

**THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF  
CASTROVILLE COMMUNITY SERVICES DISTRICT  
January 15, 2019**

President Adriana Melgoza called the meeting to order at 4:30 p.m.

**ROLL CALL:**

**Directors Present:** President Adriana Melgoza, Vice President James Cochran, Director Glenn Oania, Director Ron Stefani and Director Cosme Padilla

**Absent:**

**General Manager:** Eric Tynan

**Secretary to the Board:** Lidia Santos

**Staff Present:**

**Guest:** Christine Kemp

**PLEDGE OF ALLEGIANCE**

President Adriana Melgoza requested Vice President James Cochran lead the Pledge of Allegiance.

General Manager Eric Tynan introduced Attorney at Law Christine Kemp with Noland, Hamerly, Etienne & Hoss. She will be filling in for District Legal Counsel Lloyd Lowrey due to his untimely passing. Ms. Kemp provided the Board with her background and stated that she was honored to serve the Castroville CSD as District Legal Council.

**PUBLIC COMMENTS**

1. None

**CONSENT CALENDAR**

1. A motion was made by James Cochran and seconded by Cosme Padilla to approve the minutes of the December 18, 2018 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

*Consent Calendar accepted as presented*

**CORRESPONDENCE:**

1. Letter from General Manager Judy Burditt, North County Recreation and Park District (NCRPD), requesting the Castroville CSD Board of Directors consider donating the surplus 2007 Chevy Colorado to NCRPD.

*Correspondence Calendar accepted as presented*

**INFORMATIONAL ITEMS:**

1. *Brown & Caldwell* – Congress urged to use public, not private, dollars to invest in infrastructure
2. *Salinas Californian* – EPA: Salinas plant to pay \$28K fine over alleged Clean Water Act violations
3. Figure 1-1 California Water: How It Was Used and Where It Came From, 2011-2015
4. Obituary: District Legal Counsel, Lloyd W. Lowrey, Jr.

*Informational items accepted as presented*

**PRESENTATIONS:**

1. None

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**NEW BUSINESS:**

1. Resolution No. 19-01 Honoring the Memory of Lloyd W. Lowrey, Jr. – Office Manager/Secretary to the Board Lidia Santos read out loud Resolution No. 19-01 Honoring the Memory of Lloyd W. Lowrey, Jr. A correction was made to the Resolution No. 19-04 to reflect he was District Legal Counsel from 1995 until 2018. At the request of Board President Adriana Melgoza, a moment of silence followed. Ms. Christine Kemp accepted the resolution on behalf of the Lowrey family and will be delivering it to them. The Board and staff were all saddened to hear of Mr. Lowrey's passing. A motion is made by Ron Stefani and seconded by James Cochran to approve Resolution No. 19-01 Honoring the Memory of Lloyd W. Lowrey, Jr. The motion carried by the following vote.

AYES: 5 Directors: Cochran, Oania, Stefani, Padilla and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

2. Consider donating the 2007 Chevy Colorado truck to the North County Recreation and Park District – General Manager Eric Tynan recommended the Board consider donating the 2007 Chevy Colorado to the NCRPD as they have expressed that they have a need for this type of equipment to help with general maintenance of parks and facilities. A copy of NCRPD's letter can be viewed on page 8 of this board packet. Furthermore, they have made great use of the other truck that the Castroville CSD had donated to them. A motion is made by Ron Stefani and seconded by Glenn Oania. The motion carried by the following vote:

AYES: 5 Directors: Cochran, Oania, Stefani, Padilla and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

3. Approve Castroville CSD Destruction Certificate #2019-1 as retention periods for the listed records have expired – The Board reviewed Castroville CSD Destruction Certificate #2019-1. The retention periods for the listed records has expired. The list of records can be viewed on page 15 of this board packet. A motion is made by James Cochran and seconded by Glenn Oania to approve Castroville CSD Destruction Certificate #2019-1. The motion carried by the following vote:

AYES: 5 Directors: Cochran, Oania, Stefani, Padilla and Melgoza  
NOES: 0 Directors:  
ABSENT/NOT  
PARTICIPATING: 0 Directors:

**UNFINISHED BUSINESS:**

1. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - General Manager Eric Tynan reminded the Board that Castroville CSD submitted a grant application for Prop 1 funding to the State Water Resource Control Board (SWRCB) for the Moss Landing Sewer Zone 3. Questions regarding the scope of work on the grant application are still being sorted out with SWRCB. A grant for Moss Landing would be used for sewer system improvements and allow for the reserves to build, which is currently at \$500k. The reserves would be used for other project upgrades such as the motor control centers, manholes and the purchase of generators. For Water- Zone 1 , the implementation grant was submitted today, which is for some of the work needed to be done such as the tie-ins, re-plumbing and putting in a new 600k storage tank in order to move forward with the desal tie-in. It appears Castroville CSD is the only disadvantaged community that applied for this implementation grant and there is \$310,000 guaranteed for a disadvantaged community. The District has a great chance of being awarded this grant. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.

