



**CASTROVILLE
COMMUNITY
SERVICES DISTRICT**

P.O. BOX 1065
OFFICE: 11499 GEIL STREET
CASTROVILLE, CA 95012
FAX (831) 633-3103

President – Cosme Padilla
Vice President – Ron Stefani
Director – Glenn Oania
Director – James R. Cochran
Director – Greg MacMillan

24-HOUR TELEPHONE: (831) 633-2560

General Manager – Eric Tynan
Board Secretary – Lidia Santos

Website: CastrovilleCSD.org

**AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JUNE 18, 2024 – 4:30 P.M.
DISTRICT BOARD ROOM – 11499 GEIL STREET**

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact Lidia Santos, Board Secretary during regular business hours at (831) 633-2560. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

Notice is hereby given that the Castroville Community Services District will hold a public hearing on Tuesday, June 18, 2024 at 4:30 p.m. to consider adoption of a resolution approving the District's 2024-2025 Annual Rate Report for Wastewater Collection in the community of Moss Landing and directing collection of the charges detailed in the Report on the Monterey County tax roll.

The owner of any parcel subject to the fees and charges detailed in the Report may submit a written protest prior to the close of the public hearing. Written protests can be submitted at the public meeting or via mail lidia@castrovillecsd.org or drop off before the meeting at the address noted above. Any protest submitted once the public hearing has closed shall be rejected as late and shall not be considered.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS OR CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS – (Limited to three minutes per speaker within the jurisdiction of items not on the agenda. The public will have the opportunity to ask questions or make statements as the Board addresses each agenda item.)

CONSENT CALENDAR:

1. Consider and Approve the draft minutes of the Budget & Personnel Committee Meeting – May 16, 2024 – motion item

AGENDA, Page 2

June 18, 2024

CASTROVILLE COMMUNITY SERVICES DISTRICT

2. Consider and Approve the draft minutes of the Regular Board Meeting, May 21, 2024 – **motion item**

CORRESPONDENCE:

1. Memorandum from Water Resources Agency General Manager Ara Azhderian to Joint Boards Leadership Committee regarding Groundwater Extraction Monitoring System (GEMS) Expansion.

INFORMATIONAL ITEMS:

1. *Monterey Waterkeeper* – Community Water Center, recommendations for Department of Water Resources action regarding the 180/400 ft Aquifer Subbasin Groundwater Sustainability Plan Update
2. *Monterey County Weekly* – Mine Fields: A comprehensive study of unsustainable groundwater pumping in the county is cause for alarm
3. *ACWA News* – Melanie Schumcher will assume duties as General Manager for Scotts Valley Water District October 1
4. *Pacific Water* – What is Water Management?

PRESENTATION:

1. Receive presentation by Regional Government Services (RGS) a public agency serving the consulting, administrative and project management needs of local government to discuss services provided – Sophia Selivanoff, Executive Director

The owner of any parcel subject to the fees and charges detailed in the Report may submit a written protest prior to the close of the public hearing. Written protests can be submitted at the public meeting or via mail or drop off before the meeting at the address noted above. Any protest submitted once the public hearing has closed shall be rejected as late and shall not be considered.

PUBLIC HEARING

1. Public Hearing – Open Public Hearing, Receive Public Comment and Consider and Adopt Resolution No. 24-04 Adopting the Report Proposing to have Sewer Fees and Charges for the Moss Landing Service Area Collected on the Tax Roll for Fiscal Year 2024-25 and Directing the Secretary of the Board to File a Copy of Said Report with the Monterey County Auditor to Place Said Fees on the Tax Roll – **motion item**

CLOSE PUBLIC HEARING – motion item

NEW BUSINESS:

1. Consider and Adopt Resolution No. 24.05, Resolution Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property Related Fees and Charges and Approve Service Agreement for Collection of Special Taxes, Fees, and Assessments (Exhibit A attached) between the County of Monterey and the Castroville Community Services District – **motion item**
2. Consider and Approve Memorandum of Understanding with Monterey One Water (“M1W”) regarding the collection of local sewer use fees imposed on parcels of real property receiving the services and facilities within its service area on the tax roll – **motion item**
3. Consider and Approve “Castroville CSD Investment and Deposit Policy” for fiscal year 2024/2025- **motion item**

AGENDA, Page 3

June 18, 2024

CASTROVILLE COMMUNITY SERVICES DISTRICT

4. Consider designation of Eric Tynan, General Manager as labor negotiator for all employees for the District for purpose of (Gov. Code Sec. 54957.6) - **motion item**
5. Receive letter from Castroville Community Services District General Manager J. Eric Tynan announcing his retirement as of October 31, 2024 – Eric Tynan, General Manager
6. Provide direction to staff regarding engagement of a firm to assist with the recruitment of a District General Manager and provide direction to staff – **motion item**

UNFINISHED BUSINESS:

