental/Vision ² | 353.11 | 016 | 1 | 706.22 | 016 | 2 | 1,059.33 | 016 | 3 |
| Kaiser Permanente Senior Advantage | 302.53 | 536 | 1 | 605.06 | 536 | 2 | 907.59 | 536 | 3 |
| Kaiser Permanente Senior Advantage with Dental ³ | 302.53 | 542 | 1 | 605.06 | 542 | 2 | 907.59 | 542 | 3 |
| PERS Gold Medicare Supplement | 377.41 | 616 | 1 | 754.82 | 616 | 2 | 1,132.23 | 616 | 3 |
| PERS Platinum Medicare Supplement | 381.94 | 605 | 1 | 763.88 | 605 | 2 | 1,145.82 | 605 | 3 |
| Peace Officers Research Assoc of CA Medicare Supplement | 461.00 | 595 | 1 | 919.00 | 595 | 2 | 1,471.00 | 595 | 3 |
| UnitedHealthcare Medicare Advantage Edge | 347.21 | 476 | 1 | 694.42 | 476 | 2 | 1,041.63 | 476 | 3 |
| UnitedHealthcare Medicare Advantage | 294.65 | 579 | 1 | 589.30 | 579 | 2 | 883.95 | 579 | 3 |
| UnitedHealthcare Medicare Advantage with Dental/Vision ⁴ | 294.65 | 585 | 1 | 589.30 | 585 | 2 | 883.95 | 585 | 3 |
| Western Health Advantage Medicare Advantage | 314.94 | 035 | 1 | 629.88 | 035 | 2 | 944.82 | 035 | 3 |

*Blue Shield Trio is only available in El Dorado, Nevada, Placer, Sacramento, Santa Cruz, Stanislaus, and Yolo (partial county served)

¹Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

²Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

³Dental benefit is an additional \$15.05 per member per month premium. You will be billed directly for this amount.

⁴Dental and Vision coverage is an additional \$25.55 per member per month premium. You will be billed directly for this amount.

CalPERS 2022 Regional Health Premiums (Actives and Annuitants)

Effective Date: January 1, 2022

| Region 1 | | | | | | | | | |
|--|-------------------------------------|-----------|------------|---------------------------------------|-----------|------------|--|-----------|------------|
| Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo, Yuba | | | | | | | | | |
| Combination Monthly Premiums (Continued) | | | | | | | | | |
| Plan | Subscriber in B, & 1 Dependent in M | Plan Code | Party Rate | Subscriber in B, & 2+ Dependents in M | Plan Code | Party Rate | Subscriber in B, 1 Dependent in M, & 1+ Dependent in B | Plan Code | Party Rate |
| Blue Shield Access+ EPO and Medicare | \$1,469.12 | 092 | 7 | \$1,822.23 | 092 | 8 | \$2,138.73 | 092 | 9 |
| Blue Shield Access+ EPO and Medicare with Dental/Vision ² | 1,469.12 | 093 | 7 | 1,822.23 | 093 | 8 | 2,138.73 | 093 | 9 |
| Blue Shield Trio and Medicare | 1,251.65 | 094 | 7 | 1,604.76 | 094 | 8 | 1,790.77 | 094 | 9 |
| Blue Shield Trio and Medicare with Dental/Vision ⁴ | 1,251.65 | 097 | 7 | 1,604.76 | 097 | 8 | 1,790.77 | 097 | 9 |
| Kaiser Permanente and Senior Advantage ⁶ | 1,159.59 | 539 | 7 | 1,462.12 | 539 | 8 | 1,673.83 | 539 | 9 |
| Kaiser Permanente and Senior Advantage with Dental ⁴ | 1,159.59 | 545 | 7 | 1,462.12 | 545 | 8 | 1,673.83 | 545 | 9 |
| PERS Gold and Medicare Supplement | 1,078.64 | 619 | 7 | 1,456.05 | 619 | 8 | 1,499.38 | 619 | 9 |
| PERS Platinum and Medicare Supplement | 1,438.95 | 609 | 7 | 1,820.89 | 609 | 8 | 2,073.16 | 609 | 9 |
| Peace Officers Research Assoc of CA and Medicare Supplement | 1,308.00 | 598 | 7 | 1,825.00 | 598 | 8 | 1,782.00 | 598 | 9 |
| UnitedHealthcare and Medicare Advantage Edge | 1,367.49 | 627 | 7 | 1,714.70 | 627 | 8 | 1,979.66 | 627 | 9 |
| UnitedHealthcare and Medicare Advantage | 1,314.93 | 582 | 7 | 1,609.58 | 582 | 8 | 1,927.10 | 582 | 9 |
| UnitedHealthcare and Medicare Advantage with Dental/Vision ⁴ | 1,314.93 | 588 | 7 | 1,609.58 | 588 | 8 | 1,927.10 | 588 | 9 |
| Western Health Advantage and Medicare Advantage | 1,056.20 | 036 | 7 | 1,371.14 | 036 | 8 | 1,500.96 | 036 | 9 |

¹ Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

² Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

³ Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

⁴ Dental and Vision coverage is an additional \$38.00 per member per month premium. You will be billed directly for this amount.

⁵ Dental benefit is an additional \$15.05 per member per month premium. You will be billed directly for this amount.

⁶ Dental and Vision coverage is an additional \$25.55 per member per month premium. You will be billed directly for this amount.



CASTROVILLE COMMUNITY SERVICES DISTRICT

GENERAL MANAGER'S REPORT

JUNE 21, 2022

❖ Regulatory Compliance

- ❑ Last SWRCB-DDW inspection of water system April 2021
- ❑ No coliform violations, all routine samples negative for May 2022
- ❑ Well #3 Abandoned Future use under investigation
- ❑ Approved Bacteriological sampling plan for 2022
- ❑ Submitted DAC status to DWR for reduced annual fees
- ❑ Completed EPA mandated Resilience, Recovery and ERP
- ❑ Submitted water reports to 9 large Water system customers 5/8/2022
- ❑ Submitted No-Spill report to State for Castroville, Moss Landing and Moro Cojo
- ❑ Regulatory documentation for CCSD – Zone 3 sewer jetting activities
- ❑ Regulatory documentation for MLCSD – Zone 1 & 2 sewer jetting activities

❖ Current Projects

- ❑ Implementation grant for \$395,00 Prop 1 funding for new Deep well
- ❑ Response to on-going litigation
- ❑ Design for New Deep Well#6
- ❑ Researching De-Salter feasibility for Well #3
- ❑ MOU with County for lateral replacement work-on hold
- ❑ RFP to Replace Well 4 Pump & motor to water lube ASAP
- ❑ RFP for new generators @ Castroville Blvd & Sea Garden lift stations
- ❑ Consider collaboration with M1W on the Cypress alley replacement project
- ❑ 60% Design for Washington sewer by-pass line
- ❑ Consider collaboration with MCWD on water system tie-in
- ❑ Replace Castroville Welcome sign on Castroville Blvd
- ❑ Resolve CalTrans request to re-locate force main on Castroville Blvd-no change
- ❑ Lupe Ibarra reduced total door hangers from 106 past due notices to 22
- ❑ Oversee grant funding and design of new overhead sign from CalTrans
- ❑ Negotiate purchase cost for Lift Station #1 easement
- ❑ Grant proposal to SWRCB for new Castroville water supply for \$2.8 million

- Review MNS Grant writing proposals for Washing BP, Moss Landing sewer system
- Zone 1-Castroville Serwer Operations, see report in Board packet
- Zone 2-Moro Cojo Sewer Operations, see report in Board packet
- Zone 3- Moss Landing Sewer Operations, see report in Board packet
- Secure funding for construction of Washington sewer by-pass line
- Investigate possibility of desalting intruded Well #3

