



CASTROVILLE COMMUNITY SERVICES DISTRICT

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

24-HOUR TELEPHONE: (831) 633-2560

President – James R. Cochran
Vice President – Glenn Oania
Director – Cosme Padilla
Director – Ron Stefani
Director – Adriana Melgoza

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, DECEMBER 21, 2021 – 4:30 P.M. DISTRICT BOARD ROOM – 11499 GEIL STREET

Face covering required for entering District office

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. Public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Approve the Draft Minutes of Regular Board Meeting of November 16, 2021 – **motion item**

CORRESPONDENCE:

1. Via E-mail from Farm Bureau Monterey to Monterey County Board of Supervisor regarding support for desalination facilities-private ownership.
2. Via E-mail from Pajaro Sunny Mesa CSD to General Manager Eric Tynan to participate as a planning committee member as Pajaro Sunny Mesa CSD will be preparing their first Hazard Mitigation Plan.

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INFORMATIONAL ITEMS:

1. *ACWA* – Lates projections for drought-plagued Colorado River more troubling
2. *SGMA News* – State's groundwater "cop" weighs in on plans to stop over pumping and finds them lax
3. *Monterey Herald* – LAFCO board torpedoes Monterey Peninsula district's buyout of Cal Am

PRESENTATION:

1. none

NEW BUSINESS:

1. Resolution No. 21-05, A Resolution of the Board of Directors of the Castroville CSD to Authorize the Grant Application, Acceptance, and Execution for Emergency Deep Aquifer Well No. 6 and Storage Tank – **motion item**
2. Comply with The Fair Labor Standards Act (FLSA) regarding On Call/Stand By compensation per Employee Handbook – Eric Tynan, General Manager
3. TPO HR Consultants to review and update Castroville CSD Employees Handbook – Eric Tynan, General Manager
4. Discuss entity responsible for maintenance of the Washington ditch and flooding – Eric Tynan, General Manager
5. Approve Castroville CSD Destruction Certificate #2021-1 as retention periods for the listed records on certificate have expired – **motion item**
6. Consider appointing a Castroville CSD Board of Director to oversee the outreach for the Castroville Overhead Sign at Highway 183 – **motion item**
7. Discussion on whether to consider \$50k funding request from Sign's by Van in advance of acquiring Cal Trans funding for the Castroville Overhead Sign at Highway183 project – Eric Tynan, General Manager

UNFINISHED BUSINESS:

1. Update on status of grants/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project), Castroville-Sewer Zone 1 (Washington Sewer Trunk line Bypass), Castroville-Water Zone 1 (Deep Well No. 6) for system upgrades and improvements and Castroville Overhead Sign at Highway 183 grant – Eric Tynan, General Manager
2. Update on Well levels – Eric Tynan, General Manager
3. Update on lot line adjustment for acquisition of Well No. 6 – Eric Tynan, General Manager
4. Update on Monterey One Water lateral repair – Eric Tynan, General Manager
5. Update on Monterey County Public Works Castroville street improvements – Eric Tynan General Manager

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director and Eric Tynan, General Manager
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors.

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GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operation's Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** – Treasures Report-L.A.I.F., Quarterly Financial Statements**Internal Report** and Administration Update

CHECK REGISTER – Receive and file the Check Register for the month of November 2021 – motion item

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, January 18, 2022 at 4:30 p.m.

CLOSE:

Adjournment to the next regular scheduled Board Meeting – motion item

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on December 17, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on December 17, 2021.

Lidia Santos, Board Secretary