

THE OFFICIAL MINUTES OF THE REGULAR BOARD MEETING OF
CASTROVILLE COMMUNITY SERVICES DISTRICT
October 16, 2018

President Silvestre Montejano called the meeting to order at 4:30 p.m.

ROLL CALL:

Directors Present: President Silvestre Montejano, Vice President Adriana Melgoza, Director Glenn Oania, Director James Cochran and Director Ron Stefani

Absent:

General Manager: Eric Tynan

Secretary to the Board: Lidia Santos

Staff Present:

Guest:

PLEDGE OF ALLEGIANCE

President Silvestre Montejano requested Vice President Adriana Melgoza lead the Pledge of Allegiance.

PUBLIC COMMENTS

1. None

CONSENT CALENDAR

1. A motion was made by Adriana Melgoza and seconded by Glenn Oania to approve the minutes of the September 18, 2018 Scheduled Board Meeting. The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Melgoza, Cochran and Montejano
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

Consent Calendar accepted as presented

CORRESPONDENCE:

1. None

Correspondence Calendar accepted as presented

INFORMATIONAL ITEMS:

1. The Special Districts Association of Monterey County will convene for its Regular Quarterly Meeting, Tuesday, October 16, 2018
2. *Carmel River Watershed Conservancy*– A test of California’s commitment to groundwater sustainability
3. California American Water, information on water rights and slant wells
4. Comments presented by Dale Huss, Vice President of Artichoke Production for Ocean Mist Farms to the Commissioners of the California Utilities Commission on the proposed decision on the Monterey Peninsula Water Supply Project on the 13th of September

Informational items accepted as presented

PRESENTATIONS:

1. None

NEW BUSINESS:

1. Consider putting out to bid 4 new motor control centers for Moss Landing – General Manager Eric Tynan informed the Board that the motor control centers for Moss Landing sanitation were built in 1984 and need to be replaced. He had delayed this project for Moss Landing with the anticipation that by this time Castroville CSD would have been awarded the grant it had applied for. The grant process has been delayed pending the median household income survey “MHI” for Moss Landing. The 4 motor control centers need to be replaced at this time and he would like to move forward with this project. A motion is made by Glenn Oania and seconded by Adriana Melgoza for General Manager Eric Tynan to move forward with obtaining bids on 4 new motor control centers for Moss Landing. The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Melgoza, Cochran and Montejano
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

2. Approve one-time incentive bonus of \$250 for Operators Varela and Orozco along with a \$1 pay increase per hour for Operator Varela pending certification obtained from CWEA for Collections System Maintenance I and \$1 pay increase per hour for Operator Orozco pending certification obtained from State Water Resources Control Board for Water Distribution Operator I. Once copy of certificates submitted, certification incentive bonus and certification pay will be effective the next full pay day, which begins on a Thursday – General Manager Eric Tynan reported to the Board that per section 8.4 Certification Incentive Bonus and section 8.5 Certification Pay of the Employee Handbook, CCSD shall pay a one-time incentive bonus of \$250 per certificate for employees who obtain authorized certifications and CCSD provides a one-time, \$1 pay increase, per hour; incentive pay, which is subject to general manager recommendations and also subject to Board approval. A motion is made by Adriana Melgoza and seconded by Glenn Oania to approved one-time incentive bonus of \$250 for Operators Varela and Orozco along with a \$1 pay increase per hour for Operator Varela pending certification obtained from CWEA for Collections System Maintenance I and \$1 pay increase per hour for Operator Orozco pending certification obtained from State Water Resources Control Board for Water Distribution Operator I. Once copies of certificates are submitted, certification incentive bonus and certification pay will be effective the next full pay day, which begins on a Thursday. The motion carried by the following vote.

AYES:	5	Directors:	Oania, Stefani, Melgoza, Cochran and Montejano
NOES:	0	Directors:	
ABSENT/NOT PARTICIPATING:	0	Directors:	

UNFINISHED BUSINESS:

1. Status of Well #3 and consider exploring prospective sites for a new well – General Manager Eric Tynan informed the Board that he continues to monitor Well #3 monthly for chloride levels, which have been holding steady. He is also researching advance reverse osmosis treatment with minimal brine residual. He is still looking at the property at Commercial Parkway as a potential well site location.
2. Update on the Local Groundwater Sustainability Agency (GSA) – Director Ron Stefani reiterated to the Board that in order to run the GSA, it is estimated 1 million dollars will be needed annually. Meetings are being held throughout North Monterey County on how residents want to approach seawater intrusion. They have one of the final proposals on the fees. The fees will be relatively insignificant \$2 to \$2.50 per connection, per year, per urban users. It could be less but the farmers want to use the 90/10 formula; farmers using 90% of the water and urban users 10%. They are also still working on the sustainability plan. Furthermore, South County farmers have organized and are having the Salinas Valley Water Coalition represent part of them. There is also a whole new coalition of farmers up and down the valley. North County also needs to organize and have representation. General Manager Eric Tynan is trying to organize North County/Castroville representation with the local growers and has scheduled a meeting for next week for all of them to meet.