❖ **Completed Projects**

- Resolved PG&E Street light billing issue resulting in \$52,270 refund
- NCR&PD to finish installing "No dump- spills to Bay" at all storm drain inlets
- Resolved Employee OT issues and review Employee Handbook
- Jay Johnson won bid to Replace Water Laterals before County Road work
- Fencing installed at new property@ site #4
- Finalized lot line adjustment of site for future Deep Well #6
- 60% design completed for Washington BP
- Review/assist CalTrans Castroville/Merritt St Beautification Project
- Assist M1W with sewer lateral repair/replacement work (SEP)
- Review, edit & update Employee Handbook
- Installed new well pump @ Well #5
- Located old water connections for replacement before County proceeds with street rehab on south side of town
- Located old connections for replacement before County proceeds with street rehab on north side of town
- Replaced 10 registers for water meters in May 2022
- Repaired/replaced 1 service lateral
- Planning well site #4 modifications for filling storage tanks from distribution system & additional 600,000-gallon water tank

Upcoming Projects

- Tie-in to MPWSP Desal water line(on-hold)
- Before new rain need to follow up with M1W re: Smoke tested Struve Rd sewer system w/RCAC – found 7 cross connections and reported to M1W Source control- need to follow up with M1W Source control
- Review projects going out to bid in 2022/2023 budget
- Replace well#4 motor & pump with water lube assembly
- New sewer mains to replace Cypress Alley sewer main
- Design and secure funding for New Deep Well#6
- Pig #1 & #2 force mains in Moss Landing
- Consider costs for Castroville Oaks project for street & sewer service
- Investigate possible Well #7 location

❖ **Meetings/Seminars (attended)**

- ❑ Discussion with inter-tie pipeline with MCWD
- ❑ Monterey Bay Water Works Association Board Meeting
- ❑ Water Solutions Group
- ❑ Toured EMWD De-salter facility w/ Ron Stefani & Paul Sciuto
- ❑ 180'-400 Aquifer- Advisory Committee-Ron & Eric
- ❑ Sea Water Intrusion Working Group-TAC
- ❑ DAC ongoing engagement with SVGWB-GSA
- ❑ Cal Trans-Multiple meetings/ conversations re: Overhead Sign, Ped Ove-pass & Community engagement
- ❑ Quarterly Clean & Dirty Water Managers meeting
- ❑ Sea Water Intrusion Working Group Advisory -SWIG-Committee
- ❑ Monterey 1 Water- various Board meetings- Ron and Eric
- ❑ Sea Water Intrusion Working Group (SWIG-TAC) Tech Advisory Committee
- ❑ SVGWB- Basin Overview workshop-Ron & Eric
- ❑ IRWM Committee meeting
- ❑ Special District Managers meeting

❖ **Meetings/Seminars (upcoming)**

- ❑ Meeting of the MCWRA- TAC -Advisory Comm. on Deep Wells-Eric
- ❑ Moss Landing Chamber meeting
- ❑ Monterey County Board of Supervisors re: Desal -Public or Private
- ❑ Various safety classes
- ❑ Clean & Dirty Water Managers - Water & Wastewater General Managers group
- ❑ Moss Landing Community Plan Update
- ❑ Monterey 1 Water- various Board meetings-
- ❑ Sea Water Intrusion Group Advisory meeting- SWIG-Eric
- ❑ Sea Water Intrusion Group Advisory -TAC meeting-
- ❑ 180'-400 Aquifer- Advisory Committee-Ron & Eric
- ❑ Quarterly Water Managers meeting
- ❑ MPWMD Board meetings
- ❑ SVGWB GSA Advisory committee meetings
- ❑ Quarterly Special District Managers meeting

❖ **Improvements/Ideas/Suggestions**

- ❑ Install "For fire use only- all others will be fined" on all fire hydrants
- ❑ Pressure wash and weed maintenance on fire hydrants
- ❑ Collaborate with County Public Works to replace infrastructure prior to road rehab in roads south of Hwy 156 in Castroville



CASTROVILLE COMMUNITY SERVICES DISTRICT

OPERATIONS REPORT May 2022

EMERGENCIES:

29TH Moro Cojo Pump Failure – JR On Call.

Maintenance:

- Replace Generator Batteries – Well 4.
- Lift Chlorine Building Up to Install New Storage Tank.
- Setup New Chlorine Storage Tank – Well 5.
- Pull Pump # 2 For Repairs – Moro Cojo.
- Replace Generator Battery – Castroville Blvd.
- Troubleshoot and Update Meter Reading Laptop.
- Bring Pump And Columns From MBARI To Shop.
- Remove Booster Pump Motor # 1 And Take It To Industrial Pump Shop.
- Clean Air Relief Valves – Moro Cojo.
- Locate Inactive Water Laterals.
- Inspect Well Pump Well # 5 – Motor Is Going To Ground.
- Uncover PRV – Ocean Mist.

Weekly

- Rounds – Well sites (Check water softeners, Chlorine Generator, tanks, pumps, etc.)
- Mark water and sewer lines (USA's) as necessary.
- Respond to e-mails.
- Rounds - Lift stations (Check fluids, oil, alarms, floats, etc.)
- Jetting. (Castroville, Moro Cojo, Moss Landing).
- Water samples (Bacteria).
- Mapping reports.
- Office grounds keeping.
- Wash and clean trucks.
- Lift stations grounds keeping.
- Maintain Cartegraph records updated.
- Take Garbage and recycle out.

Monthly

- Run Generators.
- Water Loss Report.
- Read and re-read meters.
- Deliver 72 hrs. notices.
- Replace registers.
- Reset logs on tablet for Lift Stations.
- Reset logs on hand-held for Well sites.
- Fire Hydrants readings.
- Troubleshoot computers, printer, Internet.
- Water Well level bubblers readings.

Work Orders:

- a) 7 Day Disconnect Notice – 28
- b) Final Bill Read Meter – 4
- c) Investigate - 1
- d) Miscellaneous - 2
- e) Turn on Service - 3
- f) Padlock Srvc. no Tenant – 2
- g) Reconnect – 2
- h) Reg - 2
- i) RPL – 1
- j) SHT - 2