1. Update on meeting with Regional Government Services (RGS) regarding the Community Outreach Service position – Eric Tynan and Ad Hoc Community Outreach Committee: Directors: Cosme Padilla and Ron Stefani
2. Update on Water Line Replacement Project awarded to contractor Teichert Constructions – Eric Tynan, General Manager
3. Update on Well levels – Eric Tynan, General Manager
4. Update on status of grant/projects for Moss Landing-Sewer Zone 3 (Professional Engineering Services for Moss Landing Wastewater System Rehabilitation Project – Eric Tynan, General Manager
5. Update on status of competitive bid process and grant/projects for Castroville-Water Zone 1 (Emergency Deep Aquifer Supply and Storage Tank Project, Well No. 6) for system upgrades and improvements – Eric Tynan, General Manager
6. Update on status of grant/projects for Castroville-Sewer Zone 1 (Washington Sewer Trunk Line Bypass) – Eric Tynan, General Manager
7. Update on status of grant/projects for Castroville Landmark Sign at Highway 183 and Cooperative Agreement with Amendment No. 01 with Caltrans and Resolution No. 22-14/Agreement with Signs By Van for the Design, Fabrication, and installation of the Castroville Landmark Sign – Eric Tynan, General Manager
8. Update on the State of California Department of Transportation (Caltrans) projects and all current agreements Caltrans has with Castroville CSD: (1) Caltrans Merritt Street Beautification Project, Adjustment of Manhole and Valve Covers Agreement with Caltrans, (2) Pedestrian Bridge Enhancement/Improvement Project, Pedestrian Overpass Maintenance (Landscape) Agreement with Caltrans and Agreement for the Positive Location of Underground Utilities with Caltrans – Eric Tynan, General Manager

CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property Location: APN: 030-141-022-000 and 030-141-023-000, Southwest corner of Merritt Street and Washington Street, Castroville, CA

Negotiating Parties: Castroville CSD and Salvador Alvarez and Hermilinda Alvarez
Property Owner: Salvador Alvarez and Hermilinda Alvarez
Under Negotiation: Price and Terms of Payment

Property Location: APN: 133-143-016-000, Highway 1 at Washington Road, Castroville, CA

Negotiating Parties: Castroville CSD and Vegetable Ranches, LLC
Property Owner: Vegetable Ranches, LLC
Under Negotiation: Price and Terms of Payment

AGENDA, Page 4
June 18, 2024
CASTROVILLE COMMUNITY SERVICES DISTRICT

PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

Unrepresented Employee: General Manager

ANNOUNCEMENT OF CLOSED SESSION ITEM: (if applicable):

The board will reconvene into an open session prior to adjournment and shall announce any action taken during the closed session.

UNFINISHED BUSINESS CONTINUED:

9. Consider and Adopt Resolution No. 24-06, Adopting the District Budgets for Fiscal Year 2024/2025; Operating Budgets for Water (Castroville Zone 1), Sewer and Governmental (Castroville Zone 1), Sewer and Governmental (Moro Cojo, NMCHS, & Monte Del Lago Mobile Home Park Zone 2) and Sewer (Moss Landing Zone 3) and Five Year Capital Improvement Projects 2024/2028 – **motion item**
 - Recommendation of the Budget & Personnel Committee (Directors: Stefani and MacMillan) to consider along with the annual income and operating budget for fiscal year 2024/2025:
 - Extended recreational services with North County Recreation & Park District,
 - Proposed wage increase for staff varies from (3%-6.2%) percent of current annual wages. Effective July 11, 2024, if considered
 - Capital Improvement Projects

10. Consider and Approve salary increase for General Manager, effective July 11, 2024 – **motion item**

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Ron Stefani, Director
2. Update on the Salinas Valley Basin Groundwater Sustainability Agency – Ron Stefani, Director
3. Update on other meetings/educational classes attended by Castroville CSD Directors

GENERAL OPERATIONS:

1. **General Manager's Report** – Compliance Update, Current Projects Update, Seminars Update, Staff Update, Suggestive Projects Discussions
2. **Operations Report**
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues

AGENDA, Page 5

June 18, 2024

CASTROVILLE COMMUNITY SERVICES DISTRICT

3. **Customer/Billing Reports** – A/R Update, Water Sales, Water Usage
4. **Financial Reports** –Quarterly Financial Statements,* Treasures Report-L.A.I.F., Internal Report and Administration Update

CHECK REGISTER – Receive and approve the Check Register for the month of May 2024 – **motion item**

ITEMS FOR NEXT MONTHS AGENDA: Tuesday, July 16, 2024, at 4:30 p.m.

CLOSE:

Adjournment to the next regular scheduled Board Meeting – **motion item**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 11499 Geil Street, Castroville, California.

Certification of Posting

I certify that on June 14, 2024, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Castroville Community Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Castroville, California, on June 14, 2024.



Lidia Santos, Board Secretary