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3. Update on status of grants for Moss Landing-Sewer Zone 3, Castroville-Sewer Zone 1 and Castroville-Water Zone 1 for system upgrades and improvements - General Manager Eric Tynan reminded the Board that Castroville CSD submitted a grant application for Prop 1 funding to the State Water Resource Control Board for the Moss Landing Sewer Zone 3. Currently, the District is struggling with the grants. The majority of the Moss Landing residents are still not responding to the "Median Household Income" survey (MHI) that was mailed out three times. Even with door to door contact, Hispanic residents are reluctant to complete the survey as many are afraid to release this information. Vice President Adriana Melgoza reminded General Manager Eric Tynan that she would be able to assist in getting the residents in this area to respond to the survey. Current funding efforts: Moss Landing sewer system improvements, Castroville emergency well replacement, Castroville water supply improvements and Castroville wastewater improvements.
4. Update on radio system upgrades for water and sewer systems for \$15,956 and have contractor install – General Manager Eric Tynan reported to the Board that the radios are all programmed and just need to be installed. He believes the contractor may possibly be having health issues and this may be the reason he has not heard from him. However, he anticipates he will be in contact with the contractor soon and that this project should be finalized by next week or he will contact another contractor to finish installing the radios.
5. Update on Cal Am Desal project – General Manager Eric Tynan reported to the Board that Marina Coast Water District just filed a lawsuit with the California Public Utilities Commission (CPUC) for the reason that they issued Cal Am a certificate of public necessity which allows Cal Am to proceed with their desal project. General Manager Eric Tynan stated that Marina Coast Water District's claims against the Cal Am Desal project are inaccurate.
6. Consider implementing an employee wage step program – General Manager Eric Tynan let the Board know that he needed more time to present the employee wage step program. The survey information he had was not for Monterey County. He just ordered a salary survey that he needs to review and will have the employee wage step program at the next board meeting. A motion is made by Ron Stefani and seconded by Glen Oania to once again table this item until the next regularly scheduled board meeting. The motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Melgoza, Cochran and Montejano
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

BOARD OF DIRECTORS COMMUNICATION: When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.

1. Update on Monterey One Water board meeting – Director Ron Stefani stated that the Pure Water Monterey project continues to be on schedule and it is 50% complete. The injections wells are on.
2. Update on meetings or educational classes attended by the Directors - None

GENERAL OPERATIONS

1. General Manager's Report – Compliance update, current projects update, meetings/seminars update, staff update, suggestive projects discussions
2. Operation's Report
 - a) Water – Pumpage & Usage Update, Water Testing Update, Current Installation
 - b) Water -Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issue
 - c) Sewer & Storm Drain – Jetting, Current Installation Status Update, Current Contractor Work Update, Maintenance/Repair Update, Customer Service Update, Safety Issues
3. Customer /Billing Reports – Water Sales, Water Usage, A/R Update, Customer Service Update
4. Financial Reports – Treasures L.A.I.F. Report, Internal Report, Administration Update

General Operations Reports were accepted as presented

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CHECK LIST –September 2018. A motion was made by Adriana Melgoza and seconded by Glenn Oania to pay all bills presented. The motion carried by the following vote:

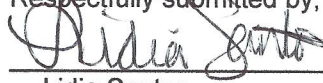
AYES:	5	Directors:	Oania, Stefani, Melgoza, Cochran and Montejano
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

There being no further business, a motion was made by Glenn Oania and seconded by Adriana Melgoza to adjourn to the next scheduled Board meeting; the motion carried by the following vote:

AYES:	5	Directors:	Oania, Stefani, Melgoza, Cochran and Montejano
NOES:	0	Directors:	
ABSENT/NOT			
PARTICIPATING:	0	Directors:	

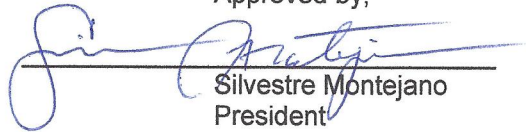
The meeting adjourned at 5:05 p.m. until the next scheduled meeting

Respectfully submitted by,



Lidia Santos
Secretary to the Board

Approved by,



Silvestre Montejano
President