TOTAL WORK ORDERS – 47

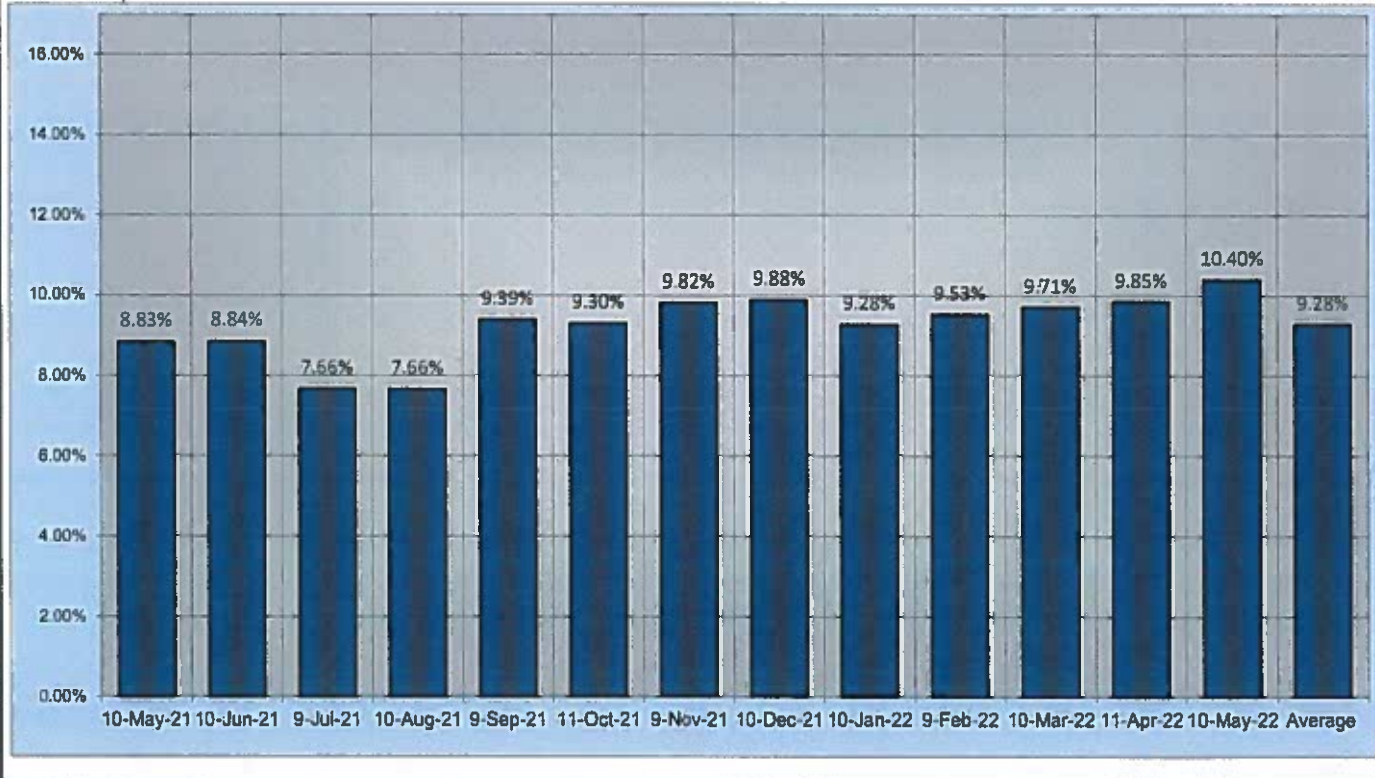


Castroville Community Services District



Percent Water Loss Monthly & Yearly

| Month | Well #5 Gal. | Site 2 Well Gal. | Site 3 Well Gal. | Site 4 Well Gal. | Totals | Totals | miscellaneous | Unaccounted Water % |
|----------------|--------------|------------------|------------------|------------------|--------------|------------|---|---------------------|
| | | | | | Water Pumped | Water Sold | | |
| 10-May-21 | 1395892 | 1798000 | 4639000 | 12341000 | 20173892 | 18144393 | Hydrant meters 168193 Jetting & Flushing 18k Leaks Hydrant 37k. FD 2k Softner 2k | 8.83% |
| 10-Jun-21 | 1890618 | 1933000 | 5074000 | 14943000 | 23840618 | 21316639 | Hydrant meters 334716 Jetting & Flushing 21k Leaks Hydrant 32k. FD 2k Softner 2k | 8.84% |
| 9-Jul-21 | 2153783 | 2624000 | 355000 | 18580000 | 23712783 | 21393653 | Hydrant meters 474860 Jetting & Flushing 16k Leaks Hydrant 5k. FD 2k Softner 2k | 7.66% |
| 10-Aug-21 | 4150969 | 5236000 | 15000 | 15783000 | 25184969 | 22723178 | Hydrant meters 500097 Jetting & Flushing 18k Leaks Hydrant 5k. FD 2k Softner 2k | 7.66% |
| 9-Sep-21 | 4658882 | 5398000 | 0 | 13738000 | 23794882 | 21122675 | Hydrant meters 307677 Jetting & Flushing 16k Leaks Hydrant 62k. FD 2k Softner 2k | 9.39% |
| 11-Oct-21 | 4823159 | 6268000 | 0 | 13860000 | 24951159 | 22392741 | Hydrant meters 218117 Jetting & Flushing 14k Leaks Hydrant 0k. FD 2k Softner 2k | 9.30% |
| 9-Nov-21 | 5165056 | 5544000 | 0 | 10208000 | 20917056 | 18756257 | Hydrant meters 370957 Jetting & Flushing 40k Leaks Hydrant 30k. FD 2k Softner 2k | 9.82% |
| 10-Dec-21 | 3510735 | 4286000 | 0 | 10960000 | 18756735 | 16847959 | Hydrant meters 23786 Jetting & Flushing 11k Leaks Hydrant 12k. FD 2k Softner 2k | 9.88% |
| 10-Jan-22 | 2788399 | 3574000 | 0 | 9016000 | 15378399 | 13819995 | Hydrant meters 72774 Jetting & Flushing 17k Leaks Hydrant 40k. FD 2k Softner 2k | 9.28% |
| 9-Feb-22 | 3298704 | 3789000 | 0 | 9089000 | 16176704 | 14535106 | Hydrant meters 267039 Jetting & Flushing 24k Leaks Hydrant 20k. FD 2k Softner 2k | 9.53% |
| 10-Mar-22 | 2480315 | 3043000 | -6000 | 11277000 | 16794315 | 15120237 | Hydrant meters 23k Jetting & Flushing 12k Leaks Hydrant 4k. FD 2k Softner 2k | 9.71% |
| 11-Apr-22 | 2293480 | 2371000 | 0 | 15165000 | 19829480 | 17735013 | Hydrant meters 103k Jetting & Flushing 9k Leaks Hydrant 30k. FD 2k Softner 2k | 9.85% |
| 10-May-22 | 3284628 | 3425000 | 0 | 13860000 | 20569628 | 18182347 | Hydrant meters 200k Jetting & Flushing 53k Leaks Hydrant 0k. FD 2k Softner 2k | 10.40% |
| Average | | | | | | | | 9.28% |



CASTROVILLE COMMUNITY SERVICES DISTRICT



CASTROVILLE - ZONE 1 MONTHLY O&M REPORT

MAY 2022

❖ LIFT STATION #5 Del Monte

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2022

❖ LIFT STATION #6 @ Sea Garden

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2022

❖ **LIFT STATION #7 @ Via Linda**

- Did pump-down, alarm check, and general inspection of Lift Station 5/2/2022
- Did pump-down, alarm check, and general inspection of Lift Station 5/9/2022
- Did pump-down, alarm check, and general inspection of Lift Station 5/16/2022
- Did pump-down, alarm check, and general inspection of Lift Station 5/23/2022
- Did pump-down, alarm check, and general inspection of Lift Station 5/30/2022

❖ **JETTING ACTIVITIES**

- Total jetted approx. 5733 feet

❖ **OTHER MATTERS**

- Responded to 8 Underground Alert marking requests
- Submitted no-spill report to SWRCB on 6-2-2022
- Cleaning and inspecting storm drains in October and February 2022

❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain inlets are clean & Marked- "DO NOT DUMP, FLOWS TO BAY"



Castroville MAY 2021 JETTING

6/7/2022



| ID | Material | Length | Street | Downstream MH | Upstream MH |
|---------------------|--------------|-------------|----------------|---------------|-------------|
| 10700Haight | 6" Clay | 364 | Haight St. | MH 15.2 | MH 15.3 |
| 10900Oak | 6" Clay | 123 | OAK St. | MH 29 | MH 30 |
| 11000Axtell | 6" Clay | 203 | Axtell St. | MH 108 | CO 108.1 |
| 11000Union/Alley | PSM SDR35 6" | 230 | Union St. | MH 110.1 | CO 110.2 |
| 11100Axtell | PSM SDR35 6" | 225 | Axtell St. | MH 109 | CO 109.1 |
| 11100Axtell/Apt | 6" Clay | 195 | Axtell St. | MH 107 | MH 108.1 |
| 11100UnionCir | 6" Clay | 184 | Union Circle | MH 108.1 | MH 108 |
| 11200Axtell/Apts | 6" Clay | 267 | Axtell St. | MH 106 | MH 107 |
| 11200Wood | 6" Clay | 358 | Wood St. | MH 25.8 | MH 25.1 |
| 11275Axtell | 6" Clay | 100 | Benson St. | MH 106.1 | CO 106.3 |
| 11300Main MH21<21.1 | 6" Clay | 400 | Main St. | MH 21 | MH 21.1 |
| 11300Wood-6in | 6" Clay | 191 | | MH 25.8 | MH25.6 |
| 11450DelMonte | 6" Clay | 325 | Del Monte Ave. | MH 23.2 | CO 23.2 |
| 11500Castro | 10" Clay | 463 | Castro St. | MH 25.8 | MH 26 |
| 11500Union | 6" Clay | 21 | Union St. | MH 109 | CO 109 |
| 11550Union | 6" Clay | 159 | Union St. | MH 108 | MH 109 |
| 11600 Union Cir. | PSM SDR35 6" | 164 | Union Circle | MH 108.1 | CO 108.2 |
| 11600 Union St. | PSM SDR35 6" | 108 | Union St. | MH 108 | MH 110.1 |
| 11600Benson | 6" Clay | 198 | Benson St. | MH 106 | MH 106.1 |
| Hwy156/Benson | 6" Clay | 316 | Benson St. | MH 105 | MH 106 |
| TOTAL | | 4594 | | | |