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2. Status of Well #3 – General Manager Eric Tynan informed the Board that he has contacted two well drillers; Maggiora Brothers Drilling and Alsop Electric Motor Shop to see if they would be able to investigate Well #3 to see if the K-packers could be leaking and need to be re-installed. The sleeve will need to be pulled and then re-install the K-Packers. Both of these well drillers have failed to submit the necessary information: a quote, Risk Transfer and Certificates of Insurance to the District in order for them to be considered for the job. The good news is that Well #3 is not consistently over the maximum containment level (MCL). Once Well #3 is started up, there is a slug of saline water because the water has been sitting there and once it starts pumping, the MCLs drop quickly. Today the MCLs are at 500 for the chlorides. The State Water Resource Control Board is okay with the MCLs at 500 for chlorides as it is considered a secondary. It is not a health issue but more of an aesthetic issue. The total dissolved solids also have dropped down.
3. Update on SCADA system upgrades for water and sewer systems – General Manager Eric Tynan reported to the Board that he is obtaining quotes from XiO, which is a cloud base water system control. It provides complete automated control solutions to the water industry by combining the power of cloud computing and patented universal controller. XiO states it brings reliable, real-time control with remote management capabilities to water systems. As mentioned at last month's board meeting, Aromas Water System has agreed to use XiO for their well sites and if they are pleased with them Castroville CSD could also consider using them. He will also check with other agencies that are using XiO. Castroville CSD would start off with a well site first and phase in the other sites. This project will be included in the CIP.
4. Update on Cal Am's Monterey Peninsula Water Supply Project – General Manager Eric Tynan once again reminded the Board that Marina Coast Water District and City of Marina filed a lawsuit with the California Public Utilities Commission (CPUC) because they issued Cal Am a certificate of public necessity which allows Cal Am to proceed with their desal project. General Manager Eric Tynan stated that he attended the Marina City Council/Planning Commission meeting and listened to a lot of inaccurate information that was presented by Marina Coast Water District and their consultants regarding the availability of fresh water to off-set the seawater intrusion. They are trying to kill the Cal Am Desal Project that would guarantee Castroville fresh water. Instead they want to use Pure Water Monterey to supply water to the Peninsula to deal with a cease and desist order 95-10. The planning documents for the desal supply line to Castroville have been completed by Cal Am.

**CLOSED SESSION: 4:50 p.m.**

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to Government Code Section 54956.8. (Eric Tynan)  
Property Location: 11380 Commercial Parkway  
A Portion of APN# 113-491-021  
Negotiating Parties: Castroville CSD and Andrew E. Ausonio ETAL  
Property Owner: Andrew E. Ausonio ETAL  
Under Negotiation: Property Negotiations

**ANNOUNCEMENT OF CLOSED SESSION ITEM:** (if applicable): Open Session: 5:12 p.m. The Board directed General Manager Eric Tynan, who was appointed real property negotiator for the Castroville CSD to negotiate the property purchase of 11380 Commercial Parkway, (listed above) with the property owner, Andrew E. Ausonio ETAL and report back to the board in closed session at the next regularly scheduled board meeting. A motion was made by Stefani and seconded by Oania to appoint General Manager Eric Tynan as the real property negotiator for the Castroville CSD, The motion carried by the following vote:

AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The board will reconvene into open session prior to adjournment and shall announce any action taken during the closed session.

**BOARD OF DIRECTORS COMMUNICATION:** When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani announced there was no December 2018 meeting. However, he did attend a lot of personnel committee meetings. The biggest issue on the desal fight is that the PUC has not responded back yet. Marina and Marina Coast Water District have requested a rehearing. Monterey One Water is waiting to hear what the response of the PUC will be.
2. Update on the Local Groundwater Sustainability Agency (GSA) Formation – Director Ron Stefani reported to the Board that chapters 1-4 of the Groundwater Sustainability Plan have been completed. These chapters consist of the basic information such as a description of the basin. Currently, Chapters 1-4 are out for a 30 day review. They are now working on Chapter 5, which will explain how water comes in naturally to the basin and how it goes out naturally to the basin. He believes Chapter 6 will be the water budget, how much is pumped out and in. Chapter 7-8 will be determining the projects. They are still a few months away from determining what kind of projects they will recommend for seawater intrusion. There are a total of 11 chapters that have to be submitted by June 2019.
3. Update on meetings or educational classes attended by the Directors – Director Cosme Padilla stated that he had attended the Moss Landing Community Plan update. It had been several years since he had attended these meetings and noticed there was no public in attendance, other than businesses or agencies that have an interest in the plan. Furthermore, he noticed that the Harbor District seems to think it can dictate what Castroville CSD can or cannot do in regards to sewer capacity and allocations. The Harbor District is still concerned about allocation in Moss Landing. General Manager Eric Tynan was not able to attend since he was already attending the Marina City Council/Planning Commission meeting. General Manager Eric Tynan stated he had already previously met with the Harbor District to discuss their concerns and felt it was somewhat resolved. District Legal Counsel Christine Kemp suggested Mike Novo, Management Specialist for the County who is managing the plan updates should attend the next Castroville CSD board meeting to clarify any question or concerns this Board may have and the Board concurred. The Board may also want to appoint a district representative/ad hoc committee to speak on behalf of the Castroville CSD if it starts to get where a position needs to be stated for the District.

## GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
  - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
  - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
  - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

*General Operations Reports were accepted as presented*

**CHECK LIST** –December 2018. A motion was made by Ron Stefani and seconded by Glenn Oania to pay all bills presented. The motion carried by the following vote:

AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

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There being no further business, a motion was made by Glenn Oania and seconded by Ron Stefani to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	5	Directors:	Cochran, Oania, Stefani, Padilla and Melgoza
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

The meeting adjourned at 5:48 p.m. until the next scheduled meeting

Respectfully submitted by,

  
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Lidia Santos  
Secretary to the Board

Approved by,

  
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James Cochran  
Vice President