CASTROVILLE COMMUNITY SERVICES DISTRICT



MORO COJO - ZONE 2 MONTHLY O&M REPORT MAY 2022

❖ LIFT STATION @ CASTROVILLE BLVD

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2022

❖ LIFT STATION @ COMPO DE CASA

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2022

❖ **JETTING ACTIVITIES**

- Jetted sewer lines btwn MH #66 to-MH #62
- Jetted sewer lines btwn MH #65 to-MH #66
- Jetted sewer lines btwn MH #62 to-MH #62.1
- Jetted sewer lines btwn MH #63 to-MH #64
- Jetted sewer lines btwn MH #62 to-MH #63

- Total jetted approx.900 feet

❖ **OTHER MATTERS**

- Responded to 1 Underground Alert marking requests
- Cleaned and weed-whacked Is site
- SWRCB-Reported "no-spill" 6/4/2022
- Schedule cleaning of EQ Basins in Dec 2020
- Performed inspection of all storm drains in November 2021
- Mowing Scheduled-June 2022

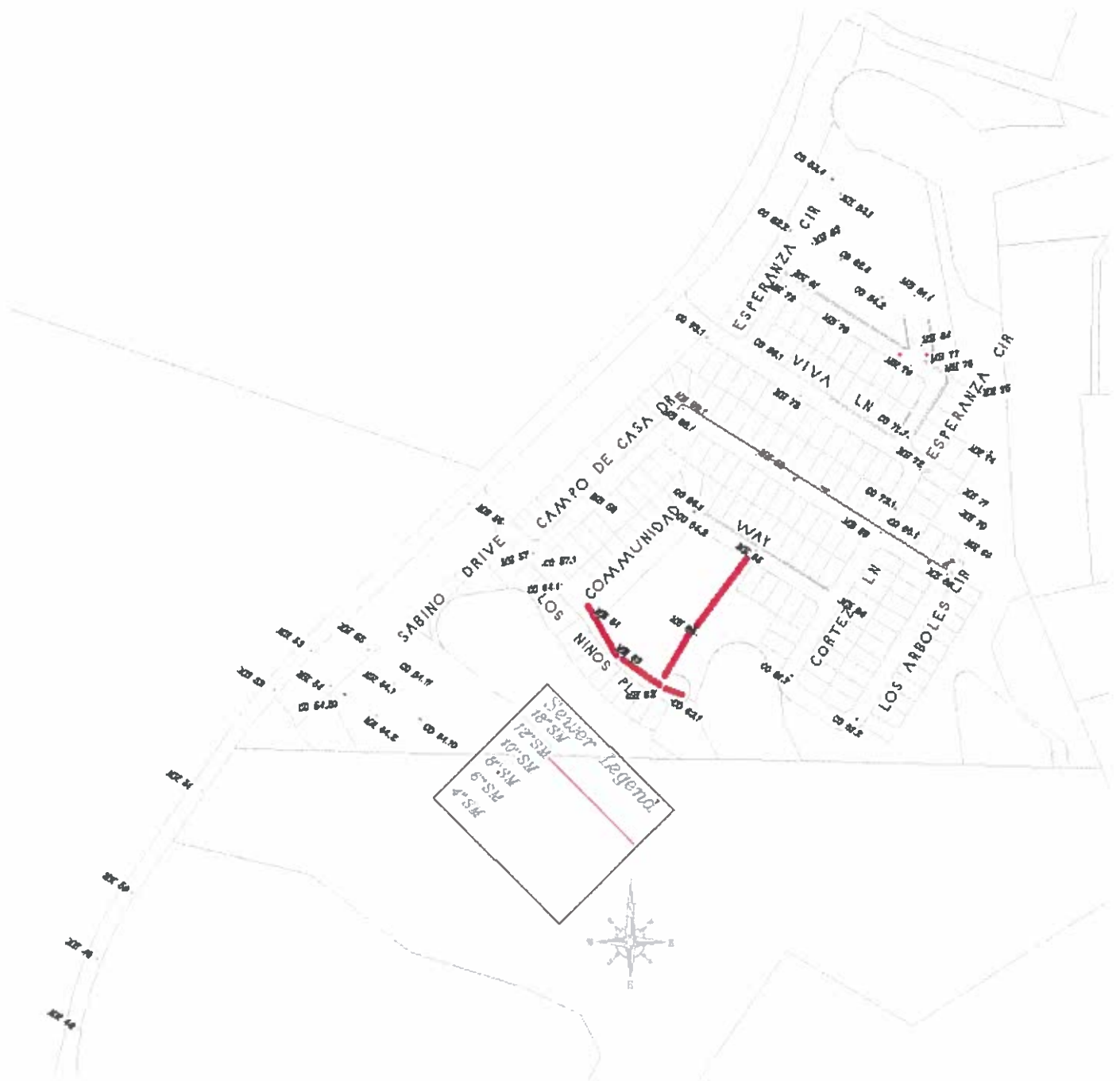
❖ **Improvements/CIP/Suggestions**

- Confirm that storm drain interceptors are clear
- Detention ponds are clean & fence secured



Moro Cojo MAY 2022 JETTING

6/8/2022



| ID | Material | Length | Street | Downstream MH | Upstream MH |
|---|--------------|------------|---------------------------|---------------|-------------|
| 8in Ball Feild | 8" PVC | 250 | Los Ninos PI Comunidad | MH 66 | MH 62 |
| 8inBall Feild Los Ninos CO62.1>MH62 | 8" PVC | 280 | Way | MH 65 | MH 66 |
| Los Ninos4 | PSM SDR35 4" | 50 | Los Ninos PI | MH 62 | CO 62.1 |
| Los Ninos5 | SDR35 6" | 160 | Los Ninos PI | MH 63 | MH 64 |
| | SDR35 6" | 160 | Los Ninos PI | MH 62 | MH 63 |
| | TOTAL | 900 | | | |

CASTROVILLE COMMUNITY SERVICES DISTRICT



MOSS LANDING (ZONE 3) MONTHLY O&M REPORT

MAY 2022

❖ LIFT STATION # 1 (Struve Rd)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2022

❖ LIFT STATION #2 (Hwy 1 @ Pottery barn)

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2022

❖ **LIFT STATION #7 @ Via Linda**

- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/2/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/9/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/16/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/23/2022
- ❑ Did pump-down, alarm check, and general inspection of Lift Station 5/30/2022

❖ **JETTING ACTIVITIES**

- ❑ Total jetted approx. 4594 feet

❖ **OTHER MATTERS**

- ❑ Responded to 8 Underground Alert marking requests
- ❑ Submitted no-spill report to SWRCB on 6-4-2022
- ❑ Cleaning and inspecting storm drains in October and February 2022

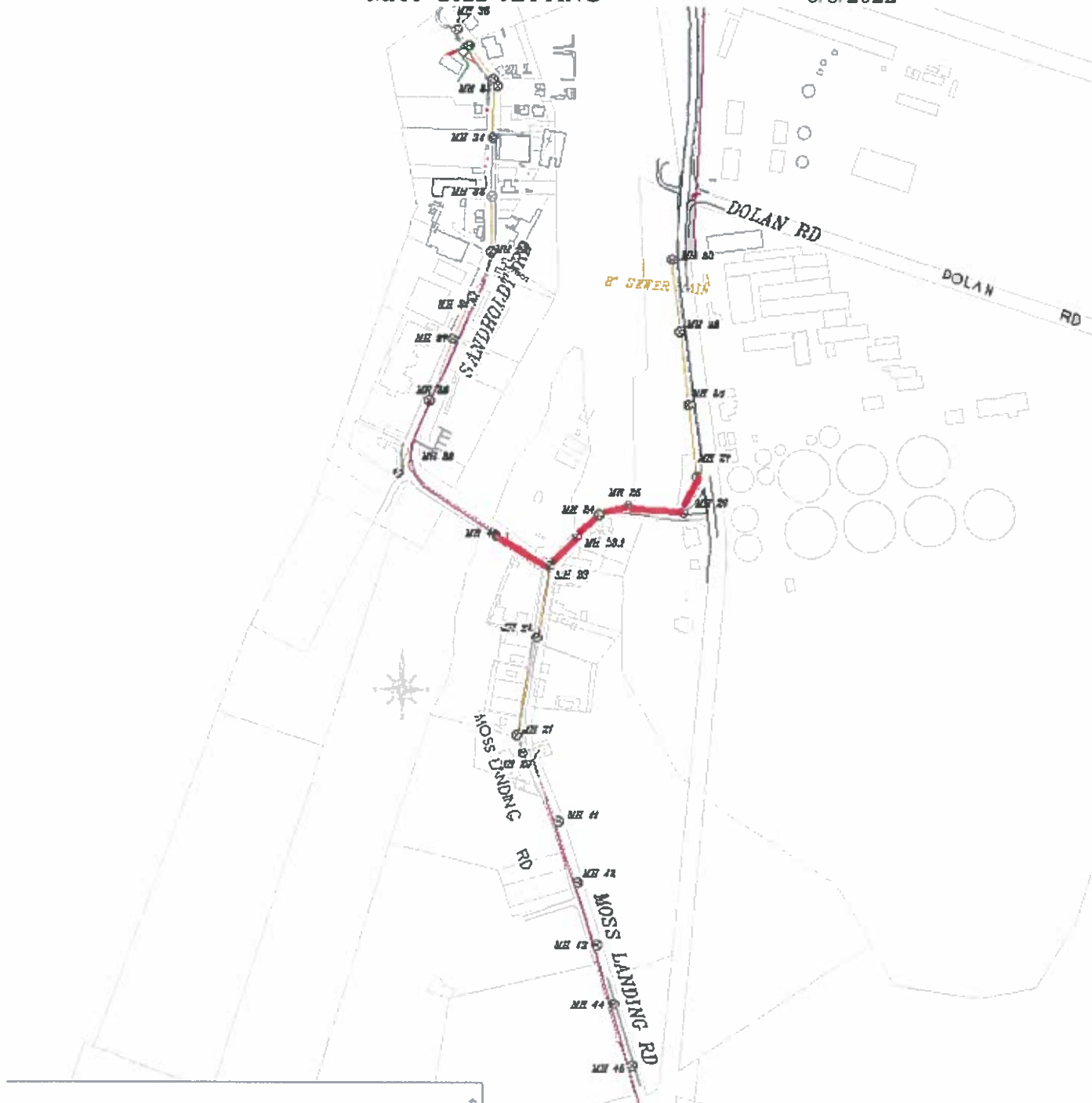
❖ **Improvements/CIP/Suggestions**

- ❑ Confirm that storm drain inlets are clean & Marked- "DO NOT DUMP, FLOWS TO BAY"



Moss Landing MAY 2022 JETTING

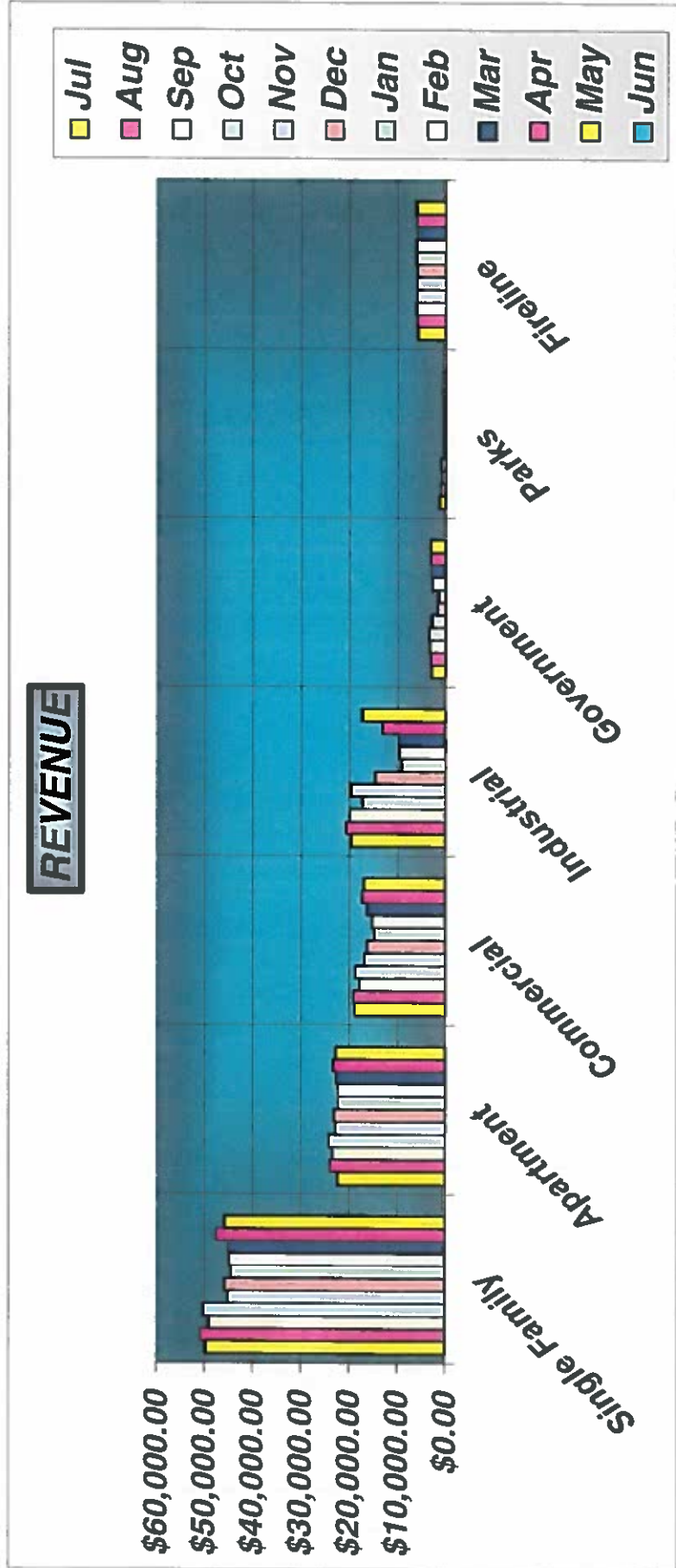
6/8/2022



| ID | Material | Length | Street | Downstream MH | Upstream MH |
|--------------|--------------|-------------|---------------|---------------|-------------|
| MH23.1>MH23 | PSM SDR35 8" | 212 | Soundholt Rd. | MH23 ML | MH23.1 ML |
| MH24>MH23 | PSM SDR35 8" | 122 | Soundholt Rd. | MH23.1 ML | MH24 ML |
| MH25>MH24 | PSM SDR35 8" | 127 | Soundholt Rd. | MH24 ML | MH25 ML |
| MH26>MH25 | PSM SDR35 8" | 349 | Soundholt Rd. | MH25 ML | MH26 ML |
| MH27>MH26 | PSM SDR35 8" | 164 | Soundholt Rd. | MH26 ML | MH27 ML |
| MH40>MH23 | PSM SDR35 8" | 266 | Soundholt Rd. | MH23 ML | MH40 ML |
| TOTAL | | 1240 | | | |

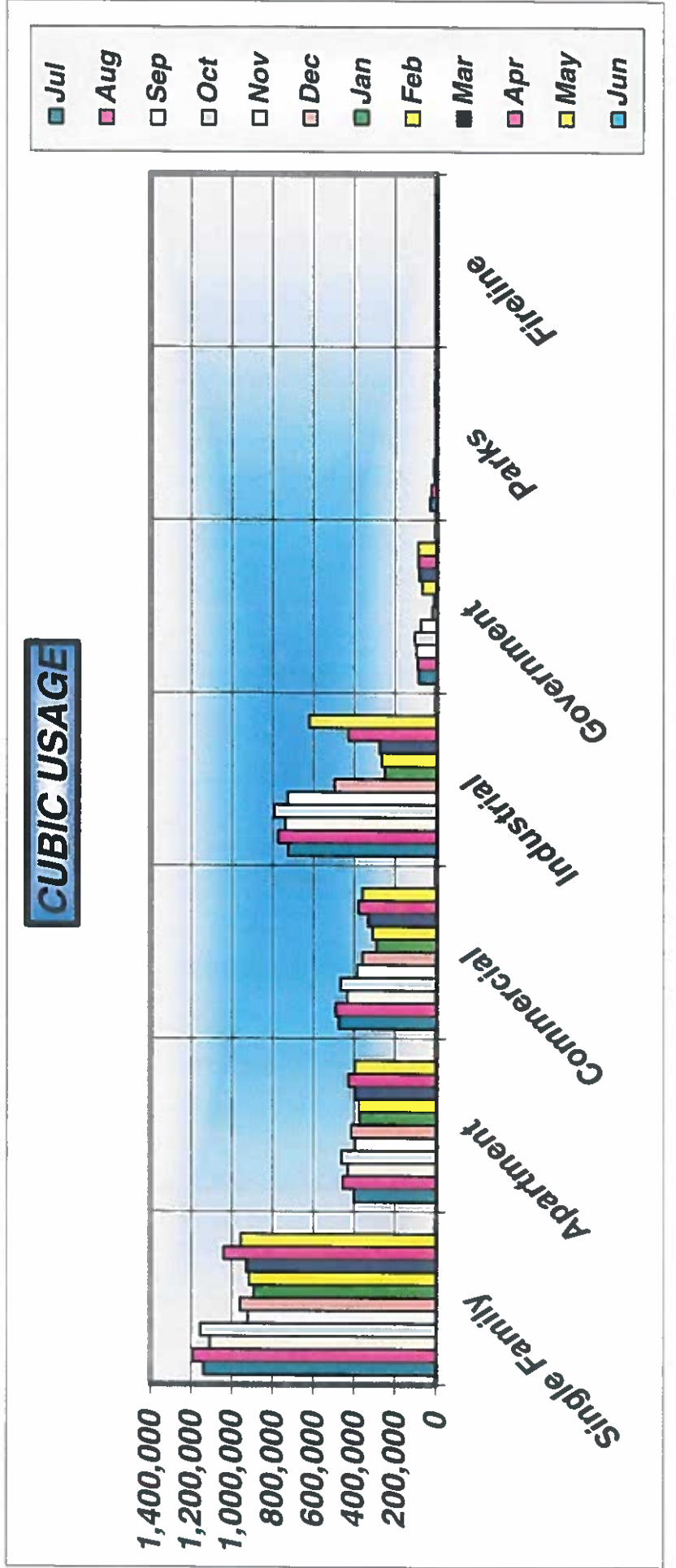
Annual Water Revenue By Classification 2021-2022

| | Single Family | Apartment | Commercial | Industrial | Government | Parks | Fireline | Totals |
|---------------|---------------------|---------------------|---------------------|---------------------|--------------------|-------------------|--------------------|-----------------------|
| Jul | \$49,734.29 | \$22,401.93 | \$18,826.98 | \$19,592.54 | \$2,958.12 | \$1,155.17 | \$5,846.14 | \$120,515.17 |
| Aug | \$50,890.89 | \$24,057.15 | \$19,190.54 | \$20,648.21 | \$3,101.58 | \$1,016.59 | \$5,955.11 | \$124,860.07 |
| Sep | \$49,043.34 | \$23,534.18 | \$17,887.74 | \$19,924.38 | \$3,291.17 | \$701.79 | \$6,007.71 | \$120,390.31 |
| Oct | \$50,114.83 | \$24,181.24 | \$18,652.19 | \$17,322.13 | \$3,453.54 | \$763.53 | \$5,990.13 | \$120,477.59 |
| Nov | \$45,004.33 | \$22,729.01 | \$16,833.54 | \$19,626.91 | \$2,801.77 | \$541.32 | \$5,992.44 | \$113,529.32 |
| Dec | \$45,835.67 | \$23,153.19 | \$16,256.46 | \$14,623.20 | \$1,597.93 | \$555.03 | \$5,993.17 | \$108,014.65 |
| Jan | \$44,403.01 | \$22,206.60 | \$14,765.32 | \$9,247.43 | \$1,414.63 | \$536.73 | \$6,009.12 | \$98,582.84 |
| Feb | \$44,834.44 | \$22,275.28 | \$15,224.92 | \$9,589.16 | \$2,709.06 | \$547.59 | \$6,009.84 | \$101,190.29 |
| Mar | \$45,173.18 | \$22,692.00 | \$16,365.28 | \$9,814.20 | \$3,011.78 | \$579.07 | \$5,976.92 | \$103,612.43 |
| Apr | \$47,622.57 | \$23,382.77 | \$17,365.47 | \$13,117.09 | \$3,084.83 | \$690.59 | \$6,104.65 | \$111,367.97 |
| May | \$45,801.30 | \$22,724.71 | \$16,934.28 | \$17,321.80 | \$3,099.93 | \$594.16 | \$6,101.60 | \$112,577.78 |
| Jun | | | | | | | | |
| Totals | \$518,457.85 | \$253,338.06 | \$188,302.72 | \$170,827.05 | \$30,524.34 | \$7,681.57 | \$65,986.83 | \$1,235,118.42 |



Annual Water Usage By Classification 2021-2022

| | Single Family | Apartment | Commercial | Industrial | Government | Parks | Fireline | Totals |
|---------------|-------------------|------------------|------------------|------------------|----------------|----------------|---------------|-------------------|
| Jul | 1,140,008 | 399,569 | 477,143 | 725,967 | 86,416 | 30,600 | 411 | 2,860,114 |
| Aug | 1,192,146 | 455,988 | 492,519 | 774,392 | 89,620 | 24,243 | 400 | 3,029,308 |
| Sep | 1,108,522 | 432,064 | 434,372 | 741,189 | 96,628 | 9,802 | 1,310 | 2,823,887 |
| Oct | 1,155,771 | 461,744 | 468,674 | 794,594 | 104,077 | 12,634 | 503 | 2,997,997 |
| Nov | 922,370 | 395,130 | 385,250 | 727,543 | 74,178 | 2,441 | 609 | 2,507,521 |
| Dec | 958,956 | 413,981 | 358,779 | 498,015 | 18,957 | 3,070 | 643 | 2,252,401 |
| Jan | 892,784 | 372,119 | 290,378 | 251,420 | 10,548 | 2,231 | 1,375 | 1,820,855 |
| Feb | 916,261 | 374,317 | 311,460 | 267,096 | 69,925 | 2,729 | 1,408 | 1,943,196 |
| Mar | 928,956 | 392,765 | 332,997 | 277,419 | 83,812 | 4,173 | 1,300 | 2,021,422 |
| Apr | 1,039,536 | 426,678 | 378,151 | 428,927 | 87,163 | 9,288 | 1,248 | 2,370,991 |
| May | 957,615 | 396,841 | 360,704 | 621,805 | 87,856 | 4,865 | 1,109 | 2,430,795 |
| Jun | | | | | | | | |
| Totals | 11,212,925 | 4,521,196 | 4,290,427 | 6,108,367 | 809,180 | 106,076 | 10,316 | 27,058,487 |



CASTROVILLE COMMUNITY SERVICES DISTRICT Accounts Receivable - Summary

From: 5/1/2022 Through: 5/3/2022

Limited to :

Balance
\$60,841.50

| Charge | Minimum | Overage | Consumption | Bills | Total |
|---------------------|--------------------|--------------------|-----------------------|-------|---------------------|
| FIRELINE Charge | \$6,077.45 | \$24.15 | 1,109.00 Cubic Ft | 71 | \$6,101.60 |
| SURCHARGE Charge | \$11,445.50 | \$0.00 | 0.00 | 132 | \$11,445.50 |
| WATER Charge | \$42,063.36 | \$52,798.85 | 2,421,958.00 Cubic Ft | 1,422 | \$94,862.21 |
| WATER CMPND Charge | \$0.00 | \$168.47 | 7,728.00 Cubic Ft | 1 | \$168.47 |
| Total Charge | \$59,586.31 | \$52,991.47 | | | \$112,577.78 |

| Delinquency | Amount |
|--------------------------|---------------|
| FIRELINE Penalty | \$0.00 |
| WATER Penalty | \$0.00 |
| Total Delinquency | \$0.00 |

| Deposit Applied | Amount |
|------------------------------|-------------------|
| WATER Charge | \$(216.85) |
| WATER Open Credit | \$(23.15) |
| Total Deposit Applied | \$(240.00) |

| NSF Fee | Amount |
|----------------------|----------------|
| WATER NSF Fee | \$20.00 |
| Total NSF Fee | \$20.00 |

| Open Applied | Amount |
|------------------------------|-------------------|
| FIRELINE Payment Open Credit | \$43.70 |
| WATER Payment Open Credit | \$4,351.67 |
| Total Open Applied | \$4,395.37 |

| Open Payment | Amount |
|--|---------------------|
| FIRELINE Charge(Payment Open Credit) | \$(50.81) |
| SURCHARGE Charge(Payment Open Credit) | \$(83.24) |
| WATER Charge(Payment Open Credit) | \$(4,201.32) |
| WATER Service Order Fee(Payment Open Credit) | \$(60.00) |
| Total Open Payment | \$(4,395.37) |

| Payment | Amount |
|-----------------|--------------|
| FIRELINE Charge | \$(5,665.58) |

FIRELINE Open Credit \$(43.70)
 SURCHARGE Charge \$(13,074.53)
 WATER Charge \$(86,594.89)
 WATER Open Credit \$(3,026.47)
 WATER Service Order Fee \$(300.19)
 Total Payment \$(108,705.36)

\$167,490.00
 \$154,415.47
 \$67,820.58
 \$64,794.11
 \$64,493.92

Payment Reversal
 SURCHARGE Charge \$41.62
 WATER Charge \$103.39
 Total Payment Reversal \$145.01

\$64,535.54
 \$64,638.93

Refund
 WATER Open Credit \$23.15
 Total Refund \$23.15

\$64,662.08

Service Order Fee
 WATER Service Order Fee \$340.00
 Total Service Order Fee \$340.00

\$65,002.08

Closing Balance: \$65,002.08



PMIA/LAIF Performance Report as of 06/10/22



PMIA Average Monthly Effective Yields⁽¹⁾

| | |
|-----|-------|
| May | 0.684 |
| Apr | 0.523 |
| Mar | 0.365 |

Quarterly Performance Quarter Ended 03/31/22

| | |
|--|---------------------|
| LAIF Apportionment Rate ⁽²⁾ : | 0.32 |
| LAIF Earnings Ratio ⁽²⁾ : | 0.00000875657176851 |
| LAIF Fair Value Factor ⁽¹⁾ : | 0.988753538 |
| PMIA Daily ⁽¹⁾ : | 0.42% |
| PMIA Quarter to Date ⁽¹⁾ : | 0.29% |
| PMIA Average Life ⁽¹⁾ : | 310 |

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 05/31/22 \$225.9 billion

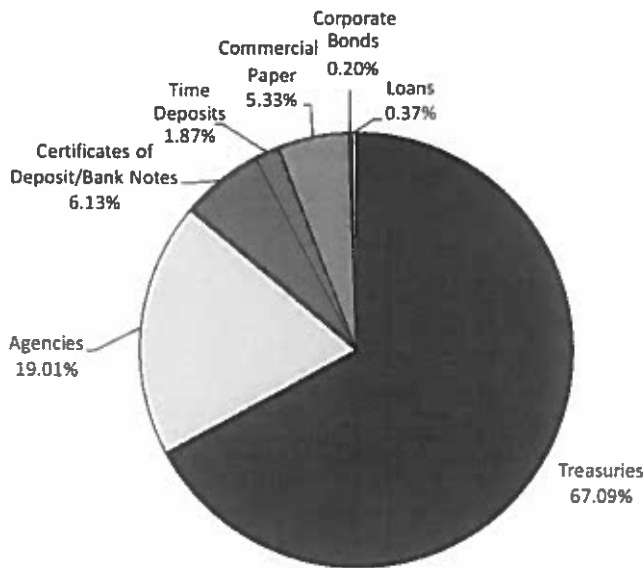


Chart does not include \$5,098,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. View PMIA Daily Rates

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾State of California, Office of the Treasurer

⁽²⁾State of California, Office of the Controller

**CASTROVILLE COMMUNITY SERVICES DISTRICT
INTERNAL REPORT**
Receipts, Disbursements, and Bank Balances as of May 31, 2022

Ending balance as of April 29, 2022 \$14,708,180.14

CHASE BANK, GENERAL FUND - Revenue and Expenses

| | |
|--|-------------------|
| Beginning Balance | 817,941.41 |
| Water Receipts | 109,071.60 |
| Water-Sewer Miscellaneous Receipts | 16,550.82 |
| M1W Sanitation Fees for Moss Landing | 7,996.59 |
| Bank & NSF Fees | (223.76) |
| Transfer Excess Funds to LAIF 5-3-2022 | (350,000.00) |
| Expenses (Checks Written) | (128,984.06) |
| Ending Balance for General Fund | <u>472,352.60</u> |

CHASE BANK, CUSTOMER DEPOSIT FUND

| | |
|--|------------------|
| Beginning Balance | 64,225.77 |
| New Deposits (opened accounts) | 1,220.00 |
| Deposits Returned or Applied to Accounts | (1,240.00) |
| Ending Balance for Customer Deposit Fund | <u>64,205.77</u> |

LAIF FUND

| | |
|--|----------------------|
| Beginning Balance | 11,010,964.08 |
| Incoming Transfer from Chase Bank 5-3-2022 | 350,000.00 |
| Ending Balance LAIF | <u>11,360,964.08</u> |

CAMP FUND

| | |
|--|-------------------|
| Beginning Balance Sewer (Zone 1) Capital Improve Account | 120,725.09 |
| Monthly Interest Earned | 84.06 |
| Ending Balance Camp Federal Security Account | <u>120,809.15</u> |
| Beginning Balance Sewer (Zone 1) Reserves Account | 238,835.51 |
| Monthly Interest Earned | 166.30 |
| Ending Balance CAMP Federal Security Account | <u>239,001.81</u> |

CalTRUST-INVESTMENT

| | |
|--|---------------------|
| Beginning Balance Sewer (Zone 1) Medium-Term Account | 2,455,488.28 |
| Income Distribution | 2,180.08 |
| Unrealized Gain (Loss) | 9,951.32 |
| Ending Balance CalTRUST | <u>2,467,619.68</u> |

New Balance as of May 31, 2022

| | |
|--|----------------------|
| | 14,724,953.09 |
|--|----------------------|

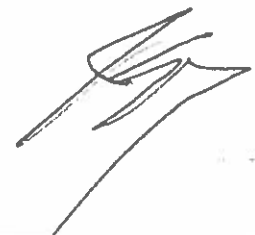
Castroville Community Services District

List of Checks for May 2022

| Date | Number | Name | Memo | Amount |
|------------------------------|-----------|---------------------------------|---|--------------|
| General Fund Checking | | | | |
| 05/05/2022 | 1083 | 3T Equipment Company Inc | Part for Jetter | \$ 618.94 |
| 05/05/2022 | 1084 | All Safe | Quarterly Alarm Monitoring-Office | \$ 129.00 |
| 05/05/2022 | 1085 | American Water Works Assoc | Annual Membership Dues | \$ 473.00 |
| 05/05/2022 | 1086 | AT&T | Monthly Telephone Services | \$ 408.13 |
| 05/05/2022 | 1087 | California Water Service Compan | Water Meters @ Lift Stations Zone 2 | \$ 30.62 |
| 05/05/2022 | 1088 | Costco Wholesale | Annual Membership Dues | \$ 240.00 |
| 05/05/2022 | 1089 | Eudoxio Orozco Jr | Monthly Cellular Phone Allowance | \$ 40.00 |
| 05/05/2022 | 1090 | Exxon Mobile | Monthly Fuel Expense | \$ 627.78 |
| 05/05/2022 | 1091 | Jonathan Varela | Monthly Cellular Phone Allowance | \$ 40.00 |
| 05/05/2022 | 1092 | Lidia Santos | Monthly Cellular Phone Allowance | \$ 40.00 |
| 05/05/2022 | 1093 | Linde Gas & Equipment Inc | Supplies for Well Sites | \$ 111.80 |
| 05/05/2022 | 1094 | MNS Engineers Inc | Grant Writing-Washington St Sewer Motorist & Storm Water Plan for Overhead Sign Project | \$ 2,430.00 |
| | | continued | Emergency Deep Aquifer Project | \$ 4,680.00 |
| | | continued | ML Wastewater System Rehabilitation | \$ 12,676.60 |
| | | continued | | \$ 30,257.72 |
| 05/05/2022 | 1095 | Potters Electronics | Replace Entry Camera | \$ 487.71 |
| 05/05/2022 | 1096 | WM Corporate Services Inc. | Monthly Disposal Fees | \$ 64.66 |
| 05/05/2022 | 1097-1102 | District Employees' | Bi-Weekly Net Payroll | \$ 12,622.49 |
| 05/05/2022 | 1103 | VALIC | Bi-Weekly Deferred Comp | \$ 2,165.00 |
| 05/05/2022 | 1 | Electronic Federal Tax Payment | Bi-Weekly Payroll Taxes | \$ 5,801.40 |
| 05/05/2022 | 2 | EDD | Bi-Weekly Payroll Taxes | \$ 1,033.89 |
| 05/05/2022 | 3 | PERS -Employees' Contribution | Bi-Weekly Retirement Benefits | \$ 1,479.00 |
| 05/05/2022 | 4 | PERS-Employer Contribution | Bi-Weekly Retirement Benefits | \$ 1,981.23 |
| 05/05/2022 | 5 | PERS | Employees Health Benefits-Monthly | \$ 15,259.01 |
| 05/11/2022 | 1104 | All Safe | Quarterly Alarm Monitoring-Shop | \$ 84.00 |
| 05/11/2022 | 1105 | GreatAmerica Financial Services | Monthly Lease of Billing Equipment | \$ 462.26 |
| 05/11/2022 | 1106 | Master Meter, Inc. | Vehicle Reading Software Support | \$ 1,500.00 |
| 05/11/2022 | 1107 | Principal Life Group | Employees Life Ins for April & May | \$ 222.12 |
| 05/11/2022 | 1108 | Cardmember Service-Eric | Water Treatment Webinar-Orozco | \$ 125.00 |
| | | continued | Tool Bag for Backflow Equipment | \$ 38.23 |
| 05/11/2022 | 1109 | Cardmember Service-Lidia | Monthly Cell Phone GM & Lead OP | \$ 97.84 |
| | | continued | Annual GoToMeeting Membership | \$ 192.00 |

 114

| Date | Number | Name | Memo | Amount |
|------------------------------------|-----------|--------------------------------|--------------------------------------|----------------------|
| 05/11/2022 | 1110 | Cardmember Service-Roberto | Monthly CCSD Web Page | \$ 130.00 |
| 05/19/2022 | 1111 | ACWA JPIA | Employees Monthly Dental-Vison-EAF | \$ 1,031.08 |
| 05/19/2022 | 1112 | Aramark | Operators Uniforms Bath Serv & Mats | \$ 488.45 |
| 05/19/2022 | 1113 | Castroville Auto Parts | Parts & Supplies | \$ 236.71 |
| 05/19/2022 | 1114 | Castroville Hardware | Parts & Supplies | \$ 179.41 |
| 05/19/2022 | 1115 | CWEA | Annul Membership-Orozco | \$ 192.00 |
| 05/19/2022 | 1116 | Green Rubber-Kennedy Ag | Void | \$ - |
| 05/19/2022 | 1117 | Monterey Bay Water Works | Training for two CCSD Operators | \$ 80.00 |
| 05/19/2022 | 1118 | Noland, Hamerly, Etienne, Hoss | Legal Fees-MOU with Caltrans | \$ 1,827.00 |
| 05/19/2022 | 1119 | Pacific Gas & Electric | Steel Garage | \$ 20.01 |
| | | continued | Moss Landing Lift Stations-Zone 3 | \$ 828.60 |
| | | continued | Castroville Lift Stations-Zone 1 | \$ 515.29 |
| | | continued | Moro Cojo-Mobile Lift Station Zone 2 | \$ 774.43 |
| 05/19/2022 | 1120 | SWRCB | Certification- T2-Galvez | \$ 60.00 |
| 05/19/2022 | 1121 | Zoom Imaging Solutions Inc. | Monthly Maintenance & Copy Fees | \$ 124.82 |
| 05/19/2022 | 1122 | Jonathan Varela | CDL Class B Certification-Physical | \$ 125.00 |
| 05/19/2022 | 1123-1128 | District Employees' | Bi-Weekly Net Payroll | \$ 13,031.11 |
| 05/19/2022 | 1129 | VALIC | Bi-Weekly Deferred Comp | \$ 2,165.00 |
| 05/19/2022 | 1 | Electronic Federal Tax Payment | Bi-Weekly Payroll Taxes | \$ 5,995.16 |
| 05/19/2022 | 2 | EDD | Bi-Weekly Payroll Taxes | \$ 1,080.68 |
| 05/19/2022 | 3 | PERS -Employees' Contribution | Bi-Weekly Retirement Benefits | \$ 1,496.98 |
| 05/19/2022 | 4 | PERS-Employer Contribution | Bi-Weekly Retirement Benefits | \$ 2,000.40 |
| 05/19/2022 | 1130 | Cosme Padilla | 5-11-2022 Meeting | \$ 91.25 |
| 05/19/2022 | 1131 | Ronlad J. Stefani | 5-11-2022 Meeting | \$ 91.25 |
| Total General Fund-Checking | | | | \$ 128,984.06 |
| Customer Deposit Fund | | | | |
| 05/31/2022 | 80 | Alfonso Maldonado Moreno | Deposit Refund | \$ 23.15 |
| 05/31/2022 | 81 | Castroville CSD | May Closures | \$ 216.85 |
| Total Customer Deposit Fund | | | | \$ 240.00 |



Calendar for Year 2021 (United States)

| | | |
|---|---|---|
| <p>January</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p> <p>6:● 13:● 20:○ 28:○</p> | <p>February</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28</p> <p>4:○ 11:● 19:○ 27:○</p> | <p>March</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p> <p>5:○ 13:● 21:○ 28:○</p> |
| <p>April</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p> <p>4:○ 11:● 20:○ 26:○</p> | <p>May</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p> <p>3:○ 11:● 19:○ 26:○</p> | <p>June</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30</p> <p>2:○ 10:● 17:○ 24:○</p> |
| <p>July</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p> <p>1:○ 9:● 17:○ 23:○ 31:○</p> | <p>August</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p> <p>8:● 15:○ 22:○ 30:○</p> | <p>September</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30</p> <p>6:● 13:○ 20:○ 28:○</p> |
| <p>October</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p> <p>6:● 12:○ 20:○ 28:○</p> | <p>November</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30</p> <p>4:● 11:○ 19:○ 27:○</p> | <p>December</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p> <p>4:● 10:○ 18:○ 26:○</p> |

Holidays:

| | |
|--|----------------------------------|
| Jan 1 New Year's Day | Jul 5 'Independence Day' day off |
| Jan 18 Martin Luther King Jr. Day | Sep 6 Labor Day |
| Jan 20 Inauguration Day (DC, MD*, VA*) | Oct 11 Columbus Day |
| Feb 15 Presidents' Day | Nov 11 Veterans Day |
| May 31 Memorial Day | Nov 25 Thanksgiving Day |
| Jun 18 'Juneteenth' day off | Dec 24 'Christmas Day' day off |
| Jun 19 Juneteenth | Dec 25 Christmas Day |
| Jul 4 Independence Day | Dec 31 'New Year's Day' day off |